

Transfer of Credit

East Allen County Schools has the responsibility to ensure that students are properly academically placed. To fulfill this responsibility to students transferring into this school system, the following shall apply:

Section 1. Definition of "Accredited." A transferring school will be considered accredited if it is accredited by the Commission on General Education of the Indiana State Board of Education, or in the case of a transferring school outside Indiana, by the equivalent governmental agency in that jurisdiction.

Section 2. Transfer from an Accredited School.

1. Credit earned in an accredited school will be considered as equivalent to credit earned in the East Allen County Schools, providing all course or course of study requirements are met.
2. Determination of the application of courses from previous schools to course of study requirements at the East Allen County Schools shall be made by the principal or his designee within ten (10) days after receipt of adequate information from the transferring school. It is the responsibility of the parent/guardian to obtain all information necessary for proper academic evaluation and placement of the student.
3. Once credit is granted, the course grades will be transferred with the credits.

Section 3. Transfer from an Unaccredited School.

1. Credit earned in an unaccredited school will be evaluated on the basis of substantial equivalency to courses or courses of study offered by the East Allen County Schools.
2. It is the responsibility of the parent/guardian to obtain adequate information on which to base a decision concerning substantial equivalency from the transferring school.
3. The determination of substantial equivalency shall be made by the principal or his designee within ten (10) days after receipt of this information.
4. In determining substantial equivalency, the principal or his designee shall consider:

- A. The degree of similarity between the subject matter, educational objectives of the course at the previous school and the equivalent course at the East Allen County school, and the state and local academic standards; and
- B. The degree to which the similar educational objectives and the state and local academic standards were achieved by the transferring student.

Only credit or noncredit will be determined. The student will not receive any grades for past non-accredited work.

Section 4. Appeal of the Determination. An appeal from any determination concerning academic placement of a student may be directed to the Assistant Superintendent of Secondary Education. The appeal must show that the facts do not support the determination of the principal or his designee or that the recommended academic placement is not in the best interests of the child.

In terms of consideration for valedictory and salutatory status at the end of the senior year, students must be enrolled in an EACS high school for the last four (4) semesters prior to graduation to be considered for these recognitions. For valedictory or salutatory recognition, all high school credits must be reflected in the student's GPA.

In terms of consideration for class ranking recognition (with the exception of valedictory or salutatory recognition), students must be enrolled by no later than the start of the second semester of their senior year.