



EAST ALLEN COUNTY SCHOOLS

**DREAM IT. DO IT.**

**EAST ALLEN COUNTY SCHOOLS  
MEETING OF THE  
BOARD OF SCHOOL TRUSTEES  
MINUTES**

**January 6, 2015 - 6:30 p.m.**

**Administration Building – Board Room  
1240 State Road 930 East  
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on January 6, 2015.

Board members present:

Christopher T. Baker, President  
Robert L. Nelson, Jr., Vice President  
Terry Jo Lightfoot, Secretary  
Leland L. Etzler  
Timothy E. Hines  
Arden L. Hoffman  
Paulette Nellems

Board members absent:

None

EACS Administrators and Association Presidents also in attendance:

Dr. Kenneth H. Folks, Superintendent  
Mrs. Marilyn Hissong, Assistant Superintendent of Curriculum and Instruction  
Dr. Michael B. Shaffer, Asst. Superintendent of School Management & Special Programs  
Mr. Kirby Stahly, Assistant Superintendent for Administrative Services  
Mrs. Connie Brown, Director of Special Services  
Mrs. Tamyra Kelly, Public Relations Liaison  
Mrs. Rose Fritzing, Director of Development  
Mrs. Teresa Knoblauch, Director of Title III  
Mr. Keith Madsen, Director of Technology  
Mr. Gregory M. Geise, President, East Allen Educator's Association

## **1.0 ROUTINE ITEMS**

### **1.1 Call to Order**

Vice President Chris Baker called the meeting to order at 6:31 p.m.

### **1.2 Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **1.3 Swearing in of New Board Members**

Newly elected Board members Mr. Leland Etzler, Mr. Tim Hines, and Mrs. Paulette Nellems were sworn in by Notary Public Mrs. Julie Labie.

#### **1.4 Election of Officers**

**President** – Nominated by Mr. Nelson; no other nominations; nomination stands.

✓**Mr. Chris Baker**

**Vice President** – Nominated by Mrs. Lightfoot; no other nominations; nomination stands.

✓**Mr. Bob Nelson**

**Secretary** – Nominated by Mr. Nelson; no other nominations; nomination stands.

✓**Mrs. Terry Lightfoot**

#### **1.5 Approval of Agenda**

The agenda for January 6, 2015 was approved as presented.

#### **1.6 Review Board Code of Conduct**

The Board's Code of Conduct was reviewed. Several Board members commented on the document. Board consensus was unanimous that all members will sign the Code of Conduct.

#### **1.7 Committee Assignments**

East Allen Educational Foundation – Mr. Chris Baker

East Allen Wellness Advisory Committee – Mrs. Terry Lightfoot

Common Wage Hearing Representation – Mr. Tim Hines

Transportation Appeal Committee – Mr. Bob Nelson

ISBA Legislative Liaison – Mrs. Paulette Nellems (and Mrs. Terry Jo Lightfoot - if more than one is allowed. Dr. Folks will check on this.)

Fort Wayne Museum of Art Board – None at this time; Mrs. Hissong will let them know.

#### **1.8 Appointment of Treasurer and Deputy Treasurer**

At the first meeting of the Board in January, the Board of School Trustees shall appoint a Treasurer and a Deputy Treasurer. According to state statutes, the Treasurer and Deputy Treasurer cannot be members of the Board of School Trustees. It is recommended that Mrs. Lois Goeglein be reappointed as Treasurer and Mrs. Geri Freiburger be reappointed as Deputy Treasurer. Both Mrs. Goeglein and Mrs. Freiburger hold these positions at this time. Board consensus was unanimous to continue as is.

#### **1.9 Appointment of Common Wage Committee Members**

At the first meeting of the Board in January, the Board of School Trustees shall appoint two members to the Common Wage Committee for that calendar year. A Common Construction Wage hearing occurs when a project exceeds \$350,000 in cost. The two EACS committee appointments are an EACS Representative and an EACS Taxpayer. Mr. Stahly recommends that the Board of Trustees appoint Mr. Doug Roemer as the EACS Representative and Board Member Tim Hines was selected earlier as the Taxpayer Representative. Board consensus was unanimous to accept this recommendation.

## **1.10 Delegation of Authority in the Absence of the Superintendent**

In accordance with Board Policy 3005, the Board shall be notified annually of the Superintendent's designees and "...the Superintendent shall designate at least two Administrators to be familiar with Board and Superintendent issues, management styles, and Board policies."

In the absence of the Superintendent, Mr. Kirby Stahly, Assistant Superintendent of Administrative Services; Dr. Michael Shaffer, Assistant Superintendent of School Management and Special Programs; and Mrs. Marilyn Hissong, Assistant Superintendent of Curriculum and Instruction are delegated authority to act in his place.

After discussion, Board consensus is to designate all three Assistant Superintendents with this authority, and should the need arise, the hierarchy of duties for each would be delegated at that time.

## **1.11 Schedule of Board Meetings for 2015-16SY**

There was unanimous consensus for approved the proposed schedule of board meetings for the 2015-16SY.

## **2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS**

None.

## **3.0 CONSENT ITEMS**

Superintendent Folks requested the Board's approval for the Consent Items as presented as follows:

**3.1 Human Resources Report**

**3.2 Financial Reports**

**3.3 Meetings and Conferences**

**3.4 Minutes – Regular Meeting - December 9, 2014**

**Motion:** That Consent Items 3.1 through 3.4 be approved as presented.

Motion: Nelson

Second: Lightfoot

**Discussion:** None.

### **Vote:**

3.1 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems, Nelson (Motion carried 7-0)

3.2 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems, Nelson (Motion carried 7-0)

3.3 - Aye: Baker, Etzler, Hines, Lightfoot, Nellems, Nelson; Against: Hoffman (Motion carried 6-1)

3.4 - Aye: Baker, Lightfoot, Nelson; Abstained: Etzler, Hines, Hoffman, Nellems (Motion carried 3-0-4)

## **4.0 ACTION ITEMS**

Superintendent Folks requested the Board's approval for the Action Items as presented as follows:

**15-0106-4.1 ACCUPLACER/My Foundations Lab Program Optional Fee**

At the 12/09/14 Board meeting, Mr. Baker wondered if it was in the best interest of our students to also provide this program for those who attend other EACS high schools. Mrs. Hissong looked into this. Due to the cost/timelines it is recommended to wait until next year to offer this to all EACS students.

**Motion:** That the Board of School Trustees approves Action Item 15-0106-4.1 as presented.

Motion: Lightfoot                      Second: Nelson

**Discussion:** Mr. Hoffman will be voting no as he believes that Vincennes should be paying for this optional fee. Mrs. Nellems will be voting no as she needs more information.

**Vote:**

4.1- Aye: Baker, Etzler, Hines, Lightfoot, Nelson; Against: Hoffman, Nellems (Motion carried 5-2)

**15-0106-4.2 Revised Administrative Guidelines – Second Reading**

**Motion:** That the Board of School Trustees approves Action Item 15-0106-4.2 as presented.

Motion: Lightfoot                      Second: Nelson

**Discussion:** Mr. Hoffman made several comments regarding Administrative Guideline 1500, Section 5, #8 on page 3.

**Vote:**

4.2 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**DISCUSSION/ACTION ITEMS**

**15-0106-4.3 Application and Receipt of Funds for SY2014/2015 Refugee Children School Impact Grant (RCSIG)**

Mrs. Knoblauch provided information to the Board and answered their questions.

**Motion:** That the Board of School Trustees approves Discussion/Action Item 15-0106-4.3 as presented.

Motion: Lightfoot                      Second: Hines

**Vote:**

4.3 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**15-0106-4.4 Storage Tank Liability Insurance**

Mr. Stahly provided information to the Board and answered their questions.

**Motion:** That the Board of School Trustees approves Discussion/Action Item 15-0106-4.4 as presented.

Motion: Nelson Second: Hines

**Vote:**

4.4 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**15-0106-4.5 Architect/Engineering Selection for New Haven Elementary School Projects (Re-Roofing and Restrooms)**

Mr. Stahly provided information to the Board and answered their questions.

**Motion:** That the Board of School Trustees approves Discussion/Action Item 15-0106-4.5 as presented.

Motion: Etzler Second: Nellems

**Vote:**

4.5 - Aye: Etzler, Hines, Hoffman, Lightfoot, Nellems, Nelson; Abstained: Baker (Motion carried 6-0-1)

**5.0 INFORMATION/DISCUSSION ITEMS**

**INFORMATION ITEMS**

**5.1 Conflict of Interest Statement for the 2014-15SY**

Pursuant to Indiana Code, a Conflict of Interest form is being filed for Mr. Etzler.

**5.2 4<sup>th</sup> Quarter Allocations/Grant Awards**

This information is given to the Board on a quarterly basis.

**5.3 Set Date for Special Meetings  
-Transportation Audit and Building Utilization**

Dr. Folks will work on finding common dates to hold these two meetings which will be special work sessions.

**5.1 4<sup>th</sup> Quarter Allocations/Grant Awards**

This information is given to the Board on a quarterly basis.

**DISCUSSION ITEMS**

**5.4 First Amendment to Lease Agreement with Right of First Refusal and Option to Purchase**

Mr. Stahly provided information for the Board and answered their questions. There was discussion surrounding the possession/closing date, and in the end there was consensus to keep the June date. Mrs. Lightfoot made a motion to approve this at tonight's meeting instead of waiting until the next board meeting. Mrs. Nellems said she would be voting against this as she believes that there has not been enough study done on the needs of the community regarding this building.

**Motion:** That the Board of School Trustees approves Discussion Item 5.4 as presented.

Motion: Lightfoot                      Second: Nelson

**Vote:**

5.4 - Aye: Baker, Etzler, Hines, Lightfoot, Nelson; Against: Hoffman, Nellems (Motion carried 5-2)

**5.5 Contract with Jennifer England for Conducting Evaluations**

Mrs. Brown provided information for the Board.

**5.6 Contract with Patricia Davenport Consulting, LLC**

Dr. Shaffer provided information for the Board and answered their questions.

**6.0 PUBLIC EXPRESSIONS – NON-AGENDA ITEMS**

None

**7.0 SUPERINTENDENT COMMENTS**

Dr. Folks welcomed the new board members and congratulated the new Board officers.

Our thoughts and prayers go out to LEHS sophomore Lindsey Marriott and her family as Lindsey is fighting for her life in a hospital in Orlando, Florida.

Thank you to Mr. Tim Hines for the pictures that he took of the board members that hang in the lobby. They are very nice.

**8.0 BOARD COMMENTS**

**Name**

Terry Lightfoot

**Topic**

Lindsey Marriott – a 1Mile/5K Fun Run has been set for this Saturday, 1/10 at the Parkview YMCA at 1PM to help raise funds for this family.

Bob Nelson

Asked that Tamyra get the Fun Run info to all of our schools; Thank you to Dr. Folks for his work on the Admin. Guidelines; Thank you to Tim Hines for the Board members' pictures.

**9.0 ADJOURNMENT**

There being no further business to discuss, Mr. Hines moved to adjourn the meeting and it was unanimously approved. The meeting ended at 8:17 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at [www.eacs.k12.in.us](http://www.eacs.k12.in.us).

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, January 20, 2015 at 6:30 p.m. This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on January 20, 2015.

EAST ALLEN COUNTY SCHOOLS  
BOARD OF SCHOOL TRUSTEES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary