



EAST ALLEN COUNTY SCHOOLS

DREAM IT. DO IT.

**EAST ALLEN COUNTY SCHOOLS  
MEETING OF THE  
BOARD OF SCHOOL TRUSTEES  
MINUTES**

**September 19, 2017 - 6:30 p.m.**

**Administration Building – Board Room  
1240 State Road 930 East  
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on September 19, 2017.

Board members present:

Mr. Robert L. Nelson, Jr., President  
Mr. Timothy E. Hines, Vice President  
Mr. Christopher T. Baker, Secretary  
Mr. Todd C. Buckmaster  
Mrs. Gayle C. Etzler (arrived at 6:41 p.m.)  
Mrs. Terry Jo Lightfoot  
Mrs. Paulette Nellems

Board members absent:

None.

EACS Administrators and Association Presidents also in attendance:

Mrs. Marilyn Hissong, Superintendent  
Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education  
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services  
Ms. Deborah Watson, Assistant Superintendent of Secondary Education  
Mrs. Tina Grady, Director of Human Resources  
Mrs. Tamyra Kelly, Public Information Officer  
Ms. Jennifer Heffernan, Director of Title III  
Mrs. Michelle Wenglikowski, Director of Student Services  
Mrs. Anna Murphy, Principal, New Haven High School  
Mr. Andy Wagner, Assistant Principal/Athletic Director, New Haven High School

## **PUBLIC HEARING**

### **1.0 Proposed 2018 Budget, Bus Replacement Plan and Capital Projects Plan**

President Nelson called the public hearing to order at 6:30 p.m. He read a statement regarding the proposed 2018 Budget, Bus Replacement Plan and Capital Projects Plan.

### **2.0 Public Expressions**

None.

### **3.0 Adjournment**

There being no other business, the hearing was adjourned at 6:34 p.m.

## **REGULAR MEETING**

### **1.0 ROUTINE ITEMS**

#### **1.1 Call to Order**

President Bob Nelson called the regular meeting to order at 6:30 p.m.

#### **1.2 Pledge of Allegiance**

Board secretary, Mr. Chris Baker, led everyone in the Pledge of Allegiance.

#### **1.3 Approval of Agenda**

The agenda was approved as presented, with addendums to Consent Item 3.1 – Human Resources Report, and Discussion/Action Item 17-0919-4.8 - Petition to Vacate Homestead Drive and Prospect Avenue; and the removal of Discussion Items 5.5 - Addendum to Safe Haven Grant Agreement, and 5.6 - School Resource Officer Agreement with Allen County for 2017-18SY.

#### **1.4 Recognitions**

##### **IREACH Students**

Our IREACH students have most recently taken it upon themselves to be responsible for cleaning the tunnel on a weekly basis, heading up the recycling at the Administration Annex, and during moves this past summer they also helped with moving boxes for some of the staff. Some students have internships at Shepherd's House, Goodwill and Walgreens. The students are all becoming more independent and developing work and home living skills. Students include: Robert Anderson, Logan Buhr, Drake Cantrell, Wesley Conwell, Joshua Foust, Nolan Koenig, Drake Merriman, Noah Savieo, Ravell Simon, Brenna Steury, Mollie Sullivan, Jonah Vorndran, and teacher Mrs. Kelly Blair.

##### **IHSAA "Character of Champion Award" Winner**

New Haven High School has earned the IHSAA "Character of Champion" Sportsmanship Award. They, along with only 16 other IHSAA member schools, are being recognized for exemplary behavior during the 2016-17 school year. On Friday, October 6<sup>th</sup> IHSAA Commissioner Bobby Cox will present the Character of Champion Award banner to Principal Anna Murphy, Athletic Director Andy Wagner, and the entire student body at New Haven High School.

### **2.0 PUBLIC EXPRESSIONS – AGENDA AND NON-AGENDA ITEMS**

None.

### **3.0 CONSENT ITEMS**

Superintendent Hissong requested the Board's approval for the Consent Items as presented as follows:

- 3.1 Human Resources Report and Addendum**
- 3.2 Financial Reports**
- 3.3 Meetings and Conferences**
- 3.4 Minutes – Regular Meeting – September 5, 2017**

**Motion:** That Consent Items 3.1 through 3.4, and the addendum, be approved as presented.

Motion: Hines                                  Second: Baker

**Discussion:** None.

**Vote:**

3.1-3.4 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**4.0 ACTION ITEMS**

**17-0919-4.1      Renewal of Memorandum of Understanding with ABC Construction Preparatory Academy**

**17-0919-4.2      Renewal of Memorandum of Understanding with ACENET and IPFW**

**17-0919-4.3      Revised Administrative Guideline 1321 - Public Performances by Students**

**17-0919-4.4      Revised Administrative Guideline 4213 – Academic Support Personnel (Appendix A)**

**17-0919-4.5      Memorandum of Understanding with Heartland Sings**

**Motion:** That Action Items 17-0919-4.1 through 17-0919-4.5 be approved as presented.

Motion: Buckmaster                                  Second: Etzler

**Discussion:** None.

**Vote:**

4.1 – 4.5 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**DISCUSSION/ACTION ITEMS**

**17-0919-4.6      Application and Receipt of Funds for Title I 1003a Grant**

Ms. Deborah Watson presented information to the Board.

**Questions:** Mrs. Nellems asked how input from parents and community members was received.

**Motion:** That Discussion/Action Item 17-0919-4.6 be approved as presented.

Motion: Lightfoot                                  Second: Hines

**Discussion:** Mrs. Nellems wanted to make sure the community was made aware of this meeting. Superintendent Hissong stated that in addition to PHJH advertising this meeting, SOEL and PCA will be sending out school messengers and including this information in their newsletters and on their Facebook pages. Note: During the meeting Ms. Watson was able to confirm that this meeting has been heavily advertised, with personal phone calls having been made, and 30 community members so far have confirmed their attendance at this meeting.

**Vote:**

4.6 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**17-0919-4.7 Award Bid for Pre-Demolition Asbestos Abatement for Park Hill Center and the 1964 Building**

Mr. Kirby Stahly presented information to the Board and answered the Board members' questions.

**Questions:** Mr. Buckmaster asked about the total cost of the project, and Mr. Baker asked if this company was the same as from the SOEL project.

**Motion:** That Discussion/Action Item 17-0919-4.7 be approved as presented.

Motion: Baker                      Second: Buckmaster

**Discussion:** None.

**Vote:**

4.7 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**17-0919-4.8 Petition to Vacate Homestead Drive and Prospect Avenue and Addendum**

Mr. Kirby Stahly presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Item 17-0919-4.8 and Addendum be approved as presented.

Motion: Nellems                      Second: Etzler

**Discussion:** None.

**Vote:**

4.8 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**5.0 INFORMATION/DISCUSSION ITEMS**

**INFORMATION ITEMS**

**5.1 Indiana and Ethnic Studies – 2<sup>nd</sup> Semester**

**5.2 Summer School Information**

## **DISCUSSION ITEMS**

### **5.3 Application and Receipt of Funds for the Indiana Literacy Early Intervention Grant**

Mrs. Teresa Knoblauch provided information to the Board and answered Mrs. Etzler's question.

### **5.4 Application and Receipt of Funds for the Title IV Competitive Grant Funds**

Superintendent Marilyn Hissong provided information to the Board. Mrs. Lightfoot has been asked to be a part of this committee. The committee will meet on September 29<sup>th</sup> at 1:00 p.m.

## **6.0 SUPERINTENDENT COMMENTS**

As of count date, September 15<sup>th</sup>, our enrollment is 9,692. Last year's count date in September was 9,452 students. It appears that the District is up 240 students for this year's count date.

The Get Schooled Tour has been going well, with lots of excitement from the student body. It has prompted lots of meaningful conversations.

Homecoming football games are this Friday at all four high schools. All kinds of special activities are taking place this week at the schools leading up to homecoming.

Mrs. Hissong expressed appreciation for the Board Retreat, and thanked Mrs. Etzler for her hospitality.

A special thank you to Ms. Watson, Mrs. Knoblauch, the Technology Department, and teachers for the district-wide Inservice on September 12<sup>th</sup>. It takes a lot of work by many people to put together a successful Inservice.

## **7.0 BOARD COMMENTS**

### **Name**

### **Topic**

Mr. Todd Buckmaster

Attended a recent HEHS volleyball game where there was a touching tribute given to Cloey Saalfrank and her family.

Mr. Chris Baker

Thank you to Mrs. Labie for arranging the Board Retreat. Good open dialogue took place at the Retreat; Has recently attended NHHS girls soccer games, NHHS football games, and HEHS volleyball game – Principal Widenhoefer is a great announcer; hopes our high school principals will nominate students for the IDOE's Presidential Scholarship.

Mrs. Terry Jo Lightfoot

Recently witnessed great interaction between a LEHS staff member and a student who was having a bad day.

Mrs. Gayle Etzler

Enjoyed the Board Retreat and the camaraderie.

Mr. Tim Hines

Thanked Mr. Jeff Studebaker and Mr. Clinton Faupel for bringing the Get Schooled Tour to EACS.

Mr. Bob Nelson

Regarding the Board Retreat he thanked several people - the Board and Cabinet members for attending the Retreat, Mr. Josh Wenning for presenting the Strengths Finder Assessment, Mrs. Etzler for her hospitality, Mr. Tuck Hopkins for presenting; Mrs. Nellems, Mr. Baker and Mr. Buckmaster will serve on a committee regarding vocational training; Thank you to Mrs. Lightfoot for serving on the Title IV committee; Thank you to Mr. Clinton Faupel for the fantastic Get Schooled Tour; Supt. Hissong and he will be meeting soon for an initial goal setting meeting; the city of New Haven is holding Taste of New Haven on Saturday, 10/23, from 11:00 AM -1:00 PM, cost is \$2.00/per person.

## 8.0 ADJOURNMENT

There being no further business to discuss, Mr. Buckmaster moved to adjourn the meeting. The meeting ended at 7:16 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at [www.eacs.k12.in.us](http://www.eacs.k12.in.us).

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, October 3, 2017 at 6:30 p.m. This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on October 3, 2017.

EAST ALLEN COUNTY SCHOOLS  
BOARD OF SCHOOL TRUSTEES

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President

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Secretary