1. WEATHER RELATED MAKE-UP DAYS

With the recent weather cancellations in EACS, there have been several questions regarding the options of making up the days. Please see Enclosure #1 for answers directly from the Indiana Department of Education.

Karyle Green, ext. 1001

2. ARTS UNITED ARTS IN EDUCATION GRANT

The Arts United 2010 new education grant program is underway. The program is made possible by the Taste of the Arts Festival. See Enclosure #2.

Tamyra Kelly, ext. 1050

3. 4TH OF JULY HOLIDAY

Since July 4th falls on a Sunday, EACS will observe the holiday on Monday, July 5th.

Tamyra Kelly, ext. 1050

4. 13TH ANNUAL SCIENCE FAIR RECOGNITION DAY

Science Central will honor area K-8th grade students who did not qualify for the IPFW Regional Science Fair and have put time and effort into their projects will be recognized for their hard work and insight. See Enclosure #3 for more information.

Tamyra Kelly, ext. 1050

5. PARENT-TEEN DRIVING CONTRACT SEMINAR

Parkview Adult and Pediatric Trauma Centers and WANE-TV News Channel 15 will present a Free Parent-Teen Driving Contract Seminar on Wednesday, March 10, 2010 from 7-8:30 pm. See Enclosure #4 for more information.

Tamyra Kelly, ext. 1050

6. SCHOOL CHOICE TRANSFERS

The School Choice Transfer deadline is March 15, 2010. See Enclosure #5 for application.

Britt Magneson, ext. 3143
MEMORANDUM

TO: Superintendents

FROM: Indiana Department of Education

DATE: February 23, 2010

SUBJECT: Instructional days

In light of the recent winter weather around the state, the Department has received a number of questions related to instructional days and school calendars. The purpose of this memorandum is to answer those questions. In short, a corporation will be funded for 180 days of instruction only when students are in the classroom for 180 days of instruction.

History

Before 1987, Indiana schools were not required to reschedule canceled instructional days. In 1987, the Indiana General Assembly passed a law extending the school year to 180 days. Indiana law now provides that each school corporation shall provide at least 180 student instructional days. If a school corporation does not conduct at least 180 student instructional days, the Department must impose a financial penalty against the corporation; the penalty amounts to the proportion of tuition support the corporation would have received had students been in school for those days.

The Department does have the authority to grant a waiver of the financial penalty for a particular number of canceled instructional days only if each day was canceled due to extraordinary circumstances. While in the time between 1987 and 2009 the Department may have granted waivers for a number of circumstances, it was not a blanket waiver.

The Department clarified its position regarding waivers in March of 2009. Because 2008-09 school calendars had already been set, the Department allowed some flexibility through the end of the 2008-09 school year. But beginning in the fall of 2009, the Department has consistently granted waivers only in extraordinary circumstances. Winter weather is not extraordinary. As such, the Department will not grant a waiver of the financial penalty where a corporation chooses to provide fewer than 180 days of instructional time.

Automatic waiver

For both accreditation and financial penalty purposes, the Department’s automatic waiver policy remains in place. An automatic waiver is granted under the following circumstances:

www.doe.in.gov
(a) School starts **no more than two hours** after the regular start of the school day, the delay was caused by weather-related conditions or a loss of utility service and the school schedule is adjusted so that students do not miss all of the planned instruction in any curriculum area.

(b) School is dismissed **no more than two hours** before the regular end of the school day, and the dismissal was due to weather-related conditions or loss of utility service.

In the unusual event that a delay and an early dismissal take place on the same day, that day cannot be counted toward the 180 day requirement.

**School calendars**

Creating a school calendar that allows flexibility to meet minimum instructional time and provide “cushion” for the inevitable winter weather remains solely in the purview of the local school corporation. But meeting the instructional needs of the students and the minimum instructional time required by state law should remain the top priority. Where a school corporation has been closed due to winter weather, the corporation will need to make up the number of days necessary to ensure the students are provided at least 180 days of instructional time or incur the financial penalty for the number of days less than 180.

**Options**

A number of corporations have contacted the Department with questions and ideas about rescheduling instructional days. In answer to questions about commencement, there will be no special waivers for graduating seniors. To the extent the school calendar does not allow enough built-in makeup days between the end of instruction and the commencement ceremony, corporations will need to reschedule those days or consider rescheduling commencement.

Several corporations have inquired about rescheduling instructional time for Saturdays or during spring break. Both are viable options. So long as each rescheduled day provides the minimum instructional time required by state law (five hours for Grades 1 to 6 and six hours for Grades 7 to 12), that day will count toward the 180 days. Once the daily instructional time requirement is met for each day, it is a local decision how or whether to utilize additional time within the day. Because the law requires 180 days of instructional time, though, a corporation could not add hours to a day with a plan of “banking” those added hours to equal one instructional day. According to Indiana law, 180 days equals 180 different days, each of which must meet the instructional time requirement. Compulsory attendance does apply on makeup days, and students must be expected to attend.

**Continuity of Learning Plans**

The Department has also received questions about the use of continuity of learning plans to help make up missed days. Where a corporation has missed an entire school day due to weather, the corporation shall make up that day or incur the financial penalty. Continuity of learning services plans would only be used in the case of a single building closure.

**ISTEP+**

The March ISTEP+ test window will not change. The March ISTEP+ test window (March 1-10) is established by the State Board of Education to ensure a secure, standardized administration. Students
have those eight school days to complete testing. Test pickups, test scoring and turnaround time are all dependent on Indiana meeting the deadlines established by these test windows.

Visit this link, www.in.gov/legislative/ic/code/title20/ar30/ch2.html, to read the Indiana Code chapter concerning instructional time and school calendars.
Arts United Arts in Education Grant Initiative 2010-2011 Application

The Arts United Arts in Education Grant Initiative is designed to offer arts education curriculum assistance with the hope of creating a more complete curriculum by engaging students in the arts by providing them with more in-depth knowledge and participation in visual, performing, literary, or traditional arts. This initiative targets students at the primary and secondary levels where arts programming has been reduced or eliminated.

Applications will be accepted from March 1-May 1, 2010.
Grant period: July 1, 2010-June 30, 2011

Date__________   Applicant Organization/School/School District______________________________

_____Public School       _____Private School

Street Address_________________________________ City__________________ Zip_______________

Phone_____________________   Fax_____________ Email _________________________________

Project Coordinator/Contact Person

Name_______________________________________________ ____________________

Street Address____________________________ City_________________ Zip_____________

Phone________________ Fax__________________ Email______________________________

Summer Contact Information:  Phone________________ Email____________________________

Total Project Cost: $___________  Amount Requested $____________ ($1,200 limit)

Period of support requested……Start Date____________ _  End Date______________
(Dates must fall between July 1, 2010 and June 30, 2011.)

This is a request for funds for the following purpose:
_____Transportation Costs – travel costs related to arts and cultural activities
_____Artist-in-Residence Fees – bringing professional artists into the schools to work with students or taking students to work with artists in other locations
_____Student Ticket Subsidy- Teachers and principals at public k-12 schools may apply for the Student Ticket Subsidy. The grant funds may be used for cultural experiences on trip(s) within Region 3 including the following counties: Allen, Whitley, Wells, Huntington, Miami, Wabash, DeKalb, Noble, LaGrange, and Steuben.
Number of Students that will benefit________ from this funding

Indicate Grade Level/s: ______K-3 ______4-6 ______5-6 ______7-8 ______9-12

Name of person completing this application
___________________________________________________
(if different from contact person listed above)

Simplified Grant Application Process:
1) Submit application by May 1, 2010
2) Education Committee will review grants in May and make recommendations to the Arts United Board of Directors. Applicants will receive a preliminary response to applications by June 1st.
3) Board of Directors vote approval in June 2010
4) Applicants are contacted, agreements signed and funds dispersed after July 1, 2010.

Requirements:
1) All applications must be submitted in MS Word format with 1 # margins and in 12 point font. Handwritten applications will not be accepted. Submit 1 original and 5 copies for a total of 6. The application form may be transferred to a word processing system, but the format must be as similar as possible to the original application form.

2) All grant recipients will be required to file a Final Grant Report within six weeks after completion of the project. Final Reports must include documentation of the project and evidence of proper crediting of Arts United.

Narrative:
Information to be included in the narrative section:

Using no more than three pages, please write a narrative description of your proposed arts in education grant request. The narrative should answer the following, in order:

1. Describe your arts in education activities or program.
2. Describe how the funds will be used.
3. Identify who is involved in the planning and implementation of the project and list their qualifications.
4. Explain how the students will benefit from the funding.
5. What are the objectives for this project?
6. Describe how you will evaluate the project’s success.
7. Have you presented this project in your school in the past? If so, what were the successes and challenges? If not, what do you see as the major benefits and challenges?
ARTIST-IN_RESIDENCE FUNDING - If the funding supports an artist-in-residence program, please describe the artist/s involved and attach resumes or bios.

- **Arts United Arts Education Grant Initiative Project Budget**

1) Complete the following budget chart:

<table>
<thead>
<tr>
<th>Project Expenses</th>
<th>Applicant Cash &amp; Other Funds</th>
<th>Arts in Education Grant Funds</th>
<th>= Cash Total</th>
</tr>
</thead>
<tbody>
<tr>
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<tr>
<td>Total paid by organization:</td>
<td>Total grant requested:</td>
<td>Total project budget:</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL EXPENSES**

|                           | ___________________________ | ___________________________ | ___________________________ |

**In the “Project expenses” column list the actual items to be paid for in this project.**

**In the “Applicant cash and other fund” column list the dollar amount that will not be paid from the requested Arts in Education Grant funds.**

**In the “Arts in Education Grant Funds” column list the dollar amount that you plan to pay from requested Arts in Education Grant funds.**

**In the “Cash total” column add column one and column two for each line item.**

2) Please explain in narrative form, on a separate page, each line item of your budget’s expenses, in order, breaking down the amounts into units.

**Example:**

Line item 1 = Field Trip Expenses $700

Explanation and breakdown= We will purchase 25 tickets @ $10 each for a total of $250
We will purchase gas for 3 buses for a total of $150
We will pay for 3 bus drivers for a total of $300
Total art supplies = $700
3) Please explain in narrative form how you will pay for the expenses in column one, “applicant cash and other funds.”

Example:
Line item 2 = Artists in Residence fees = $1000 and will be paid for by a grant from Target
Line item 4 = labor for mounting and hanging art = $750 and will be paid from our organization’s operating budget

Demographics – please complete the following chart showing the demographics of the participants impacted by the requested funding.

<table>
<thead>
<tr>
<th>Individuals Benefiting</th>
<th>Artists Participating</th>
<th>Governing Body</th>
<th>Volunteers</th>
<th>Staff</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Indian/Alaskan Native</td>
<td></td>
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<tr>
<td>Asian</td>
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<tr>
<td>Black/African American</td>
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<tr>
<td>Hispanic/Latino</td>
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<tr>
<td>White</td>
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<tr>
<td>Hawaiian/Pacific Islanders</td>
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<tr>
<td>Total Children (under 18)</td>
<td></td>
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<td></td>
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<tr>
<td>Total Senior Citizens</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Total Persons with Disabilities</td>
<td></td>
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<tr>
<td>Rural Persons</td>
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<tr>
<td>Total</td>
<td></td>
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</tr>
</tbody>
</table>

Assurances:
The undersigned certifies that he/she is a principal officer of the organization and certifies that the information contained in this application is true and correct, and that the expenditures will be incurred solely for the purpose of the above grant and that the organization will comply with the Arts in Education Grant Agreement.

Principal, Board Chair or Board President
(Please print)

Name: __________________________________________ Title _______________________________

Email: _________________________________________ Phone: ____________________________

Mailing Address: ______________________________ City: ___________ Zip: __________

Signature: ____________________________________ Date: ____________________________
Submit grant application to:

Jan Shupert-Arick
Director of Regional Services
Arts United of Greater Fort Wayne
114 E. Superior Street
Fort Wayne, IN 46802

For more information contact:

Jan Shupert-Arick
Director of Regional Services
Arts United of Greater Fort Wayne
114 E. Superior Street
Fort Wayne, IN 46802

Email: JShupert-Arick@artsunited.org
Phone: 260-424-0646
February 2010

Dear Science Fair Coordinator or Principal,

Once again, Science Central will honor area K-8th grade students during the 13th Annual Science Fair Recognition Day on Sunday, March 21, 2010. K-8th grade students who did not qualify for the IPFW Regional Science Fair and have put much time and effort into their projects will be recognized for their hard work and insight. Your school is invited to participate in this exciting annual event.

As in the past, honored students will display their projects at Science Central for the afternoon. Students will be able to communicate how they designed their projects and what the results were. They will be able to share information with visitors as they look at the projects. This year the students will display their projects from 1 pm until 3 pm, after which time they can put their projects away and explore Science Central.

Each selected student and two chaperones will be admitted to Science Central free of charge—additional family members will need to pay regular admission prices. The young scientist will receive a certificate of achievement and a coupon for 20% off an item in our gift shop when he or she arrives.

Each school may select up to two projects to participate in Science Fair Recognition Day. Note: In the past, some projects have included 2 students due to the joint nature of the project; so, they may display the single project that they collaborated on together since it is the projects that limit our spacing, not the number of students. I have included a registration form one the back of this letter that you may use to make copies for distribution to each of your students. They are to return these forms to their teachers by Thursday, March 4th. Teachers or principals must fax (260/422-2899) or mail (address below) the registration forms to me on or before Monday, March 8th, 2010. If you have any questions or concerns, I may be reached by phone at (260) 424-2400, ext. 442. Please pass this information on to the faculty or person in charge of your science fair.

Thank you for your time and commitment to education.

Science Fair Recognition Day: Sunday, March 21, 2010
Time for Project Display: 1:00-3:00 pm
Number of Projects per School: 2 projects (K-8th)
Number of Chaperones: 2 adults per student admitted free
Deadline for Entries: Monday, March 8th, 2010

Sincerely,

Jennifer Young
Director of Education
Science Central
1950 N. Clinton St.
Fort Wayne, IN 46805
Dear Science Fair Innovator,

Congratulations! Your school has selected you to be part of the 13th Annual Science Fair Recognition Day at Science Central. Because you put so much time and thought into your project, you will get to display it on Sunday, March 21st at Science Central in Fort Wayne, Indiana from 1 pm until 3 pm.

You will need to arrive at Science Central between 12 pm and 12:45 pm on March 21st. A Science Central representative will greet you at the admission’s desk and answer any questions you may have. You and up to two adult chaperones will be admitted free to Science Central (siblings and additional adults will need to pay regular admission). You will also get a certificate of achievement and a coupon for 20% off one item in our gift shop. You will display your project and tell visitors about it from 1 pm until around 3 pm after which time you will be welcome to explore Science Central. (Your project will need to be put away before doing so.)

Thank you for your time and effort. If you or your parents have any questions or concerns, please feel free to contact Science Central at (260) 424-2400, ext 442 and I will try to answer your questions. I look forward to seeing you on March 21st.

Please turn in the form below to your teacher by Thursday, March 4, 2009.

Scientifically Yours,
Jennifer Young
Director of Education

Science Fair Recognition Day Registration Form

Print neatly and PLEASE fill out all fields before returning to your teacher.

Your School _________________________________ School Phone #: ______________
Your Name _________________________________ Grade: __________
Your Partners Name: _________________________ Grade: __________
Project Name/Title: __________________________
Your Teacher’s Name _________________________
Does your project use water, take up a lot of space, use electricity or have other special needs? If so, explain. ____________________________________________________
___________________________________________________________________
Parent or guardian’s signature ____________________________________________

Return this to your teacher no later than Thursday, March 4, 2010.
At this hands-on Parent-Teen Driving Contract Seminar, you will:

- Learn 10 Safe Driving Tips for Teens
- Encourage safe driving habits
- Work together to:
  - Define rules for driving
  - Establish consequences for times when rules are broken

Featured speaker Alex Antalis, MD, practices with Professional Emergency Physicians and treats patients at Parkview Hospital’s emergency room. He is also the father of teenagers.

Wednesday, March 10, 2010
7 – 8:30 p.m.
Parkview Corporate Office Auditorium
10501 Corporate Drive
Fort Wayne, IN 46845

As a door prize, an iPod® will go to a lucky teenager participating in the seminar.

Please pre-register by calling (866) 784-6706 toll free.
EAST ALLEN COUNTY SCHOOLS
SCHOOL TRANSFER APPLICATION 2010-11

1. Complete one school transfer application for EACH child. PLEASE PRINT.
2. DO NOT fill out this transfer application:
   a. if student is currently on a Choice transfer and remaining at the transfer school.
   b. if student is a tuition transfer student.

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Current School:</th>
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<tbody>
<tr>
<td>(last)</td>
<td>(2009-2010)</td>
</tr>
<tr>
<td>(first)</td>
<td></td>
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<tr>
<td>(middle initial)</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Birth Date</th>
<th>Current Grade:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(month/day/year)</td>
<td>(2009-2010)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Gender (check one):</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td></td>
<td></td>
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<tr>
<td>Female</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Ethnic Origin:</th>
<th>African American</th>
<th>American Indian/Eskimo</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asian/Pacific Islander</td>
<td>Hispanic</td>
<td></td>
</tr>
<tr>
<td>Caucasian</td>
<td>Multi</td>
<td>Native Hawaiian/Pacific Islander</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Special Programs:</th>
<th>Special Education Services</th>
<th>ESL (English as a Second Language) Services</th>
</tr>
</thead>
</table>

Parents/Guardians:

<table>
<thead>
<tr>
<th>Father/Guardian</th>
<th>Home Address</th>
<th>Telephone</th>
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</thead>
<tbody>
<tr>
<td>(circle one)</td>
<td>(entire address, including St, Rd, Dr, etc.)</td>
<td>(day phone number) / (evening phone number)</td>
</tr>
<tr>
<td>(last)</td>
<td>(city, state)</td>
<td>(zip)</td>
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</tbody>
</table>

<table>
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<tr>
<th>Mother/Guardian</th>
<th>Home Address</th>
<th>Telephone</th>
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<tbody>
<tr>
<td>(circle one)</td>
<td>(entire address, including St, Rd, Dr, etc.)</td>
<td>(day phone number) / (evening phone number)</td>
</tr>
<tr>
<td>(last)</td>
<td>(city, state)</td>
<td>(zip)</td>
</tr>
</tbody>
</table>

Student Lives With: (circle one) Both Parents  Father/Guardian  Mother/Guardian  Other: ___________________________

(continue application on other side)

DEADLINE MARCH 15, 2010
SCHOOL CHOICE for 2010-2011:

My first EACS transfer Choice is: ____________________________________________

My second EACS transfer Choice is: ____________________________________________

Please select the most significant reason for your transfer request:

☐ Program at choice school, specify the program: _________________________________

☐ Location of choice school

☐ Desire to leave home school

My child has been on a Choice transfer and we wish to return to our EACS home school _______________ _______________ Home school name

LIST SIBLINGS (brothers, sisters) CURRENTLY ATTENDING OR APPLYING FOR TRANSFER:

<table>
<thead>
<tr>
<th>Name (last, first)</th>
<th>Current School and Grade (2009-2010)</th>
<th>School Applying For (2010-2011)</th>
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INFORMATION YOU NEED TO KNOW

➢ IMPORTANT DOCUMENTS
Students enrolling into EACS for the first time must provide:
  • Birth Certificate, Address Verification and Proof of Immunizations (Health Records)

➢ TRANSPORTATION
It is the responsibility of the parent to provide transportation to the school or to the nearest appropriate existing bus stop or route with available space if a school transfer is granted.

➢ CONTINUED ENROLLMENT COMMITMENT
  1. Students must remain at the transfer school for at least one school year.
  2. Students may remain at the transfer school site in future years without further application.
  3. When moving to a new school (Elementary to Middle and Middle to High), a new application is required with approval being based upon EACS School Board Policy 5117 Sec 5.

➢ ACADEMIC AND BEHAVIOR EXPECTATIONS
All approved Choice Transfers require the student to follow academic and behavior expectations of the Choice school. Failure to do so may result in withdrawal of the student from the Choice school and re-enrollment at the home school.

➢ ATHLETIC ELIGIBILITY
High school students receiving a transfer MAY NOT BE ELIGIBLE for varsity sports the first year. Contact your high school Athletic Director with questions concerning IHSAA athletic eligibility.

Return this application to any EACS school office/guidance office on or before March 15, 2010 or mail to East Allen County Schools, Student Support, 1000 Prospect Avenue, New Haven, Indiana 46774 or fax to 260-446-0116.
1. Judith A. Hunt, World Language Teacher at New Haven High School, has been selected as a 2010 Lilly Teacher Creativity Award winner. This $8,000 Award will provide Judy with the opportunity to travel to Italy and experience the places and paths the ancient Romans walked. In her application, Judy stated, "When I tell the stories about the history of Rome, they [my students] will listen more attentively because they know I have been there."

While in Rome, Judy plans to visit the Roman Forum and Coliseum, Imperial Fora, San Clemente Church, Piazza Navona (including the Pantheon), Trevi Fountain, Borghese Gallery, Roman Catacombs and Hadrian's Tomb. Her plans include taking side trips to visit Pompeii and Tivoli.

CIAO! BUONA FORTUNA! CONGRATULATIONS, JUDY!

2. Leo High School has been selected as a finalist in the Dairy & Nutrition Council’s Without Breakfast You’re Not All There/Smarter Students contest. Leo High will receive a $200 check to continue to implement wonderful breakfast ideas. Deb Carper, Leo High Cafeteria Manager, is planning to use the $200 to provide more fun yogurt toppings for the morning menu offerings.

CONGRATULATIONS LEO HIGH CAFETERIA STAFF!

3. The Knowledge Bowl team for Paul Harding won 1st place in the Black History Knowledge Bowl that was held at the Union Baptist Church, Fort Wayne on Saturday, Feb. 20th. The team members included: Zachary Haydock, Frank Anderson, Chelsea Anderson, V.J. Beachem, and Dominique Wilson. The coach/sponsor was Mrs. Felicia Johnson. The first prize award was $150.

KUDOS KNOWLEDGE BOWL TEAM & COACH FELICIA JOHNSON!

4. The Paul Harding Varsity Boys Basketball Team won the title of 2010 Summit Athletic Conference (SAC) Champs!

WAY TO GO TEAM, COACH AL GOODEN & COACHING STAFF!
5. Taylor Scott, a senior at Heritage Jr/Sr High won on a 2-1 decision and placed 5\textsuperscript{th} in the state wrestling competition for the 189 lbs. weight class. Scott is the first wrestler in school history to make an appearance on the second day of the wrestling state competition. Taylor Scott had a total of 243 takedowns, 104 wins, and 47 pins in his high school career.

Justin Beck, senior at Leo Jr/Sr High placed 2\textsuperscript{nd} in the state wrestling competition for the 140 lb weight class. Justin’s 2010 season record was 36-3, his career record is 117-25 (117 wins is 5th all-time at Leo), 224 career takedowns and 146 career reversals.

WAY TO GO WRESTLERS!