

Reporting to Parents

Section 1. Purpose. East Allen County Schools recognizes the importance of reporting a student's progress to parents. The purpose of reporting is:

1. To inform parents of the progress made by their children.
2. To bring parents into a closer understanding of the work of the school.
3. To record for students their success or achievements.
4. To help students evaluate their own progress.
5. To help the child, parents and teacher work cooperatively for improvement.

The administrative staff, principals and teachers shall continuously evaluate and improve the various methods that are used to report student progress to parents.

Section 2. Elementary/Secondary Progress Reports. Student progress reports will be issued on a weekly basis via e-mail in order to promote a process of continuous evaluation of student performance, to inform the student and parents of progress and to provide a basis for bringing about change in student performance if such change seems necessary. If parents do not have e-mail access, school personnel will send home a hard copy or parent may request a hard copy. Parents have 24-hour access to teacher's electronic gradebook through an on-line system. Parents may contact their schools office for login and password information.

Section 3. Parent-Teacher Conferences. Parent-teacher conferences will be scheduled by individual buildings in order to share the progress of students. Parents will have the opportunity to meet with teachers regarding classroom procedures, coursework and grading practices.