

Administrative Bulletin

VII-16 12.3.15

Note: *The Administration Offices will be open December 21-23 and 28-30 during winter break. Offices will be closed December 24, 25, 31 and January 1. Have a wonderful and safe holiday!*

Note: Be reminded that February 9, 2016 is a System-wide In Service Day. There is no student attendance that day.

1. ELEMENTARY CURRICULUM CONNECTION

The Curriculum Connection contains upcoming information regarding assessments, curriculum updates, video clips, instructional websites, and more. Please see **Attachment #1** for specific **elementary** information.

Marilyn Hissong, ext. 3124

2. SECONDARY CURRICULUM CONNECTION

The Curriculum Connection contains upcoming information regarding assessments, curriculum updates, video clips, instructional websites, and more. Please see **Attachment #2** for specific middle and high school information.

Deborah Watson, ext. 3151

3. AFTER SCHOOL TUTOR OPPORTUNITY FOR TEACHERS

Where: Tutoring takes place at Central Christian School.

When: After-school at a time that is convenient for you and the school's students (can be one day / week or more based on teacher availability, student need and available Title I funding through EACS)

What: After-school tutors mainly to provide support in Grades K-6 English/Language Arts and math, but are also available to help students with homework in other subjects, as needed.

Eligible: Must have a valid Indiana's Teacher License.

Rate: \$24.32/hour paid through EACS Title I funds

If teachers have any questions or need additional information on how to become a tutor at Central Christian, they should contact **Julie Smith** directly by email julie.smith.ccs@gmail.com or by telephone 260/493-0193.

Rose Fritzingier ext. 3161

4. OPEN POSITIONS

East Allen County Schools is looking for Bus Drivers, Food Service Workers, Substitute Custodians and Substitute Teachers. If you are interested in finding out more information please call the Human Resources Department @ [260-446-0100](tel:260-446-0100).

Tina Grady, ext. 1009

5. HEALTH INSURANCE OPEN ENROLLMENT

See **Attachment #3** for health insurance enrollment details.

Tina Grady, ext. 1009

6. SUBSTITUTE CUSTODIANS NEEDED

East Allen County Schools Maintenance & Operations Department is looking for individuals to work in a substitute custodian capacity on an as needed basis. If you know any individuals that would be interested in working in this type of position, please contact the Maintenance & Operations Department @ 446-0119 or ext. 2005.

Kirby Stahly, ext. 1005

7. CONGRESSIONAL APP CHALLENGE

Established by the US House of Representatives in 2013, this 10-week competition allows high school students to create and submit their own app. Students may participate as individuals or in teams of up to four. Winning students will have their apps featured on a display in the Capitol Building, and will be honored by their Member of Congress. See **Attachment #4** for more details.

Tamyra Kelly, ext. 1050

8. REMINDER: CPR/AED Training

Classes are offered free of charge twice a month through the end of the school year. Classes are held at PAUL HARDING Jr. in the staff development room starting at 4:15 p.m. Class size is limited and requires pre-registration, email or call Wendy Walker, Health Services Coordinator at extension 7309.

November & December 2015 Class Schedule

December 10 (Thursday)

December 15 (Tuesday)

Certification is through the American Heart Association and lasts for two years. Any employee interested in, or needing certification renewal may participate in this training.

Wendy Walker, ext. 7309

DREAM IT. DO IT.

Inspiration: Good teaching is more a giving of RIGHT QUESTIONS than a giving of RIGHT ANSWERS.
~ Josef Albers

Curriculum Connection

Elementary 12/2/15

IMPORTANT DATES

8 Step B4 Assessment - 12/14/15 – 1/8/16
Winter Break - 12/21/15-1/1/16
Teacher Work Day - 1/4/16

POSTER MATH

Poster math is a group activity used to help students better develop methods of problem solving. It is part of a balanced math program and can truly be lots of fun!

Specific directions/work papers for Poster Math can be found on the share drive @:
I:\District Shares\Curriculum Resources\Balanced Math

What are the Basics?

Before doing poster math activities, it is important for you to work with your class as a whole, establish expectations and teach them the different methods for problem solving. Students need this foundation before working on their own.

The students are given a problem and then given time to work individually. Students are then arranged in small groups and work together to solve the problem on their own. Students then take their thinking and put it on the poster along with an explanation of the method they used to solve the problem (great prep for standardized test explanations).

Students then explain to the rest of the class how they came to their answer. It's wonderful to see students voice how they thought through a problem!

BASIC PROBLEM SOLVING METHODS



Act it out



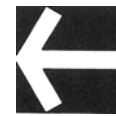
Guess & Check



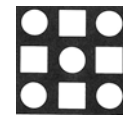
Make an Organized List



Logical Reasoning



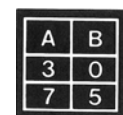
Work Backwards



Look for a Pattern



Draw a Picture



Use a Table/Chart

EL (English Learner) CORNER

WIDA GUIDING PRINCIPLE #7: Students develop language proficiency in listening, speaking, reading, and writing interdependently, but at different rates and in different ways.

Part II: Common EL Errors (and examples)

1. Verb Conjugations (He is walk) *Some languages don't have the "be" verb in various forms.
2. Passive vs. Active Voice (The shirt was buttoned by him) *This is not culturally consistent amongst languages.
3. Use of Prepositions (He is going at the school) *Varies between languages
4. Pronoun Usage *Spanish verbs include pronouns
5. Leaving out Subjects (Am go home.) *Spanish has male/female nouns
6. Metaphors/Idioms/Figurative Language *Cannot be literally translated word by word
7. Pronunciation, Spelling, and Punctuation errors are common.

Curriculum Connection

Important Dates

Early Winter ECA Testing

12/7-12/18

Winter Break

12/21-1/1

In-Service Day

1/4

**Secondary: Middle School &
High School**

December 3, 2015

Evidence of Student Thinking

- Are students transferring their thinking and applying to a task on a daily basis?
- Are students talking about how they are doing something and why daily?
- Are students labeling their types of thinking and then using appropriate strategies based on the type of thinking to apply on a daily basis?
- Are students giving each other quality feedback to engage in collaborative discussions on a daily basis?
- Are students using feedback and questioning to explain and apply thinking to relevant scenarios daily?
- Are students showing thinking in multiple forms daily; written, discussion, presentation, project, test
- Are students thinking about their responses and then justifying the why and how on a daily basis?
- Are students asking high-level questions stemming from activities on a daily basis?
- Are students acting on their questions to inquire into further learning daily?
- Are students showing interest and respecting one another's thoughts on a daily basis?
- Are students collaborating on a daily basis?
- Are students learning to communicate their ideas concisely to other students on a daily basis?

EL (English Learner) CORNER

WIDA GUIDING PRINCIPLE #7: Students develop language proficiency in listening, speaking, reading, and writing interdependently, but at different rates and in different ways.

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1. Verb Conjugations (He is walk) *Some languages don't have the "be" verb in various forms.
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3. Use of Prepositions (He is going at the school) *Varies between languages.
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5. Leaving out Subjects (Am go home) *Spanish has male/female nouns.
6. Metaphors/Idioms/Figurative Language *Cannot be literally translated word by word.
7. Pronunciation, Spelling, and Punctuation errors are common.

The New SAT

Collegeboard.org

<https://www.khanacademy.org.sat>

Close Read Lesson:

1. Read a text – cold, without set up.
2. Re-read in chunks.
3. Paraphrase each chunk in writing.
4. Discuss in own language, aloud, safely.
5. Read aloud for accessibility.
6. Identify hard words.
7. Re-read several times.
8. Re-read for specific vocabulary.
9. Compare / Contrast vocabulary meanings.

Questions or Concerns about the Bundles?

Please make sure you fill out a bundle feedback form located on the district shared drive.



EAST ALLEN COUNTY SCHOOLS

DREAM IT. DO IT.

Human Resources Department
1240 State Road 930 East
New Haven, Indiana 46774-1732
Phone: (260) 446-0100
Fax: (260) 446-0107

December 4, 2015

Open Enrollment – December 4, 2015 through December 18, 2015

Effective Date – January 1, 2016

Dear EACS Employee,

EACS is opening up Health Insurance Enrollment for those wanting to switch between the PPO Plan and the High Deductible Plan as well as for those wanting to add or cancel dependents. The Open Enrollment coverage effective date will be January 1, 2016.

1. If you are wanting to SWITCH plans follow the steps below:
 - Complete the attached Benefit Plan Enrollment form
 - Complete the Employee Contribution form
 - Return to Jennifer Rose by December 18, 2015

2. If you are wanting to add or cancel dependents please follow the steps below:
 - Go to <https://portal.employeeplansllc.com>
 - Click on the box that says “*I am an employee or dependent*”
 - Enter username and password
 - Click on Coverage and Benefits
 - Select appropriate form
 - Open Enrollment
 - Add Dependent
 - Drop Dependent

Failure to submit changes to your plan by December 18, 2015, will serve as your election to remain in the same plan you are currently enrolled in 2015 or continuing to waive coverage.

Please contact Jennifer Rose at 260-446-0100 ext. 1025 or jrose@eacs.k12.in.us with any questions regarding insurance or open enrollment.

Sincerely,

Tina Grady

Director of Human Resources



EAST ALLEN COUNTY SCHOOLS

DREAM IT. DO IT.

BENEFIT PLAN ENROLLMENT FORM

Effective January 1, 2016

Employee Name _____

Switching Plans: Please complete this form ONLY if you are wanting to switch plans. The switch of plans will have the effective date of January 1, 2016. Failure to turn in this election form by **December 18, 2015** will serve as your election to remain in the same plan you are currently enrolled in 2015 or continuing to waive coverage.

I am currently enrolled in:

- _____ \$500 Deductible PPO Plan
- _____ \$3,000/\$6,000 Deductible with \$3,000/\$6,000 Out-of-Pocket Plan with HSA
- _____ \$3,000/\$6,000 Deductible with \$5,000/\$10,000 Out-of-Pocket Plan with HSA

I would like to switch to:

- _____ \$500 Deductible PPO Plan
- _____ \$3,000/\$6,000 Deductible with \$3,000/\$6,000 Out-of-Pocket Plan with HSA
- _____ \$3,000/\$6,000 Deductible with \$5,000/\$10,000 Out-of-Pocket Plan with HSA

For benefit summaries, please visit www.eace.k12.in.us

Employee Signature: _____ Date: _____

Employer Signature: _____ Date: _____

Please return this completed Benefit Plan Enrollment Form to Jennifer Rose by December 18, 2015.

EAST ALLEN COUNTY SCHOOLS

HEALTH SAVINGS ACCOUNT EMPLOYEE CONTRIBUTION FORM

If you are eligible for the employer contribution, EACS will contribute to your HSA account **65% in January & 35% in September.**

***PLEASE NOTE:**

2016 Total for
Employer plus
Employee
must not exceed
\$3,350/single

***PLEASE NOTE:**

2016 Total for
Employer plus
Employee
must not exceed
\$6,650/family

Employee Name:

Effective Date:

January 1, 2016

\$

Total EE Per Pay Contribution

/

18

Number of Pay Periods to be deducted

Total Annual EE Contribution

My signature below indicates my authorization to my Employer to deduct the above per-pay HSA contribution from my paycheck:

Employee Signature

Date

2016 EACS Group Health Insurance Cafeteria Plan Premiums - Approved 11/3/15

	Plan	Premium	Board Subsidy	Employee Cost	Per Pay - 18
\$500 deductible (Teachers/ASP)- Collective Bargaining Agreement					
Total	E only	\$7,894	\$7,105	\$789	\$43.83
	E plus1	\$14,997	\$12,148	\$2,849	\$158.28
	Family	\$22,890	\$17,168	\$5,722	\$317.89
Medical & Rx	E only	\$7,282	\$6,554	\$728	\$40.44
	E plus1	\$13,835	\$11,207	\$2,628	\$146.00
	Family	\$21,117	\$15,838	\$5,279	\$293.28
Dental	E only	\$487	\$438	\$49	\$2.72
	E plus1	\$926	\$750	\$176	\$9.78
	Family	\$1,413	\$1,060	\$353	\$19.61
Vision	E only	\$125	\$113	\$12	\$0.67
	E plus1	\$236	\$191	\$45	\$2.50
	Family	\$360	\$270	\$90	\$5.00

\$500 deductible (Administrators; School Board; OSP; TSP; Custodial; Bus Technicians; Food Service Managers; Maintenance, Nurses; Paraprofessional; and Secretaries)					
Total	E only	\$7,755	\$6,592	\$1,163	\$64.61
	E plus 1	\$14,730	\$11,048	\$3,682	\$204.56
	Family	\$22,483	\$16,862	\$5,621	\$312.28
Medical & Rx	E only	\$7,282	\$6,190	\$1,092	\$60.67
	E plus1	\$13,835	\$10,377	\$3,458	\$192.11
	Family	\$21,117	\$15,838	\$5,279	\$293.28
Dental	E only	\$348	\$296	\$52	\$2.89
	E plus1	\$659	\$494	\$165	\$9.17
	Family	\$1,006	\$754	\$252	\$14.00
Vision	E only	\$125	\$106	\$19	\$1.06
	E plus1	\$236	\$177	\$59	\$3.28
	Family	\$360	\$270	\$90	\$5.00

\$500 deductible (Bus Drivers; no dental or vision) hired prior to July 1, 2015					
Medical & Rx	E only	\$7,282	\$6,262	\$1,020	\$56.67
	E plus 1	\$13,835	\$10,496	\$3,339	\$185.50
	Family	\$21,117	\$16,019	\$5,098	\$283.22

\$500 deductible (Bus Drivers; no dental or vision) hired after June 30, 2015					
Medical & Rx	E only	\$7,282	\$5,950	\$1,332	\$74.00
	E plus 1	\$13,835	\$5,950	\$7,885	\$438.06
	Family	\$21,117	\$5,950	\$15,167	\$842.61

\$500 deductible (Full-Time Food Seervice Workers & Paraprofessionals hired after 6-30-05); also Full-Time CRT's, Crossing Guards, Security Officers, Bilingual Interpreters, Bus Monitors, Health Care Aide, Targeted Assistance Specialist, and Greeter.					
Total	E only	\$7,755	\$5,950	\$1,805	\$100.28
	E plus 1	\$14,730	\$5,950	\$8,780	\$487.78
	Family	\$22,483	\$5,950	\$16,533	\$918.50
Medical & Rx	E only	\$7,282	\$5,950	\$1,332	\$74.00
	E plus1	\$13,835	\$5,950	\$7,885	\$438.06
	Family	\$21,117	\$5,950	\$15,167	\$842.61
Dental	E only	\$348	\$0	\$348	\$19.33
	E plus1	\$659	\$0	\$659	\$36.61
	Family	\$1,006	\$0	\$1,006	\$55.89
Vision	E only	\$125	\$0	\$125	\$6.94
	E plus1	\$236	\$0	\$236	\$13.11
	Family	\$360	\$0	\$360	\$20.00

2016 EACS Group Health Insurance Cafeteria Plan Premiums - Approved 11/3/15

High Deductible Health Plan - Option 1 \$3,000/\$6,000 with \$3,000/\$6,000 Out-of-Pocket Maximum

Plan Premium EACS HSA Board Subsidy Employee Cost Per Pay - 18

\$3,000/\$6,000 deductible (Administrators; School Board; OSP; TSP; Custodial; Bus Technicians; Food Service Managers; Maintenance, Nurses; Paraprofessional; and Secretaries)						
Total	E only	\$6,939	\$250	\$6,342	\$597	\$33.17
	E plus 1	\$13,181	\$750	\$10,298	\$2,883	\$160.17
	Family	\$20,117	\$1,000	\$15,863	\$4,254	\$236.33
Medical & Rx	E only	\$6,466	\$250	\$5,940	\$526	\$29.22
	E plus1	\$12,286	\$750	\$9,627	\$2,659	\$147.72
	Family	\$18,751	\$1,000	\$14,838	\$3,913	\$217.39
Dental	E only	\$348	N/A	\$296	\$52	\$2.89
	E plus1	\$659	N/A	\$494	\$165	\$9.17
	Family	\$1,006	N/A	\$755	\$251	\$13.94
Vision	E only	\$125	N/A	\$106	\$19	\$1.06
	E plus1	\$236	N/A	\$177	\$59	\$3.28
	Family	\$360	N/A	\$270	\$90	\$5.00

\$3,000/\$6,000 deductible (Bus Drivers; no dental or vision) hired prior to July 1, 2015						
Medical & Rx	E only	\$6,466	\$250	\$6,012	\$454	\$25.22
	E plus 1	\$12,286	\$750	\$9,746	\$2,540	\$141.11
	Family	\$18,751	\$1,000	\$15,020	\$3,731	\$207.28

\$3,000/\$6,000 deductible (Bus Drivers; no dental or vision) hired after June 30, 2015						
Medical & Rx	E only	\$6,466	\$250	\$5,950	\$516	\$28.67
	E plus 1	\$12,286	\$750	\$5,950	\$6,336	\$352.00
	Family	\$18,751	\$1,000	\$5,950	\$12,801	\$711.17

\$3,000/\$6,000 deductible (Full-Time Food Seervice Workers & Paraprofessionals hired after 6-30-05); also Full-Time CRT's, Crossing Guards, Security Officers, Bilingual Interpreters, Bus Monitors, Health Care Aide, Targeted Assistance Specialist, and Greeter.						
Total	E only	\$6,939	\$0	\$5,950	\$989	\$54.94
	E plus 1	\$13,181	\$0	\$5,950	\$7,231	\$401.72
	Family	\$20,117	\$0	\$5,950	\$14,167	\$787.06
Medical & Rx	E only	\$6,466	\$0	\$5,950	\$516	\$28.67
	E plus1	\$12,286	\$0	\$5,950	\$6,336	\$352.00
	Family	\$18,751	\$0	\$5,950	\$12,801	\$711.17
Dental	E only	\$348	N/A	\$0	\$348	\$19.33
	E plus1	\$659	N/A	\$0	\$659	\$36.61
	Family	\$1,006	N/A	\$0	\$1,006	\$55.89
Vision	E only	\$125	N/A	\$0	\$125	\$6.94
	E plus1	\$236	N/A	\$0	\$236	\$13.11
	Family	\$360	N/A	\$0	\$360	\$20.00

2016 EACS Group Health Insurance Cafeteria Plan Premiums - Approved 11/3/15
High Deductible Health Plan - Option 2 \$3,000/\$6,000 with \$5,000/\$10,000 Out-of-Pocket Maximum

Plan	Premium	EACS HSA	Board Subsidy	Employee Cost	Per Pay - 18	
\$3,000/\$6,000 deductible (Administrators; School Board; OSP; TSP; Custodial; Bus Technicians; Food Service Managers; Maintenance, Nurses; Paraprofessional; and Secretaries)						
Total	E only	\$6,167	\$750	\$5,842	\$325	\$18.06
	E plus 1	\$11,714	\$1,500	\$9,548	\$2,166	\$120.33
	Family	\$17,879	\$2,000	\$14,863	\$3,016	\$167.56
Medical & Rx	E only	\$5,694	\$750	\$5,440	\$254	\$14.11
	E plus1	\$10,819	\$1,500	\$8,877	\$1,942	\$107.89
	Family	\$16,513	\$2,000	\$13,838	\$2,675	\$148.61
Dental	E only	\$348	N/A	\$296	\$52	\$2.89
	E plus1	\$659	N/A	\$494	\$165	\$9.17
	Family	\$1,006	N/A	\$755	\$251	\$13.94
Vision	E only	\$125	N/A	\$106	\$19	\$1.06
	E plus1	\$236	N/A	\$177	\$59	\$3.28
	Family	\$360	N/A	\$270	\$90	\$5.00

\$3,000/\$6,000 deductible (Bus Drivers; no dental or vision) hired prior to July 1, 2015						
Medical & Rx	E only	\$5,694	\$750	\$5,512	\$182	\$10.11
	E plus 1	\$10,819	\$1,500	\$8,996	\$1,823	\$101.28
	Family	\$16,513	\$2,000	\$14,020	\$2,493	\$138.50

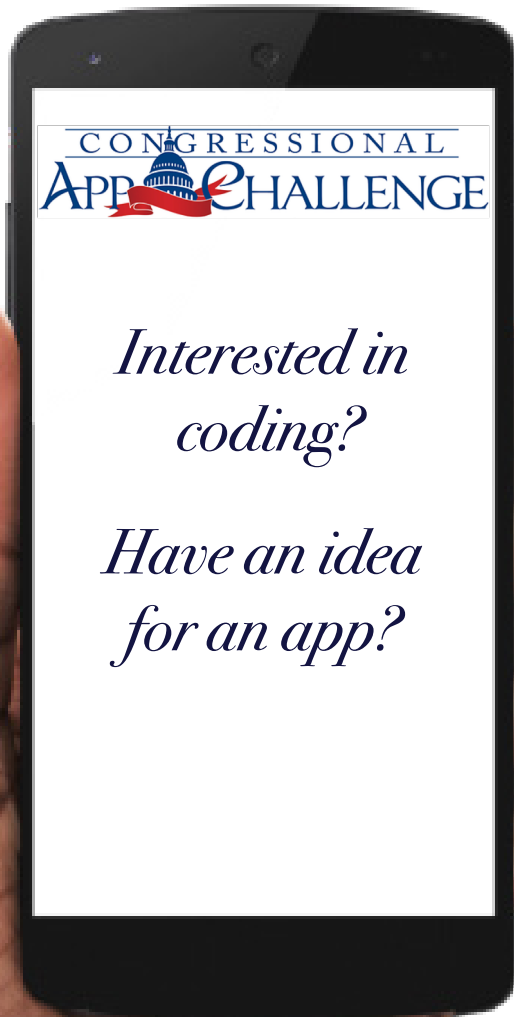
\$3,000/\$6,000 deductible (Bus Drivers; no dental or vision) hired after June 30, 2015						
Medical & Rx	E only	\$5,694	\$750	\$5,200	\$494	\$27.44
	E plus 1	\$10,819	\$0	\$5,950	\$4,869	\$270.50
	Family	\$16,513	\$0	\$5,950	\$10,563	\$586.83

\$3,000/\$6,000 deductible (Full-Time Food Seervice Workers & Paraprofessionals hired after 6-30-05); also Full-Time CRT's, Crossing Guards, Security Officers, Bilingual Interpreters, Bus Monitors, Health Care Aide, Targeted Assistance Specialist, and Greeter.						
Total	E only	\$6,167	\$750	\$5,200	\$967	\$53.72
	E plus 1	\$11,714	\$0	\$5,950	\$5,764	\$320.22
	Family	\$17,879	\$0	\$5,950	\$11,929	\$662.72
Medical & Rx	E only	\$5,694	\$750	\$5,200	\$494	\$27.44
	E plus1	\$10,819	\$0	\$5,950	\$4,869	\$270.50
	Family	\$16,513	\$0	\$5,950	\$10,563	\$586.83
Dental	E only	\$348	N/A	\$0	\$348	\$19.33
	E plus1	\$659	N/A	\$0	\$659	\$36.61
	Family	\$1,006	N/A	\$0	\$1,006	\$55.89
Vision	E only	\$125	N/A	\$0	\$125	\$6.94
	E plus1	\$236	N/A	\$0	\$236	\$13.11
	Family	\$360	N/A	\$0	\$360	\$20.00

CONGRESSIONAL APP CHALLENGE

Hosted by

**Congressman Marlin Stutzman
IN-03**



You are invited to participate in the
2015 Congressional App Challenge!

Established by the US House of
Representatives in 2013, this 10-week
competition allows high school students to
create and submit their own app. Students
may participate as individuals or in teams of
up to four. Winning students will have their
apps featured on a display in the
Capitol Building, and will be honored by
their Member of Congress.

November 9, 2015 - January 15, 2016

For more information, visit
CongressionalAppChallenge.us

Questions?

Contact Kathie Green at
kathie.green@mail.house.gov or
call 260-424-3041.

**Deadline
January 15, 2016**

Contest Guidelines

Student Eligibility

1. Members of Congress must opt-in for their district to participate in this competition. If a Member does not opt-in, constituents in their district will be ineligible to participate.
2. The Competition is open only to high school students who reside in a participating district or who are eligible to attend public high school in that district. Individuals submitting on behalf of teams must meet the eligibility requirements for individual contestants.
3. Participants must be at least 13 years old as of November 9th, 2015.
4. Participants may compete individually or in teams of up to 4 students. If students attend school outside of their home congressional district, they may compete in either their home district or their school district. If competing as a team, 2 members of the team must qualify in the the same district they are applying in.
5. The Competition is subject to all applicable United States federal laws and regulations. Participation constitutes entrant's full and unconditional agreement to these Official Rules.
6. A student may only submit one application, either as an individual or as part of a team. They may only submit an app in one district.

When Can Students Enter the Challenge?

Students may begin working on their apps as soon as they like, but the "Competition Submission Period" will start at 12:00 PM (noon) Eastern Daylight Time ("EDT"), NOVEMBER 9TH, 2015 and be closed at 11:59 PM Eastern Standard Time ("EST") JANUARY 15TH, 2016.

Administrator's computer is the official time keeping device for this Competition.

How do Students Enter their App?

Register on Challenge.gov:

Students must register and submit their apps on Challenge.gov. Make sure to find the correct Challenge page specific to their Member of Congress and district. To verify eligibility, students must also fill out basic contact info on the link found on the Challenge page.



EAST ALLEN COUNTY SCHOOLS

DREAM IT. DO IT.

Recognition Bulletin

VII-16 12.3.15

1. POETRY CONTEST WINNER

Nicole Winans, senior at EAU recently won the "I am a Hoosier" poetry contest that was sponsored by the Children's Services and Young Adult Services Department of Allen County Public Library. She was among several hundreds of students from private, parochial and public schools who entered.

She will be honored at the poetry awards ceremony on Saturday, December 12.



CONGRATULATIONS NICOLE!

2. TECHFIT SHOWCASE

Woodlan 6-8 grade students are preparing for the Techfit Showcase set for December 10 at Purdue University! Techfit stands for teaching engineering concepts to harness future innovators and technologists. Students have been working extremely hard to compete in the showcase.

BEST OF LUCK AT THE SHOWCASE!



DREAM IT. DO IT.