Notice: This is the last administrative bulletin of the year.

*Have an awesome and safe summer!*

1. **ADMINISTRATION BUILDING SUMMER HOURS**

   The Administration Building will begin Summer hours on Monday, June 13. Summer hours are 7:00 a.m. - 3:30 p.m. We will resume normal hours on Monday, August 15.

   Karyle Green, ext. 1001

2. **EMPLOYEE ACCESS – REMINDER**

   Summer Break will soon be upon us, so now is the perfect time to sign-up to have the ability to access your payroll records from home and avoid having to wait on your mailed paystub. East Allen County Schools has implemented "Employee Access" which allows employees a secure method to view and print pay records, employee benefits, tax data, and current leave balances. All employees have access to their payroll records via Employee Access. To sign-up and receive detailed instructions on how to access your payroll information and activate your account please contact Nena Klotz at nklotz@eacs.k12.in.us or x1010.

   Kirby Stahly, ext. 1005

3. **PAYROLL DEDUCTIONS – REMINDER**

   As a reminder, during the summer a number of payroll deductions for insurance related items (i.e. Medical, Section 125, and Life) do not occur because EACS follows a nineteen (19) payroll deduction cycle. Starting with the June 24th payroll and continuing through September 2nd the deductions for medical insurance, section 125, and life will not be taken.

   Kirby Stahly, ext. 1005

4. **SUMMER COMPUTER AND TECHNOLOGY PROCEDURES**

   During the summer, computers will be reimaged, cleaned and moved in some cases. To make sure no important items are lost in this process, please see *Enclosure # 1* for directions.

   Bill Diehl, ext. 3125

5. **SPECIAL OFFER FROM DELL**

   EACS faculty, staff, and parents now receive Members Only pricing on all personal PCs from Dell, and Exclusive Members Only elite offers (up to 30% Off
list prices for select configurations of Dell consumer PCs). Order by calling member # 1-800-695-8133, or by purchasing online at www.dell.com/epp. To receive your exclusive discount over the phone, EACS members must mention Member ID# KS15941399, or if purchasing online members must enter this Member ID at www.dell.com/epp website.

For a limited time, high school, college, or university students or parents purchasing on behalf of students will be eligible to get an XBOX 360® 4GB when they purchase select Dell PCs for $699 or more. This offer is designed exclusively for students and parents purchasing on behalf of students, so make sure to use your valid educational member ID to verify your eligibility.

Please make your students and parents aware of this offer.

Bill Diehl, ext. 3125

6. WEBSITE OF THE WEEK

Field Trip Earth is the global resource for teachers, students, and proponents of wildlife conservation http://www.fieldtripearth.org/

Bill Diehl, ext. 3125

7. AEP TEACHER VISION GRANTS

Teachers of pre-K through grade 12 who live or teach in the AEP service area or in communities with major AEP facilities can apply. Priority will be given to educators who have attended AEP Workshops for Educators, National Energy Education Development (NEED) Project training or are affiliated with an AEP school-business partnership.

Any project that has an academic focus and has a goal to improve student achievement will be considered. AEP has a special interest in science, mathematics, technology, electrical safety, the balanced study of energy and the environment, and energy efficiency.

The next round of applications are due Feb. 24, 2012, with approval and funding being awarded in the spring of 2012. Details can be found at: http://www.aep.com/citizenship/community/teacherGrants/

Tamyra Kelly, ext. 1050

8. INDIANA COUNCIL FOR ECONOMIC EDUCATION’S ANNUAL ENERGY, ECONOMICS & THE ENVIRONMENT SUMMER WORKSHOPS (EEE WORKSHOPS)

I&M has been the primary sponsor for the EEE workshops since 2004. The two-week workshops are designed to bring educators teaching grade K-12 in contact with experts from industry, government and academia. Through a required final project, teachers discover how to incorporate what they learn about real-world perspectives on energy, economics, the environment, and science and education
technology into their classrooms. Because of the scholarships provided by I&M, the tuition to attend the workshop is significantly reduced. For more information, email the professor that is listed below:

*Indiana University Purdue University Fort Wayne*

June 20-30 9:00 a.m. - 3:00 p.m.
Reduced Cost: **$300** (full price $900)

For more information, please email John Kessler at kesslerj@ipfw.edu
http://new.ipfw.edu/departments/business/depts/cee/workshop/

*Indiana University South Bend*

July 5-14 9:00 a.m. - 3:00 p.m.
Reduced Cost: **$200** (full price $900)

For more information, please email Dr. Douglas Agbetsiafa at dagbetsi@iusb.edu

Tamyra Kelly, ext. 1050

9. **RELAY FOR LIFE**

The Relay for Life is this weekend (June 4 @ 9 am to June 5 @ 9 am). Please stop by Woodlan High School and support the event. There are many activities to participate in, even if you are not on a team. All teams have on-site fundraisers, plus there is music, a food tent, a silent auction, and a whole lot more.

All proceeds will be donated to the American Cancer Society's Relay for Life in William Norfleet's name (PHHS student). Log on to the Relay for Life website to donate to my team "*Celebrating with Friends*" or contact Ms. Sharon Smith at PHHS for more information.

Tamyra Kelly, ext. 1050

10. **AFRICAN STUDIES PROGRAM**

The *African Studies Program at Indiana University* is organizing a Summer Institute from **June 13-16, 2011**. The Institute is free and open to all 7th-12th grade teachers. See *Enclosure # 2*.

Tamyra Kelly, ext. 1050

11. **TEACH LIKE A ROCK STAR**

Teach Like A Rock Star is a research-based, results-driven event that provides educators with the most powerful tools, strategies, and resources available for creating an extraordinary learning environment – one where teachers have a profound educational and personal impact on the lives of students. This empowering, engaging, and entertaining workshop helps teachers discover the keys that drive all students to perform at their very highest levels.

*Summer 2011 Tour Dates in Indiana include – Indianapolis, IN – June 22nd.*

This program meets the criteria for using Title I funds. For group discounts and
answers to ALL your Title I questions, please give us a call at 888-469-3446. See Enclosure # 3.

Tamyra Kelly, ext. 1050

12. CHILD SAFETY FAIR
The 5th Annual Child Safety Fair will be held at Renaissance Pointe YMCA (2323 Bowser Ave) on Friday, June 24, 2011 from 11:30 a.m. – 3:30 p.m.

Visit local website at: www.take25.org or see Enclosure # 4.

13. REDESIGN – MOVING PLAN UPDATES

The Library Book Crew has been hard at work. New Haven Elementary books are packed and moved to the receiving sites and part of Village Library is packed and moved to PCA. Monroeville and Harlan are packed and being moved yet this week.

June 13th that Library crew switches to working on Textbooks to be moved. Be sure you have pulled all your "current adoption" books and teacher editions to one area for them to work from to pack and move textbooks. Books needing rebind are to be sent to the Maintenance Center by June 16th. Obsolete books will be picked up at your schools by Follett starting June 16th. Refer to memos from Natalie Drummond on what is obsolete. Newly adopted books for Math, Health, Science have been ordered.

Mr. Diehl has provided Principals more detail on the technology equipment move plans for each site. Please put that in your Site Level Plan Binder under Section 6 and share with your head custodians and staff as needed for reference.

Boxes and Tape are flying out the door as schools are packing up and preparing for the moves! I can tell you're hard work getting packed and ready! Thanks to all for your efforts!

Lois Goegl ein, ext. 1006

14. TEACHER ABSENCES

In the month of May, an average of 75 teachers per day were absent, which equates to 12.5 % teacher absenteeism. Even though we have a large pool of substitute teachers, we still have on average 8 unfilled jobs per day.

As of June 1st, we have 354 teacher absences that have already been reported for the 9 days of June. Everyday a teacher is not in the classroom, valuable instructional time is lost. Subs cannot replace teachers.

Chris Hissong, ext. 1002
SUMMER COMPUTER AND TECHNOLOGY PROCEDURES

During the summer, computers will be reimaged, cleaned and moved in some cases. To make sure no important items are lost in this process, we ask that you do the following:

- **Backup files** on your Desktop or (C drive) to the server (H drive).
- If you have **specialized software** that the Technology Department doesn’t already have on file, please make sure you have the CD(s) and licensing so we can reinstall them.
- Remove any personal **thumb drives**. School owned should go back to the office.
- SmartBoard and Airliner **USB bluetooth adapters** should stay with the computer.
- Put all **remotes** (projector, soundbar, tv/vcr, dvd, boombox, document camera, etc.) on top of the classroom computer.
- Please make sure all **equipment is turned off** before leaving your room.
- Computer equipment should **not to be moved** from classrooms, even if changing rooms within the building. Instructions on summer back up procedures can be found on the EACS website STAFF homepage. Here is the link: [http://www.eacs.k12.in.us/staf/page.php?pid=2087](http://www.eacs.k12.in.us/staf/page.php?pid=2087)

Additional **special procedures for buildings that are closing**:

- For those building that are closing, please follow the **Transition Moving Procedures** as outlined on the website. Here is the link: [http://www.eacs.k12.in.us/page.php?pid=2068](http://www.eacs.k12.in.us/page.php?pid=2068)
- Your computer equipment may not be transferred with you since the building you are moving to may already have similar equipment. Please **take any personal equipment with you** that is not EACS property.

**THANK YOU FOR YOUR COOPERATION.**
FREE AFRICAN STUDIES WORKSHOPS at Indiana University—Bloomington

Open to all 7th-12th Grade Teachers

June 13, 2011
Literacy in Africa

June 14, 2011
Expressive/Visual Culture

June 15, 2011
African Languages
Cinematic Representation of Schooling in Africa

June 16, 2011
Current Events: Crisis in Egypt and Congo
Popular Music: Diaspora and Politics

*Professional Growth Points (PGPs) to be earned
*Free Parking Pass
*Free Lodging Available
*Contribution Towards Mileage

CONTACT US TODAY:
REGISTRATION: africaiu@indiana.edu
QUESTIONS: 812-679-8609
**Teach Like A Rock Star** is a research-based, results-driven event that provides educators with the most powerful tools, strategies, and resources available for creating an extraordinary learning environment – one where teachers have a profound educational and personal impact on the lives of students. This empowering, engaging, and entertaining workshop helps teachers discover the keys that drive all students to perform at their very highest levels.

**Teachers Will Learn**

- How to raise test scores throughout diverse populations.
- How to discover the underlying motivation of each individual student.
- How to make the transition from classroom management to Classroom Leadership.
- How to build strong connections between teachers & students.
- How to create student enthusiasm through unique & innovative teaching strategies.
- How to positively influence a student’s thoughts, emotions, actions, and character.
- How to tap into their own ability to uncover *The Rock Star Teacher* that lies within.

**The Best Audiences Ever**

*Teach Like A Rock Star* is specially designed for those exceptionally talented, influential educators with endless energy and unbridled passion for teaching. This is an event that enables teachers to take their skills to a new level of excellence where they’ll see immediate and dramatic results in their classrooms.

**Hal Bowman** is the author of *A Grade Above, A Step Ahead* and his latest book, *Teach Like A Rock Star* will hit the shelves this spring. As one of the most exciting speakers in education today, Hal inspires teachers across the nation to discover the secrets to having a profound and lasting impact on the lives of students. Drawing on his 2 decades of experience in the classroom, Hal provides teachers with unconventional, yet proven, powerful strategies that lead to academic and personal achievement for all students. Teachers always return to their classrooms as a driving force for educational excellence with a renewed passion for the most meaningful and honorable profession on the planet: TEACHING KIDS!

**Check-in:** 7:30AM  
**Event:** 8:00AM – 3:30PM  
**For More Information:**  
Toll Free: 888.469.3446  
Info@TeachLikeARockstar.com  
www.TeachLikeARockstar.com
5th Annual Child Safety Fair, Fort Wayne, IN  
Friday, June 24, 2011  
11:30 a.m. – 3:30 p.m.  
Renaissance Pointe YMCA  
2323 Bowser Ave. 
Visit local website at: www.take25.org

Children First * Multicultural/Multiethnic  
Nationally Recognized Event * “Summer Safety”  
Free Children’s Bike Helmets courtesy of FOP  
Multilingual Safety info, fun, music, safety presentations

A program of the National Center for Missing & Exploited Children®. Take 25 is designed to heighten awareness of children’s safety issues. With a focus on prevention, the campaign encourages families to take 25 minutes to talk to kids and teach them how to stay safe. To learn more about child safety, visit the NCMEC site at www.take25.org.

Questions? Call Ric Robles, FWPD Liaison Officer at 260-427-5267  
Christine Marshall at 260-246-0686  
Event Co-Director: Thiha Kyi

Or email at: fw_ncmec@yahoo.com
1. **EACS SCHOOLS WITH EXCELLENT ATTENDANCE**

   The following schools had excellent *teacher attendance* May 23-27, 2011

   √ Monroeville Elementary – 98.3%

2. **2011 EACS VALEDICTORIANS AND SALUTATORIANS**

   **Valedictorians**
   
   Aaron C. Magner, Heritage Jr./Sr. High School  *G.P.A. 11.91*
   
   Laurel Dispenza, Leo Jr./Sr. High School      *G.P.A. 12.14*
   
   Lucas Salerno, New Haven High School         *G.P.A. 11.46*
   
   John Ganaway, Paul Harding High School       *G.P.A. 10.7*
   
   Grace Keller, Woodlan Jr./Sr. High School    *G.P.A. 11.85*

   **Salutatorians**
   
   Audra Franz, Heritage Jr./Sr. High School    *G.P.A. 11.62*
   
   Natalie A. Heck, Leo Jr./Sr. High School     *G.P.A. 11.88*
   
   Chad A. Wilson, New Haven High School        *G.P.A. 11.41*
   
   Say Ge Da, Paul Harding High School           *G.P.A. 9.77*
   
   Clint Romines, Woodlan Jr./Sr. High School   *G.P.A. 11.78*

**CONGRATULATIONS AND BEST OF LUCK!**