

POLICY TYPE: EXECUTIVE EXPECTATIONS**POLICY TITLE: COMMUNICATION AND COUNSEL TO THE BOARD**

The purpose of effective communication between the Board and the Superintendent is to provide the Board with accurate information for its policy-making function. With respect to providing information and counsel to the Board in a timely manner, the Board shall require the Superintendent to keep the Board adequately informed.

The Superintendent shall:

1. Timely inform the Board of:
 - A. Relevant educational trends;
 - B. Anticipated adverse media coverage;
 - C. Changes in state or federal laws or administrative codes that affect the implementation or performance of Board policies.
 2. Submit the required monitoring data (see policy on Monitoring Superintendent Performance) in a timely, accurate, and understandable fashion that directly addresses provisions of the Board policies being monitored;
 3. Collect as many staff, parental, and external points of view, issues and options as needed for fully informed Board choices;
 4. Present information in a clear and concise form;
 5. Provide a mechanism for Board, officer or committee communications;
 6. Deal with the Board as a whole except (a) for fulfilling individual requests for information; or (b) responding to officers or committees duly charged by the Board; and,
 7. Report any actual or anticipated noncompliance with any policy of the Board.
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