



DREAM IT. DO IT.

**EAST ALLEN COUNTY SCHOOLS
MEETING OF THE
BOARD OF SCHOOL TRUSTEES
MINUTES**

November 10, 2020 - 6:30 p.m.

**Administration Building
1240 State Road 930 East
New Haven, IN 46774**

At a meeting (a hybrid in person and Zoom meeting due to the COVID-19 pandemic), held at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:33 p.m. on November 10, 2020.

Board members present:

Timothy E. Hines, President
Todd C. Buckmaster, Vice President
Terry Jo Lightfoot, Secretary
Gayle C. Etzler
Robert L. Nelson, Jr. (via Zoom)
Steven M. Screeton

Board members absent:

Paulette Nellems

EACS Administrators and Association Presidents also in attendance:

Mrs. Marilyn Hissong, Superintendent
Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education
Ms. Deborah Watson, Assistant Superintendent of Secondary Education
Mrs. Tina Grady, Director of Human Resources
Mrs. Wendy Hoering, Director of Development and Title I
Mrs. Tamyra Kelly, Public Information Officer
Mr. Chris Baker, Director of Facilities
Mrs. Jennifer Mabee, Director of Title III
Mr. Keith Madsen, Director of Technology
Mrs. Miranda Wilkins, Manager of Financial Services
Mr. Tim Wiegand, Executive Director of Alternative and Career and Technical Education
Mr. Charles Ward, President, EACS Transportation Association

1.0 ROUTINE ITEMS

1.1 Call to Order

President Tim Hines called the regular meeting to order at 6:30 p.m.

1.2 Pledge of Allegiance

Board member, Mr. Steve Screeton, led everyone in the Pledge of Allegiance.

1.3 Approval of Agenda

The agenda for November 11, 2020 was approved as presented with an addendum to Consent Item 3.1 - Human Resources Report.

1.4 Recognition

None.

2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS

None.

3.0 CONSENT ITEMS

Superintendent Hissong requested the Board's approval for the Consent Items as presented as follows:

- 3.1 Human Resources Report and Addendum**
- 3.2 Financial Reports**
- 3.3 Meetings and Conferences**
- 3.4 Minutes – Regular Meeting - October 20, 2020**

Motion: That Consent Items 3.1 through 3.4 be approved as presented.

Motion: Buckmaster Second: Etzler

Discussion: Mrs. Lightfoot asked about the resignation of the nurse at Leo Jr./Sr. High School.

Vote:

3.1-3.4 - Aye: Buckmaster, Etzler, Hines, Lightfoot, Nelson, Screeton (Motion carried 6-0)

4.0 ACTION ITEMS

Superintendent Hissong requested the Board's approval for the Action Items as presented as follows:

20-1110-4.1 Meet and Confer Management Proposals

20-1110-4.2 Revised Administrative Guideline 4212 Food Service Managers – Appendix A

20-1110-4.3 Revised Administrative Guideline 4214.1 – Miscellaneous Support Personnel – Benefitted

20-1110-4.4 Revised Administrative Guideline 4214.2 - Miscellaneous Support Personnel – Non-Benefitted

20-1110-4.5 Selection of A&E Firm for HVAC Projects

20-1110-4.6 Selection of A&E Firm for Administration Building Exterior Renovations

20-1110-4.7 Authorize Use of National Bid Via Sourcewell for Stadium Light Replacement (NHJSHS)

Motion: That Action Items 20-1110-4.1 through 20-1110-4.7 be approved as presented.

Motion: Etzler Second: Screeeton

Discussion: Mrs. Lightfoot shared her thoughts regarding the Meet and Confer process.

Vote:

4.1-4.7 - Aye: Buckmaster, Etzler, Hines, Lightfoot, Nelson, Screeeton (Motion carried 6-0)

DISCUSSION/ACTION ITEMS

20-1110-4.8 Contract with First Tuesday Communications

Superintendent Marilyn Hissong presented information to the Board.

Questions: Superintendent Hissong answered Mrs. Lightfoot's questions.

Motion: That Discussion/Action Item 20-1110-4.8 be approved as presented.

Motion: Screeeton Second: Lightfoot

Discussion: None.

Vote:

4.8 - Aye: Buckmaster, Etzler, Hines, Lightfoot, Nelson, Screeeton (Motion carried 6-0)

20-1110-4.9 Summer 2020 Roofing Project - Closeout

Mr. Chris Baker presented information to the Board.

Questions: None.

Motion: That Discussion/Action Item 20-1110-4.9 be approved as presented.

Motion: Buckmaster Second: Screeeton

Discussion: None.

Vote:

4.9 - Aye: Buckmaster, Etzler, Hines, Lightfoot, Nelson, Screeeton (Motion carried 6-0)

5.10 Resolution to Pursue the Sale of Small Section of Property at Leo Elementary School to Abutting Landowner (Leo Cemetery)

Mr. Chris Baker provided information to the Board and answered Mrs. Lightfoot's question.

6.0 SUPERINTENDENT COMMENTS

A full page "Thank You" ran in the October 31st issue of the Journal Gazette. Thank you to our staff, students, and community during this time. It has definitely been a team effort to journey together through the pandemic. Thank you to Mrs. Kelly for her work on this.

The Board and Superintendent Hissong received a Thanksgiving poster/poem from Ms. Gustus' class at New Haven Primary School.

We received a letter from IHSAA thanking our district for our cooperation and patience during the fall sport season.

Thank you to Southwick Elementary School for holding a drive-by Veteran's Day program today. Thank you to the veterans who attended.

Today a virtual meeting was held with the Allen County Health Department and area Superintendents to discuss options for next semester. Parents need to reflect on what teaching delivery option is best for their student(s). The Superintendent will send out information via School Messenger to our parents regarding this choice on Friday, asking them to choose by November 25th.

7.0 BOARD COMMENTS

<u>Name</u>	<u>Topic</u>
Mr. Bob Nelson	Re: the pandemic – The facts show that EACS is doing right and we need to continue to take direction from the ACHD; Recognized newly elected board member (5R) Jenny Blackburn who was in the audience.
Mrs. Terry Jo Lightfoot	Is coping with everything going on; Happy Thanksgiving!
Mrs. Gayle Etzler	Is looking forward to 2020 being over.
Mr. Steve Screeton	Gave a shout out to our veterans.
Mr. Todd Buckmaster	Thanked Mrs. Hissong for the learning options given to EACS students; Liked the 10/28 United Front event and is looking forward to the next one.
Mr. Tim Hines	Thanked businesses/individuals for their continued donations to our schools during this time; The next regular meeting (hybrid) is December 1 st .

9.0 ADJOURNMENT

There being no further business to discuss, Mr. Screeton moved to adjourn the meeting. The meeting ended at 7:25 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, December 1, 2020 at 6:30 p.m. This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, Indiana.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on December 1, 2020.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

President

Secretary