



EAST ALLEN COUNTY SCHOOLS

**DREAM IT. DO IT.**

**EAST ALLEN COUNTY SCHOOLS  
MEETING OF THE  
BOARD OF SCHOOL TRUSTEES  
MINUTES**

**April 17, 2018 - 6:30 p.m.**

**Administration Building – Board Room  
1240 State Road 930 East  
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on April 17, 2018.

**Board members present:**

Mr. Robert L. Nelson, Jr., President  
Mr. Timothy E. Hines, Vice President  
Mr. Christopher T. Baker, Secretary  
Mrs. Gayle C. Etzler  
Mrs. Terry Jo Lightfoot

**Board members absent:**

Mr. Todd C. Buckmaster  
Mrs. Paulette Nellems

**EACS Administrators and Association Presidents also in attendance:**

Mrs. Marilyn Hissong, Superintendent  
Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education  
Ms. Deborah Watson, Assistant Superintendent of Secondary Education  
Mrs. Connie Brown, Director of Special Services  
Mrs. Rose Fritzinger, Director of Development and Title I  
Mrs. Tina Grady, Director of Human Resources  
Mrs. Tamyra Kelly, Public Information Officer  
Mrs. Jennifer Heffernan, Director of Title III  
Mr. Keith Madsen, Director of Technology  
Mr. Doug Roemer, Director of Facilities  
Mrs. Michelle Wenglikowski, Director of Student Services  
Dr. Neal Brown III, Principal, Leo High School  
Ms. Janet McEvoy, President, EACS Transportation Association  
Mr. Rod Nelson, President, EACS Custodial Association

**1.0 ROUTINE ITEMS**

**1.1 Call to Order**

President Bob Nelson called the meeting to order at 6:32 p.m.

**1.2 Pledge of Allegiance**

Board member Mrs. Terry Jo Lightfoot led everyone in the Pledge of Allegiance.

**1.3 Approval of Agenda**

The agenda was approved as presented, with an addendum to Consent Item 3.1 – Human Resources Report.

## 1.4 Recognitions

### Author (Leo Jr./Sr. High School)

Leo Jr./Sr. High School senior Madison Turpin has self-published her science fantasy novel titled “*WIRED: The Original Resistance*”. This is the first book in a planned five-book series. Thirty percent of the profits she receives from her book will be given to organizations that help raise suicide awareness, fight poverty, and fight human trafficking. Madi is the current editor of Leo High School’s school newspaper *The Lion’s Tale*. This fall she plans to double-major in writing and psychology at Taylor University.

### Lilly Scholarship Winner (Leo Jr./Sr. High School)

Leo Jr./Sr. High School senior, Olivia Styhl, is a recipient of a coveted Lilly Endowment Community Scholarship. Olivia will be attending Ball State University in the fall to study nursing. The Lilly Endowment Community Scholarship Program awards scholarships (full-tuition, required fees, and book stipend for four years) to selected students from each county in Indiana to pursue a baccalaureate degree at any accredited public or private Indiana college or university. This is Leo High School’s second student winner to receive this prestigious award.

## 2.0 **PUBLIC EXPRESSIONS – AGENDA AND NON-AGENDA ITEMS**

None.

## 3.0 **CONSENT ITEMS**

Superintendent Hissong requested the Board’s approval for the Consent Items as presented as follows:

- 3.1 **Human Resources Report and Addendum**
- 3.2 **Financial Reports**
- 3.3 **Meetings and Conferences**
- 3.4 **Minutes – Regular Meeting – March 20, 2018**

**Motion:** That Consent Items 3.1 through 3.4, and the addendum, be approved as presented.

Motion: Hines

Second: Etzler

**Discussion:** None.

### **Vote:**

3.1-3.4 - Aye: Baker, Etzler, Hines, Lightfoot, Nelson (Motion carried 5-0)

## 4.0 **ACTION ITEMS**

**18-0417-4.1 Textbook Adoption for Grades K-6 Art**

**18-0417-4.2 Textbook Adoption for Grades K-6 Music**

**18-0417-4.3 Resolution on the Purchase of the Stuckey Property**

**18-0417-4.4 Mutual Aid Agreement with Adams Heritage**

**18-0417-4.5 Select Barton-Coe-Vilamaa for Feasibility Study of the Former Meadowbrook Elementary School**

**Motion:** That Action Items 18-0417-4.1 through 18-0417-4.5 be approved as presented.

Motion: Baker Second: Hines

**Discussion:** None.

**Vote:**

4.1-4.5 - Aye: Baker, Etzler, Hines, Lightfoot, Nelson (Motion carried 5-0)

**DISCUSSION/ACTION ITEMS**

**18-0417-4.6 Application and Receipt of Reallocation of Funds for Non-English Speaking Program (NESP) Grant**

Ms. Jennifer Heffernan presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Item 18-0417-4.6 be approved as presented.

Motion: Etzler Second: Baker

**Discussion:** None.

**Vote:**

4.6 - Aye: Baker, Etzler, Hines, Lightfoot, Nelson (Motion carried 5-0)

**18-0417-4.7 Application and Receipt of Funds for the Drug and Alcohol Consortium of Allen County Grant**

Mr. Jeff Studebaker, Manager of Safety, and Mrs. Fritzinger presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Item 18-0417-4.7 be approved as presented.

Motion: Hines Second: Lightfoot

**Discussion:** None.

**Vote:**

4.7 - Aye: Baker, Etzler, Hines, Lightfoot, Nelson (Motion carried 5-0)

**18-0417-4.8 eLearning Application With IDOE for 2018-19SY**

Mr. Keith Madsen presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Item 18-0417-4.8 be approved as presented.

Motion: Etzler

Second: Lightfoot

**Discussion:** None.

**Vote:**

4.8 - Aye: Baker, Etzler, Hines, Lightfoot, Nelson (Motion carried 5-0)

**18-0417-4.9 Turf Field Agreement #2 for Construction Services – The Motz Group**

Mr. Doug Roemer presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Item 18-0417-4.9 be approved as presented.

Motion: Lightfoot

Second: Etzler

**Discussion:** None.

**Vote:**

4.9 - Aye: Baker, Etzler, Hines, Lightfoot, Nelson (Motion carried 5-0)

**5.0 INFORMATION/DISCUSSION ITEMS**

**INFORMATION ITEMS**

**5.1 Allocations/Grant Awards for EACS – First Quarter 2018**

**5.2 Revised Administrative Guideline 1335 – Trespass on School Property**

**5.3 Revised Administrative Guideline 2310 – Administrative Intern Program**

**5.4 Revised Administrative Guideline 5118 – Transfer Tuition Students**

**5.5 Revised Administrative Guideline 5127 – Homeless Students**

**5.6 Revised Administrative Guideline 5127.5 – Notice of Rights of Homeless Students**

**DISCUSSION ITEMS**

**5.7 Application and Receipt of Funds for Safe Haven Grant 2018-19SY**

Mr. Jeff Studebaker, Manager of Safety, and Mrs. Wenglikowski presented information to the Board.

### **5.8 Resolution on the Purchase of the Harless Property**

Mr. Doug Roemer provided information to the Board and answered the Board members' questions.

### **5.9 DOT Medical Services Agreement – EACS and Parkview Occupational Health**

Mrs. Tina Grady provided information to the Board.

### **5.10 Amplify for mClass Software Formative Assessment Tool**

### **5.11 NWEA Formative Assessment Tool**

### **5.12 Scantron Formative Assessment Tool**

Superintendent Hissong provided information to the Board on Discussion Items 5.10, 5.11, and 5.12, and answered the Board members' questions.

### **5.13 Elementary Textbook and Course Fees for 2018-19SY**

Mrs. Teresa Knoblauch provided information to the Board.

## **6.0 SUPERINTENDENT COMMENTS**

Congratulations to Mrs. Carrie Shappell, High Ability Coach, for receiving Toastmaster's International Competent Communicator Award.

Woodlan Jr./Sr. High School senior Cole Koenig earned second place in masonry at the State competition.

Congratulations to Principals Mr. Pat McCann and Mrs. Renita Peters who graduated from the Indiana Principal Leadership Institute (IPLI). This is a 2-year program.

Superintendent Hissong as well as other central office and building administrators attended the Indiana School Safety training held two days last week at IPFW. Thank you to Mr. Jeff Studebaker who coordinates this event for our district and the area.

Last Friday Junior Achievement Biztown interviews were conducted at Heritage Elementary School. It was a great time with some great kids!

Mrs. Hissong and Mr. Stahly spoke to the senior citizen group at New Haven United Methodist Church last Friday. They shared with the group about our current building projects.

The annual Autism Information Resource Fair held last Saturday at the Administration Annex and was very well attended. Thank you to Mrs. Connie Brown and her staff.

## 7.0 **BOARD COMMENTS**

<b><u>Name</u></b>	<b><u>Topic</u></b>
Mrs. Terry Jo Lightfoot	The annual NSBA Conference in San Antonio, TX was informative. Our district is ahead of the game in many regards compared with other districts!
Mrs. Gayle Etzler	She learned a lot at the annual NSBA Conference.
Mr. Tim Hines	Attended all of the CTE programs at the NSBA Conference; is thankful that our Board does not have to go there looking for answers. Thank you to all of EACS' employees who work so hard.
Mr. Chris Baker	Enjoyed the annual NSBA Conference – came away energized. He purchased pins for each Board member to wear. The sessions on safety/student mental health were standing room only. Came across a curriculum geared towards African American male students. Shared ideas he heard on a student run coffee shop and bank.
Mr. Bob Nelson	Recommends everyone listen to Terry Bradshaw's session from the NSBA Conference. Helped pack bags of rice and beans at the Conference as a service project; New Haven's McDonalds is hosting "Coffee and Cookies with a Cop" on Saturday, 4/21 from 9-11 a.m.; Thank you to the staff who attended last night's work session on EACS' vocational programming; Encouraged everyone to "like" us on the EACS Facebook page; Attended the School Board lunch visit at New Haven Primary School today; It's a pleasure to serve EACS as a Board member.

## 8.0 **ADJOURNMENT**

There being no further business to discuss, Mrs. Etzler moved to adjourn the meeting. The meeting was adjourned at 7:33 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at [www.eacs.k12.in.us](http://www.eacs.k12.in.us).

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, May 1, 2018 at 6:30 p.m. This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on May 1, 2018.

EAST ALLEN COUNTY SCHOOLS  
BOARD OF SCHOOL TRUSTEES

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President

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Secretary