



EAST ALLEN COUNTY SCHOOLS

DREAM IT. DO IT.

**EAST ALLEN COUNTY SCHOOLS
MEETING OF THE
BOARD OF SCHOOL TRUSTEES
MINUTES**

May 5, 2020 - 6:30 p.m.

**Administration Building
1240 State Road 930 East
New Haven, IN 46774**

At a meeting (held via a Zoom meeting due to the COVID-19 pandemic), held at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on May 5, 2020.

Board members present:

Timothy E. Hines, President
Todd C. Buckmaster, Vice President
Terry Jo Lightfoot, Secretary
Gayle C. Etzler
Paulette Nellems
Robert L. Nelson, Jr.
Steven M. Screeton

Board members absent:

None.

EACS Administrators in attendance:

Mrs. Marilyn Hissong, Superintendent
Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services
Ms. Deborah Watson, Assistant Superintendent of Secondary Education
Mrs. Tina Grady, Director of Human Resources
Mrs. Wendy Hoering, Director of Development and Title I
Mrs. Tamyra Kelly, Public Information Officer
Mrs. Jennifer Mabee, Director of Title III
Mr. Keith Madsen, Director of Technology
Mrs. Michelle Wenglikowski, Director of Student Services
Mr. Roger Miller, Manager of Transportation

1.0 ROUTINE ITEMS

1.1 Call to Order

President Tim Hines called the meeting to order at 6:35 p.m.

1.2 Pledge of Allegiance

The virtual Pledge of Allegiance was led by Mrs. Aleesha Wolf's 3rd grade class (New Haven Intermediate School). This had been previously recorded prior to COVID-19.

1.3 Approval of Agenda

The agenda for May 5, 2020 was approved as presented with an addendum to Consent Item 3.1 - Human Resources Report.

1.4 Recognition

None.

2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS

None.

PRESENTATION

2.1 Transportation System Update

Mr. Roger Miller, Manager of Transportation, presented information on a proposed upgrade to EACS' transportation system. The Samsara GPS System offers new and improved technologies that can monitor and send alerts regarding vehicle inspections, engine diagnostics and programming, bus repairs, as well as offering a Parent Portal which provides up-to-the minute alerts for parents. After the presentation Mr. Miller answered the board members' questions.

3.0 CONSENT ITEMS

Superintendent Hissong requested the Board's approval for the Consent Items as presented as follows:

- 3.1 Human Resources Report and Addendum**
- 3.2 Financial Reports**
- 3.3 Meetings and Conferences**
- 3.4 Minutes – Regular Meeting – April 21, 2020**

Motion: That Consent Items 3.1 through 3.4 be approved as presented.

Motion: Buckmaster

Second: Etzler

Discussion: None.

Vote:

3.1–3.4 - Aye: Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson, Screeton (Motion carried 7-0)

4.0 ACTION ITEMS

Superintendent Hissong requested the Board's approval for the Action Items as presented as follows:

20-0505-4.1 Application and Receipt of Funds for CARES Act Educational Stabilization Relief Fund

Motion: That Action Item 20-0421-4.1 be approved as presented.

Motion: Nellems

Second: Screeton

Discussion: None.

Vote:

4.1 - Aye: Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson, Screeton (Motion carried 7-0)

DISCUSSION/ACTION ITEMS

None.

5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEMS

5.1 Student Code of Conduct Updates

5.2 Bus Driver Handbook

5.3 Revised Administrative Guideline 4144.4 – Alcohol and Controlled Substance Testing Policy for Commercial Driver’s License (CDL) Employees

DISCUSSION ITEMS

5.4 Resolution Regarding the Donation of Supplies and Materials

Mr. Kirby Stahly provided information to the Board.

5.5 Resolution Authorizing the Use of Electronic Signatures

Mr. Kirby Stahly provided information to the Board.

5.6 Resolution Regarding Refunding of Series 2012A and 2012B Bonds

Mr. Kirby Stahly provided information to the Board.

5.7 Transportation System Update for GPS, Parent App. & Driving Instructions

Mr. Kirby Stahly provided information to the Board and answered the board members’ questions.

6.0 SUPERINTENDENT COMMENTS

FAQ's for Seniors and PreK-11th grade contain information regarding frequently asked for information. They are kept up-to-date as information becomes available.

A Pandemic Guideline Chart has been created and distributed to our employees regarding return to work schedules for all employees so departments and buildings can wrap up the end of the school year.

At the May 19th board meeting a request for the application and receipt of funds for the IDOE's STEM acceleration grant will come to the board as a Discussion/Action Item (due date is May 15th so this will come to the board after the fact).

Thank you to the board members for their help in getting board documents electronically signed after the last board meeting.

Paul Harding Junior High School teacher Dave Broerman has been working on the new trail these last few weeks. He was informed that they were awarded \$25,000 by NIPSCO for the trail project.

7.0 BOARD COMMENTS

<u>Name</u>	<u>Topic</u>
Mr. Bob Nelson	Asked about upcoming Executive Sessions and feasibility study; asked about the next EACS Educational Foundation meeting.
Mrs. Gayle Etzler	Asked if football games will be taking place this Fall.
Mrs. Paulette Nellems	Gave a salute to our teachers for teaching our children.
Mr. Steve Screeton	Thanked Mr. Miller for his informative presentation on transportation.
Mrs. Terry Jo Lightfoot	Also thanked Mr. Miller for his presentation.
Mr. Tim Hines	The May 19 th board meeting will be a hybrid in person/Zoom meeting; He thanked everyone for their patience during this time.

8.0 ADJOURNMENT

There being no further business to discuss, Mrs. Nellems moved to adjourn the meeting. The meeting ended at 7:25 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, May 19, 2020 at 6:30 p.m. (hybrid in person/Zoom meeting). This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, Indiana.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on May 19, 2020.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

President

Secretary