Administrative Bulletin

VI-33 5.22.15

**Note:** Central Office *SUMMER HOURS* beginning Monday, June 1st ~ 7:00 am – 3:30 pm ending Friday, August 7.

This is the final bulletin for the 2014-15 school year. Have a safe and awesome summer break!

1. AVOIDING ACCIDENTS

As we approach the end of the school year, probably the last thing you are worrying about is being injured. One of the biggest times of the year for employee injuries is the last few days of school, when there is a rush to clean-up a classroom or work area. This often involves trying to box up and carry as much as possible from your classroom or work area to your car, without making too many trips.

Consider these accidents facts before you begin your move: slip, trips and falls has accounted for more than 60% of all injuries in schools today and at least 50% of the associated worker comp medical claims. Most injuries in this cause group are not from wet floors as most people imagine, but from human error. Nearly 54% of all injuries in this cause group involve some type of human error. Human error is defined as poor judgment by the individual, rushing or complacency. Consider the following:

- Think about what you have to move before you begin the process. This may include utilizing hands carts and how many trips you might have to make to your car, the shoes and clothing needed. Do this the day before and plan ahead.
- Don’t rush the process!
- No matter what you carry have one hand free to grasp handrails and to break your fall if you would happen to lose your balance.
- Use carts to move loads so you avoid moving too much material at once.
- Break down loads if you are not using a hand cart, so you can see where you are walking, particularly on steps or curbs.
- Avoid wearing heals, platforms or shoes that have leather soles.
- Wear loose or comfortable clothing.
- Try and limit the distance of your move, by moving your vehicle closer to the curb and not the lot, if it’s possible!
- If you need help with heavy or cumbersome items, don’t be afraid to ask for help.

Kirby Stahly, ext. 1005

2. THE FORD HOOSIER OUTDOOR EXPERIENCE

Indiana’s largest outdoor recreational event is searching for volunteers. The 2015 event will take place at Fort Harrison State Park in Indianapolis, Sept. 19-20. This free, family-friendly event offers more than 50 different outdoor activities and runs from 10am-6pm each day.

Volunteers will be assigned to help in five-hour shifts with one of the many on-site activities such as fishing, mountain biking, canoeing, archaeological dig and more.

Come experience one of the greatest events of the year! Starting July 1, sign up to volunteer at http://2015experiencevolunteers.eventbrite.com Questions? Contact volunteer coordinator Cheryl Hampton, (317) 233-1002, champton@dnr.in.gov or facebook.com/hoosieroutdoorexperience.

Tamyra Kelly, ext. 1050

3. SPECIAL REQUEST: EACS SEEKING RUNNERS & WALKERS FOR FORT4FITNESS FALL FESTIVAL

East Allen County Schools is an official 2015 Charity Partner with Fort4Fitness and will participate in the Fall Festival – September 26! This is a unique fundraising opportunity for EACS to raise funds for the districts Wellness Programs and Initiatives, while also helping the district gain exposure during the Fort4Fitness Fall Festival. See Attachment #1 for more details! Note: For those individuals already registered for the Fall Festival, please email me your name then go to the EACS webpage to register for the event with us!

Tamyra Kelly, ext. 1050

4. REMINDER: PURPLE FOR A PURPOSE YOUTH EVENT

The Indiana Chapter of the Lupus Foundation of America is proud to announce the second annual ‘Purple for a Purpose’ Youth Experience for youth or teens who have lupus or have a family member with lupus. This event will be held on Saturday, July 25, at Park Tudor School in Indianapolis.

Breakout seminars will be held with pediatric rheumatologists from Riley Hospital for Children and a psychologist and CEO/Founder of The Childhood Lupus Education and Research Foundation. Attendees will also participate in an instructor-led canvas painting activity! See Attachment #2 for more details.

Tamyra Kelly, ext. 1050

5. REMINDER: TEACHERS EARN A TRIP TO CHINA

Elementary Teachers! Earn the opportunity to travel to China this fall with the International STEM Fellows program. This $4,500 trip is available to qualified candidates for less than
$800. Trip dates have not been determined but will be within the last three weeks of October, 2015. Ten elementary teachers from Indiana will be selected. Why not you? See Attachment #3 for more details and application materials. Application Deadline: June 15, 2015.

Tamyra Kelly, ext. 1050

6. **REMINDER: WELLNESS SUMMER SERIES**
   See Attachment #4 view the Wellness Summer series sponsored by Redi-Med/Lutheran Health Network.

Tamyra Kelly, ext. 1050

7. **REMINDER: EACS EDUCATIONAL FOUNDATION BREAKFAST**

You are cordially invited to attend the 2015 EACS Educational Foundation breakfast, **Wednesday, May 27**! For registration details see Attachment #5. **Auction items are now posted!**

Rose Fritzinger, ext. 3161

8. **IDO E SUPERINTENDENT’S MAIL**

Weekly, State Superintendent Ritz sends (via email) an informational message to principals and other administrators. This has a lot of great information and notices for professional development opportunities for Indiana educators. Please be sure to pass this information on to teachers.

Tamyra Kelly, ext. 1050

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**DREAM IT. DO IT.**
Join Team EACS at Fort4Fitness 2015!

East Allen County Schools is excited to partner with Fort4Fitness in Fort Wayne! We are proud to be an official charity partner with Fort4Fitness in 2015.

Here's How It Works:

Register to participate in the Fall Festival – September 25 & 26! Follow the standard registration process for Fort4Fitness and select East Allen County Schools as your charity partner of choice.

Fall Festival: Friday, September 25 - Saturday, September 26
Parkview Field, Fort Wayne: Includes the Kids and Seniors Marathon Final Mile on Friday, September 25 with the remainder of the races; Half Marathon, 10K, 4-Mile Run / Walk taking place on Saturday, September 26.

When you join TEAM EACS as a charity partner, you will be helping to improve the health and wellbeing of all EACS students and staff. 100% of all money raised will be used for implementing wellness programs and initiatives for students and/or staff. You can support TEAM EACS in a couple different ways. One of them is by acquiring pledge sponsors. Another way is by making a personal donation in the amount of your choice ($10, $25, $50, etc….). Please complete the EACS Charity Partner Pledge Form. If you donate $30 or more you will receive a TEAM EACS/ Fort4Fitness t-shirt!

Together, let’s enhance the health and wellbeing of EACS!
Saturday, July 25
1:00-4:00 pm
(Light snack will be provided)
Open to any youth or teen (ages 7-19) who has lupus or has family member with lupus; family members welcome
Park Tudor School, Middle School Media Center • 7200 N. College Ave., Indianapolis 46240

EDUCATION & FUN
Breakout seminars with
Kathleen M. O’Neil, MD, FAAP, FACR • Michael Blakley, MD, FACR, FAAP • Kiana Johnson, PhD
Instructor-led canvas painting.

Register at lupusindiana.org or call 800.948.8806 or 317.225.4400.
Registration fee of $20 but registration fee will be refunded at check-in.
China Study Trip for Educational Leaders

October 21--November 2, 2015
BEIJING, HANGZHOU, SHANGHAI
**About the Study Trip:**

This study trip is especially designed for district leaders, particularly superintendents and principals, as well as those involved with special education or STEM leadership. Planned in conjunction with the Indiana Department of Education, Global Indiana, the Indiana Association of Public School Superintendents, and the Indiana Council of Administrators of Special Education, the trip will include school visits, meetings with Chinese school leaders, and the opportunity to create long term relationships among individuals, districts, and special education leadership from both sides of the Pacific. Invited travelers will be presenters at a 2½ day conference on topics including teacher preparation and professional development, special education, STEM instruction at the elementary level, and other topics as requested by our Chinese contacts.

The Chinese Education Connection will introduce you and your colleagues to sister schools in the cities of Indiana’s sister province, Zhejiang. Since Governor Robert Orr signed the sister state agreement more than twenty-seven years ago, Indiana has enjoyed a special relationship with one of the richest provinces in China—and one of the most beautiful. We are able to provide this experience for thousands less than other travel organizations.

Our goal is to educate our children about the world while we promote Indiana in the process. We plan to depart on October 21st and will return on November 2nd, 2015. The prices are based on those dates, but we can shorten or lengthen the trip based on requests from the majority of the travelers.
Tour Name: China Study Trip for Educational Leaders

Tour Information: (tentative and subject to change)

Group Leaders: Phil Boley, Jessica Yu
Departure Date: Wednesday, October 21st, 2015
Return Date: Monday, November 2, 2015
Number of Days: 13 Days, 10 Overnights
Departure Gateway: Chicago, IL
Deposit deadline: May 15, 2015
Final Enrollment Date: September 14, 2015
Payment Deadline: September 14, 2015
Pre-departure meeting date: October 3, 2015

Cost of Trip: (Substantial additional discounts will be applied for invited expert presenters)

<table>
<thead>
<tr>
<th>Price</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,840</td>
<td>Double Occupancy</td>
</tr>
<tr>
<td>$4,240</td>
<td>Single Room</td>
</tr>
</tbody>
</table>

Included:
- Round-Trip Airfare
- Hotels with daily breakfast
- Transfers to and from airport and between cities on the itinerary
- Overnights in hotels with private bathrooms (double occupancy)
- Most dinners and some lunches
- Full-time bilingual guide
- Pre-departure orientation with lunch provided
- Reading list & study materials
- Contacts with Chinese officials
- Experienced Hoosier trip leaders
- Chinese visa and visa service fee ($240)

Not included:
- Customary gratuities for guides and bus drivers
- Passport fee (if you have to apply for a new passport)
- Porterage
- Personal Insurance
- Public transportation to unscheduled activities
- Drinks and alcoholic beverages at lunch and dinner
Tour Details:

Overnight stays:
Beijing (4)
Hangzhou (5)
Shanghai (1)

Comprehensive cultural tours led by expert local guides of the following:

Highlights:

1. Tiananmen Square, Beijing
2. Forbidden City, Beijing
3. Summer Palace, Beijing
4. Great Wall, Badaling
5. Temple of Heaven, Beijing
6. School Visit, Hangzhou
7. West Lake, Hangzhou
8. Lei Feng Pagoda, Hangzhou
9. Service Learning, Hangzhou
10. Chenghuang Temple, Shanghai
11. Shanghai Museum, Shanghai
12. Bund, Shanghai
## Itinerary:

*Subject to Change*

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
</table>
| Day 1 | Wednesday, October 21 | Depart from Chicago O’Hare Airport  
Airline—XXXX |
| Day 2 | Thursday, October 22 | Arrival in Beijing  
Say hello to Beijing and check into our hotel.  
Welcome dinner hosted by CEC |
| Day 3 | Friday, October 23  | Great Wall of China at Badaling, Summer Palace, Olympic Park, Acrobatics show  
Great Wall of China is a symbol of Chinese civilization, and one of the wonders that the Chinese people have created. Badaling Great Wall, the most representative part, was promoted as a key national cultural relic, protected under the approval of the State Council in 1961. In 1988, it was enlisted in the World Cultural Heritage Directory by UNESCO. On July 7, 2007, it gained the worldwide reputation once again: it was listed among the New Seven Wonders of the World.  
Summer Palace is a magnificent example of China’s classical garden architecture. It was formerly a summer palace for feudal emperors.  
Lunch on your own at Great Wall  
Dinner Included |
| Day 4 | Saturday, October 24 | Tiananmen Square, The Forbidden City, Nanlouguxiang  
Tiananmen Square is a large city square in the center of Beijing, named after the Tiananmen gate (Gate of Heavenly Peace) located to its North, and separating it from the Forbidden City.  
The Forbidden City was the Chinese imperial palace from the Ming dynasty to the end of the Qing dynasty, and now houses the Palace Museum. For almost 500 years, it served as the home of emperors and their households, as well as the ceremonial and political center of Chinese government.  
Free time  
Lunch and dinner on your own |
|     |                    | Overnight in Beijing |


Day 5  Sunday, October 25

Temple of Heaven

Temple of Heaven, literally the Altar of Heaven is a complex of religious buildings situated in the southeastern part of central Beijing. The complex was visited by the Emperors of the Ming and Qing dynasties for annual ceremonies of prayer to Heaven for good harvest. It has been regarded as a Taoist temple.

Visit schools or meet with elementary math teachers & curriculum experts

Shopping at Pearl Market

Lunch and dinner on your own

Overnight in Beijing

Day 6  Monday, October 26

Travel to Hangzhou, check into hotel
Transfer to airport or train station to Hangzhou

Preparation for next day Conference

Dinner hosted by CEC & Zhejiang Education Department

Overnight in Hangzhou

Day 7  Tuesday, October 27

Zhejiang Provincial Education Conference

Listen to your colleagues and Chinese experts present on a variety of topic, including STEM instruction in China, the current state of Chinese special education, and Chinese techniques for test preparation.

Dinner included

Overnight in Hangzhou

Day 8  Wednesday, October 28

Zhejiang Provincial Education Conference

Presentations continue along with roundtable discussions and other networking opportunities.

Visit Chinese public schools and observe Chinese education in action.

Group splits into specialty areas, i.e. District Leadership, Special Education Groups, STEM, and elementary administrators.
Subgroups will visit appropriate schools in and around Hangzhou. The visit will give unique opportunities for cultural exchange, for collaboration with Chinese educators and will allow you to
gain first hand insight into special education in China.

**Dinner hosted by partner schools**

Overnight in Hosting School City

<table>
<thead>
<tr>
<th>Day 9</th>
<th>Thursday, October 29</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subgroups visit hosting schools</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Subgroups will return from hosting school to Hangzhou</strong></td>
<td></td>
</tr>
<tr>
<td>Night: Free time</td>
<td></td>
</tr>
<tr>
<td>Dinner on your own</td>
<td></td>
</tr>
</tbody>
</table>

Overnight in Hangzhou

<table>
<thead>
<tr>
<th>Day 10</th>
<th>Friday, October 30</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Group tour in Hangzhou: West Lake, Leifeng Pagoda and Local Shopping</strong></td>
<td></td>
</tr>
<tr>
<td><strong>West Lake</strong> is a freshwater lake in Hangzhou. It has influenced poets and painters throughout China's history for its natural beauty and historic relics, and it has also been among the most important sources of inspiration for Chinese garden designers.</td>
<td></td>
</tr>
<tr>
<td><strong>Lei Feng Pagoda</strong> is a five story tall tower with eight sides, located on Sunset Hill south of West Lake. Originally constructed in the year AD 975, it collapsed in 1924 but was rebuilt in 2002</td>
<td></td>
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<tr>
<td>Dinner included</td>
<td></td>
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</tbody>
</table>

Overnight in Hangzhou

<table>
<thead>
<tr>
<th>Day 11</th>
<th>Saturday, October 31</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Travel to Shanghai: Shanghai Museum, Chenghuang Temple, and the Bund</strong></td>
<td></td>
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<tr>
<td><strong>Shanghai Museum</strong> is a large museum of ancient Chinese art. The exterior design of the round dome and the square base symbolizes the ancient idea of a round heaven and a square land.</td>
<td></td>
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<tr>
<td><strong>Chenghuang Temple</strong>, a place of peace and comfort in the heart of bustling Shanghai, dates back to the fabled Ming Dynasty. It is a showplace of classical Chinese landscaping.</td>
<td></td>
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<tr>
<td><strong>The Bund</strong> is a famous waterfront which features different architectural styles including Gothic, Baroque, Romanesque, Classicism and the Renaissance.</td>
<td></td>
</tr>
<tr>
<td>Dinner included</td>
<td></td>
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</table>

Overnight in Shanghai

<table>
<thead>
<tr>
<th>Day 12</th>
<th>Sunday, November 1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Depart for U.S. from Shanghai Pudong Airport</strong></td>
<td></td>
</tr>
<tr>
<td>Airline--XXXX</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Day 13</th>
<th>Monday, November 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Arrive in U.S.</strong></td>
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</table>
Enroll now. Please send your check, along with the application form and waiver to:

Chinese Education Connection
3707 Woodview Trace
Indianapolis, IN 46268-1158

If you have any questions, please feel free to contact Phil Boley or Shelly Xia:
Email: phil.boley@econnectionchina.org or shelly.xia@econnectionchina.org
Phone: 317-493-5735

Total cost:

<table>
<thead>
<tr>
<th>Itemized cost</th>
<th>Double occupancy cost</th>
<th>Single room cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trip: $3,600</td>
<td>$3,600 $3,600</td>
<td>$3,600 $3,600</td>
</tr>
<tr>
<td>Visa: $240</td>
<td>$240 $240</td>
<td>$240 $240</td>
</tr>
<tr>
<td>Single room: $400</td>
<td>$400</td>
<td>$400 $400</td>
</tr>
<tr>
<td>Total cost</td>
<td>$3,840 (double occupancy) $4,240 (single room)</td>
<td></td>
</tr>
</tbody>
</table>

Payment deadline is September 14, 2015. A late fee of $100 will be added after that date. If you don’t have a passport, order it today! Go to http://travel.state.gov/passport/passport_1738.html
## Application: 2015 China Study Trip

### I. Personal Information

<table>
<thead>
<tr>
<th>English Full Name as in Passport</th>
<th>Last name</th>
<th>Middle name</th>
<th>First name</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Gender</th>
<th>Male</th>
<th>Date of Birth (yyyy-mm-dd)</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Female</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Current Nationality</th>
<th>Former Nationality</th>
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</table>

<table>
<thead>
<tr>
<th>Place of Birth (city, Province /State country)</th>
<th>Education</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Postgraduate</td>
</tr>
<tr>
<td></td>
<td>College</td>
</tr>
</tbody>
</table>

#### Employer/School Information

<table>
<thead>
<tr>
<th>School or District</th>
<th>Your Position</th>
<th>Subject Matter</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Employer Tel. Number</th>
<th>Employer Address (street or P.O. box, city, state, zip code)</th>
</tr>
</thead>
</table>

#### Home Information

<table>
<thead>
<tr>
<th>Address</th>
<th>Home Phone Number</th>
<th>Cell Phone Number</th>
<th>Personal E-mail</th>
</tr>
</thead>
</table>

### II. Visa Information

<table>
<thead>
<tr>
<th>Passport Number</th>
<th>Date of Issue (yyyy-mm-dd)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Place of Issue</th>
<th>Date of Expiry (yyyy-mm-dd)</th>
</tr>
</thead>
</table>

Have you ever been granted a Chinese visa? If applicable, please specify the date and place of the last time you were granted the visa.

<table>
<thead>
<tr>
<th>Marital Status</th>
<th>Married</th>
<th>Single</th>
<th>Other (please specify)</th>
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</table>

<table>
<thead>
<tr>
<th>Major Family Members (spouse, children, parents)</th>
<th>Name</th>
<th>Nationality</th>
<th>Occupation</th>
<th>Relationship</th>
</tr>
</thead>
</table>


### III. Authorization for Emergency Medical Treatment

<table>
<thead>
<tr>
<th>Nearest Relatives</th>
<th>Name</th>
<th>Phone Number (Day)</th>
<th>Phone Number (Night)</th>
<th>Address</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Physician</th>
<th>Name</th>
<th>Phone Number (Day)</th>
<th>Phone Number (Night)</th>
<th>Address (street or P.O. box, city, state, zip code)</th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Dentist</th>
<th>Name</th>
<th>Phone Number (Day)</th>
<th>Phone Number (Night)</th>
<th>Address (street or P.O. box, city, state, zip code)</th>
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</table>

<table>
<thead>
<tr>
<th>Health Insurance Company</th>
<th>Policy Number</th>
<th>Telephone</th>
</tr>
</thead>
</table>

| Allergies | |
|-----------| |

| Current Medications | (attach list if needed) | |
|---------------------|-------------------------| |

| Special Health Needs | (attach explanation) | |
|----------------------|-----------------------| |
Emergency Medical Authorization

I, the undersigned, do hereby authorize The Chinese Education Connection, LLC. and its agents or representatives to consent, on my behalf, to any medical/hospital care or treatment (including locations outside the U.S.) to be rendered upon the advice of any licensed physician. I agree to be responsible for all necessary charges incurred by any hospitalization or treatment rendered pursuant to this authorization.

The effective dates of this authorization are

Date (yyyy-mm-dd)________________ to Date (yyyy-mm-dd)________________

I am eighteen years of age or older, have read the above authorization, and confirm that the information contained therein is true and accurate.

Signature____________________ Date (yyyy-mm-dd)_____________

IV. International Travel Waiver of Liability and Hold Harmless Agreement

_______________ (name) understand and acknowledge that participating in the Chinese Education Connection, LLC. trip to __________________________ and all activities during the trip (hereinafter the “Trip”) are elective and I hereby agree to the following:

1. I understand and acknowledge the risks and hazards inherent to this activity, including but not limited to international travel risks. I hereby elect to voluntarily participate in said activity with full knowledge that said activity may be hazardous to me and my property. I VOLUNTARILY ASSUME FULL RESPONSIBILITY FOR ANY RISKS OF LOSS, PROPERTY DAMAGE, OR PERSONAL INJURY, INCLUDING DEATH that may sustained by me, or any loss or damage to property owned by me, as a result of being engaged in such an activity, whether caused by the Negligence or Grossly Negligent of Chinese Education Connection LLC., their officers, directors, agents, servants, or employees (hereinafter collectively referred to as the “Releasees”) or otherwise.

2. I hereby RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE the Releasees from any and all liability, claims, demands, actions, and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by me, or any of the property belonging to me, whether caused by the Negligence or Grossly Negligent of the Releasees, or third party during the Trip.

3. I hereby agree to indemnify and hold harmless the Releasees from any and all liability, loss, or other damage claims or obligations caused by or arising out of my intentional, Negligent, or Grossly Negligent acts or omissions during the Trip.

4. I understand and acknowledge that medical care and medical facilities may not be readily available, nor meet the standards I would expect or receive in the United States. To the best of my knowledge my health is good enough to undertake the Trip. If I have any question about my health, I will visit and discuss this Trip with my physician before I go. I understand and acknowledge that I may be traveling to places where little or no health care is available. In addition, I understand and acknowledge I may undergo types of physical and mental exertion exceeding my normal tolerance.

5. I understand and acknowledge that I am responsible for my own health insurance and cost of any medical care that I may receive while on the Trip. I further understand and acknowledge that Chinese Education Connection, LLC. does not maintain any medical or health insurance policies for me and it is not responsible for the payment of any medical care that I may receive.
Therefore, I agree to maintain sufficient accident and medical insurance coverages to the extent that I deem necessary for my wellbeing.

6. I understand travel insurance is available for purchase and that protection from flight cancellations and other unforeseen and uncontrollable circumstances is available only through that avenue.

7. In the event that I become injured or sick, I understand and acknowledge that the Tour Director reserves the right to declare me unfit to continue on specific activities while on the Trip at his/her sole discretion. If I am declared unfit to participate in any Trip activities, I agree to cooperate with the Tour Director and follow his/her direction regarding my permitted activity during that time. I UNDERSTAND AND ACKNOWLEDGE THAT I MAY DECLINE TO PARTICIPATE IN ANY PART OF THE TRIP ACTIVITIES, IF DOING SO IS POSSIBLE AND WILL NOT PUT ME OR MY FELLOW TRAVELERS AT FURTHER RISK.

8. I AGREE TO RELEASE, WAIVE, AND HOLD HARMLESS THE RELEASEES FROM ANY LOSS THAT I MAY SUFFER AS A RESULT OF NOT PARTICIPATING IN ANY TRIP ACTIVITY.

9. I agree to act with courtesy, responsibility, and reasonableness at all times while on the Trip and to follow the directives of the Tour Director or his/her designee to minimize risks to myself and fellow travelers. I understand and acknowledge that the Tour Director may release me from the Trip to return to the United States if the Tour Director in his/her sole discretion determines that my conduct does not meet this standard.

10. In case any provision of this Agreement shall be determined to be invalid, illegal, or unenforceable for any reason, the remaining provisions and portions of this Agreement shall be unaffected and unimpaired thereby, and shall remain in full force and effect, to the fullest extent permitted by applicable law.

Signature of Participant:_____________ Print Name of Participant:______________

Signature of Witness:_____________ Date(yyyy-mm-dd):__________________
V. Attachments

Please Attach Your Photo Copy of Passport Here:

![Passport Image]

Please Attach 2 of Your Light Background ID Photo 2”x 2” Here:

![Photo 1]

![Photo 2]
4 WELLNESS SUMMER SERIES
Building Healthier Families and Communities

EVENT 1: BLUE JAY BOLT 1/2M . 1M . 5K – 9am EAU CAMPUS
Intended to help all EACS schools both public and private raise funds for implementing their own wellness programs. Open to all schools k-12, grandparents and community.

EVENT 2: CANAL DAYS 5K – 8am HAVENHURT PARK
The New Haven Community Foundation is the event beneficiary. The New Haven Community Foundation impacts local programs where we live, work, and play. Recreation and competitive event.

EVENT 3: JURY KIDS TRI -- 9am JURY POOL AND PARK
This event encourages activity and movement in our youth. Children ages 5-12 can participate.

EVENT 4: New Haven 10K – 8am JURY PARK
This a a great training event to prepare for the Fort4Fitness Mini. It is timed just right. There is a pool party for all registered participants and their families following the event.

EVENT QUESTIONS CALL:
260-749-2212
SCHOOL FUNDRAISER CALL:
260-433-0024

ONLINE EVENT REGISTRATION
WWW.RUNRACE.NET

2014 IPRA AWARD OF EXCELLENCE
Lutheran Health Network
RediMed
Train2SOARE!
Focuses on speed, overall strength, agility, range of motion/reaction time/rebounding, and educational support for parents. Train2SOARE will enhance athletic performance of any sport: basketball, volleyball, soccer, football, lacrosse, rugby, baseball, gymnastics, tennis, cheerleading, track and field, etc ... you name it! For intermediate athletes.

Sport4UClincs
Focuses on sport specific skills, game strategy, point logic, team building, sportsmanship and scrimmage time. We offer several Sport4UClincis, they are: baseball, tennis basketball, volleyball, football, cheer/tumble, and track.

S3Training
Small group sport specific focused training. 4-6 athletes in a group. Scheduled in hour blocks once a week for a month. Call for cost and availability – 260-433-0024.

ONLINE REGISTRATION OPENS APRIL 24TH -- WWW.WELLSTRATEGIECINC.ORG

GREAT PROFESSIONALS
Over 120 years of combined experience . . .

developed by Well Strategies Inc.
A non-profit 501 3C focused on building strong foundations for total wellness

Phone: 260-433-0024

INDIANA PHYSICAL THERAPY
Pre-event Bids: In 2015, individuals are permitted to place pre-event bids on the 2015 EACS Educational Foundation Auction item(s) by contacting Rose Fritzinger, EACS Educational Foundation director (“Foundation director” herein). All pre-event bid(s) must be received no later than 4:00 p.m. EST on 05/22/15 at which time the pre-event bidding will close.

Buy-it-Now: These items will be sold on a first-come, first-served basis at the Buy-it Now price listed on the following pages. If a Buy-it Now item does not sell for the listed price, it will be added as a regular auction package at the conclusion of the 05/27/15 breakfast/auction event as a general auction item.

Event (05/27/15) Bids: Bids from individuals who attend the 2015 EACS Educational Foundation fundraiser will be accepted until the auction closes for each package. Please note, pre-event bids may have been received for each package but those bid(s) will not be disclosed until the conclusion of the 05/27 event bidding for each item/package.

Determination of Winning Bid: At the conclusion of the bidding for each item/package at our 05/27 fundraising event, a winner will be determined. In the event of a tie (two or more individuals with the same = highest bid), the Foundation director will contact the individuals who placed the bids resulting in the tie and ask if they would like to provide a higher bid for the package. Each individual will have one opportunity to increase their bid but will not know any other bidder’s new bid. This tie-breaking process will continue until a winning bid is determined for each package. The Foundation director will determine the winning bid for each package and that decision will be final.

Payment: Bids won at this 05/27/2015 fundraiser must be paid by cash or check (made payable to the “East Allen County Schools (EACS) Educational Foundation”). Winning bidders shall pay for their item(s) won before leaving the event venue unless other arrangements are made with the Foundation’s director. All winning bids need to be paid in full prior to receiving/obtaining any item(s) and/or package(s) won by bidder. If the winning bidder has not provided payment in full to the Foundation on or before 2:00 p.m. EST on 06/03/15, the item / package will be opened to other bidders on the item/package in rank order of the bid amounts placed prior to the close of the auction, when possible. Anyone contacted in this circumstance will have the right to refuse their bid for the item/package and the opportunity to withdraw any / all prior bid(s).

Pick-Up of Packages/Items: It is the responsibility of each winning bidder to make arrangements with our Foundation director to pick-up all winning item(s) or package(s) at East Allen County Schools. For security purposes, no items will be mailed.

Recognitions: The Foundation appreciates the tremendous community spirit exhibited by each of our generous donors. The Foundation recognizes our sponsors: Parkview Health, Pepsi, Barton Coe Vilamaa, EarthFirst, FedEx Ground, IAB Financial Bank, NewAllen Alliance, NIPSCO, Old National, OmniSource, Paulding Putnam’s Operation RoundUP!, Perry ProTech and SDI LaFarga LLC.

Thank YOU for your generous support of our Foundation’s efforts!

Our EACS Educational Foundation thanks our lead sponsors . . .

As well as our additional sponsors . . .
<table>
<thead>
<tr>
<th>Package #1:</th>
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<tbody>
<tr>
<td>A certificate for Four (4) Kings Island 2015 general admission, single-day tickets valid on any public operating day through Labor Day 2015 donated by Kings Island. ($247.96 total value, however, these tickets have no cash value and cannot be used toward the purchase of a season pass.)</td>
</tr>
<tr>
<td>Minimum bid $150.</td>
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<tr>
<th>Package #2:</th>
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<tbody>
<tr>
<td>A certificate good for one complimentary night stay (room + tax) at Courtyard® by Marriott in downtown Fort Wayne AND a $25 gift certificate to Champions Restaurant &amp; Sports Bar (Fort Wayne). Donated by Courtyard by Marriott.</td>
</tr>
<tr>
<td>Minimum bid $75.</td>
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<tr>
<th>Package #3:</th>
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<tr>
<td>cinda b® Overnighter II bag in Mod Tortoise design (valued at $85) donated anonymously. 16”h x 9”w x 9”d; 12” handle drop; Signature Big Mouth™ handle drop; Signature Big Mouth™.</td>
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<tr>
<td>Minimum bid $45.</td>
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<tr>
<th>Package #4:</th>
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<tbody>
<tr>
<td>DisneyWorld (Orlando, Florida) package: includes four (4) one-day park-hopper passes valid during normal operating hours for admission to Magic Kingdom® Park, Epcot®, Disney’s Hollywood Studios, or Disney’s Animal Kingdom® (valued at $496 total) donated by DisneyWorld. These tickets are valid for two years from the date issued (04/02/15) and cannot be upgraded nor can they be applied towards a package as these tickets are considered “complimentary” by DisneyWorld. AND Hilton Orlando Bonnet Creek two nights in a Standard room - includes room, tax and resort fee. Donated by Hilton Orlando Bonnet Creek.</td>
</tr>
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<td>Minimum bid $525.</td>
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<tr>
<th>Package #5:</th>
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<tr>
<td>Private DeBrand Chocolatier tour passes for up to 12 people (6 tickets good for 1 to 2 people per ticket) during pre-scheduled open tour times (expires 12/31/15) donated by DeBrand Chocolatier (up to a $60 value).</td>
</tr>
<tr>
<td>Minimum bid $35.</td>
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<tr>
<th>Package #6:</th>
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<tbody>
<tr>
<td>Grand Hotel (Mackinac Island, MI) certificate (retail value of $1,667.97) AND a certificate for two (2) Star Line round-trip passes on Mackinac Island Ferry (value of $50). Package* provides the following for two people: one room for two nights, with a Sunday-Thursday arrival/departure pattern, dinner on arrival, breakfast and dinner on the second day, and breakfast on departure day. Available dates are between May 31 and July 1, 2015 or between August 16 and November 1, 2015, subject to availability. The certificate will expire 11/01/15. This certificate has been provided at a special price to our EACS Educational Foundation by the Grand Hotel. *See attached details about this package.</td>
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<tr>
<td>Minimum bid $900.</td>
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<tr>
<th>Package #7:</th>
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<tr>
<td>Science Central Basic Membership. This basic membership provides FREE admission from now until 05/31/16 for two named adults at the SAME address and any six children under the age of 18. Donated by Science Central ($75 value).</td>
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<tr>
<td>Minimum bid of $50.</td>
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<tr>
<th>Package #8:</th>
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<tbody>
<tr>
<td>Indianapolis Colts package includes one Colts XL white T-shirt, one Colts XL blue polo, one Colts draw-string book bag, one Colts baseball hat (w/Velcro adjustment), and two Colts KoozieCup holders. Donated by Indianapolis Colts.</td>
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<tr>
<td>Minimum bid of $40.</td>
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<tr>
<th>Package #9a-9b-9c:</th>
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<tbody>
<tr>
<td>One dozen Yummy, Gooey Turtles – made and donated from the Ken &amp; Kay Folks kitchen. These sweet turtles are made of crispy pecans, creamy homemade caramel, and topped with dark chocolate. See this picture and bid for these yummy treats.</td>
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<tr>
<td>Minimum bid is $15/ dozen. Only three dozen are available. Sold in lots of one dozen/each!</td>
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</tbody>
</table>
Package #10: Don Hall's Guesthouse & Hotel includes dinner for two, overnight stay (1 standard room), and breakfast for two donated by Hall's Guesthouse & Hotel. ($99 value).

Minimum bid of $60.


Minimum bid of $10.

Package #12: Lego Table measuring approximately 24” H x 18” W x 24” L made by Emily Schlund of Emily’s Creations. (Valued at $50) donated by Emily’s Creations.

Minimum bid $35.

Package #13: Certificate for 2015 Family Pool Pass (up to three people) from New Haven Park Board donated by New Haven Adams Township Parks & Recreation. Value is $180 value (NH resident) or $195 (non-NH resident).

Minimum bid of $90.

Package #14: FW Children’s Zoo 2 adult General Admission passes and 2 children General Admission passes (expires at end of 2015 season – good only on General Admission) donated by FW Children’s Zoo ($46 value).

Minimum bid of $20.

Package #15a – 15b – 15c: Duo of Homemade Caramel Apples – made and donated from the Ken and Kay Folks Kitchen. Each set includes One Dark Chocolate covered with Toffee & Pecans and One White Chocolate with Cheesecake Topping. See this picture and bid for these yummy treats!

Minimum bid $10 / set of 2. Three sets of two are available!

Package #16: Heritage Package: Heritage All-Sports Family Pass SY15/16 (restrictions apply, $200 value), one Ladies (Medium) Heritage t-shirt ($25 value), one Heritage Patriots (Small) hooded Adidas sweatshirt with $40 value (all donated by Heritage) AND an autographed 8” x 10” photo of Chicago Cubs Mike Olt (#30 Infielder) donated by the Chicago Cubs ($25 value).

Minimum bid of $125.

Package #17: Cedar Creek Golf Club package: four (4) gift certificates for 18 holes with cart valued at $38/each ($152 value) donated by Cheri and Dave Gilbert.

Minimum bid: $90

Package #18: New Haven High School package: one all-season athletic family pass for SY15/16 (some restrictions apply) valued at $160, one NHHS Bulldog Stadium Chair valued at $50, a NHHS Spirit Towel AND one NHHS Mini-Football Helmet (valued at $10). Donated by New Haven High School.

Minimum bid of $125.

Package #19: A set of four (4) BF Goodrich tires with a value of up to $1,000 donated by Michelin / Uniroyal Goodrich.

Minimum bid: $300


Minimum bid of $125

More items will be added to our 2015 Auction list and Buy-It-NOW list as they are donated and become available.
### Auction Buy-It-Now Packages:

<table>
<thead>
<tr>
<th>Package</th>
<th>Price</th>
<th>Description</th>
</tr>
</thead>
</table>
| **Buy-it NOW price - $875**  
**Package A:**  
*Unlimited number available at this price!*  
Grand Hotel (Mackinac Island, MI) certificate (value of $1,667.97). Package provides the following for **two people**: one room for two nights, with a Sunday-Thursdays arrival/departure pattern, dinner on arrival day, breakfast and dinner on the second day, and breakfast on departure day. Available dates are between May 31 and July 1, 2015 or between August 16 and November 1, 2015, subject to availability. **Certificate expires 11/01/15.** Each certificate has been provided at a special rate to our EACS Educational Foundation by the Grand Hotel. The Grand Hotel has provided our Foundation with permission to sell an unlimited number of certificates this fundraiser. **The first Buy-it-Now certificate with the Star Line ferry tickets has now SOLD. If you want to purchase a Grand Hotel certificate (without ferry passes) each certificate may be purchased at the Buy-it-Now price of $875.***

*See attached details about this package.* | **Buy-it NOW price - $12**  
**Package B:**  
Three (3) complimentary, one-day FAMILY passes to admission to Fox Island County Park or Metea County Park (expires 11/30/15). **NOTE:** Pass cannot be used for admission to Solfest @ Fox Island. Donated by Allen County Parks & Recreation (value $2/person with children under 7 FREE). **SOLD!** | **Buy-it NOW price - $40**  
**Package C:**  
New Haven Custom Meats Beef Variety Box certificate generously donated by New Haven Custom Meats. ($50 value). **SOLD!** |
| **Buy-it NOW price - $15**  
**Package D:**  
**Package E:**  
Two (2) $25 Gift Cards for Eddie Merlot’s. Donated by Eddie Merlot’s. (Value = $50). **SOLD!** | **Buy-it NOW price - $75**  
**Package F:**  
$40 gift card to Biaggi’s Ristorante Italiano (Fort Wayne) donated by Biaggi’s ($40 value) AND $50 gift card to The Woodhouse Day Spa donated anonymously ($50 value). **SOLD!** |
| **Buy-it NOW price - $50**  
**Package G:**  
4 complimentary golf passes (9 or 18 hole rounds) for Fort Wayne Golf Courses (McMillen, Foster or Shoaff) expires 12/31/15 donated by Fort Wayne Parks & Recreation (value up to $88 depending on course and number of holes played with each pass). **SOLD!** | **Buy-it NOW price - $20**  
**Package H:**  
Three certificates each good for one FREE Large pizza at New Haven Pizza Hut location ONLY, dine-in or carry-out only, not valid on delivery orders. Donated by Pizza Hut (New Haven). **SOLD!** | **Buy-it NOW price - $40**  
**Package I:**  
$50 Gift Card for Rack & Helen’s. Donated by Rack & Helen’s. (Value = $50). **SOLD!** |
| **Buy-it NOW price - $25**  
**Package J:**  
Three (3) complimentary, one-day FAMILY passes for admission Fox Island County Park or Metea County Park (expires 11/30/15). **NOTE:** Pass cannot be used for admission to Solfest @ Fox Island. Donated by Allen County Parks & Recreation (value $2/person with children under 7-FREE). AND 5 Mike’s Car Wash $5 Off The Works! coupons donated by Mike’s Express Carwash. ($25 value). **SOLD!** | **Buy-it NOW price - $75**  
**Package K:**  
Four (4) General Admission passes to either the Henry Ford Museum OR Greenfield Village. No expiration date. Donated by The Henry Ford. ($100 value). **SOLD!** | **Buy-it NOW price - $40**  
**Package L:**  
Cincinnati Reds: four (4) View Level tickets (~$12-$17/ea.) OR two (2) Terrace Line tickets (~$28-$41/ea.) for one 2015 home game, based upon availability, some games are excluded, code is good for one on-line purchase for a 2015 game and buyer must print tickets to present at game for admittance. Donated by Cincinnati Reds. (approx. value = $60). **SOLD!** |
<table>
<thead>
<tr>
<th>Package M</th>
<th>Package N</th>
</tr>
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<tr>
<td><strong>Buy-it NOW price - $75</strong>&lt;br&gt;Vera Bradley Get Carried Away Tote (value of $92) in Midnight Paisley design <strong>AND</strong> Vera Bradley Small Cosmetics bag (value of $22) in Midnight Paisley design. <strong>Donated</strong> by Vera Bradley.</td>
<td><strong>Buy-it NOW price - $120</strong>&lt;br&gt;8 Fort Wayne TinCaps Tickets (section 115) for 07/05/15 game (3:05p start time) at Parkview Field with 2 VIP Parking passes, full waiter / waitress service, and autograph session immediately following the game (total value of $150). <strong>Donated</strong> by Perry ProTECH.</td>
</tr>
</tbody>
</table>
Auction Package 6:

Grand Hotel (Mackinac Island, MI) certificate
with two (2) round-trip Star Line Mackinac Island Ferry tickets

This generous auction package provides the following to the winning bidder for a stay at the Grand Hotel on Mackinac Island:

- One room, for two persons, for two nights, between May 31 – July 1, 2015 or August 16-November 1, 2015, subject to availability, with a Sunday-Thursday arrival/departure pattern.

- Dinner on arrival day for two, breakfast and dinner on the second day for two, and breakfast on departure day for two.

- Tax, local assessment, and baggage handling charges are all included.

- There is no tipping with Grand Hotel.

- The package is non-transferrable and non-refundable.

- When purchased, the winning bidder will work with the EACS Educational Foundation Director who will make arrangements with the Grand Hotel to provide the winning bidder with their Grand Hotel package certificate through the EACS Educational Foundation. *That certificate is required to be surrendered by the winning bidder to the Grand Hotel upon check-in.*

This package was donated by the Grand Hotel and has a retail value of $1,667.97 (includes tax, local assessment, and baggage handling charges) and includes two (2) round-trip Star Line Mackinac Island Ferry tickets (donated by Star Line and valued at $50 total).
Buy-It-Now Package A:

Grand Hotel (Mackinac Island, MI) certificate

This generous auction package provides the following to the winning bidder for a stay at the Grand Hotel on Mackinac Island:

This generous auction package provides the following to the winning bidder for a stay at the Grand Hotel on Mackinac Island:

- One room, for two persons, for two nights, between May 31 – July 1, 2015 or August 16-November 1, 2015 subject to availability, with a Sunday-Thursday arrival/departure pattern.

- Dinner on arrival day for two, breakfast and dinner on the second day for two, and breakfast on departure day for two.

- Tax, local assessment, and baggage handling charges are all included.

- There is no tipping with Grand Hotel.

- The package is non-transferrable and non-refundable.

- When purchased, the winning bidder will work with the EACS Educational Foundation Director who will make arrangements with the Grand Hotel to provide the winning bidder with their Grand Hotel package certificate through the EACS Educational Foundation.

Each Grand Hotel certificate has been provided by Grand Hotel to East Allen County Schools Educational Foundation at a substantial discount. Each certificate has a retail value of $1,667.97 (includes tax, local assessment, and baggage handling charges). Our Foundation has permission from Grand Hotel to sell as many of these certificates as we are able to during this fundraiser. Our sincere appreciation to the Grand Hotel for their continued generosity to our East Allen County Schools Educational Foundation.
1. SOCIAL STUDIES TEAM STATE CHAMPS

New Haven Middle School’s Social Studies Academic Superbowl Team won State in the Class 2 Level! There were approximately 49 schools that participated in the competition throughout the state of Indiana. Over 250 schools competed in the four classes. Of the 250 schools, only two schools finished with a higher score than New Haven Middle!

This is the first time the Academic team has ever won State!!

WAY TO GO... CONGRATULATIONS!

Damian Martz, Alyssa Bowman, Rachel Kitzmiller and Mr. Pickett, principal
Coach: Retired NHMS teacher, Cindy Vince (not in photo)