

**EAST ALLEN COUNTY SCHOOLS
SCHOOL BOARD
MINUTES OF WORK SESSION
OCTOBER 7, 2008**

At a work session meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on October 7, 2008, with the following members present:

Stephen L. Terry, Sr., President
Janice A. Kelly, Vice President
Leland L. Etzler, Secretary
Terry Jo Lightfoot, Assistant Secretary
William D. Hartman
Richard A. Allgeier
Alyssa Lewandowski

The following EACS Administrators were in attendance: Dr. M. Kay Novotny, Superintendent; Dr. Janet MacLean, Deputy Superintendent; Mr. Kirby Stahly, Chief Financial Officer; Mr. J. Timothy McCaulay, General Counsel; Mrs. Connie DeLong, Executive Director of Special Services; Dr. Jeanne Zehr, Title I Area Administrator; Mrs. Natalie Drummond, Director of Curriculum & Instruction; Mrs. Juanita Tolbert, Director of Early Intervention; and Mrs. Tamyra L. Kelly, Public Relations Liaison. Also present were Mr. Gregory M. Geise, President of EAEA; and approximately nine people representing employees, students, patrons and the media.

President Stephen Terry called the meeting to order.

The minutes of the September 16, 2008 Regular Board Meeting were approved as presented. The minutes of the September 17, 2008 Executive Session were approved as presented.

The Agenda was approved with the addition of addendums to 4.2 Personnel Report, and 4.3 Meetings and Conferences; and the addition of 3.2 Information Item - Promulgation of New Administrative Policy 6500 - Title I Instructional Programs; and 3.2 Information Item - Gateway Woods Mentor Provision/Compensation Agreement.

Spotlight on Education:

In lieu of Dr. Ivan Wagner, Dr. MacLean presented findings regarding the advantages/disadvantages of transitioning from a three- to a two-semester schedule for all EACS high schools beginning with the 2009-10 school year. (Dr. Wagner has met with each high school principal individually, discussed their school's curricular strengths and areas in need of improvement.) Areas of focus include the differences in vocational reimbursement awarded to EACS for each of the two schedule options, continuation of our Career Majors/Academies programs and our alignment with post-secondary institution's dual credit/

concurrent enrollment opportunities (IPFW, Ivy Tech, Indiana Tech, etc.). Board discussion followed. A recommendation will result from this study and be presented at the October 21, 2008 School Board Meeting.

Section 2.0 Discussion Items

2.1 Review of Annual Reports

Review/open discussion occurred regarding the following reports that have been requested by the Board on an annual basis:

-Student Discipline / Summer School Report / ADM/Enrollment – The Board requested more information and a future presentation from Mr. Bob Rohrbacher, Executive Director of Student Services.

-Group Health Insurance Fund

-Class Size/Prime Time

2.2 - Vision and Mission of the District

Dr. Novotny shared with the Board the proposed updated Mission Statement and new Vision Statement for the District which were developed by the Strategic Planning Committee.

2.3 - Other Issues of Interest to the Board

President Terry called for information regarding Consent Items be given to the Board at least twice before the Board is asked to take formal action.

Vice President Kelly distributed two proposals of School Board Ethics “pacts” that each Board member would sign annually. These are in addition to the current ethics statement included in the current Board Policy manual. Discussion will occur at the November 3rd Board meeting with formal action taken at the November 18th Board meeting.

Ms. Lewandowski inquired about the status of the Nurse Coordinator Position. Dr. Novotny answered that a decision will be made by the end of the calendar year regarding this position.

Mrs. Lightfoot asked about the status of Sports Passes for senior citizens. Dr. MacLean will follow-up on this and get a recommendation to the Board.

As a part of the Strategic Planning Dr. Novotny will give a State of the District Address tomorrow night at Park Hill Learning Center. The “Listening Tour” meetings will begin on Monday, October 13.

On October 28th, students from New Haven, Paul Harding, and Heritage High Schools, will have the opportunity to attend “The Pact” – the story of three African American doctors who made a pact when they were young to stay off the streets and to become doctors. This has been made possible in part by a grant from Dupont Hospital.

President Terry expressed his gratitude to the district for all the love and expressions of kindness shown to him and his family since the death of his mother a week ago.

Section 3.0 Information Items

Information Items

- Promulgation of New Administrative Policy 6500 - Title I Instructional Programs (see Exhibit A, incorporated herein).
- Gateway Woods Mentor Provision/Compensation Agreement

The following information was given to the Board as information, with formal action recommended for the October 21st Board meeting:

- Apply For and Receive District Administration XFactor Student Achievement Grant
- Apply For and Receive PATINS Universal Design for Learning Project (IN-DOE)
- Resolution for Additional Appropriation
- EACS and National Urban Alliance for Effective Education, Inc. Agreement (PHHS, PCA, SOEL, VIEL)
- EACS and National Urban Alliance for Effective Education, Inc. Agreement (PHHS)
- EACS and Parkview Health System, Inc. Agreement
- EACS & Innovations for the Development of Cognitive Literacy, Inc. Agreement (PCA)
- EACS & Innovations for the Development of Cognitive Literacy, Inc. Agreement (VIEL)
- EACS and Roeing Corporation Agreement
- School Bus Bids 2008
- Group Health Insurance Recommendation – Mr. Stahly and Mr. McCaulay provided additional explanations of details of this recommendation.

The Board asked that it be noted on the Executive Summaries if monies have already been appropriated for expenditures/contracts/agreements and the funds supporting the request.

Section 4.0 Consent Items

Secretary Etzler moved to approve the consent items with addendums as presented. Vice President Kelly seconded the motion and it passed unanimously. The following consent items were approved:

- 4.1 Approval of vendor claims: 247378-247743, totaling \$614,019.26.

- 4.2 Approval to extend offer of employment Ms. Shannon Walker, as a full time teacher at New Haven High School, for the 2008-09 school year.

Approval to extend offer of employment to hire Ms. Sarah Cramer, as a temporary full time elementary teacher at Southwick Elementary School, for the 2008-09 school year.

Approval to change Ms. Amber Johnson's temporary teaching contract at Southwick Elementary School, to a regular teaching contract for the 2008-09 school year.

Acceptance of resignation of Ms. Cori McKenzie, paraprofessional at Park Hill Learning Center, effective August 8, 2008.

Acceptance of resignation of Ms. Donna Miller, paraprofessional at New Haven High School, effective October 3, 2008.

Approval of leave of absence to Mrs. Pamela Butts, secretary at Prince Chapman Academy, effective September 15, 2008 through November 1, 2008.

Approval of medical leave of absence to Ms. Linda Davis, paraprofessional at Village Elementary School, effective April 18, 2008 through January 2, 2009.

- 4.3 Approval of Meetings and Conferences (see Exhibit B, incorporated herein).
- 4.4 Apply for and Receive School Improvement Grant Funding 2008-09 (see Exhibit C, incorporated herein).
- 4.5 Approval of EACS and Harold W. McMillen Center for Health Education, Inc. Agreement (see Exhibit D, incorporated herein).
- 4.6 Approval of Addendum to 2008-09 Secondary Fees – Business Management Finance (see Exhibit E, incorporated herein).
- 4.7 Approval of A to Z In-Home Tutoring Agreement (see Exhibit F, incorporated herein).
- 4.8 Approval of EACS & Innovations for the Development of Cognitive Literacy, Inc. Agreement (PHHS) (see Exhibit G, incorporated herein).
- 4.9 Approval of EACS & Sun Life Agreement (Disability Insurance ST/LT) (see Exhibit H, incorporated herein).

Section 5.0 Adjournment

There being no further business, the meeting was adjourned at approximately 8:15 p.m.

October 7, 2008

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on October 21, 2008.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

Secretary
