



# 2017-18 Administrative Bulletin

**IX-15** 12-1-17

## 1. IDOE COMPUTER ASSESSMENT SURVEY

The Indiana Department of Education requests educators provide feedback on current uses of technology in classroom English/Language Arts instruction and assessment. Please complete this survey: [https://bsu.qualtrics.com/jfe/form/SV\\_e40U7y53ThJVCo5?utm\\_content=&utm\\_medium=email&utm\\_name=&utm\\_source=govdelivery&utm\\_term=](https://bsu.qualtrics.com/jfe/form/SV_e40U7y53ThJVCo5?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=) no later than December 8.

Tamyra Kelly, ext. 1050

## 2. STAFF WITH HSA PLANS

Employees with HSA plans please be aware of upcoming changes in your health saving account cards. You will be getting information from Old National Bank regarding replacing your cards with newer high tech cards that feature better fraud protection. Watch for detailed information to come from Old National Bank.

Kirby Stahly, ext. 1005

## 3. TEACHER APPRECIATION STIPEND

EACS received the Teacher Appreciation Grant (“TAG”) dollars and it will be distributed to eligible teachers on the December 8, 2017 paycheck. As stated in the CBA, teachers not eligible for the TAG, but did receive an Effective or Highly Effective rating from EACS, will receive a stipend in the same allocation. This will be reflected on the paycheck as “Teacher Appreciation Stipend” and the amounts will be as follows: Highly Effective - \$569.49 and Effective - \$455.56.

For additional information, please refer to the attached guideline.

[Teacher Appreciation Grant Guideline - 4122](#)

Questions may be directed to Tina Grady.

Tina Grady, ext. 1009

## 4. ELEMENTARY CURRICULUM CONNECTION

The Curriculum Connection contains upcoming information regarding assessments, curriculum updates, video clips, instructional websites, and more. Please see **Enclosure #1** for specific *elementary school information*.

Teresa Knoblauch, ext. 3124

## 5. BARNES & NOBLE EDUCATOR SHOPPING DAY

See **Enclosure #2** for details regarding Educator Shopping Day at Barnes & Noble.

Tamyra Kelly, ext. 1050

## 6. **REMINDER: INDIANA PUBLIC RETIREMENT SYSTEM (INPRS)**

In January 2018, the INPRS self-service secure website will look different. Provided below are a couple of items to expect, starting the week of January 2nd.

1. New login credentials (PIN) to be received in the mail by the second week of January;
2. New phone number (844) GO-INPRS or [\(844\) 464-6777](tel:8444646777);

You can login in now to get information on the upcoming changes. Provided below is the website address for INPRS <https://www.in.gov/inprs/>

Kirby Stahly, ext. 1005

## 7. **REMINDER: OPEN ENROLLMENT for MEDICAL, DENTAL AND VISION PLAN SELECTION**

Open Enrollment will be held from November 20, 2017 through December 8, 2017. All eligible employees (**those working 6 or more hours per day**) will be expected to log into Employee Access to participate in or waive the medical plan. See **Enclosure #3**.

We are also hosting Open Enrollment Meetings as listed below:

December 6, 2017 - Administration Building 4:00 - 5:00 pm  
Administration Building 6:00 – 7:00 pm

Tina Grady, ext. 1009

## 8. **REMINDER: FRANCINE'S FRIENDS MOBILE MAMMOGRAPHY UNIT**

Francine's Friends Mobile Mammography Unit is returning to EACS. This is a wonderful and convenient service offered to EACS and to our community by Parkview Hospital and the Breast Diagnostic Center. See **Enclosure #4** for more details.

Abby Koroncevicius, ext. 7008

## 9. **REMINDER: CPR/AED TRAINING**

Classes are offered free of charge twice a month through the end of the school year. December classes will be held in the Woodlan area, January classes will be held in the Paul Harding area and February classes will be held in the New Haven area. All classes will start at 4:15 PM, class size is limited and requires pre-registration. If you need this certification for your license renewal, email or call Abby Koroncevicius, Health Services Coordinator.

### **November, 2017 – January & February 2018 Class Schedule**

December 7 (Thursday WOHS)  
December 19 (Tuesday WOHS)  
January 18 (Thursday PHJH)  
January 30 (Tuesday PHJH)  
February 13 (Tuesday NHPS)  
February 28 (Wednesday NHPS)

Certification is through the American Heart Association and lasts for two years. Any employee interested in, or needing certification renewal may also participate in this training.

Abby Koroncevicius, ext. 7008

# DREAM IT. DO IT.

# Elementary Curriculum Connection

November 29, 2017

## Math Facts

If you ask any teacher what they would like their students to know and be able to do, the recall of basic math facts will undoubtedly rank high on most of their wish lists. Although memorization is a part of the process, an instructional approach in which students investigate the conceptual understanding of basic facts, explore strategies to support their understanding of numbers, and then engage in strategic practice provides students with a strong and balanced foundation for mastery. The authors of the resources listed below suggest that rather than teaching the facts in order from 0-10, focus on helping students understand simpler groups of facts (foundation facts) first and then build upon students' prior knowledge with additional sets of more complex facts.

Recommended Sequence for Addition and Subtraction Facts : **(foundation facts)** +1/+2, +0, +10, Doubles, Making Ten, **(Building on the Foundation)** Using Tens, Using Doubles

Recommended Sequence for Multiplication and Division Facts: **(foundation facts)** x2, x10, x5, x1, X0 **(Building on the Foundation)** x3, x4, x6, x9, x8, x7

You may want to consider exploring these two resources that are available in most schools and free online for further information and game-like activities.

[\*Mastering the Basic Math Facts in Addition and Subtraction\* by O'Connell and SanGiovanni](#)

[\*Mastering the Basic Math Facts in Multiplication and Division\* by O'Connell and SanGiovanni](#)

## What's New in EDGE? (EACS High Ability Education)

**Strategy of the Week:** Thinking Triangle

The thinking triangle is a great critical thinking tool to use with students to help them synthesize important information. You can use this in many different ways, and there is a reproducible at Dr. Bertie Kingore's website: [http://www.bertiekingore.com/Thinking\\_Triangle.pdf](http://www.bertiekingore.com/Thinking_Triangle.pdf)

Questions? Contact Carrie Shappell, EACS High Ability Coach at extension 3155 or [cshappell@eacs.k12.in.us](mailto:cshappell@eacs.k12.in.us)

## EL (English Learner) CORNER

WIDA GUIDING PRINCIPLE #7. Students develop language proficiency in listening, speaking, reading, and writing interdependently, but at different rates and in different ways.

Teach Spelling (and more) by Pattern!

English words are not spelled phonetically (how they sound), but are spelled in morphological patterns. So, Gen Ed. and EL students alike benefit when both reading and writing are taught by pattern, instead of just by "sounding it out." Teaching English by pattern also applies to other levels: phrases, sentences, paragraphs, and higher discourse. Access the following links for more information!

[Morphological Spelling](#)

[Word Study](#)

[More Links!](#)

Scantron B4  
District Writing Prompt  
Winter Break  
NWEA MAP 2

December 14-19  
December-January  
Dec. 21-Jan. 2  
Dec. 4 – Feb. 9





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# A Special Event for Educators

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**Saturday,  
December 2nd, 9am**

**Educator Holiday Shopping Day**  
**ONE DAY ONLY!**

**Educators, Administrators, Home Schoolers (Pre-K - 12)**  
**25% off Books, Toys, Games, Music, Movies, & More**

*\*some restrictions apply, see store for details*

4201 Coldwater Road • Fort Wayne, IN 46805  
(260) 482-3720

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BN.COM



**EAST ALLEN COUNTY SCHOOLS**  
**DREAM IT. DO IT.**

Human Resources Department  
1240 State Road 930 East  
New Haven, Indiana 46774-1732  
Phone: (260) 446-0100  
Fax: (260) 446-0107

**OPEN ENROLLMENT 2018**  
**(November 20, 2017 – December 8, 2017)**  
**INSTRUCTIONS**

1. Log into your Employee Access
2. Click on the *Insurance Enrollment* tab at the top far right of the page
3. Click below “Insurance Enrollment Form” on the blue link
4. Verify demographic information is correct
5. Choose the Medical plan or click Waive
6. Choose a Vision plan or click Waive
7. Choose a Dental plan or click Waive
8. Verify dependent information if applicable
  - Pencil –click the pencil to check the appropriate boxes for each dependent.
  - Trach can – allows you to delete dependents
9. Enter other insurance if applicable (including Medicare)
10. When finished click Submit at the bottom of the page
  - After you have submitted, you may verify you choices at any time in Employee Access
11. Changes can be made until December 11, 2017

# Francine's Friends

Bosom Buddies in the Fight Against Cancer

in partnership with:



**Francine's Friends Mobile Mammography Unit** is returning to EACS. This is a wonderful and convenient service offered to EACS and to our community by Parkview Hospital and the Breast Diagnostic Center.

Parkview recommends women have an annual mammogram beginning at age 40. Women 35 and older, who are not experiencing any problems with their breasts, can get a screening mammogram on the coach.

All participants must have a family physician as the screening report is sent to the physician.

For participants that have insurance, their insurance company will be billed. For those that have EACS Group Health Insurance, Mammograms will be considered as a wellness benefit, covered at 100%. Please bring a photo ID and your insurance card.

**NO ONE will be turned away for inability to pay.** Francine's Friends has funding available and a donation toward the cost of the mammogram is welcome.

2018 screening schedule:

- January 16 (Tuesday) – Paul Harding Jr/EAU
- January 19 (Friday) – New Haven High School
- February 2 (Friday) – Prince Chapman
- February 8 (Thursday) – Cedarville
- February 14 (Wednesday) – New Haven Middle
- March 26 (Monday) – Leo Jr/Sr High
- April 16 (Monday) – Woodlan K-12 Campus
- May 4 (Friday) – Heritage K-12 Campus



**Appointments may be scheduled in by calling (260) 266-8120.**