

**EAST ALLEN COUNTY SCHOOLS
SCHOOL BOARD
MINUTES OF REGULAR MEETING
SEPTEMBER 16, 2008**

At a meeting held in the Board Room at the Heritage Jr./Sr. High School, 13608 Monroeville Road, Monroeville, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on September 16, 2008, with the following members present:

Stephen L. Terry, Sr., President (arrived 6:50 p.m.)
Janice A. Kelly, Vice President
Leland L. Etzler, Secretary
Terry Jo Lightfoot, Assistant Secretary (arrived 6:34 p.m.)
William D. Hartman
Richard A. Allgeier
Alyssa Lewandowski

The following EACS Administrators were in attendance: Dr. M. Kay Novotny, Superintendent; Dr. Janet MacLean, Deputy Superintendent; Mr. Kirby Stahly, Chief Financial Officer; Mr. J. Timothy McCaulay, General Counsel; Mrs. Connie DeLong, Executive Director of Special Services; Dr. Jeanne Zehr, Title I Area Administrator; Mr. Robert Rohrbacher, Executive Director of Student Services; Mrs. Peggy J. Rohrbacher, Director of Human Resources; Mrs. Juanita Tolbert, Director of Early Intervention; Mrs. Lisa Holsinger, Manager of Professional Development; and Mrs. Tamyra L. Kelly, Public Relations Liaison. Also present were Mr. Chris Hisson, Principal, Heritage Jr./Sr. High School; Mr. Gregory M. Geise, President of EAEA; and approximately five people representing employees, students, patrons and the media.

Vice President Janice Kelly called the meeting to order.

The minutes of the September 2, 2008 Public Budget Hearing were approved as presented. The minutes of the September 2, 2008 Work Session were approved as presented.

The Agenda was approved with the addition of addendums to 6.3 Donations, Gifts, and Extracurricular Expenditures; and 6.5 Meetings and Conferences; and the addition of 6.8 Written Authorization for Use of EACS Buses to Meet Certain Transportation Needs for the Johnny Appleseed Festival; 6.9 Specialty Tutoring, Inc.; 6.10 The Neighborhood Learning Place; 6.11 Brilliance Academy; and 6.12 ATS Project Success.

Recognitions:

- Woodlan High School alumna and Olympic Volleyball Gold Medalist, Mr. Lloy Ball, returned to Woodburn this past Saturday for a celebration. The parade was rained out, but he signed autographs for over four hours.

Spotlights on Education:

Representing the Heritage Guidance Department Ms. Jennifer Hunter, Director of Guidance, and Guidance Counselor Ms. Laura Robinson, gave a brief presentation regarding the Gold Star Counseling Certification that they recently completed.

Mr. Bob Rohrbacher and Mrs. April Steury updated the Board on the district's ESL Program. The district has seen significant growth in its ESL population since Fall 2007. Currently 22 different languages are spoken throughout the District.

Section 2.0 Discussion Items

Several Board members asked questions regarding the budget, which Mr. Stahly answered.

Per a request received from the Special Services Department, Ms. Lewandowski volunteered to represent the Board on a committee regarding high ability.

President Terry distributed updated New Board Orientation information to the Board.

Mr. Allgeier again requests that the Board meeting start time be moved back to 7:30 p.m.

Section 3.0 Public Expressions

None

Section 4.0 Information Items

Several questions were asked regarding Consent items.

Incidental Information

-Promulgation of Revised Administrative Policy 4212 – Food Service Managers (Appendix A only) (see Exhibit A, incorporated herein).

-Apply for and Receive School Improvement Grant Funding 2008-09

The monthly Financial Status Report of the General Fund and Transportation Fund, along with the Financial Report, and the Food Service Activity Report were provided to the Board.

Section 5.0 Action Item

5.1 Resolution to Adopt 2009 Bus Replacement Plan (see Exhibit B, incorporated herein).

Ms. Kelly moved to approve the proposed Resolution as presented. Mr. Hartman seconded the motion and it passed unanimously.

5.2 Resolution to Adopt 2009 Capital Projects Plan (see Exhibit C, incorporated herein).

Ms. Kelly moved to approve the proposed Resolution as presented. Mr. Etzler seconded the motion and it passed unanimously.

5.3 Resolution to Adopt 2009 Budgets (General Fund, Debt Service Fund, Pension Bond Debt Fund, Capital Projects Fund, Transportation Operating Fund, Bus Replacement Fund, Special Education Preschool Fund, and Art Association Fund Budgets) (see Exhibit D, incorporated herein).

Ms. Kelly moved to approve the proposed Resolution as presented. Mr. Etzler seconded the motion and it passed unanimously.

5.4 2009 Budget (Line 2) Resolution – All Funds (see Exhibit E, incorporated herein).

Ms. Kelly moved to approve the proposed Resolution as presented. Mr. Hartman seconded the motion and it passed unanimously.

5.5 Resolution for the Tax Neutrality of Pension Bond Tax Levy – 2009 (see Exhibit F, incorporated herein).

Ms. Kelly moved to approve the proposed Resolution as presented. Mr. Etzler seconded the motion and it passed unanimously.

5.6 Resolution to Approve 2009 Excess Levy Appeal for Transportation (see Exhibit G, incorporated herein).

Ms. Kelly moved to approve the proposed Resolution as presented. Mr. Hartman seconded the motion and it passed unanimously.

5.7 Request to Advertise Additional Appropriations for 2008 Transportation Fund (see Exhibit H, incorporated herein).

Ms. Kelly moved to approve the proposed Resolution as presented. Ms. Lewandowski seconded the motion and it passed unanimously.

Section 6.0 Consent Items

Mr. Allgeier moved to approve the consent items with addendums as presented. Mrs. Lightfoot seconded the motion and it passed unanimously. The following consent items were approved:

6.1 Approval of payroll claims for the payroll period ending August 1, 2008 in the amount of \$1,743,889.44; for the payroll period ending August 15, 2008 in the amount of \$1,774,919.13; and for the payroll period ending August 29, 2008 in the amount of \$1,825,715.14.

- 6.2 Approval of vendor claims: 247022-247283, 246970-246976, 246509-246519, 246949-246969; manual checks 5398-5413, 17554-17555; and electronic transfers 000104, 000185, 081108, 081808, 082008-082408, 082508, 082708, 000796-000809, totaling \$4,498,843.26.
- 6.3 Approval to Paul Harding High School to accept a donation in the amount of \$500.00, from Dr. and Mrs. Douglas Barcalow. As specified, funds are to be used by the Paul Harding Dad's (PHD) program.
- 6.4 Approval to extend offer of employment to Ms. Stephanie Lude, as a half-time special education teacher at Highland Terrace Elementary School, for the 2008-09 school year.

Acceptance of retirement and termination of employment of Dr. M. Kay Novotny, Superintendent of Schools, has retired and terminated her employment, effective June 30, 2009. Dr. Novotny has served East Allen County Schools three years as Principal at Southwick Elementary School and eleven years as Deputy Superintendent. Dr. Novotny is currently serving her fourth year as Superintendent of East Allen County Schools.

Approval of FMLA leave of absence to Ms. Holly McKanna, teacher at Prince Chapman Academy, effective August 28, 2008 through September 5, 2008.

Approval of FMLA leave of absence to Ms. Kelly Andrews, teacher at Village Elementary School, effective August 28, 2008 through September 5, 2008.

- 6.5 Approval of Meetings and Conferences (see Exhibit I, incorporated herein).
- 6.6 Resolution to Adopt EACS' 403(b) Plan (see Exhibit J, incorporated herein).
- 6.7 Revised Administrative Policy 4214 – Miscellaneous Support Personnel (see Exhibit K, incorporated herein).
- 6.8 Written Authorization for Use of EACS Buses to Meet Certain Transportation Needs for the Johnny Appleseed Festival (see Exhibit L, incorporated herein).
- 6.9 Specialty Tutoring, Inc. Agreement (see Exhibit M, incorporated herein).
- 6.10 The Neighborhood Learning Place Agreement (see Exhibit N, incorporated herein).
- 6.11 Brilliance Academy Agreement (see Exhibit O, incorporated herein).
- 6.12 ATS Project Success Agreement (see Exhibit P, incorporated herein).

Section 7.0 Reports and Comments

Dr. Novotny thanked the Board for approving the 2009 Budget. Strategic Planning meetings for the district will take place the next two days. Our unofficial ADM count is near last year's number. A draft of new comment cards for the buildings was given to the Board for their perusal.

Section 8.0 Public Expressions

None

Section 9.0 Adjournment

There being no further business, the meeting was adjourned at approximately 7:52 p.m.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on October 7, 2008.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

Secretary

