

March 1, 2021

East Allen County Schools
1240 State Road 930 East
New Haven, Indiana 46774

School Secretarial Vacancy

Please be advised that the following vacancy exists for the 2020-21 school year:

Leo Jr/Sr High School

Secondary Guidance Secretary II

Please submit a **classified vacancy form** to Human Resources, by no later than, **March 5, 2021**, in order to receive consideration for this position. This position will be filled in accordance with Policy 4215.

It is the policy of East Allen County Schools to provide equal employment opportunity to all applicants and employees in a harassment-free environment without regard to age, race, color, national origin (including limited English proficiency), gender, or disability.