

## Summer School Personnel

Section 1. General. Qualified and properly certified teachers will be assigned to summer school as appropriate for the program and in accordance with guidelines established in this policy.

### Section 2. Summer School Personnel - Approved Credit Programs.

1. A teacher employed to teach in an approved summer school program shall be issued a supplemental service teacher's contract as prescribed by the State Superintendent of Public Instruction. The teacher is responsible for providing a valid license prior to the issuance of a contract for such employment.
2. Creditable experience for approved summer school will be the same as that recognized on the last issued individual teacher contract.
3. The salary schedule for an approved summer school program shall be the one for the school year just completed.
4. All teachers shall be limited to a maximum of 160 hours of instruction time for which compensation shall be paid.
5. All interested teachers shall make application for position in their home school through the building principal. Positions posted corporation wide should be applied for through the Executive Director of Operations.
6. All teachers shall be employed through the Executive Director of Operations in cooperation with the building principal.
7. Accumulated sick leave and personal leave may be used during the summer school contract period on a full day basis.
8. Substitutes will be paid at a rate to be determined by East Allen County Schools administration and approved by the Board of School Trustees.