Note: This is the last Administrative Bulletin prior to spring break. The next bulletin after spring break will be April 15th. *Have a wonderful and relaxing break!*

Reminder: There will be no Administrative Bulletin next week.

1. **SPRING BREAK SCHEDULE**

EACS central administrative offices will be open to the public during spring break April 4 – 8 from 9:00 a.m. – noon each of these days. If you need to contact administrative services, human resources, or any other central office, someone will be available to take your call during these hours.

   Karyle Green, ext. 1002

2. **ATTENTION RESTORATIVE PRACTICES LEADERSHIP TEAM**

Please be reminded that our next full day of working together is March 29th at Park Hill Center beginning at 8:00 am. Lunch will be provided. Please be prepared to share your team's/school's work accomplished and planned at this meeting. We are looking forward to this day!

   Britt Magneson, ext. 3143

3. **CURRICULUM CONNECTION**

The Curriculum Connection contains upcoming information regarding assessments, curriculum updates, video clips, instructional websites, and more. Please see *Enclosure # 1* for specific information.

   Marilyn Hissong, ext. 3124

4. **WEBSITE OF THE WEEK**

Investigate how species in an ecosystem interact with other organisms to form a community. Using a simulation, demonstrate how invasive species can disrupt an ecosystem and impact biodiversity.


   Bill Diehl, ext. 3125

5. **SERVER SHUT DOWN**

On Monday, April 4th EACS servers will be shut down to allow our electricians to make necessary repairs. Employees should be aware that computer services will not be available for the entire day. Please plan your work day accordingly.
6. **2011-12 TEACHER JOB SHARES**

The deadline for the submission of teacher job share paperwork has been extended to April 12, 2011.

Peggy Rohrbacher, ext. 1009

7. **THREE RIVERS FESTIVAL INTERNATIONAL VILLAGE**

The Three Rivers Festival is planning to have an "old/new" event - "The International Village". The event will take place at Headwaters Park West on Friday, July 15th, and Saturday, July 16th. Applications are being from anyone who would like to be considered. The event will highlight 10 cultures - each participant will need to have food to sell, entertainment twice a day for about 10-15 minutes, and hand-crafted cultural items to sell. See *Enclosure # 2* for more information.

Tamyra Kelly, ext. 1050
Curriculum Connection
3/21-3/25

Important Dates
<p>| | |</p>
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<tbody>
<tr>
<td>ACUITY Diagnostic 3</td>
<td>3/9-3/30</td>
</tr>
<tr>
<td>ACUITY Algebra Predictive #3</td>
<td>3/28-4/15</td>
</tr>
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Data Integration

1. Acuity
   - Diagnostic 3

2. Compass Odyssey
   - G3-G5 teachers are encouraged to create individual student assignments based on ACUITY results (these override NWEA lessons during ISTEP+ prep)
   - teachers can choose indicator specific Compass Odyssey whole group/small group lessons on the SMARTBOARD based on areas of concern from ACUITY assessment 1 and 2

News and Notes

Summer Training Opportunities:

Lucy Calkins
Topic- Writing
Date: July 18-21
Time- 8:00 A.M. - 3:00 P.M.
- Attendance open to 100 educators
- 20 PGP offered (no stipend)
- Kits will be given to those that attend

Jan Christensen
Topic- Balanced Math
Date: Aug. 1-2
Time- 8:00 A.M. – 3:00 P.M.
- Attendance open to 60 educators
- 10 PGP offered (no stipend)

Curriculum

**Bundle Performance Task PowerPoint**- (found in the curriculum resources shared drive- UbD folder)

**Contents:**
1. Six Facets of Understanding
   - Explanation, Interpretation, Application, Perspective, Empathy, Self-Knowledge
2. Three Ring Audit Process
   - Worth Knowing (traditional quiz or test)
   - Important to Know or do (constructed or selected response)
   - Enduring Understanding (authentic performance task)
3. Gradual Release of Performance Task from Teacher to Student

Curriculum Resources Shared Drive

The last bundle in most grade levels is dedicated to Poetry and Poetry workshops. We have added an entire section on the resources shared drive. Feel free to submit more ideas to your instructional coaches.

Poetry Workshop Folder:
1. Poetry Workshop PowerPoint
2. Establishing the Poetry Workshop
3. Poetry Talk Bibliographies
4. Poet Talk Plan
5. Poetry Anthology
6. Poetry Read-Alouds and Mini-Lessons
7. Poetry Workshop Cover Page
8. Poetry Workstations and Projects

**6th Grade- LA Bundle 6**
- The PowerPoint presentation for the performance task is **OPTIONAL**

K-G2 Collaboration Topics
- Bundle Performance Task, Review of Components of Reading Workshop/Daily 5, Interactive Read-Alouds

G3-G8 Collaboration Topics
- Bundle Performance Tasks, Review of Components of Reading Workshop/Daily 5, Interactive Read-Alouds

Gray Folders

The folders should contain the following:
1. Fall/Spring Writing Prompts
2. High Frequency Word Lists
3. Profile Cards (if used in your building)
4. **Wireless Generation Student Summary-Reading 3D**
   - A print friendly version of the student summary report should be printed at the end of the year.
   - The folders serve as a portfolio for individual students.
   1. Writing prompts w/rubrics stay from K on up.
   2. High Frequency word lists stay for that school year and then are replaced.
International Village

All cultures and countries are invited to promote their traditions
And heritage at Headwaters West, Fort Wayne, Indiana

Friday, July 15 and Saturday, July 16, 2011
11:00 am to 9:00 pm Friday and Saturday

International Village Mission
This two-day “mini-festival” will bring together different cultures and ethnic backgrounds, all living in Fort Wayne. Food, music and cultural dances, along with musical performances and demonstrations, will foster a greater understanding of our friends and neighbors.

Important Dates & Deadlines

<table>
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<tr>
<th>Application Due</th>
<th>April 15&lt;sup&gt;th&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Set Up Thursday</td>
<td>July 14&lt;sup&gt;th&lt;/sup&gt; 5:00 – 9:00 p.m.</td>
</tr>
<tr>
<td>Final Set Up Friday</td>
<td>July 15&lt;sup&gt;th&lt;/sup&gt; 6:00 – 10:00 a.m.</td>
</tr>
<tr>
<td>Tear Down Saturday</td>
<td>July 16&lt;sup&gt;th&lt;/sup&gt; 9:00 p.m. - Midnight</td>
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This area may be quite congested with Festival-goers watching the Fireworks Finale. It might be better to tear down your area Saturday night and make arrangements with Festival office to pick up your items on Sunday.

International Village Applications will be evaluated according to the following criteria:

Applications are welcome from all interested parties; however, the Three Rivers Festival International Village Committee reserves the right to refuse any event which it deems unsuitable or inappropriate to its mission. Please remember that we are limited to only ten (10) spaces. If you are not accepted to participate at this year’s International Village, please be assured that International Village will grow even larger and stronger next year and we will be sure to include your organization.

Application Instructions

1. Fill out application completely and legibly.
2. Provide descriptions and booth photos or drawings as required.
3. Failure to submit ALL required items will result in application being rejected as incomplete.

You may download additional copies of this Application at www.trfonline.org

International Village Rules Overview

BOARD OF HEALTH PERMIT ~ Each Exhibitor preparing and selling food items (whether prepackaged or prepared on location) is responsible for obtaining an Allen County Board of Health permit. Each Exhibitor will be inspected by the Board of Health prior to the opening of International Village on Thursday, July 14<sup>th</sup>. Permit applications are due JUNE 10, and are available at www.allencountyhealth.com/data/library/documents/5/temporary_food_establishment.pdf.
**BOOTH**s ~ Exhibitors will be provided a 15 x 20 selling space under the pavilion at Headwaters Park West. Exact placement in the pavilion area is at the discretion of the Three Rivers Festival International Village Committee. Requests for exact locations will be honored when possible. Lighting will be provided, but will be minimal. Exhibitor is responsible for any specific lighting needs. Exhibitor will be provided 2 chairs and 2 tables for the duration of International Village. Exhibitor will be responsible for any display material. No Exhibitor will be allowed to exceed their reserved space.

**CLEAN UP** ~ All signs and posters supplied by Exhibitors must be removed from the area upon completion of International Village. *Please pick up all trash in your area before leaving.*

**ELECTRICITY** ~ Electricity is available on a limited basis. Exhibitors must furnish the Festival Office with the total amount of electrical amps required. One (1) 110 electrical outlet per 15’ x 20’ space is available. Exhibitors must supply their own 12/3 wire, 100’ GROUNDED extension cord.

**GREASE DISPOSAL** ~ ABSOLUTELY no dumping of grease anywhere other than in the approved grease containers. Violation of grease disposal is cause for immediate eviction and termination of any agreement.

**PARKING** ~ Parking is not provided. There is parking available at several nearby lots, at Exhibitor’s expense. No overnight parking on Festival grounds is permitted.

**PERFORMANCES** ~ Each Exhibitor participating in International Village is required to provide a dance, song or story from their native country twice a day. Stage and sound system will be provided. Each performance is required to be twenty (20) minutes in length.

**PREPAREDNESS** ~ Exhibitors should be prepared with an adequate number of volunteers and supplies for both days of International Village. Leaving early is considered a breach of contract and will be taken into account when considering the following year’s applications.

**PROMOTIONAL MATERIALS** ~ Three Rivers Festival does not allow signage outside your booth space. We do recommend photos and information about your home country, as well as the wearing of your country’s native clothing. Any items to be placed inside or outside your booth space must be approved by a member of the Three Rivers Festival staff or the committee chair prior to doing so.

**PROPANE GAS** ~ All gas and compressed air cylinders (propane, helium, oxygen, etc.) must be secured to a solid object or placed in a rack designed for such high-pressure cylinders. All cylinders must be capped when not in use. If using gas, proper fire extinguishing equipment must be present, and there must be clear access to the cylinder.

**SECURITY** ~ 24-hour roving security is provided by Three Rivers Festival. The Three Rivers Festival assumes no responsibility for lost, damaged, or stolen items.

**SELLING** ~ Exhibitors are allowed to sell food concessions and prepackaged food items. Exhibitors must be approved by the Board of Health prior to selling concessions and other food items. Exhibitors may also sell clothing and other craft items from their home country.

**SET UP** ~ All Exhibitors will be scheduled for move in on Thursday, July 14 between 1:00 pm and 9:00 pm. All Exhibitors must be prepared to unload and load their products and equipment using their own handcart and/or dolly. *Three Rivers Festival will not provide handcarts, dollies or laborers. No vans, pick-up trucks, SUVs, trailers or semi-trucks will be allowed to drive into or through the Headwaters Park West area.*

**TEAR DOWN** ~ Due to the large amount of people gathering at Headwaters West to watch the Fireworks Finale, it might be better to tear down your area Saturday night and make arrangements with Festival office to pick up your items on Sunday.
International Village Application
Friday and Saturday, July 15th and 16th
11:00 a.m. - 9:00 p.m. Headwaters Park West

Nationality or Organization: ________________________________
Contact Name: ____________________________________________
Address: ________________________________________________
City: __________________________________ State: ________________ Zip: ________________
E-mail: ___________________________________ Phone: ________________ Fax: ________________

Activity planned: (Twenty-five [25] words or less; please be specific; it is preferred that you demonstrate a native song, dance or story)
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Number of staff/volunteers present at your booth at any given time: ________________________________

All Exhibitors at International Village must have a native dance, musical group, story teller or other demonstrator that will perform. Stage and sound system will be provided. Each performance will be up to twenty minutes in length

Will you be preparing and selling food? □ Yes □ No
If Yes, please list the items of food you will be preparing and selling:
1) _________________________________________
2) _________________________________________
3) _________________________________________
4) _________________________________________
5) _________________________________________
6) _________________________________________

What equipment is necessary to prepare the food listed: ________________________________
(All Exhibitors preparing and selling food items must comply with all Allen County Board of Health rules and regulations in preparing and selling food. All Exhibitors preparing and selling food you must have permit issued by the Allen County Board of Health and be inspected by the Board of Health prior to opening.)

If you are unable to participate in selling food and crafts, would your organization be able to assist with the entertainment?
If yes, please describe ________________________________
__________________________________________________________________________

All Exhibitors will be provided a 15 x 20 selling space under the pavilion at Headwaters Park West. Exhibitor will be provided 2 chairs and 2 tables for the duration of International Village. Lighting will be provided, but will be minimal. Exhibitor is responsible for any specific lighting needs. Exhibitor will also be responsible for any display material.

The signing of this application by the proposed Exhibitor does not constitute acceptance into Three Rivers Festival International Village, and submission of this application in no way grants consideration, acceptance, or occupancy at any Three Rivers Festival event or venue, without express written consent in the form of a fully executed Three Rivers Festival Agreement.

Applicant certifies that all information contained herein is true and accurate.

Applicant and applicant’s employees, agents, successors and officers agree to indemnify and hold harmless the Three Rivers Festival Executive Board, Inc., its board members, officers, employees, agents, successors and assignees from any and all liability, claims, actions, demands, damages and expense arising from the submission of this application.

Applicant’s Signature ___________________________ Date ________________

102 Three Rivers North Fort Wayne, Indiana 46802 Phone (260) 426-5556 Fax (260) 420-8611 www.trfonline.org
1. **BOOK DRIVE PARTNERSHIP A HUGE SUCCESS**

EACS and the *Fort Wayne Komets* worked together to spearhead a book drive for EACS students in kindergarten through 8th grade. At the end of the month long book drive, well over 5000 books were donated and approximately $300 received to purchase more books.

WAY TO GO MARILYN HISSONG AND BOOK DRIVE COMMITTEE!

THANKS FORT WAYNE KOMETs!