

DEADLINE MARCH 15, 2012

EAST ALLEN COUNTY SCHOOLS
SCHOOL TRANSFER APPLICATION 2012-2013

1. Complete one school transfer application for EACH child. **PLEASE PRINT.**
2. DO NOT fill out this transfer application:
 - a. if student is currently on a Choice transfer and remaining at the transfer school.
 - b. if student is a tuition transfer student.

Student Name _____ Current School: _____
(last) (first) (middle initial) (2011-2012)

Birth Date _____ Current Grade: _____
(month/day/year) (2011-2012)

Gender (check one): Male Female

Ethnic Origin: (check one):

- Black/African American American Indian/Alaskan Native
 Asian Hispanic/Latino
 Caucasian (white) Two or more races
 Native Hawaiian//Pacific Islander

Special Programs: (check if applicable) My child currently receives:

- Special Education Services
 ESL (English as a Second Language) Services
 If I select a school that does not offer ESL services, I am waiving my rights for ESL services

Parents/Guardians:

Father/Guardian _____
(circle one) (last) (first) (initial)

Home Address _____
(entire address, including St, Rd, Dr, etc.)

(city, state) (zip)

Telephone _____ / _____
(day phone number) (evening phone number)

Mother/Guardian _____
(circle one) (last) (first) (initial)

Home Address _____
(entire address, including St, Rd, Dr, etc.)

(city, state) (zip)

Telephone _____ / _____
(day phone number) (evening phone number)

Student Lives With: (circle one) Both Parents Father/Guardian Mother/Guardian Other: _____

Student Services Use Only

Date Received: _____

Home School: _____

Transfer School: _____

Approved: _____

Denied: _____

Date: _____

Special Services Use Only

Approved: _____

Denied: _____

Director: _____

Date: _____

(continue application on other side)

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PLEASE PRINT

Student Name _____
(last name) (first name)

SCHOOL CHOICE for 2012-2013:

My first EACS transfer Choice is: _____

My second EACS transfer Choice is: _____

Please select the most significant reason for your transfer request:

- Program at choice school, specify the program: _____
- Location of choice school
- Desire to leave home school

My child has been on a Choice transfer and we wish to return to our EACS home school _____
Home school name

LIST SIBLINGS (brothers, sisters) CURRENTLY ATTENDING OR APPLYING FOR TRANSFER:

Name (last, first)	Current School and Grade (2011-2012)	School Applying For (2012-2013)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

INFORMATION YOU NEED TO KNOW

➤ **IMPORTANT DOCUMENTS**

Students enrolling into EACS for the first time must provide:

- Birth Certificate, Address Verification and Proof of Immunizations (Health Records)

➤ **TRANSPORTATION**

It is the **responsibility of the parent to provide transportation to the school** or to the nearest appropriate existing bus stop or route with available space if a school transfer is granted.

➤ **CONTINUED ENROLLMENT COMMITMENT**

1. Students must remain at the transfer school for at least one school year.
2. Students may remain at the transfer school site in future years without further application.
3. **When moving to a new school (Elementary to Middle and Middle to High), a new application is required with approval being based upon EACS School Board Policy 5117 Sec 5.**

➤ **ACADEMIC AND BEHAVIOR EXPECTATIONS**

All approved Choice Transfers require the student to follow academic and behavior expectations of the Choice school. Failure to do so may result in withdrawal of the student from the Choice school and re-enrollment at the home school.

➤ **ATHLETIC ELIGIBILITY**

High school students receiving a transfer MAY NOT BE ELIGIBLE for varsity sports the first year. Contact your high school Athletic Director with questions concerning IHSAA athletic eligibility.

Return this application to any EACS school office/guidance office on or before March 15, 2012 or mail to East Allen County Schools, Student Support, 1000 Prospect Avenue, New Haven, Indiana 46774 or fax to 260-446-0116.

You will receive the results of your application by US Mail by May 15.