



EAST ALLEN COUNTY SCHOOLS

**DREAM IT. DO IT.**

**EAST ALLEN COUNTY SCHOOLS  
MEETING OF THE  
BOARD OF SCHOOL TRUSTEES  
MINUTES**

**July 12, 2016 - 6:30 p.m.**

**Administration Building – Board Room  
1240 State Road 930 East  
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:33 p.m. on July 12, 2016.

Board members present:

Christopher T. Baker, President  
Robert L. Nelson, Jr., Vice President  
Terry Jo Lightfoot, Secretary  
Leland L. Etzler  
Timothy E. Hines  
Arden L. Hoffman

Board members absent:

Paulette Nellems

EACS Administrators and Association Presidents also in attendance:

Dr. Kenneth H. Folks, Superintendent  
Mrs. Marilyn Hissong, Assistant Superintendent of Elementary Education  
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services  
Mrs. Connie Brown, Director of Special Services  
Mrs. Rose Fritzinger, Director of Development and Title I  
Mrs. Tina Grady, Director of Human Resources  
Mrs. Teresa Knoblauch, Director of Title III  
Mr. Keith Madsen, Director of Technology  
Mrs. Michelle Wenglikowski, Director of Student Services  
Mrs. Anna Murphy, new Principal, New Haven High School  
Mrs. Diamond Robinson, new Principal, Southwick Elementary School  
Ms. Patricia Meadows, new Assistant Principal, Leo Jr./Sr. High School  
Ms. Janet McEvoy, President, EACS Transportation Association

**1.0 ROUTINE ITEMS**

**1.1 Call to Order**

President Chris Baker called the meeting to order at 6:33 p.m.

**1.2 Pledge of Allegiance**

The Pledge of Allegiance was recited.

### 1.3 Approval of Agenda

The agenda was approved as presented, with the addition of an addendum to Consent Item 3.1 – Human Resource Report.

### 1.4 Recognitions

The Leo Jr./Sr. High School Choir was recognized as a recipient of the Indiana State School Music Association (ISSMA) All-Music Award for the 2015-2016SY. ISSMA will present LEHS's music department with a special banner to display in recognition of this outstanding achievement. Leo High School is one of only ten high schools in Indiana to receive a Total Department award! Choir director is Mrs. Kim MacDonald.

### 1.5 Legislative Update

None.

## 2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS

None.

## 3.0 CONSENT ITEMS

Superintendent Folks requested the Board's approval for the Consent Items as presented as follows:

### 3.1 Human Resources Report and Addendum

### 3.2 Financial Reports

### 3.3 Meetings and Conferences

### 3.4 Minutes – Regular Board Meeting – June 21, 2016

### 3.5 Minutes – Executive Session – June 28, 2016

**Motion:** That Consent Items 3.1 through 3.5 be approved as presented.

Motion: Hines

Second: Etzler

**Discussion:** Dr. Folks answered Mr. Hoffman's question regarding the Human Resources Report.

### **Vote:**

3.1 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nelson (Motion carried 6-0)

3.2 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nelson (Motion carried 6-0)

3.3 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nelson (Motion carried 6-0)

3.4 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nelson (Motion carried 6-0)

3.5 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nelson (Motion carried 6-0)

#### 4.0 ACTION ITEMS

##### 16-0712-4.1 Contract with Christian Moore/WhyTry

Mrs. Lightfoot stated that she had seen a presentation on this at the last NSBA National Conference and it is an excellent program. Mr. Hoffman asked if Board members can participate in this training. After discussion, President Baker stated that Board members may participate as long as the training is not at the maximum capacity preventing our staff from participating. Dr. Folks will include details of the training in his next briefing to the Board.

##### 16-0712-4.2 Contract with Fort Wayne Philharmonic for 2016-17SY

##### 16-0712-4.3 Revised Administrative Guideline 3545.7 – Transportation – Bus/Emergency Snow Routes

Mr. Hoffman asked that in Section 6 the word “in” be changed to “is”, and that a period be added between the words “present. If”.

##### 16-0712-4.4 Revised Administrative Guideline 6111.1 – Emergency Weather Conditions – Closing and Delaying of Schools

**Motion:** That Action Items 16-0712-4.1 through 16-0712-4.4 be approved as presented, with the stated changes made to Administrative Guideline 3545.7.

Motion: Nelson                      Second: Lightfoot

##### **Vote:**

4.1 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nelson (Motion carried 6-0)

4.2 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nelson (Motion carried 6-0)

4.3 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nelson (Motion carried 6-0)

4.4 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nelson (Motion carried 6-0)

#### **DISCUSSION/ACTION ITEMS**

##### 16-0712-4.5 Contract with CVC Communications

**Discussion:** Mrs. Brown presented information to the Board and answered Mr. Hoffman’s questions.

**Motion:** That Discussion/Action Item 16-0712-4.5 be approved as presented.

Motion: Hines                      Second: Etzler

##### **Vote:**

4.5 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nelson (Motion carried 6-0)

**16-0712-4.6 Resolution to Authorize Appraisals of Property**

**Discussion:** Mr. Stahly presented information to the Board and answered Mr. Hoffman's questions.

**Motion:** That Discussion/Action Item 16-0712-4.6 be approved as presented.

Motion: Lightfoot Second: Etzler

**Vote:**

4.5 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nelson (Motion carried 6-0)

**5.0 INFORMATION ITEMS/PRESENTATIONS/DISCUSSION ITEMS**

**INFORMATION ITEMS**

**5.1 Conflict of Interest Statements for the 2016-17SY**

**5.2 Grant/Allocation Log – 2<sup>nd</sup> Quarter 2016**

**5.3 Retention Report**

**5.4 Health Services Report for 2015-16SY**

**5.5 Grant Proposal to the Office of Indiana Refugee Programs**

**PRESENTATION**

**CPF/Bus Replacement Budget**

Mr. Stahly provided information for the Board. The Board may e-mail any questions to Dr. Folks.

**DISCUSSION ITEMS**

**5.6 Application and Receipt of Funds for Title III Allocation to Serve Limited English Proficient (LEP) Students Grant**

Mrs. Knoblauch presented information to the Board and answered Mr. Hoffman's questions.

**5.7 Application and Receipt of Funds for Non-English Speaking Program (NESP) Grant**

Mrs. Knoblauch presented information to the Board.

**5.8 Contract with Brandon Schweyer**

Mr. Madsen presented information to the Board and answered their questions.

### **5.9 Contract with Goodwill Industries of Northeast Indiana**

Mrs. Brown presented information to the Board.

### **5.10 Contract with Jennifer England**

Mrs. Brown presented information to the Board.

### **5.11 Contract with League for the Blind and Disabled**

Mrs. Brown presented information to the Board.

### **5.12 Meet and Confer Management Proposals**

Mrs. Grady presented information to the Board and answered their questions.

### **5.13 Revised Administrative Guideline 4105 – Expanded Criminal History Checks – Certificated and Non-Certificated Employee Applicants**

Mrs. Grady presented information to the Board.

### **5.14 Revised Administrative Guideline 6122 - Evaluation of Student Progress**

Mrs. Hissong presented information to the Board and answered Mr. Hoffman's questions.

### **5.15 Resolution for Shelter Agreements**

Mrs. Brown presented information to the Board.

## **6.0 PUBLIC EXPRESSIONS – NON-AGENDA ITEMS**

<b><u>Name</u></b>	<b><u>Topic</u></b>
Pastor Robert Bell (United Pastors)	Building Project – Specifically Harding area schools

## **7.0 SUPERINTENDENT COMMENTS**

Four weeks from today is the first day of school!

The Kindergarten Countdown kickoff will be held this Thursday in Fort Wayne. EACS' program is in its second week at Southwick Elementary School from 8:00 a.m.-12:00 p.m. each day.

Please fill in the sign-up sheet for War Room Visits or contact Dr. Folks. The first War Room visit is Monday, September 12<sup>th</sup> at Heritage Jr./Sr. High School.

**8.0 BOARD COMMENTS**

**Name**

Arden Hoffman

**Topic**

Wants to know how contingency money at HEHS and WOHS are being spent; wants information on how CPF funds will be spent if the referendum passes and if it fails.

Chris Baker

Reminded the Board to get questions answered ahead of time/prior to the meeting instead of at the meeting.

**9.0 ADJOURNMENT**

There being no further business to discuss, Mr. Nelson moved to adjourn the meeting. Mr. Hines seconded the motion, and the meeting was adjourned at 8:11 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at [www.eacs.k12.in.us](http://www.eacs.k12.in.us).

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, August 2, 2016 at 6:30 p.m. This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on August 2, 2016.

EAST ALLEN COUNTY SCHOOLS  
BOARD OF SCHOOL TRUSTEES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary