At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30p.m. on June 3, 2014.

Board members present:
Neil S. Reynolds, President
Christopher T. Baker, Vice President
Stephen L. Terry, Sr., Secretary (arrived 6:56 p.m.)
William D. Hartman
Arden L. Hoffman
Terry Jo Lightfoot
Robert L. Nelson, Jr.

Board members absent:
None

EACS Administrators and Association Presidents also in attendance:
Dr. Kenneth H. Folks, Superintendent
Dr. Michael B. Shaffer, Asst. Superintendent of School Management & Special Programs
Mr. Kirby Stahly, Assistant Superintendent for Administrative Services
Mrs. Connie Brown, Director of Special Services
Ms. Amanda Ricketts, Director of Human Resources
Mrs. Tammyra Kelly, Public Relations Liaison
Mr. Melvin Falkner, Director of Transportation
Mrs. Rose Fritzinger, Director of Development
Mrs. Teresa Knoblauch, Director of Title III
Mr. Ed Mendoza, Director of Student Services
Mr. Keith Madsen, Interim Director of Technology
Mrs. Lois Goeglein, Manager of Financial Services
Mrs. Terri Lortie, President, EACS Custodial Association
Ms. Janet McEvoy, President, EACS Transportation Association

1.0 ROUTINE ITEMS

1.1 Call to Order

President Neil Reynolds called the meeting to order at 6:30 p.m.

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited.
1.3 Approval of Agenda

The agenda for May 20, 2014 was approved with the following changes: Action Item 14-0603-4.7 - Transportation Recommendations has a revised recommendation, therefore it will become a Discussion/Action Item; and the removal of Discussion/Action Item 14-0603-4.11 - Woodlan K-12 Project – Change Orders #16, #17 and #18.

1.4 Recognitions

The Woodlan Intermediate School special needs class participated in the Tin Caps Reading Program this year. Megan Miller, an 8th grader, went above and beyond her goal by logging over 55 reading sessions and 925 pages of reading. She won the All Star Reader Award and represented Woodlan at the game. She logged over 55 reading sessions and over 925 pages of reading.

The Leo Academic Super Bowl English Team won the state competition. Team members are Paige Dempsey, Sydney Day, and Kristy Rapes.

Cailee Steininger, a senior at Leo High School, earned a National medal in the 2014 Scholastic Art & Writing Awards presented by the Alliance for Young Artists & Writers. Cailee received a silver medal for her photography submission. She will attend a ceremony at Carnegie Hall on June 6th to participate in showcase events at Parsons The New School for Design in New York City.

2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS

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3.0 CONSENT ITEMS

Superintendent Folks requested the Board’s approval for the Consent Items as presented as follows:

3.1 Human Resources Report
3.2 Financial Reports
3.3 Meetings and Conferences
3.4 Minutes – Regular Meeting Minutes – May 20, 2014
3.5 Minutes – Executive Session Minutes – May 27, 2014

Motion: That Consent Items 3.1 through 3.5 be approved as presented.

Motion: Lightfoot Second: Baker

Discussion: Mr. Hoffman asked a question about an upcoming Leadership Conference.

Vote:
*3.1 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds (Motion carried 6-0)

*Mr. Terry had not yet arrived to the meeting.
*3.2 - **Aye:** Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds (Motion carried 6-0)
*3.3 - **Aye:** Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds (Motion carried 6-0)
*3.4 - **Aye:** Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds (Motion carried 6-0)
*3.5 - **Aye:** Baker, Hartman, Hoffman, Lightfoot, Reynolds; **Abstained:** Nelson (Motion carried 5-0-1)

**4.0 ACTION ITEM**

Superintendent Folks requested the Board’s approval for the Action Items as presented as follows:

**Motion:** That the Board of School Trustees approves Action Items 14-0603-4.1 through 14-0603-4.6, and 14-0603-4.8 and 14-0603-4.9, as presented.

Motion: Hartman   Second: Lightfoot

**Discussion:** Mr. Hoffman asked if more staff would need to be hired because of the McKinney-Vento Education grant. Mr. Mendoza stated no.

14-0603-4.1 **Application and Receipt of Funds for McKinney-Vento Education for Homeless Children and Youth Grant (Title X, Part C)**

**Vote:**
*4.1 - **Aye:** Baker, Hartman, Lightfoot, Nelson, Reynolds; **Against:** Hoffman (Motion carried 5-1)

14-0603-4.2 **Elementary Textbook and Course Fees for 2014-15SY**

*4.2 - **Aye:** Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds (Motion carried 6-0)

14-0603-4.3 **Secondary Textbook and Course Fees for 2014-15SY**

*4.3 - **Aye:** Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds (Motion carried 6-0)

14-0603-4.4 **Purchase of Server Blades and Chassis from Network Solutions Incorporated (NSI)**

*4.4 - **Aye:** Baker, Hartman, Lightfoot, Nelson, Reynolds; **Against:** Hoffman (Motion carried 5-1)

14-0603-4.5 **Renewal of SMARTnet Service Support Contract with Cisco**

*4.5 - **Aye:** Baker, Hartman, Lightfoot, Nelson, Reynolds; **Against:** Hoffman (Motion carried 5-1)

14-0603-4.6 **Procurement Services for Food Service Program**

*4.6 - **Aye:** Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds (Motion carried 6-0)

*Mr. Terry had not yet arrived to the meeting.
14-0603-4.8 Woodlan K-12 – Change Order #9 – Additional Data and Power Outlets in Office and Media Center

*4.8 - Aye: Baker, Hartman, Lightfoot, Nelson, Reynolds; Against: Hoffman (Motion carried 5-1)

14-0603-4.9 Medical Service Agreement (DOT Onsite Services)

*4.9 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds (Motion carried 6-0)

DISCUSSION/ACTION ITEMS

14-0603-4.7 Transportation Recommendations

Dr. Folks presented a revision to his recommendation under Recommendation 4C to now read “Meetings with the administration of the private/parochial schools located in East Allen County will be held to discuss changes to attendance boundaries for the 2015-16 school year.”

Discussion: Previously Mr. Hoffman had sent out his own proposal to board members to review and he asked if they had considered it. Mrs. Lightfoot stated that she is not interested because some of the things suggested are illegal and unfair to some of EACS’ students. Mr. Nelson stated that although Mr. Hoffman’s proposal did make some points that should be looked at, he is comfortable with the Superintendent’s recommendations, as is Mr. Baker.

Motion: That the Board of School Trustees approves Discussion/Action Item 14-0603-4.7 as revised.

Motion: Nelson Second: Baker

Vote: **4.7 - Aye: Baker, Hartman, Nelson, Reynolds; Against: Hoffman (Motion carried 4-1)

14-0603-4.10 Heritage K-12 Project – Change Orders:

#22 Additional Fire Alarm and Exit Signs
#23 Provide Additional Metal Wall Panels in the Gym
#24 Provide Revised Ductwork and Fire Dampers in Area D
#25 Modification of Door Alcove

Mr. Stahly presented information to the Board.

Discussion: Because Change Order #25 will be paid by RQAW directly to the contractor, Mr. Baker asked that it be removed from the vote as no money will be coming out of EACS’ contingency fund.

Motion: That the Board of School Trustees approves Discussion/Action Item 14-0603-4.10, with the removal of Change Order #25, as presented.

Motion: Baker Second: Terry

Vote: 4.10 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 7-0)

*Mr. Terry had not yet arrived to the meeting.

**Mrs. Lightfoot had stepped out of the room just prior to the vote; Mr. Terry had not yet arrived to the meeting.
14-0603-4.11 Woodlan K-12 Project – Change Orders:

#12 Installation of 4" Dryer Vent and Goose Neck Fitting
#13 Modification of Boy’s Shower (B115) Steel Enclosure
#14 Exhaust Fan Relocation REF-7
#15 Exhaust Fan Relocation REF-2
#16 ADA Shower Basin Modification
#17 Down Spout Connection to Storm Drain
#18 Modification of Door Alcoves

Mr. Stahly presented information to the Board.

Discussion: Regarding Change Orders #14 and #15, Mr. Baker suggested that Mr. Stahly inquire about getting an OSHA approved railing to hide the fan versus having to move it. There was Board consensus for this.

Motion: That the Board of School Trustees approves Discussion/Action Item 14-0603-4.11 as presented, with the removal of Change Orders #16, #17 and #18.

Motion: Baker Second: Hartman

Vote:
4.11 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 7-0)

5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEMS

5.1 Personal Electronic Devices Comparison

Dr. Folks announced that after meeting with the Board officers, this information will be discussed at a Special Board meeting on June 10th at 6:30 p.m. Note, the previously scheduled Executive Session for that evening will now begin at 5:30 p.m. Both Mrs. Lightfoot and Mr. Hoffman will not be in attendance at that meeting and will meet with Dr. Folks and Mr. Madsen sometime prior to that meeting.

5.2 EACS Student Technology Handbook
5.3 EACS Staff Technology Handbook
5.4 Food Service Equipment Purchases

DISCUSSION ITEMS

5.5 Application and Receipt of Funds for Title I Basic and Delinquent-Serving Institution Funding for SY2014-15

Dr. Shaffer and Mrs. Fritzinger presented information to the Board and answered their questions. Mr. Hoffman asked to see the stipulations of the grant. Dr. Shaffer will send him a website link as the stipulations are hundreds of pages long.

5.6 Application and Receipt of Funds for Section 619 of Part B, IDEA Funding

Mrs. Brown presented information to the Board and answered their questions.
5.7 Application and Receipt of Funds for Section 611, Part B Funding

Mrs. Brown presented information to the Board and answered their questions.

5.8 Subscription Renewal for Showbie Pro

Mr. Madsen presented information to the Board and answered their questions.

5.9 Contract with Frontier Communications – Provider Change

Mr. Madsen presented information to the Board and answered their questions.

5.10 Replacement of Fuel Management System

Mr. Stahly presented information to the Board and answered their questions.

Motion: That the Board of School Trustees approves Discussion Item 5.10 as presented.

Motion: Baker Second: Terry

Vote: 5.10 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 7-0)

5.11 District Copier Services Contract

Mr. Stahly presented information to the Board and answered their questions. Board discussion followed.

Motion: That the Board of School Trustees approves Discussion Item 5.11, with the condition that we enter into a 3-year payment on a five year lease with Perry ProTech, provided we don’t go over the funds stipulated.

Motion: Hoffman Second: Baker

Vote: 5.11 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 7-0)

6.0 PUBLIC EXPRESSIONS – NON-AGENDA ITEMS

None.

7.0 SUPERINTENDENT COMMENTS

The last day of school is tomorrow. Thank you to our teachers.

Our ISTEP results have been received but are embargoed. Preliminary results indicate that we have shown great progress.

There are three more regular Board meetings until school begins again!

The New Haven Canal Days parade is this Saturday. We meet at 10:00 a.m.; the parade starts at 11:00. Tamyra Kelly will send out details
Reminder of the Special Board meeting to discuss iPads set for June 10th, with an Executive Session at 5:30 p.m. prior to that meeting.

ALICE training is taking place district-wide this Thursday, June 5.

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<td>Was at CEEL’s talent show and the teachers, with only two days left of school, are still very much engaged with their students.</td>
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<td>Neil Reynolds</td>
<td>Toured new Heritage Campus – all HEEL students Were bused over to see their new school. Lots of excitement!</td>
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9.0 ADJOURNMENT

There being no further business to discuss, Mr. Nelson moved to adjourn the meeting. Mr. Terry seconded the motion, and it was unanimously approved. The meeting ended at approximately 8:40 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next Special Board meeting of the Board of School Trustees is scheduled for Tuesday, June 10, 2014 at 6:30 p.m. The next regular Board meeting of the Board of School Trustees is scheduled for Tuesday, June 17, 2014 at 6:30 p.m. Both meetings will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on June 10, 2014.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

_________________________________________  _________________________________________
President                                         Secretary
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Board members absent:
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1.0 ROUTINE ITEMS

1.1 Call to Order

President Neil Reynolds called the meeting to order at 6:30 p.m.

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited.
1.3 Approval of Agenda

The agenda for May 20, 2014 was approved with the following changes: Action Item 14-0603-4.7 - Transportation Recommendations has a revised recommendation, therefore it will become a Discussion/Action Item; and the removal of Discussion/Action Item 14-0603-4.11 - Woodlan K-12 Project – Change Orders #16, #17 and #18.

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Superintendent Folks requested the Board’s approval for the Consent Items as presented as follows:

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3.2 Financial Reports
3.3 Meetings and Conferences
3.4 Minutes – Regular Meeting Minutes – May 20, 2014
3.5 Minutes – Executive Session Minutes – May 27, 2014

Motion: That Consent Items 3.1 through 3.5 be approved as presented.

Motion: Lightfoot Second: Baker

Discussion: Mr. Hoffman asked a question about an upcoming Leadership Conference.

Vote: *3.1 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds (Motion carried 6-0)

*Mr. Terry had not yet arrived to the meeting.
4.0 ACTION ITEM

Superintendent Folks requested the Board’s approval for the Action Items as presented as follows:

Motion: That the Board of School Trustees approves Action Items 14-0603-4.1 through 14-0603-4.6, and 14-0603-4.8 and 14-0603-4.9, as presented.

Motion: Hartman Second: Lightfoot

Discussion: Mr. Hoffman asked if more staff would need to be hired because of the McKinney-Vento Education grant. Mr. Mendoza stated no.

14-0603-4.1 Application and Receipt of Funds for McKinney-Vento Education for Homeless Children and Youth Grant (Title X, Part C)

Vote:
*4.1 - Aye: Baker, Hartman, Lightfoot, Nelson, Reynolds; Against: Hoffman (Motion carried 5-1)

14-0603-4.2 Elementary Textbook and Course Fees for 2014-15SY

*4.2 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds (Motion carried 6-0)

14-0603-4.3 Secondary Textbook and Course Fees for 2014-15SY

*4.3 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds (Motion carried 6-0)

14-0603-4.4 Purchase of Server Blades and Chassis from Network Solutions Incorporated (NSI)

*4.4 - Aye: Baker, Hartman, Lightfoot, Nelson, Reynolds; Against: Hoffman (Motion carried 5-1)

14-0603-4.5 Renewal of SMARTnet Service Support Contract with Cisco

*4.5 - Aye: Baker, Hartman, Lightfoot, Nelson, Reynolds; Against: Hoffman (Motion carried 5-1)

14-0603-4.6 Procurement Services for Food Service Program

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14-0603-4.8 Woodlan K-12 – Change Order #9 – Additional Data and Power Outlets in Office and Media Center

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14-0603-4.9 Medical Service Agreement (DOT Onsite Services)

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DISCUSSION/ACTION ITEMS

14-0603-4.7 Transportation Recommendations

Dr. Folks presented a revision to his recommendation under Recommendation 4C to now read “Meetings with the administration of the private/parochial schools located in East Allen County will be held to discuss changes to attendance boundaries for the 2015-16 school year.”

Discussion: Previously Mr. Hoffman had sent out his own proposal to board members to review and he asked if they had considered it. Mrs. Lightfoot stated that she is not interested because some of the things suggested are illegal and unfair to some of EACS’ students. Mr. Nelson stated that although Mr. Hoffman’s proposal did make some points that should be looked at, he is comfortable with the Superintendent’s recommendations, as is Mr. Baker.

Motion: That the Board of School Trustees approves Discussion/Action Item 14-0603-4.7 as revised.

Motion: Nelson Second: Baker

Vote:
**4.7 - Aye: Baker, Hartman, Nelson, Reynolds; Against: Hoffman (Motion carried 4-1)

14-0603-4.10 Heritage K-12 Project – Change Orders:

#22 Additional Fire Alarm and Exit Signs
#23 Provide Additional Metal Wall Panels in the Gym
#24 Provide Revised Ductwork and Fire Dampers in Area D
#25 Modification of Door Alcove

Mr. Stahly presented information to the Board.

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Motion: That the Board of School Trustees approves Discussion/Action Item 14-0603-4.10, with the removal of Change Order #25, as presented.

Motion: Baker Second: Terry

Vote:
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Mr. Stahly presented information to the Board.

Discussion: Regarding Change Orders #14 and #15, Mr. Baker suggested that Mr. Stahly inquire about getting an OSHA approved railing to hide the fan versus having to move it. There was Board consensus for this.

Motion: That the Board of School Trustees approves Discussion/Action Item 14-0603-4.11 as presented, with the removal of Change Orders #16, #17 and #18.

Motion: Baker Second: Hartman

Vote: 4.11 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 7-0)

5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEMS

5.1 Personal Electronic Devices Comparison

Dr. Folks announced that after meeting with the Board officers, this information will be discussed at a Special Board meeting on June 10th at 6:30 p.m. Note, the previously scheduled Executive Session for that evening will now begin at 5:30 p.m. Both Mrs. Lightfoot and Mr. Hoffman will not be in attendance at that meeting and will meet with Dr. Folks and Mr. Madsen sometime prior to that meeting.

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5.7 **Application and Receipt of Funds for Section 611, Part B Funding**

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5.8 **Subscription Renewal for Showbie Pro**

Mr. Madsen presented information to the Board and answered their questions.

5.9 **Contract with Frontier Communications – Provider Change**

Mr. Madsen presented information to the Board and answered their questions.

5.10 **Replacement of Fuel Management System**

Mr. Stahly presented information to the Board and answered their questions.

**Motion:** That the Board of School Trustees approves Discussion Item 5.10 as presented.

Motion: **Baker**  
Second: **Terry**

**Vote:**

5.10 - **Aye:** Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 7-0)

5.11 **District Copier Services Contract**

Mr. Stahly presented information to the Board and answered their questions. Board discussion followed.

**Motion:** That the Board of School Trustees approves Discussion Item 5.11, with the condition that we enter into a 3-year payment on a five year lease with Perry ProTech, provided we don’t go over the funds stipulated.

Motion: **Hoffman**  
Second: **Baker**

**Vote:**

5.11 - **Aye:** Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 7-0)

6.0 **PUBLIC EXPRESSIONS – NON-AGENDA ITEMS**

None.

7.0 **SUPERINTENDENT COMMENTS**

The last day of school is tomorrow. Thank you to our teachers.

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9.0 ADJOURNMENT

There being no further business to discuss, Mr. Nelson moved to adjourn the meeting. Mr. Terry seconded the motion, and it was unanimously approved. The meeting ended at approximately 8:40 p.m.

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These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on June 10, 2014.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

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President                      Secretary