



EAST ALLEN COUNTY SCHOOLS

DREAM IT. DO IT.

**EAST ALLEN COUNTY SCHOOLS
MEETING OF THE
BOARD OF SCHOOL TRUSTEES
MINUTES**

July 16, 2019 - 6:30 p.m.

**New Haven Primary School – Library
1445 Berwick Lane
New Haven, IN 46774**

At a meeting held in the library at New Haven Primary School, 1445 Berwick Lane, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on July 16, 2019.

Board members present:

Timothy E. Hines, President
Christopher T. Baker, Vice President
Gayle C. Etzler
Terry Jo Lightfoot
Paulette Nellems
Robert L. Nelson, Jr.

Board members absent:

Todd C. Buckmaster, Secretary

EACS Administrators and Association Presidents also in attendance:

Mrs. Marilyn Hissong, Superintendent
Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services
Mrs. Connie Brown, Director of Special Services
Mrs. Michelle Clouser Penrod, Director of Development and Title I
Mrs. Tina Grady, Director of Human Resources
Ms. Jennifer Heffernan, Director of Title III
Mr. Keith Madsen, Director of Technology
Mrs. Michelle Wenglikowski, Director of Student Services
Mr. Tim Wiegand, Executive Director of Alternative and Career and Technical Education
Mrs. Andra Kosmoski, President, East Allen Educator's Association

1.0 ROUTINE ITEMS

1.1 Call to Order

President Tim Hines called the meeting to order at 6:30 p.m.

1.2 Pledge of Allegiance

Board member Terry Jo Lightfoot led everyone in the Pledge of Allegiance.

1.3 Approval of Agenda

The agenda for July 16, 2019 was approved as presented with addendums to Consent Item 3.1 - Human Resources Report Part A and Part B, and the addition of Discussion/Action Item 19-0716-4.14 - Authorization to Participate with the Local Career Coaching Grant.

1.4 Recognition

Catherine (Cate) Steward, a 2019 graduate of Leo High School, was recently awarded a \$2,500 Albright Parkview Sports Medicine Excellence Scholarship. This scholarship honors academic excellence, athletic achievement and community contributions. Cate is a member of the National Honor Society, the LEHS Student Advisory Board, Student Sharing Hearts Club, and helps with Study Tables. She volunteers at the Johnny Appleseed Festival and is a bell ringer for the Salvation Army. Cate will be attending Indiana Wesleyan University in the fall to study biology.

2.0 **PUBLIC EXPRESSIONS – AGENDA ITEMS**

None.

PRESENTATION

2.1 Yearly Budget (Capital Projects and Bus Replacement)

Mr. Stahly reviewed the budget changes, Capital Projects, and the Bus Replacement budget and provided information to the Board and answered the board members' questions.

3.0 **CONSENT ITEMS**

Superintendent Hissong requested the Board's approval for the Consent Items as presented as follows:

- 3.1 **Human Resources Report and Addendums A & B**
- 3.2 **Financial Reports**
- 3.3 **Meetings and Conferences**
- 3.4 **Minutes – Regular Board Meeting – June 18, 2019**
- 3.5 **Minutes – Executive Session – June 20, 2019**

Motion: That Consent Items 3.1 (Part A only) through 3.4 be approved as presented.

Motion: Nellems

Second: Etzler

Discussion: None.

Vote:

3.1A,–3.4 - Aye: Baker, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 6-0)

Motion: That Consent Item 3.1 (Part B only) be approved as presented.

Motion: Baker

Second: Nelson

Discussion: None.

Vote:

3.1 (Part B only) - Aye: Baker, Etzler, Hines, Lightfoot, Nelson; Against: Nellems (Motion carried 5-1)

Motion: That Consent Item 3.5 be approved as presented.

Motion: Nelson

Second: Baker

Discussion: The Human Resources Addendum B was discussed.

Vote:

3.5 - Aye: Baker, Etzler, Hines, Lightfoot, Nelson; Abstained: Nellems (Motion carried 5-0-1)

4.0 ACTION ITEMS

Superintendent Hissong requested the Board's approval for the Action Items as presented as follows:

19-0716-4.1 Application and Receipt of Funds for Title III Allocation to Serve Limited English Proficient (LEP) Students Grant

19-0716-4.2 Application and Receipt of Funds for Non-English Speaking Program (NESP) Grant

19-0716-4.3 Memorandum of Understanding Between EAU and Vincennes University

19-0716-4.4 Contract Renewal with Moby Max

19-0716-4.5 Memorandum of Understanding with Goodwill Industries of Northeast Indiana

19-0716-4.6 Contract with Indiana School for the Blind and Visually Impaired (ISBVI)

19-0716-4.7 Certificate of Completion Course Fees for 2019-20SY

19-0716-4.8 Permission Granted to Town of Leo-Cedarville to Place Sign on EACS Property

Motion: That Action Items 19-0716-4.1 through 19-0716-4.8 be approved as presented.

Motion: Nellems

Second: Nelson

Discussion: None.

Vote:

4.1-4.8 - Aye: Baker, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 6-0)

DISCUSSION/ACTION ITEMS

19-0716-4.9 Agreement with Rosetta Stone

Ms. Jennifer Heffernan presented information to the Board.

Motion: Baker

Second: Nellems

Discussion: None.

Vote:

4.9 - Aye: Baker, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 6-0)

19-0716-4.10 Contract with Corwin Press, Inc. for Hattie/Visible Learning Plus Training

Mrs. Michelle Clouser Penrod presented information to the Board.

Motion: Lightfoot

Second: Nelson

Discussion: None.

Vote:

4.10 - Aye: Baker, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 6-0)

19-0716-4.11 Southwick Elementary School Project - Change Order #1 - Closeout of Contract

Mr. Kirby Stahly presented information to the Board, and answered the Board members' questions.

Motion: Etzler

Second: Baker

Discussion: None.

Vote:

4.11 - Aye: Baker, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 6-0)

19-0716-4.12 Revised Board Appendix D – Desired Thinking Skills, Personal Qualities and Life Skills

President Tim Hines presented information to the Board.

Discussion: After much discussion, Appendix D will be deleted, and the words “social emotional health, ethical behavior, and creative skills” will be added to Board Policy 1001. Mr. Nelson called for the question.

Motion: Nelson

Second: Baker

Vote:

4.12 - Aye: Baker, Hines, Nelson; Against: Etzler, Lightfoot; Abstained: Nellems (Motion carried 3-2-1)

19-0716-4.13 Revised Board Appendix E – Recommended Workplace Competencies

President Tim Hines presented information to the Board.

Motion: Baker

Second: Nellems

Discussion: None.

Vote:

4.13 - Aye: Baker, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 6-0)

19-0716-4.14 Authorization to Participate with the Local Career Coaching Grant

Mrs. Michelle Clouser Penrod presented information to the Board.

Motion: Nellems

Second: Etzler

Discussion: None.

Vote:

4.14 - Aye: Baker, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 6-0)

5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEMS

5.1 Conflict of Interest Statements for the 2019-20SY

5.2 Grants and Allocations – 2nd Quarter 2019

5.3 Retention Report

5.4 Health Services Report for 2018-19SY

5.5 iPad Lost/Stolen/Damage Report

5.6 Revised Administrative Guideline 1500 – School Volunteers

**5.7 Revised Administrative Guideline 4105 - Expanded Criminal History Checks –
Certificated and Non-Certificated Employee Applicants and Employees**

5.8 Revised Administrative Guideline 5127 – Homeless Students

DISCUSSION ITEMS

**5.9 Application and Receipt of Funds for Title II, Part A: Supporting Effective
Instruction Grant**

Mrs. Michelle Clouser Penrod provided information to the Board.

5.10 Application and Receipt of Funds for Title IV Allocation Grant

Mrs. Michelle Clouser Penrod provided information to the Board.

5.11 Contract with The League for the Blind and Disabled

Mrs. Connie Brown provided information to the Board.

5.12 Contract Renewal with Brandon Schweyer/Revolution Electronics

Mr. Keith Madsen provided information to the Board.

6.0 SUPERINTENDENT COMMENTS

New Haven Intermediate School will hold their ribbon cutting ceremony on August 8th at 4:15 p.m., followed by their Back to School Night. A press release will go out.

The New Haven High School/Administration Building parking lot is scheduled to be completed by July 24th.

New Haven Junior High School will hold their ribbon cutting ceremony on August 9th at 3:30 p.m., followed by their Back to School Night. A press release will go out.

Superintendent Hissong distributed a flyer to the Board from the Allen County Early Childhood Coalition.

The United Way is expanding Kindergarten Countdown to New Haven Primary School and Woodlan Elementary School.

7.0 BOARD COMMENTS

<u>Name</u>	<u>Topic</u>
Mr. Bob Nelson	Suggested that President Hines and Mrs. Lightfoot work on the revision of Board Policy 1001.
Mr. Chris Baker	The Health Services Report included in this board packet was well done; Nice to see funding for the Local Career Coaching grant.
Mrs. Terry Jo Lightfoot	Is looking forward to the new school year.
Mrs. Paulette Nellems	Thinks it's great what Dr. West is doing for families in the Harding area.
Mr. Tim Hines	Thank you to Mrs. Lois Goeglein for her 44 years of service to the district; Reminder of Executive Session following this meeting; Another Executive Session will be scheduled soon; The next regular meeting is August 6 th and it will be back at the Administration Building.

9.0 ADJOURNMENT

There being no further business to discuss, Mrs. Nellems moved to adjourn the meeting. The meeting ended at 8:20 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, August 6, 2019 at 6:30 p.m. This meeting will be held at the Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on August 6, 2019.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

President

Secretary