1. **TEACHER RETIREMENT FUND (TRF) QUARTERLY STATEMENTS**

Thanks to those employees that contacted EACS about a difference in the ending balance (6/30/09) and beginning balance (7/01/09) on their quarterly statements. We have contacted TRF about this and they are aware of this reporting problem. TRF indicated that for a number of school districts, that two quarterly contributions were reported in the same quarter (June 30, 2009) and then TRF corrected this by reducing the beginning balance (July 1, 2009) by the contribution for that quarter, which is also the amount listed as the "Mandatory Contribution (3%) Received" for September 30, 2009. Rest assured that the correct contributions have been made by EACS and deposited by TRF into your accounts.

Kirby Stahly, ext. 1005

2. **CALL FOR ENTRIES IN COMMUNITY MOSAIC**

Fort Wayne, IN-Arts United is seeking artwork from individuals, businesses, schools, social clubs and arts groups for the second “Community Mosaic” project. The pieces will be tiled together and put on public display in the Arts United Center at 303 E Main Street from February through April 2010. The theme this year is “Arts Unite Us.” This is an opportunity for anyone to delve into their creative talent or to work with a group to demonstrate their affinity for the arts. Paintings will be easiest to display, but the mosaic can include stained glass, quilts, metal work or other mediums, as long as they are 3’ x 3’ and can be easily mounted to fit the display space. The Community Mosaic will be unveiled at the kickoff of the annual Arts United fund drive. The public reception will take place Thursday, January 28th from 5:30-7:30pm at the Arts United Center. Prizes will be awarded based on viewer’s choice votes between the unveiling and early April. See Enclosure # 1

Tamyra Kelly, ext. 1050

3. **SENIOR ‘SUPERSTAR’ CARD**

Senior Superstar Cards will be available for district residents 65 years and older. EACS district seniors will now be able to enjoy high-quality fine arts and athletic events showcasing our students’ talents. Brochures will be sent to each school on next week. Residents 65 years and older must complete the application and return it to the school or administration building and in turn they will receive a Superstar Card which is for a lifetime. This card will give seniors an opportunity to be a part of our schools again.

Tamyra Kelly, ext. 1050
4. **YOUNG MEN’S LEADERSHIP SUMMIT**

A one-day summit where young men of today are empowered to be the male leaders of tomorrow!

**November 11th, 8:30am-3:30pm (kickoff begins at 9:00)**
Gene E. Glick Junior Achievement Education Center
7435 N. Keystone Ave., Indianapolis

**WANTED:** High school males—freshman through juniors—that are potential leaders in their schools.

Each high school is asked to bring up to 10 young male leaders for this FREE one-day summit that will be sure to change lives. Please note at least one adult chaperon is required for each group. Breakfast and lunch will be provided; ample parking for school buses is available.

Prizes, giveaways, contests, special guest appearances and more!

**Register at ymlsummit.eventbrite.com TODAY!**

Tamyra Kelly, ext. 1050

5. **MONROEVILLE CONTACT INFORMATION**

As of Monday, November 9th, I will be including in my role that as half-time principal at Monroeville Elementary School. Both Laurie McArdle and Deb Wilson will have full access to my calendar and contact information. Should you need me, please do not hesitate to call Deb W. at extension #3128 and/or Laurie M. at extension #5502. They will be able to contact me by cell phone when not in one location or the other. My extension at Monroeville is #5501.

Jan MacLean, ext. 3124

6. **PERKINS CAREER AND TECHNICAL EDUCATION MATERIALS/SUPPLIES REQUESTS THROUGH SUMMIT CAREER AND TECH ED OFFICE**

As was our procedure last year, principals will distribute copies of the request forms for teachers’ use and principals’ approval (attached). The **completed forms will then be sent to Deb Wilson at Park Hill** where technology department approval will be acquired, if needed. **All completed/approved building level requests are to be submitted no later than Friday, February 12, 2010.** Principals must have signed the forms indicating their approval of each staff members’ request. I ask that school faculty collaborate in developing these requests so that the best decisions can be made. All requests must be accompanied with catalog / page number references, technology equipment specifications (please contact Brenda David for information related to products/pricing) See **Enclosure #2 to the Request Form.**
Please send completed forms to the attention of Deb Wilson who will hold them until the February due date. All applications will be submitted to Jane Masters at the end of the month for processing and determination in March 2010.

Jan MacLean, ext. 3124

7. DUAL CREDIT COURSES & QUALITY POINT AWARDS

Secondary counselors and administrators are reviewing our current policy related to awarding all dual credit students quality points which thereby influence/improve a students GPA. If you have thoughts on this topic, please communicate them to your school’s guidance department and/or principal. As the new policy currently stands it is to be implemented during the 2009-10 school year. Decisions made regarding revising this policy will be made before the end of November so that students’ GPA status will accurately reflect our district position on the topic. Please review EACS Policy #6122.2 / Section 7 see Enclosure #3 regarding this topic. Pending a final determination, quality points will be awarded for the first trimester for AP level courses only.

Jan MacLean, ext. 3124

8. EACS HIGH SCHOOL REDESIGN PROJECT

A steering committee, along with sub-committees, will be examining best-practices and successful high school models throughout the remainder of the 2009-10 school year. New Tech High School, Early College, Magnet Programs, etc. will be among the models studied along with a thorough review of our district’s current status with regard to secondary education.

Our guiding theme will be to ensure that all EACS grade 9-12 students will be guaranteed…

- Meaningful and engaging work for all,
- The education that high school students need in order to be college/career ready, and
- The education that high school students deserve as a member of the EACS learning community.

Most meetings will be held outside of the regular school day with occasional study and research to be conducted between meetings. On occasion, visits to model school sites both within Indiana and in other states will be conducted.

If you have an interest in being part of this critically important and professionally rewarding process, please let your building principal know.

Jan MacLean, ext. 3124

9. SCHOOL EVENTS

Please submit school events to the District Online Calendar to Tamyra Kelly. Examples: school carnivals, PT Conferences, Fundraisers, Honor Assemblies, etc. Anything of which you want the public to be aware.

Jeanne Zehr, ext. 1002
10. PROFESSIONAL DEVELOPMENT TRAINING
EACS Staff – please note that all professional development trainings and EACS meetings are posted on the new Staff Calendar which is located in your staff link on the EACS website. All prof. dev. as well as meetings for counselors, nurses, and crisis planning sessions are currently there. If there is a last minute change we hope to have it posted. You may then access these dates and changes from home.

11. PRINCIPAL’S MEETINGS
- Elementary Principals – November 17 @ 9:00 a.m.
- Secondary Principals – November 24 @ 1:00 p.m.

(This meeting will be held at The Crossing Educational Center)

Jeanne Zehr, ext. 1002

12. H1N1 UPDATE

Thank you to all involved in these H1N1 times. All buildings are doing a great job with the students and staff. We are still being asked by the Fort Wayne-Allen County Department of Health to report student and staff absences daily. Please remind your staff to keep emailing or calling in your absence numbers. Our absences at this time are going down, for which we are grateful, but we all must remember we are just starting the flu season.

Britt Magneson, ext. 6490

13. MATH TEXTBOOK ADOPTION MEETING LOCATIONS

We will meet at the following locations for the remainder of our textbook adoption committee meetings. The K-6 Elementary committee will meet at New Haven Elementary School. The Secondary committee will meet at New Haven High School in Room A255. Please enter Door 6 at NHHS.

Natalie Drummond, Ext. 3203

14. HIGH SCHOOL COURSE CATALOG REVIEW

High school principals and counselors should review course offerings in preparation for the 2010-2011 course catalog. Please forward any changes in planned course offerings to Natalie Drummond by November 19.

Natalie Drummond, Ext. 3203
FOR IMMEDIATE RELEASE
October 9, 2009

Call for Entries in Community Mosaic

Fort Wayne, IN-Arts United is seeking artwork from individuals, businesses, schools, social clubs and arts groups for the second “Community Mosaic” project. The pieces will be tiled together and put on public display in the Arts United Center at 303 E Main Street from February through April 2010. The theme this year is “Arts Unite Us.”

This is an opportunity for anyone to delve into their creative talent or to work with a group to demonstrate their affinity for the arts. Paintings will be easiest to display, but the mosaic can include stained glass, quilts, metal work or other mediums, as long as they are 3’ x 3’ and can be easily mounted to fit the display space.

The Community Mosaic will be unveiled at the kickoff of the annual Arts United fund drive. The public reception will take place Thursday, January 28th from 5:30-7:30pm at the Arts United Center. Prizes will be awarded based on viewer’s choice votes between the unveiling and early April.

Pre-framed canvas panels can be purchased through Arts United for $18. Arts United and Northside Galleries, Inc. will mount all the panels submitted.

Guidelines/Rules:
Contact Tena Woeker by December 15th to reserve a spot or to order a prepared canvas for painting. Email: twoenker@artsunited.org or phone: 424-0646.

Artwork must have the following information listed on the back—Title of artwork, name, company/organization, day- time phone number or cell phone number, and address.

No suggestive subject matter – nudity, drugs, alcohol, etc. and no explicit language to be displayed. – Arts United reserves the right to screen artwork for appropriateness.

Completed artwork should be dropped off to the Arts United Center, 303 E Main Street, by Friday, January 15th between 8:30am and 5pm, to insure time for mounting and display. Artwork will be available for pick-up in April.

About Arts United
Incorporated in 1955, Arts United is the third oldest united arts fund in the United States and the second largest arts council in the State of Indiana. As the umbrella organization for nonprofit arts groups in northeast Indiana, Arts United provides leadership to the local arts community and is the largest single source of financial support for the arts in the region. Arts United is the entity that brings the arts community together to address the key issues and questions. Through Arts United, the many arts groups in the region can plot a common direction and speak with the common voice.


CONTACT INFORMATION:
Tena Woeker, Director of Marketing and Development, Arts United of Greater Fort Wayne
twoenker@artsunited.org, 114 E. Superior Street, Fort Wayne Indiana 46802, 260.424.0646
EACS Perkins Career & Technical Ed Material/Supplies Request Through Summit Career and Tech Ed Office

School

Date: ____________________________

To: ________________________________

Address: ____________________________

City: ________________________________

Career & Tech Ed Program

Ship to: ________________________________

How Shipped: ________________________________

Date Material/Supplies Needed ____________________________

The following materials and/or supplies are requested. Please indicate catalog or identification number when applicable. If list is long, please list on a separate sheet of paper.

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Requested by: ____________________________ , EACS Career and Technical Education Educator

Approved by: ____________________________ , EACS Building Principal

Approved by: ____________________________ , EACS Deputy Superintendent

Approved by: ____________________________ , Summit Career and Technical Education Office
EACS Perkins Career & Tech Ed Equipment Request Through Summit Career and Tech Ed Office

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Requested by: ____________________________, EACS Career & Technical Education Educator

Approved by: ____________________________, EACS Building Principal

Approved by: ____________________________, EACS Deputy Superintendent

Approved by: ____________________________, Summit Career and Technical Education Office
Career & Tech Ed Educator: ___________________________ School: ___________________________

In accordance with EACS AND Summit Career and Tech Ed Policies, I request approval to attend the following conference/professional development opportunity:

Name of Conference: ___________________________

Location of Conference: ___________________________

Date of Conference: ___________________________

Conference is:  Full Day ____  AM Only ____  PM Only ____

Sub needed for:  Full Day ____  AM Only ____  PM Only ____

I request approval for the following expenses:

_______ Released time without loss of pay

_______ Lodging Estimate: ____________

_______ Registration Estimate: ____________

_______ Meals Estimate: ____________

_______ Mileage/Travel Estimate: ____________

_______ Other: ____________

Purpose of Conference (be specific):

________________________________________________________________________

________________________________________________________________________

Professional Growth Area(s):

_______ Classroom/Student Management

_______ Instructional Techniques/Strategies

_______ Curriculum Improvement

_______ Technology Integration

_______ Other: ____________

Vocational Educator Signature

________________________________________________________________________

Approval To Attend Conference/Professional Development

Within one week from the date of the conference, you must submit a brief written report on the conference/professional development to the Principal/Supervisor. Upon submission of an approved claim form with attached ORIGINAL receipts, the Summit Career and Technical Education Office will pay the expenses approved below. A copy of this form must accompany the claim form in order to be reimbursed.

_______ Released time without loss of pay

_______ Lodging

_______ Registration

_______ Meals

_______ Mileage

_______ Other travel

_______ Other

_______ All Expenses

_______ Substitute Required (Account Number ____________)

Approved by: ____________________________ EACS Building Principal

Approved by: ____________________________ EACS Deputy Superintendent

Approved by: ____________________________ Summit Career and Technical Education Office

Return a final copy of approvals to the Career and Technical Education Educator
Postsecondary Enrollment Program

Section 1. **Authority.** This program is established under the authorization granted by IC 21-43 and 511 IAC 6-10-4.

Section 2. **Purpose.** The purpose of this policy is to establish the criteria for participation in the School Corporation’s Postsecondary Enrollment Program, to establish the criteria for determining the courses to be approved for secondary credit, and, to establish procedures to award secondary credit for courses completed by students at an eligible institution in a qualifying program.

Section 3. **“Eligible Institution” Defined.** “Eligible institution” means an accredited public or private college or university located in Indiana that grants a baccalaureate or associate degree.

Section 4. **“Qualifying Program” Defined.** “Qualifying program” means a postsecondary enrollment program established under IC 21-43-4.

Section 5. **Eligibility - Qualifying Programs.** A student, who has passed the ISTEP GQE, may enroll in courses offered by an eligible institution through a qualifying program in grade 11 or grade 12, or both. Students in grades below grade 11 may participate in a qualifying program only with the consent of the Superintendent, or the Superintendent’s designee. However, an otherwise-eligible student is ineligible to participate in a qualifying program if:

A. Participation would delay the student’s progress toward high school graduation; or,

B. Enrollment would be in a course also offered by the student’s home school and the student’s participation in the qualifying postsecondary enrollment program or the qualifying double up program would result in the cancellation of the course at the student’s home school due to insufficient enrollment.

Section 6. **Courses Approved for Secondary Credit.** Any course offered through a qualifying program sufficiently like a course approved by the State of Indiana for secondary credit shall be approved for eligible student participation. However, students may not enroll, under this policy, in a course so unlike any course approved by the State of Indiana for secondary credit that appropriate secondary credit cannot be given.
Section 7. **Awarding Secondary Credit.** A student is entitled to one (1) credit toward high school graduation requirements for each approved course successfully completed at an eligible institution. One quality point shall be added to the student’s grade when participating in a dual credit course under this program. Students participating in dual credit courses on School Corporation campuses, taught by approved school corporation teachers, will also be awarded the extra quality point whether or not the student is paying tuition to the post-secondary institution.

Section 8. **School Records/Transcript Notation.** The student’s school records and secondary transcript shall reflect that the secondary credits were earned at the eligible institution.

Section 9. **Financial Responsibility.** The School Corporation shall have no financial responsibility for any cost to the student for taking an approved course under this program. However, individual high schools may, through the use of discretionary funds, establish scholarship, or reimbursement, programs to off-set any, or all, of the cost to the student for taking an approved course under this program.

Section 10. **Transportation.** A participating student shall be responsible for the student’s transportation to, or from, the eligible institution.

Section 11. **Providing Program Information to Students.** Before February 1 each year, each high school shall provide each student in grades 10 and 11 with information concerning the program.

Section 12. **Notice of Intent to Enroll.** A student who intends to enroll in an eligible institution under this program shall notify the student’s principal, or the principal’s designee, of such intention in a timely manner.

Section 13. **Mandatory Meetings with Students Intending to Enroll in a Qualifying Program.** A representative of the student’s high school shall meet with each student who intends to participate in a qualifying program and discuss the following:

A. The courses in which the student may enroll.

B. The postsecondary credit the student earns upon successful completion of a course.

C. The consequences of the student’s failure to successfully complete the course.

D. The student’s schedule.
E. The financial obligations of the student and the School Corporation under the program.

F. The responsibilities of the student, the student’s parents, and the School Corporation under the program.

G. Other matters concerning the program.

Section 14. Dual Credit Contracts. Any dual credit contract between the School Corporation and an eligible institution applicable to this program shall establish the terms and conditions under which:

A. The eligible institution will award credit for specified classes completed by School Corporation students; and,

B. The School Corporation will award credit for specified classes successfully completed by students at the eligible institution.

Section 15. Annual State Report. The School Corporation, at the end of each school year, shall submit to the State Department of Education the following:

A. A list of the students in the School Corporation who are enrolled in the program.

B. A list of the courses successfully completed by each student who is enrolled in the program.

Section 16. Record Keeping Obligations. The School Corporation shall make, and maintain, for each student enrolled in the program, records of the following:

A. The courses and credit hours in which the student enrolls.

B. The courses that the student successfully completes and fails to complete.

C. The secondary credit granted to the student.

D. Other information requested by the State Department of Education.

Section 17. Limitations. Nothing in this policy shall be interpreted as prohibiting a student from enrolling in or attending an education program when the student is not required to be in attendance at a School Corporation school.
Section 18. “Double Up” Programs. In addition to the postsecondary enrollment program established under this policy, the School Corporation may enter into an agreement or agreements with any state educational institution that establishes a double up for college program under IC 21-43-5 including, but not limited to, dual credit courses taught by School Corporation personnel, an early college program, or a dual enrollment program.

Any double up for college program established by an agreement between the School Corporation and a state educational institution shall be open to students in grade 11 or grade 12, or such other grade levels as determined by agreement of the School Corporation and the eligible state institution. A student is eligible for credit toward high school graduation requirements for any approved course the student successfully completes under an approved double up for college program. Courses offered under an approved double up for college program, at the discretion of the participating state educational institution, may be offered, on-campus or off-campus, through onsite instruction, telecommunication, or a combination of the two methods. The School Corporation shall have no financial responsibility for any cost to the student for taking an approved course under any double up for college program, unless, if required by IC 21-43-5-14 for a course taken by a student included in the School Corporation’s ADM at an Ivy Tech Community College site. However, individual high schools may, through the use of discretionary funds, establish scholarship, or reimbursement, programs to offset any, or all, of the cost to the student for taking an approved course under any double up for college program. A participating student shall be responsible for the student’s transportation to, or from, the double up for college program instructional site unless the site is the student’s home high school.

If required by any double up for college program agreement with a state educational institution, the School Corporation will provide counseling about such a program that includes:

A. Notice of the course and schedule;
B. Available postsecondary credit;
C. Responsibilities of the student;
D. Tuition and other costs;
E. Consequences of the failure to complete a course; and,
F. Other matters concerning the program and opportunities presented by the program.

Section 19. “Fast-Track” Programs. The School Corporation shall consent to an individual’s participation in a “fast track” program established under IC 21-43-6,
IC 21-43-7, or IC 21-43-8 only if the individual is included in the School Corporation’s ADM during the applicable school year.

Section 20. **Effective date.** This policy shall be in effect beginning with the 2009-10 school year.