Happy New Year!

1. REQUESTS FOR EVALUATION/RE-EVALUATION FOR SPECIAL EDUCATION & RELATED SERVICES

A request for special education evaluation or reevaluation may be made by parents to licensed school personnel, or by the student’s teacher. **A request made by a parent may be verbal or in writing**, and shall be addressed in accordance with Article 7 requirements regardless. See *Enclosure # 1* for more information.

Karyle Green, ext. 1001

2. MAKE-UP SNOW DAY

Due to the recent school cancellation (Monday, December 13, 2010) President’s Day, February 21, 2010 will be the “make-up” snow day—students, faculty and support staff will be in attendance on this day.

Kirby Stahly, ext. 1005

3. WINTER WEATHER SAFETY

Winter Weather is here. Please see *Enclosure # 2* regarding winter-weather safety precautions that should be followed for everyone’s safety.

Kirby Stahly ext 1005

4. INDIANA WESLEYAN UNIVERSITY’S MASTER’S OF EDUCATION PROGRAM

Classes are scheduled to begin Saturday, February 24, 2011

Onsite Location:
Fort Wayne Education Center
8211 West Jefferson Boulevard
Ft Wayne IN 46804

Classes are the same as onsite but entirely online. Principal’s Licensure Program (PLP) Onsite Classes Only. PLP classes starting Saturday, January 15, 2011

Complete your Master’s in Education Program in approximately 20 months. See *Enclosure # 3* to learn more.

Tamyra Kelly, ext. 1050
5. MLK 2011 CELEBRATION

See Enclosure # 4 for a list of Dr. Martin Luther King Jr. Celebration events. These events are sponsored by IPFW.

Tamyra Kelly, ext. 1050

6. WEBSITE OF THE WEEK

Storybirds are short, art-inspired stories that are curiously fun to make, share, and read. Teachers love them because they inspire their most reluctant writers and readers and reward their most adventurous. Kids adore them because they feel empowered by the tools and supported by the social feedback. Sign up today for a free Class account! http://storybird.com/teachers/.

Bill Diehl ext. 3125

7. INDIVIDUAL ARTIST GRANT APPLICATION WORKSHOP

Arts United is pleased to announce that it will be holding an Individual Artist Program (IAP) Grant Workshop on January 10, 2011 from 5:30-7:30pm at the Arts United Center, 303 East Main Street. To RSVP for this workshop, contact Dan Swartz, Cultural District Liaison for Arts United at dswartz@artsunited.org.

This grant is open to all individual artists over the age of 18, who have lived in Indiana for a minimum of one year, are not in a degree-granting program as of the deadline, are not recent IAP grantees, and are working in the fields of: Dance, Literature, Music, and Theatre.

The Individual Artist Program is an Indiana Arts Commission program tailored to the development of the individual artist and allows Indiana residents to apply for up to $2,000 in grant funding for specific project-related costs that will have a positive impact on the artist's career. The deadline for the fiscal year 2012 IAP grant will be February 14, 2011. A new schedule was instituted in 2011: The IAP program will only accept applications in Dance, Literature, Music, and Theatre disciplines in the even fiscal years (such as 2012).

For More Information on the IAP application:
http://www.in.gov/arts/individualartistprogram.htm

Tamyra Kelly, ext. 1050

8. ENTER THE COMMUNITY MOSAIC

Show off your artistic talent by participating in the next "Community Mosaic" project. This is an opportunity for anyone, amateur to professional, to delve into their creative energy with the theme "Home for the Arts." The large pieces will be tiled together and put on public display in the Arts United Center at 303 E Main Street from February through April 2011.
Paintings will be easiest to display, but the mosaic can include stained glass, quilts, metal work or other mediums, as long as they are 3' x 3'. Your artwork is due to the Arts United Center by January 14, 2011.

The Community Mosaic will be unveiled at the kickoff of the annual Arts United fund drive with a free public reception on Thursday, January 27th from 5:30-7:30pm at the Arts United Center.

Patrons of the Arts United Center will be encouraged to vote for their favorite piece and prizes will be awarded based on viewer's choice votes between the unveiling and early April.

This exhibit is sponsored by our partners at Northside Galleries and Northeast Indiana Public Radio.

Contact Information: Tena Woenker, Director of Marketing and Development, Arts United of Greater Fort Wayne twoenker@artsunited.org, 303 E Main Street, Fort Wayne Indiana 46802, 260.424.0646

Tamyra Kelly, ext. 1050

9. ANNUAL BEST PRACTICE SHOWCASE

Please note that the 4th Annual Best Practice Showcase is scheduled for February 5th, 2011, 8:00 - 1:30 pm. Please visit http://www.sf.edu/education/BestPractice.shtml for a listing of sessions and topics. Please note that the advance registration deadline is January 22nd. Space is limited, so register early!

Britt Magneson, ext. 3143

10. INTERNATIONAL COMMUNITY WEBSITE ‘COMING SOON’

An International Web site internationalfortwayne.org will be launched on Friday, January 7, 2011. The website will offer am announcing that as of Friday, 1-7-2011 the web site “internationalfortwayne.org” will be posted. It intends to offer a wide range of informative links to our immigrant communities and the people who partner with them. It will include a community calendar for posting of events, meetings and programs.

Please email Mr. Fred Gilbert at fgilbert21@aol.com if you wish to be included in the postings. Please email your name, contact number and the organization you represent and how you wish to be known on the web site. You will be contacted prior to any posting.

It is hoped that this endeavor will be a useful picture into the wealth of our community assets.

Tamyra Kelly, ext. 1050
11. RECYCLING VIDEO CONTEST

The Allen County Solid Waste Management District is seeking creative minds to help spread the word about recycling in our community. To do this, they are having a Recycling Video Contest for Allen County student’s grades 6–12.

- Create a 30 second video that encourages recycling in our community
- Submit it to our group page on YouTube
- Fax or mail in an entry form
- Videos due February 28th
- Win prizes

For more information please contact Caitlin Grossman at 449-7877 or Caitlin.grossman@co.allen.in.us.

Tamyra Kelly, ext. 1050

12. CURRICULUM TRAINING

The Curriculum Training for language arts grades 6 - 8 on January 19, 2011 has been canceled. Language Arts teachers in grades 6 - 8 should plan to attend training on Tuesday, February 2, 2011 from 12:30 - 3:15 p.m. in the staff development room at Park Hill. Please complete a "Leave Form" for this training and send to Marilyn Hissong at Park Hill.

Marilyn Hissong, ext. 3124
EACS Staff Memo

Date:  12/15/10
To:  Teachers
     School Counselors
     School Social Workers
     School Psychologists
     Building Principals, and
     All Other Administrators

Please review this memo and the attached procedures, and retain a copy of the procedures for your own reference.

Article 7, Indiana’s special education regulations, includes several situations in which the school must provide the parent of written notice, two of which are:
When a parent has requested an evaluation/reevaluation; and
When a case conference is being scheduled.

Article 7 specifically requires that each and every time a parent requests an educational evaluation the school must provide the parent with a written notice stating the following:
Whether the school agrees to conduct an evaluation or not, and
The rationale upon which the decision was made

Article 7 states that such a request from a parent may be made verbally or in writing to licensed personnel (teachers, school counselors, school psychologists, school social workers, building principals, and other administrators), and that upon receiving the request the school has just 10 instructional days in which to provide the required written notice of the school’s intent to the parent. Following an evaluation or reevaluation, the school must provide parents with written notice of the case conference in which evaluation results will be discussed and the IEP written/revised if needed.

In the past, written requests for evaluation/reevaluation made by EACS parents have been responded to in a timely manner. However, this has not been the case with verbal requests. Please note: We cannot ignore a request for evaluation made verbally by a parent. In the event that you receive a verbal request for
evaluation, contact your school guidance counselor immediately. Your
guidance counselor will facilitate a meeting in which to develop the school’s
response and generate the required written notice to the parent. This must be
done in a timely manner in accordance with Article 7 requirements.

Thank you for your hard work to meet the needs of all EACS students. Your
careful attention to this directive is greatly appreciated!

Connie DeLong
Executive Director of Special Education

attachment
Requests for Evaluation/Reevaluation for Special Education and Related Services
EACS Procedures

A request for special education evaluation or reevaluation may be made by parents to licensed school personnel, or by the student’s teacher. A request made by a parent may be verbal or in writing, and shall be addressed in accordance with Article 7 requirements regardless.

When a parent makes a request for evaluation or reevaluation, verbally or in writing, the school has just 10 instructional days to provide the parent with written notice stating whether or not the school will conduct the evaluation, and the rationale for their decision. In the event of such a request, the licensed staff member to whom the request was made shall note the date of the request on the request (if it is a written request), or in their own documentation (if a verbal request), and notify the guidance counselor of their school immediately. The guidance counselor shall then arrange a meeting with the school psychologist, the parents and other appropriate school personnel to discuss the parent’s request and generate the school’s response in the form of a written notice.

If the school agrees to conduct the evaluation or reevaluation, the parent shall be provided written notice of the date, time and place of case conference in which the evaluation results will be discussed, as well as who will be in attendance from the school, a summary of the evaluation results and the school’s proposed action based upon the results.
GO SLOW IN SNOW

Walking Safety

Slips and falls on icy surfaces are an issue that can occur even with the best attempts to maintain an ice free walkway or driveway. Wearing adequate footwear, such as winter boots, will ensure good reaction to prevent slipping. Speed is another factor contributing to slips and falls. Allow extra time so that you are able to walk at a slower pace and with smaller strides. Always assume the walking surface is slippery.

Driving Safety

Allow extra time for travel and increase the braking distance between you and the vehicle ahead of you to reduce the chances of an accident. A well maintained vehicle reduces the potential for emergencies. Carrying an emergency kit in your vehicle that may include water, food, and other items is recommended in the event you become stranded.

Physical Exertion Safety

Chores, such as shoveling, can quickly become an overexertion for the body in cold temperatures. Always stretch before starting any physical activity and wear proper clothing. Take frequent breaks when shoveling snow. Individuals may need to consult with their family physicians before undertaking strenuous activity.

Watch Out for Snow Plows

Please steer clear of the snow plows when they are working in the parking lots. The Facilities Department will be working hard to ensure you make it in and out of the facility safely. You can help them better serve you and prevent accidents by:

- Not driving or walking across their path. It is difficult for them to stop quickly.
- Giving them the right-of-way.
- Staying 50 feet behind them. They may have to back up or change direction quickly as part of the snow removal process.
- Practicing defensive driving; not just for the plows, but in all situations since we have other vehicles and pedestrians in the parking lot.
- Park in areas that have already been plowed.
The following information will provide specific information in the event of possible weather-related closings at East Allen County Schools.

**TV Stations:**
- WANE Channel 15
- WPTA-TV 21 Alive ABC
- WISE-TV NBC 33
- FOX 55

**Radio Stations:**
- WAJI 95.1 FM
- WMEE 97.3 FM
- WOWO 1190 AM
- WBCL 90.3 FM

**Internet/ Web Page System:**
[http://www.eacs.k12.in.us](http://www.eacs.k12.in.us)

**Phone System:**
- 260-446-0100
Master of Education - Online & Onsite

Complete your degree in approximately 20 months.
Onsite classes meet 2 to 3 Saturdays per month.
Books and materials are delivered to you.
Register once with no waiting in line.

Fort Wayne, IN
Classes starting:
Saturday, Feb. 26, 2011

Online
Classes starting:
Saturday, Feb. 26, 2011
Saturday, Mar. 26, 2011
Saturday, Apr. 23, 2011

Check us out at www.indwes.edu!!!

For more information, Call 866-IWU-4-YOU to speak to an Program Representative.

Flexible formats. Rigorous academics.
An energized Christian community.
Principal Licensure Program (Onsite Only)

Complete your degree in 12-16 months.
Program concept based on principal as servant leader.
Faculty are experienced professionals.
Books and materials are delivered to you.
Register once with no waiting in line.

Fort Wayne

Classes Starting...
Saturday, January 15, 2011

Check us out at www.indwes.edu!!

For more information, Call 866-IWU-4-YOU to speak to an Program Representative.

MLK Celebration 2011: IPFW and Beyond

Keynote Speaker
Bishop John R. Bryant

Tuesday, January 18 • 7 p.m.
“Bringing the Community Together”
Auer Performance Hall, Rhinehart Music Center
Co-sponsored by Turner Chapel and Gomez Temple African Methodist Episcopal Churches.

Presiding Prelate,
4th Episcopal District,
African Methodist Episcopal Church

With an emphasis on church growth, community development, and political empowerment, Bryant has preached and taught on more than 35 college campuses and five continents, and was a Peace Corps volunteer in West Africa from 1965–67.

Bryant is the recipient of many honors and awards including Ebony Magazine’s Honor Roll of Outstanding African American Preachers and Ebony’s list of the 100 Most Influential Black Americans.

He has published a collection of sermons, God Can: Sermons of Encouragement from the Life of Elijah, and he and his wife, The Rev. Cecelia Williams Bryant, have co-authored a new book, Healing For Wounded Vows.

Music will be provided by the world-renowned Wilberforce University Choir.

Visit ipfw.edu/odma for the latest event information.

UPCOMING CULTURAL THEME MONTHS:
February – Black History Month
March – Women’s History Month, Disability Awareness Month, and Diversity Showcase
April – Male Emphasis Month
1. GOLDEN APPLE AWARD WINNER

Melissa Reichhart, mathematics teacher at Heritage Jr. Sr. High has received the 21 Alive Golden Apple Award. This is Melissa’s third year teaching for EACS.

CONGRATULATIONS MS. REICHHART!

2. EACS SCHOOLS WITH EXCELLENT ATTENDANCE

The following schools had excellent teacher attendance December 6th – December 17th, 2010:

Leo Elementary - 97.2%

Prince Chapman Academy - 95.96%

Classified staff attendance December 6th – December 17th, 2010:

Cedarville Elementary - 99.4%

Leo Jr/Sr High - 97.9%

AWESOME – KEEP UP THE GOOD WORK!