

Administrative Bulletin

VII-24 2.12.16

1. EACS AUTISM RESOURCE AND INFORMATION FAIR 2016

East Allen County School's Autism Team is hosting an Autism Resource and Information Fair at Park Hill on April 16, 2016 ~ so SAVE THE DATE! We are asking staff to acknowledge Autism Awareness month by purchasing a 24-ounce tumbler (\$10) in support of our event. See **Enclosure #1** for the order form. Please return the form and money into Jennifer Hartman (x3119) at Park Hill.

Connie Brown, ext. 3109

2. TEAM EACS GEARING UP FOR FORT4FITNESS FALL FESTIVAL



EACS is gearing up for the Fort4Fitness Fall Festival! Last year EACS was a Charity Partner with Fort4Fitness and this year EACS has been selected again as a Charity Partner! That said, we need a team to participate in the Fall Festival. You can register **NOW** through May 2nd:

½ Marathon – \$50
10K - \$35
4 Mile - \$25

After May 2nd:

\$60
\$45
\$30

After Aug. 3:

\$70
\$50
\$35

If you'd like to register or sponsor a participant please go to the Fort4Fitness website, click on Charity Partner, then click on the EACS logo. All proceeds will go towards the EACS Health and Wellness programs.

Tamyra Kelly, ext. 1050

3. EACS WELLNESS SCREENINGS

See **Enclosure #2** for details on how to register for your health screening.

Eric Manor, ext. 1003

4. SECONDARY CURRICULUM CONNECTION

The Curriculum Connection contains upcoming information regarding assessments, curriculum updates, video clips, instructional websites, and more. Please see **Attachment #3** for specific middle and high school information.

Deborah Watson, ext. 3151

5. 18TH TRASH TO TREASURE ART CONTEST

The 18th Annual Trash to Treasure Art Contest is scheduled for Saturday, April 23, 2016 from 9:00 am to noon. For details and information on how to register see **Enclosure #4**.

Tamyra Kelly, ext. 1050

5. **REMINDER: VOLUNTEERS NEEDED FOR SUMMER PARADES/FESTIVALS**

As we begin the planning stages for the EACS Teams to participate in upcoming summer parades/festivals, we are seeking volunteers willing to work alongside us as we build our teams for each event. If you are interested, please contact Tamyra Kelly.

Tamyra Kelly, ext. 1050

6. **REMINDER: CPR/AED TRAINING**

Classes are offered free of charge twice a month through the end of the school year. Classes are held at PAUL HARDING Jr. in the Staff Development Room starting at 4:15 PM. Class size is limited and requires pre-registration, email or call Wendy Walker, Health Services Coordinator at extension 7309.

February, 2016 Class Schedule:

February 18 (Thursday)

February 23 (Tuesday)

Certification is through the American Heart Association and lasts for two years. Any employee interested in, or needing certification renewal may also participate in this training.

Tina Grady, ext. 1009

DREAM IT. DO IT.



Save The Date



The 3rd Annual



Autism Resource and Information Fair

Date: April 16th 2016

Time: 10am-2pm

**Location: Park Hill
Learning Center**

1000 Prospect Ave.

New Haven, IN 46774

This event is brought to you by:



Join us for:

FREE Make and Take Items:

- Time-out Bottle
- Crisis Board
- Visual Schedule
- Social Narrative
- Cookbook

Information Booths

Family Friendly Activities

Silent Auction-Art for Autism pieces

King Arthurs Food Trolley

Contact Jennifer Hartman with questions at
260-446-0100 x3119 or at jhartman@eacs.k12.in.us



Office of Special Services: Park Hill Learning Center
 1000 Prospect Drive, New Haven, IN 46774
 Phone: (260) 446-0128 Fax: (260) 446-0127

East Allen County School's Autism Team is hosting an Autism Resource and Information Fair at Park Hill Learning Center on April 16, 2016. We are asking staff to acknowledge Autism Awareness month by purchasing a 24oz tumbler in support of our event. Please support our efforts in promoting Autism Awareness and the event we will be hosting.

Please send your completed order form and money to Jennifer Hartman (x3119) at Park Hill Learning Center.

Tumblers are available immediately and will be sent out as orders are received. Forms and payment must be turned in before items are distributed.

Name _____

School _____

Phone number or room ext _____

Payment Method: _____ Cash _____ Amount
 _____ Check/Number _____ Amount (make payable to EACS)

24oz Tumblers are \$10.00 each

They are BPA free and have double wall insulation which keeps your drinks HOT or COLD. The lid offers the ability to use a straw or it has a convenient slide-lock option to prevent spills.

_____ **Total Quantity Ordered**



Dear EACS Employee and Spouse,

EACS and Parkview Total Health are offering onsite wellness screenings that include blood tests at a discounted rate along with a Health Risk Assessment (HRA). Read below to see what you should expect and what you need to do to get started.

Your screening appointment will include:

- First, you will have your biometrics taken (measure your height, weight, waist circumference and blood pressure).
- Next, a phlebotomist from the Parkview Lab will draw your blood. You have the option to upgrade your testing for a nominal fee (package options and testing specifics can be found on the next page). **Fasting is required 10 hours prior to appointment.** Please only take sips of water and continue all medications as they are prescribed by your physician.

Complete your online Health Risk Assessment (HRA) by Monday, May 9th.

- Your personal username and password to access your HRA will be sent to your email address 7 business days after your screening appointment.
- Your HRA will provide you with knowledge and understanding how your current lifestyle behaviors contribute to a chronic illness and/or symptoms. For those without diagnosed illness or symptoms, your HRA will identify if you are at risk before you experience illness or disease. **All results are 100% confidential and in no way influence your insurance or employment with EACS.**

Cost for EACS Health Insurance Members

- A Comprehensive Metabolic Panel (CMP) & Lipid Panel (total cholesterol, HDL, LDL, triglycerides, glucose, etc.) will be **Free** for EACS health insurance members.
- If you choose to have an additional screening package and are employed by EACS, you can choose to have the cost deducted through payroll or pay by check the day of the screening. All checks payable to EACS.
- Non-EACS employees will pay by check the day of the screening. All checks payable to EACS.

Cost for EACS Non-Health Insurance Members

- A Comprehensive Metabolic Panel (CMP) & Lipid Panel (total cholesterol, HDL, LDL, triglycerides, glucose, etc.) will be **\$22.00** for those who do not have EACS health insurance. Additional screening packages will be available as well.
- EACS employees can choose to have the total screening cost deducted through payroll or pay by check the day of the screening. All checks payable to EACS.
- Non-EACS employees will pay by check the day of the screening. All checks payable to EACS.

Let's get signed up!!

Choose your desired screening location from the list **page 3**. Click on the screening location and it will take you to the scheduling website for that specific screening location. Follow the steps listed on page 2 to schedule your appointment.

*For those signing yourself and your spouse up for a wellness screening appointment please be sure to completely close out of the website between scheduling your appointments. Since you are still logged in after scheduling your own appointment, closing out of the site prevents you from scheduling two appointments under the same name.

The instructions below will guide you through scheduling your appointment:

1. Select your desired screening location from list on page 3.
2. Select "Create an Account"
3. Provide all required personal information
4. Select the service (EACS Wellness) from the dropdown box to begin.
5. Next, you will have the option to choose any testing you would like to have done during the event.

Please review the below testing packages and prices.

Package A. Comprehensive Metabolic Panel (CMP)/Lipid Panel:

- **Free for EACS Health Insurance Members**
- **\$22 for EACS Non-Health Insurance Members**
- Comprehensive Metabolic Panel (CMP) & Lipid Panel, included:
 - Lipid Profile (total cholesterol, HDL, LDL, triglycerides)
 - Glucose (Blood Sugar)
 - Blood Chemistry Profile: sodium, creatinine, albumin, bilirubin, alkaline phosphatase, AST, ALT, chloride, blood urea nitrogen (BUN), protein and globulin.

Package B. CMP/Lipid Panel + CBC:

- **\$10.00 for EACS Health Insurance Members**
- **\$32.00 for EACS Non-Health Insurance Members**
- Comprehensive Metabolic Panel (CMP) & Lipid Panel (see description above)
- Plus: Complete Blood Count (CBC) includes:
 - White Blood Cells
 - Red Blood Cells
 - Hemoglobin
 - Hematocrit
 - Platelets

Package C. Total Wellness Package:

- **\$25.00 for EACS Health Insurance Members**
- **\$47.00 for EACS Non-Health Insurance Members**
- Comprehensive Metabolic Panel (CMP) & Lipid Panel (see description above)
- Complete Blood Count (CBC) – (see description above)
Plus:
 - A1C Glycohemoglobin – used to diagnose Diabetes
 - Thyroid Stimulating Hormone (TSH) – used to diagnose Hyperthyroidism or Hypothyroidism.
 - PSA (Only for males over 50, or with a family history of prostate disease and/or cancer).

Additional Blood Test(s) Available

- Vitamin D - \$26
- C-Reactive Protein (CRP) - \$16
- Blood Typing - \$16
- Iron: \$16

6. Choose the screening event date from the calendar shown (**the only date highlighted in white**).
7. Pick the appointment time that works best for you and click the “BOOK IT!” button.
8. Complete the new user fields to confirm your appointment time. Please use your full legal name and correct date of birth. If you do not know your Employee ID, enter 1 or S for spouse of an employee.
9. Include your mobile number and/or email to receive an appointment text or email reminder before the event.
10. Click “FINALIZE APPOINTMENT” and you are finished!

You **AND** your spouse will each need your own **individual appointment times using separate emails to signup**.

Screening Location	Screening Date	Scheduling Deadline (Must schedule your appointment by this date)	Screening Time
Cedarville Elementary Room: 129B	Tuesday, March 8 th	Tuesday, February 23 rd	6:45 a.m. – 8:45 a.m.
Leo High School Room: 150	Thursday, March 10 th	Thursday, February 25 th	6:00 a.m. – 8:00 a.m.
New Haven Primary Room: 14	Wednesday, March 16 th	Wednesday, March 2 nd	6:00 a.m. – 8:30 a.m.
New Haven Middle School Room: Resource Room	Thursday, March 17 th	Thursday, March 3 rd	6:00 a.m. – 8:30 a.m.
New Haven High School Room: Staff Lounge	Tuesday, March 22 nd	Tuesday, March 8 th	6:00 a.m. – 8:00 a.m.
Heritage Elementary Room: 104	Wednesday, March 23 rd	Wednesday, March 9 th	6:00 a.m. – 8:00 a.m.
Woodlan High School Room: Room 132	Thursday, March 24 th	Thursday, March 10 th	6:00 a.m. – 8:00 a.m.
Paul Harding Room: TBA	Tuesday, March 29 th	Tuesday, March 15 th	6:00 a.m. – 8:00 a.m.
Prince Chapman Room: Room 511	Wednesday, March 30 th	Wednesday, March 16 th	6:30 a.m. – 8:00 a.m.
Southwick Elementary Room: TBA	Wednesday, March 30 th	Wednesday, March 16 th	6:30 a.m. – 8:30 a.m.
EACS Transportation Room: Conference Room	Thursday, April 14 th	Thursday, March 31 st	5:30 a.m. – 10:30 a.m.
EACS Administration Room: Conference Room	Friday, April 15 th	Friday, April 1 st	7:00 a.m. – 9:00 a.m.

If you have any questions, or scheduling issues, please contact your Wellness Coach, Eric Manor via email @ emanor@eacs.k12.in.us or by phone at (260) 446 – 0100 ext. 1003.

Curriculum Connection

Secondary: Middle School &
High School

February 10, 2016

Important Dates

Makeup Day	2/15
WIDA Access Test	1/11-2/26
ACCUPLACER Round 2	2/13-3/31
ISTEP+ Applied Skills	2/29-3/11

Close Reading

Close Reading is an instructional routine in which students are guided in their understanding of complex texts

Components:

- **Short passages**
- **Multiple readings of a text**
- **Annotating**
- **Post-reading conversations**
- **Text-Dependent Questions**

Four steps to a close reading activity:

- 1. What does the text say?**
 - **Literal meaning of the text**
- 2. How does the text work?**
 - **Mechanics of the piece**
 - **Vocabulary**
 - **Structure of the text**
 - **Author's craft**
- 3. What does the text mean?**
 - **Integrating knowledge to find hidden meanings**
 - **Author's purpose**
 - **Inferences**
- 4. What does the text inspire you to do?**
 - **Create a new product**
 - **Projects**
 - **Presentations**

EL (English Learner) CORNER

WIDA GUIDING PRINCIPLE #10: Students' access to instructional tasks requiring complex thinking is enhanced when linguistic complexity and instructional support match their levels of language proficiency.

WIDA ACCESS TEST: [LINK TO STANDARDS & MPIs](#)

At the core of the ACCESS tests lie the WIDA English Language Development (ELD) Standards and Can-Do Descriptors for ELLs in Kindergarten through Grade 12, available at www.wida.us. These standards express reasonable expectations for student performance at each level of the language development continuum, and they inform both the instruction in Academic English Language and the development of assessments designed to measure student proficiency in English. EACS curriculum writers have also created MPIs in math and language arts to purposefully focus on moving ELLs toward higher levels of English language proficiency through their Bundle Performance Tasks. MPIs and Can-Do Descriptors are to be used as models for teachers as they develop their own lesson plans and tests. Therefore, the standards and MPIs provide a link between what happens in the classroom and the WIDA ACCESS tests..

ISTEP + Part 1 (Applied Skills)
Grades 3-8, and 10
Testing Window:
February 29-March 11

ISTEP+ Experience through Pearson

2015-2016 ISTEP+ Practice Tests are available on the shared drive. Teachers can use paper/pencil or the electronic version for whole group or small group instruction. There are no timing restrictions for the practice tests. Focus on reviewing the instructions.

Caution!

1. Keep documents in your classroom; DO NOT send them home
2. Securely destroy materials when given notification from the IDOE
3. Make sure the students know the activities are for practice, and on the test they will need to work independently and "show what they know"

Questions or Concerns about the Bundles?

Please make sure you fill out a bundle feedback form located on the district shared drive.

The 18th Annual Trash-to-Treasure Art Contest!



**Saturday April 23, 2016
9:00 am – 12:00 noon
at the Allen County Public Library
900 Library Plaza, Ft. Wayne, IN
in the Great Hall**

The “Trash-To-Treasure” Art Contest is open to all ages and has five age categories:

- Pre-School – Grade 1
- Grades 2 – 4
- Grades 5 – 7
- Grades 8 – 12
- Adult

Open to Allen County residents only. Art pieces must be made of 100% discarded materials.

All participants must pre-register by April 8, 2016

Sponsors of this event are:

OmniSource Corporation who will be donating \$100 VISA Gift Cards to 1st prize winners, \$50 VISA Gift Cards to the 2nd prize winners, and \$25 VISA Gift Cards to 3rd prize winners,

And the Allen County Public Library who generously provides their facility, tables, and chairs for this event.

Registration form, rules and guidelines are available at the following locations:

- Allen County Main Public Library and any of the library branches.
- SDI/OmniSource Corporate Office at 7575 W. Jefferson Blvd., Ft. Wayne, IN 46804
- Or contact Heather Graham at OmniSource Corporation phone (260) 423-8571 or e-mail at hgraham@omnisource.com

2016 Information, Rules, and Guidelines for Artists

The 18th Annual "Trash-To-Treasure" Art Contest will be held at the Allen County Public Library located at 900 Library Plaza, Fort Wayne, IN on **Saturday April 23, 2016 from 9:00am - Noon.**

This event encourages reuse and recycling. Contest participants will create and display works of art made from 100% recyclables, trash, and discarded items. 1st, 2nd, and 3rd place winners will be awarded in each age category with 1st place winners receiving \$100, 2nd place winners \$50, and 3rd place winners \$25.

Event Schedule (times are approximate)

9:00am – 9:45am	Art Pieces Submitted and Placed on Tables
10:00am – 10:45am	Judging of the Art Pieces
10:45am – 11:00am	Tallying of the Votes
11:00am – Noon	Award Presentations

The five individual categories to be judged are:

- Preschool – Grade 1
- Grade 2 – Grade 4
- Grade 5 – Grade 7
- Grade 8 – Grade 12
- Adult

Guidelines for art pieces are as follows:

- Participants must be Allen County residents.
- Art pieces must be made of 100% discarded / recyclable materials (paint, glue and/or tape are allowed in moderation).
- Art pieces must be no larger than 3 ft. x 3 ft. so they can fit on the assigned section of a table. They must also be able to be lifted by one person. Larger pieces will be declined due to space limitations.
- One person per entry form (no group projects).

The Trash-To-Treasure event is sponsored by OmniSource Corporation and the Allen County Public Library.

PLEASE NOTE:

Registration forms must be received by OmniSource no later than Friday April 8, 2016 and may be emailed to: hgraham@omnisource.com, faxed (260) 423-8500 or mailed to: OmniSource Corporation Attn: Heather Graham, 7575 W. Jefferson Blvd., Ft. Wayne, IN 46804

All those who register will receive a confirmation letter stating that their registration form has been received and a space has been reserved for their entry.

PLEASE BRING YOUR CONFIRMATION LETTER WITH YOU TO THE EVENT.

2016 Trash-to-Treasure Art Contest

Registration Form

Registration forms must be received by OmniSource by Friday April 8, 2016
via email: hgraham@omnisource.com, fax (260) 423-8500, or OmniSource mailing
address: 7575 W. Jefferson Blvd., Ft. Wayne, IN 46804.

All those who register will receive a confirmation letter stating that their registration form has been received and a space has been reserved for their entry.

PLEASE BRING THAT CONFIRMATION LETTER TO THE EVENT.

Artist Information – Print Clearly

Circle

Name:

Male or Female

Address:

City, State, Zip:

Phone Number:

E-mail Address:

Category

Preschool – Grade 1

Grades 8 – 12

Grades 2 – 4

Adult

Grades 5 – 7

Title of Art Work:

Judges will score on the following:

Age Appropriate – it appears to have been created without assistance.

Meets Criteria – 100% recycled materials used. Paint, glue, and/or tape are permitted.

Variety – used several or more recycled materials. Examples might be pop cans, bottles, cardboard, CDs, old utensils, scraps of material, re-purposed household items, etc.

Creativity – the uniqueness of the idea.

Craftsmanship – neatness, how well it is put together.

Judge's overall opinion of the art piece.

“Trash-To-Treasure” Art Contest is sponsored by OmniSource Corporation, and the Allen County Public Library.