

**EAST ALLEN COUNTY SCHOOLS
SCHOOL BOARD
MINUTES OF WORK SESSION
DECEMBER 2, 2008**

At a work session meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on December 2, 2008, with the following members present:

Stephen L. Terry, Sr., President
Janice A. Kelly, Vice President
Leland L. Etzler, Secretary
Terry Jo Lightfoot, Assistant Secretary
William D. Hartman
Alyssa Lewandowski

The following EACS Administrators were in attendance: Dr. M. Kay Novotny, Superintendent; Dr. Janet MacLean, Deputy Superintendent; Mr. Kirby Stahly, Chief Financial Officer; Mr. J. Timothy McCaulay, General Counsel; Dr. Jeanne Zehr, Title I Area Administrator; Mrs. Peggy J. Rohrbacher, Director of Human Resources; Mrs. Natalie Drummond, Director of Curriculum & Instruction; and Mrs. Juanita Tolbert, Director of Early Intervention. Also present were Mr. Gregory M. Geise, President of EAEA; and approximately eight people representing employees, students, patrons and the media.

President Stephen Terry called the meeting to order.

The minutes of the November 18, 2008 Regular Board Meeting were approved as presented.

The Agenda was approved with the addition of addendums to 4.2 Personnel Report, and 4.3 Meetings and Conferences, and the addition of 4.9 Donations, Gifts and Extracurricular Expenditures.

Spotlight on Education:

Deputy Superintendent Dr. Jan MacLean's presentation focused on the Strategic Planning Subcommittee's responses to the issues shared by patrons during the EACS Listening Tours. Additional data was included to bring increased clarity to some of the questions posed during that time. Information was presented on our current instructional delivery model as well. The District continues to work on how best to guide educators in the delivery of appropriate, engaging, and meaningful learning activities.

One of the next steps in the Strategic Planning Process is for the Board to establish their priorities for the District. These may include but are not limited to developing a Core Curriculum for the District, consistent bell times, and implementing a school/program for non-traditional students. Furthermore, the Board has requested the following information:

- Cost analysis of having a middle school concept;
- Cost analysis of full day kindergarten in all EACS schools;
- Comparison of students who attend FDK versus those who attend ½ day kindergarten: are those who attend FDK farther ahead by the end of 1st grade?; and
- Cost analysis comparison of a 4-day work week vs. a 5-day work week.

Dr. Novotny will bring recommendations for short term cost reductions to the Board after the first of the year.

Section 2.0 Discussion Items

2.1 Review of Annual Reports

Review/open discussion occurred regarding the following reports requested by the Board on an annual basis:

- Graduation Rates
- Secondary Course Catalog Report (Revisions) - The Board wants to ensure that parents and students are aware of distance learning opportunities.

2.2 Revised Board Compact

Board consensus was to accept Option A. A formal vote will be taken later in the meeting.

The following information was given to the Board as information, with formal action recommended for the December 16, 2008 Board meeting:

- 2.3 Meet and Confer - Revised Administrative Policy 4215.5 - Paraprofessionals (Sections 7 and 8)
- 2.4 Meet and Confer Area of Disagreement - Secretaries Non-Economic Proposal #1 and Management Counterproposal
- 2.5 Other Issues of Interest to the Board

Discussion continued regarding extra-curricular activities/athletics and the need for a set of standards to be established regarding punitive actions taken against students by coaches/directors for “excused” absences. Mr. McCaulay will draft an Administrative Policy.

Section 3.0 Information Items

The following information was given to the Board as information, with formal action recommended for the December 16, 2008 Board meeting:

- EACS & Educational Services Company (ESC) Agreement
- Resolution for Goals for Expenditure Categories
- Revised Administrative Policy 4214 – Miscellaneous Support Personnel (Sections 1, 4 and 5)
- Resolution Re: Proposed Siren Construction by the Town of Leo-Cedarville
- Recommendation of EACS School Health Advisory Committee – According to EACS Administrative Policy 6400.1 - School Health Advisory Council, appointments to the School Health Advisory Council shall be made on an annual basis no later than January 1st of each year by the Board of School Trustees. All prospective members have been contacted and have agreed to serve.

The Board asked no questions regarding Consent Items.

Section 4.0 Consent Items

Vice President Kelly moved to approve the consent items with addendums as presented. Mr. Hartman seconded the motion and it passed unanimously. The following consent items were approved:

- 4.1 Approval of vendor claims: 248849-249154, totaling \$342,205.42.
- 4.2 Acceptance of resignation of Ms. Keri Burford, employee of the EACS Transportation Department, has resigned effective November 21, 2008.

Acceptance of resignation of Mrs. Carey Minnich, employee of the EACS Transportation Department, has resigned effective December 1, 2008.
- 4.3 Approval of Meetings and Conferences (see Exhibit A, incorporated herein).
- 4.4 Approval of EACS and Agenda Item The School Improvement Partnership, Inc. Agreement (see Exhibit B, incorporated herein).
- 4.5 Approval to Apply For and Receive Response to Intervention (RTI) Funds (see Exhibit C, incorporated herein).
- 4.6 Architect Recommendation – Leo Elementary School HVAC Project (see Exhibit D, incorporated herein).
- 4.7 Architect Recommendation – Feasibility Study (see Exhibit E, incorporated herein).
- 4.8 Ratification of Gasoline and Diesel Fuel Bid Recommendations (see Exhibit F, incorporated herein).
- 4.9 Approval to accept a donation in the amount of \$26,000, from the Keiser Family Foundation. This Foundation plans to dissolve and has requested that EACS accept \$26,000 from this Foundation to administer the higher education scholarships for the two selected students (see Exhibit G, incorporated herein).

Section 5.0 Action Items

5.1 Revised Board Compact

Vice President Kelly moved to approve the revised Board Compact - Option A as presented. Mr. Hartman seconded the motion and it passed unanimously (see Exhibit H, incorporated herein).

Section 6.0 Adjournment

There being no further business, the meeting was adjourned at approximately 8:25 p.m.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on December 16, 2008.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

Secretary

