

2016-17 Administrative Bulletin

VIII-16 12-9-16

NOTE: ADMINISTRATION OFFICE HOURS DURING WINTER RECESS:

Although our schools will be closed during winter recess, the district's administration offices will be open to the public December 21st - 22nd, and December 27th - 29th, from 8:00 a.m. until noon. The offices will be closed December 23rd, 26th, 30th, and January 2nd.

1. REMINDER: TEACHER CONTRACTS – UPDATED

Teacher Contracts in Employee Access have been updated to the most recent Collective Bargaining Agreement. Employee Access is the method for staff to review and approve their contract worksheets and contracts. PLEASE LOG ON TO EMPLOYEE ACCESS TO REVIEW & APPROVE YOUR CONTRACT. IF YOU HAVE AN EXTRA DUTY OR EXTRA CURRICULAR ASSIGNMENT YOU ALSO NEED TO APPROVE THEM. The website to access Employee Access is: <https://rds03.eacs.k12.in.us/RDSEmployeeAccess/>

The complete Collective Bargaining Agreement can be found on the EACS website at: http://www.eacs.k12.in.us/UserFiles/Servers/Server_3123024/File/EastAllenCounty/HumanResources/TeacherInformation/FINAL%20AGREEMENT%20EACS-EAEA%2011152016.pdf

1. Appendix A found on page 22 of the Collective Bargaining Agreement provides the increases and minimum base salary amounts for Teachers that were employed by EACS during the 2015-16 school year and are currently employed by EACS. The stipend payment will not be listed in the contract, since it is a one time payment to be made on December 9th.
2. Appendix B found on page 23 of the Collective Bargaining Agreement provides what the base salaries are for new teachers to EACS for the 2016-17 school year.
3. Appendix C found on pages 24 through 26 lists compensation amounts/rates for Extra-Duty/Extra-Curricular Assignments.

The December 9th Payroll will incorporate the compensation changes. Detailed instructions on reviewing/approving Contracts will be sent via the Employee Access Email System.

Kirby Stahly, ext. 1005

2. REMINDER: TEACHERS: REVIEW YOUR PAY STUB

Please review your paycheck or deposit advice in Employee Access for correctness, specifically the December 9th Payroll. The December 9th pay will include:

1. The stipend for eligible teachers identified in Appendix A of the Collective Bargaining Agreement;
2. Regular Teacher Contract Settlements for the difference in pay for the time frame of September 16th through December 9th;
3. Extra-Curricular Teacher Contract Settlements for the difference in pay for the time frame of September 16th through December 9th; and
4. Adjustments for extra-duty assignments where the hourly rate changed in Appendix C.

Kirby Stahly, ext. 1050

3. REMINDER: FOR PreK -12 TEACHERS

This is a call out for presenters for the February 7, 2017 in-service! Want to show what you know to some of your peers across the district? Want to get paid too? We are looking for teachers who are savvy with technology tools to present during the upcoming in-service. Presenters may be paid for up to 3 hours of presentation time at \$24.80 per hour for EACH TOPIC they present on. Questions? Please check with your principal or with Mary Jones at mjones@eacs.k12.in.us. Principals distributed a spreadsheet form to teachers to be filled out and returned to Mary Jones no later than January 6.

Keith Madsen, ext. 3125

4. REMINDER: CPR/AED TRAINING

Classes are offered free of charge twice a month through the end of the school year. Classes are held at PAUL HARDING Jr in the Staff Development Room starting at 4:15 PM. Class size is limited and requires pre-registration. If you need this certification for your license renewal, email or call (ext. 7309) Wendy Walker, Health Services Coordinator.

December, 2016 – January & February, 2017 Class Schedule

December 13 (Tuesday)
January 12 (Thursday)
January 18 (Wednesday)
February 8 (Wednesday)
February 14 (Tuesday)

Certification is through the American Heart Association and lasts for two years. Any employee interested in, or needing certification renewal may also participate in this training.

Wendy Walker, ext. 7309

DREAM IT. DO IT.

Recognition Bulletin

VIII-16 12.9.16

1. LILLY SCHOLARSHIP WINNER

Brianna Rhodes, senior at New Haven High was an honored recipient of the 2017 Lilly Endowment Community Scholarship. The Lilly Endowment Inc. awards full-tuition scholarships to selected students from each county in Indiana. Each scholarship must be used to pursue a baccalaureate degree at any accredited public or private Indiana college or university.



Congratulations Brianna!

2. LEGO ROBOTICS TEAM STATE BOUND

The Paul Harding Jr. High Lego Robotics team placed 1st out of 16 teams during the project design competition at the Ivy Tech. The team qualified for the State competition to be held at IPFW on Saturday, December 10.

Good luck Paul Harding Jr.!



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