



EAST ALLEN COUNTY SCHOOLS

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**EAST ALLEN COUNTY SCHOOLS
MEETING OF THE
BOARD OF SCHOOL TRUSTEES
MINUTES**

January 2, 2018 - 6:30 p.m.

**Administration Building – Board Room
1240 State Road 930 East
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on January 2, 2018.

Board members present:

Robert L. Nelson, Jr., President
Timothy E. Hines, Vice President
Christopher T. Baker, Secretary
Todd C. Buckmaster
Gayle C. Etzler
Terry Jo Lightfoot
Paulette Nellems

Board members absent:

None

EACS Administrators and Association Presidents also in attendance:

Mrs. Marilyn S. Hissong, Superintendent
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services

1.0 ROUTINE ITEMS

1.1 Call to Order

President Bob Nelson called the meeting to order at 6:32 p.m.

1.2 Pledge of Allegiance

The Pledge of Allegiance was led by Superintendent Hissong.

1.3 Election of Officers

Motion: That the slate of Board Officers stay the same as last year with Mr. Bob Nelson – President; Mr. Tim Hines – Vice President, and Mr. Chris Baker – Secretary.

Motion: Buckmaster

Second: Nellems

Vote:

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

1.4 Approval of Agenda

The agenda for January 2, 2018 was approved as presented.

1.5 Review Board Code of Conduct

The Board's Code of Conduct was reviewed and was approved by consensus (unanimously).

1.6 Committee Assignments

East Allen Educational Foundation – Mr. Baker will remain on this committee.

East Allen Wellness Advisory Committee – Mrs. Terry Lightfoot will remain on this committee.

Transportation Appeal Committee – Mr. Tim Hines will remain on this committee with Mr. Bob Nelson as his backup if needed.

1.7 Appointment of Treasurer and Deputy Treasurer

At the first meeting of the Board in January, the Board of School Trustees shall appoint a Treasurer and a Deputy Treasurer. According to state statute, the Treasurer and Deputy Treasurer cannot be members of the Board of School Trustees. Currently Mrs. Lois Goeglein holds the position of Treasurer and Mrs. Shelly Buuck holds the position of Deputy Treasurer.

Motion: That Mrs. Lois Goeglein be reappointed as Treasurer and Mrs. Shelly Buuck be reappointed as Deputy Treasurer.

Motion: Buckmaster Second: Etzler

Vote:

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

1.8 Delegation of Authority in the Absence of the Superintendent

In accordance with Board Policy 3005, the Board shall be notified annually of the Superintendent's designees and "...the Superintendent shall designate at least two Administrators to be familiar with Board and Superintendent issues, management styles, and Board policies."

It is recommended that in the absence of the Superintendent, Mr. Kirby Stahly, Assistant Superintendent of Administrative Services; Ms. Deborah Watson, Assistant Superintendent of Secondary Curriculum; and Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education are delegated authority to act in her place.

Motion: That in the absence of the Superintendent, Mr. Kirby Stahly, Assistant Superintendent of Administrative Services; Ms. Deborah Watson, Assistant Superintendent of Secondary Curriculum; and Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education are delegated authority to act in her place.

Motion: Hines Second: Nellems

Vote:

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

1.9 Schedule of Board Meetings for 2018-19SY

Motion: That the schedule of Board meetings for the 2018-19SY be approved as presented.

Motion: Nellems Second: Etzler

Vote:

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

2.0 **PUBLIC EXPRESSIONS – AGENDA ITEMS**

None.

3.0 **CONSENT ITEMS**

Superintendent Hissong requested the Board’s approval for the Consent Items as presented as follows:

3.1 Human Resources Report

3.2 Financial Reports

3.3 Meetings and Conferences

3.4 Minutes – Regular Meeting - December 19, 2017

Motion: That Consent Items 3.1 through 3.4 be approved as presented.

Motion: Etzler Second: Nellems

Discussion: None.

Vote:

3.1–3.4 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

4.0 **ACTION ITEMS**

None.

DISCUSSION/ACTION ITEMS

18-0102-4.1 Selection of Outside Facility Contractor

Mr. Stahly presented information to the Board.

Motion: Baker Second: Hines

Discussion: Mrs. Lightfoot asked for clarification on the three contract dates.

Vote:

4.1 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

18-0102-4.2 Civil Engineering Selection – Engineering Resources Incorporated

Mr. Stahly presented information to the Board.

Motion: Buckmaster

Second: Hines

Discussion: None.

Vote:

4.2- Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEMS

None.

DISCUSSION ITEMS

None.

6.0 PUBLIC EXPRESSIONS – NON-AGENDA ITEMS

None.

7.0 SUPERINTENDENT COMMENTS

Mrs. Hissong wished everyone a Happy New Year.

The PSA's for "Walk Through Wednesdays" have started airing as have print ads. Beginning tomorrow, and every Wednesday in January, our buildings will be open for prospective students to tour from 10:00 a.m. – 2:00 p.m. We will be tracking the activity.

Mrs. Hissong distributed schedules of the War Room and Learning Log meeting visits. A War Room visit is scheduled for Monday, January 8th at 2:00 p.m. at Cedarville Elementary School. Two Learning Log meetings will take place at New Haven High School on Wednesday, January 10th at 7:40 a.m. and 11:50 a.m. Please let Mrs. Hissong or Mrs. Labie know if you are not able to make the Learning Log meetings you are signed up for.

8.0 BOARD COMMENTS

Name

Mrs. Terry Lightfoot

Topic

The Girls Basketball game between WOHS and LEHS (held at WOHS) was a wonderful example of hospitality, goodwill, and sportsmanship – WOHS bought pink shirts (for cancer awareness) for the LEHS players; A LEEL teacher just found out her child has cancer – please keep the family in your prayers.

Mr. Tim Hines	Hard to believe another year has gone by so fast. The Board has collectively accomplished some very good things for the district with more to come.
Mr. Chris Baker	Has seen the PSA's on TV and in print. They are very well done.
Mr. Todd Buckmaster	Thanked fellow board members for their patience and graciousness towards him during his first year.
Mrs. Paulette Nellems	Glad to see another year. Has "learned on the job". Has a greater appreciation for teachers as she pursues her bachelor's in education degree.
Mr. Bob Nelson	Thank the Board for another year to lead as President; Thanked Mrs. Labie for reminders; This Saturday is the Bill Kerbel Wrestling Meet at NHHS – will be the first one since his passing; Has seen the PSA's.

9.0 ADJOURNMENT

There being no further business to discuss, Mrs. Nellems moved to adjourn the meeting. The meeting ended at 7:56 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, January 16, 2018 at 11:30 a.m. This meeting will be held at New Haven High School, 1300 Green Road, in New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on January 16, 2018.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

President

Secretary