At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on March 4, 2014.

Board members present:
- Neil S. Reynolds, President
- Christopher T. Baker, Vice President
- William D. Hartman
- Terry Jo Lightfoot (arrived 6:32 p.m.)
- Robert L. Nelson, Jr.

Board members absent:
- Arden Hoffman
- Stephen L. Terry, Sr., Secretary

EACS Administrators and Association Presidents also in attendance:
- Dr. Kenneth H. Folks, Superintendent
- Mrs. Marilyn Hisong, Assistant Superintendent of Curriculum and Instruction
- Dr. Michael B. Shaffer, Asst. Superintendent of School Management & Special Programs
- Mr. Kirby Stahly, Assistant Superintendent for Administrative Services
- Mrs. Connie Brown, Director of Special Services
- Ms. Amanda Ricketts, Director of Human Resources
- Mrs. Tammyra Kelly, Public Relations Liaison
- Mrs. Rose Fritzinger, Director of Development
- Mrs. Teresa Knoblauch, Director of Title III
- Mr. Ed Mendoza, Director of Student Services
- Mr. Keith Madsen, Interim Director of Technology
- Mrs. Lois Goeglein, Manager of Financial Services
- Dr. Neal Brown III, Principal, Leo Jr./Sr. High School
- Mr. Matt Widenhoefer, Principal, Heritage Jr./Sr. High School
- Mr. Ronald C. Crosby, President, East Allen Educator’s Association
- Mrs. Terri Lortie, President, EACS Custodial Association
- Ms. Janet McEvoy, President, EACS Transportation Association

1.0 ROUTINE ITEMS

1.1 Call to Order

President Neil Reynolds called the meeting to order at 6:31 p.m.
1.2 Pledge of Allegiance

The Pledge of Allegiance was recited.

Mr. Baker asked for a moment of silence for an EACS/New Haven attendance area family – the Todd Fritcha family - as Todd was tragically killed in a work-related accident this past week.

1.3 Approval of Agenda

The agenda for March 4, 2014 was approved as presented, with addendums to Consent Items 3.1 Human Resources Report and 3.3 Meetings and Conferences.

1.4 Recognitions

Members of the Heritage High School FFA were recognized for their participation in the National FFA Floriculture and Farm Business Management Career Development Events. The Floriculture team was awarded a Bronze emblem. Individual awards went to Austin Franz - Silver emblem; Olivia Scott - Bronze emblem; Logan Heimann - Silver emblem, and Grant Hood - Bronze emblem. The Farm Business Management team was awarded a Silver emblem. Individual awards went to Sidney Mumma - Silver emblem; Tori Scott - Bronze emblem, Connor Scheumann - Gold emblem, and Noah VanHorn - Silver emblem. The FFA Advisors are Mr. Mike Shirey and Mr. Chris Hall.

Several Leo High School students were recognized for designing safety posters for the district. The posters help students and staff to remember the importance of safety. Student poster designers include: Chandler Yoder, Chandler Fields, Hannah Thomas, Alli Miller, Aubrey Groves, and Hannah Zimmerman.

2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS

None.

3.0 CONSENT ITEMS

Superintendent Folks requested the Board’s approval for the Consent Items as presented as follows:

3.1 Human Resources Report and Addendum
3.2 Financial Reports
3.3 Meetings and Conferences and Addendum
3.4 Minutes – Regular Meeting – February 18, 2014

Motion: That Consent Items 3.1 through 3.4 be approved as presented.

Motion: Baker   Second: Hartman

Discussion: Mr. Nelson asked that the February 18th minutes be revised to reflect that the Employee Handbook was approved as presented with the stipulation that Administration will address issues regarding morality, code of conduct, the use of social media, and the
wearing of ID badges, and add them as addendums to the Employee Handbook once developed.

**Vote:**
3.1 - **Aye:** Baker, Hartman, Nelson, Reynolds; **Abstained:** Lightfoot (Motion carried 4-0-1)
3.2 - **Aye:** Baker, Hartman, Lightfoot, Nelson, Reynolds (Motion carried 5-0)
3.3 - **Aye:** Baker, Hartman, Lightfoot, Nelson, Reynolds (Motion carried 5-0)
3.4 - **Aye:** Baker, Hartman, Lightfoot, Nelson, Reynolds (Motion carried 5-0)

### 4.0 **ACTION ITEM**

Superintendent Folks requested the Board's approval for the Action Items as presented as follows:

**14-0304-4.1 Proposed New Board Policy 1008 – Safe Environment**

**14-0304-4.2 Ricoh Contract – Microfilm to Digital Image**

**Motion:** That the Board of School Trustees approves Action Items 14-0304-4.1 and 14-0304-4.2 as presented.

Motion: Nelson Second: Baker

**Discussion:** None.

**Vote:**
4.1 and 4.2 - **Aye:** Baker, Hartman, Lightfoot, Nelson, Reynolds (Motion carried 5-0)

### DISCUSSION/ACTION ITEMS

**14-0304-4.3 Contract with ALICE Institute Training**

Dr. Folks shared that we will hold this training on-site and we are inviting persons from law enforcement as well as other school districts to attend this training. Mr. Nelson stated that he is very excited about this program.

**Motion:** That the Board of School Trustees approves Discussion/Action Item 14-0304-4.3 as presented.

Motion: Baker Second: Nelson

**Discussion:** None.

**Vote:**
4.3 - **Aye:** Baker, Hartman, Lightfoot, Nelson, Reynolds (Motion carried 5-0)

**14-0304-4.4 Contract with Dr. Julie Steck for Student Evaluation and Staff Consultation**

Mrs. Brown presented information to the Board.

**Motion:** That the Board of School Trustees approves Discussion/Action Item 14-0304-4.4 as presented.
Motion: Lightfoot  Second: Hartman

**Discussion:** None.

**Vote:**
4.4 - *Aye:* Baker, Hartman, Lightfoot, Nelson, Reynolds  (Motion carried 5-0)

**14-0304-4.5 Resolution Regarding Business Personal Property Tax**

Mr. Stahly presented information to the Board and answered their questions.

**Motion:** That the Board of School Trustees approves Discussion/Action Item 14-0304-4.5 as presented.

Motion: Baker  Second: Lightfoot

**Discussion:** Discussion, questions and comments were made.

**Vote:**
4.5 - *Aye:* Baker, Hartman, Lightfoot, Nelson, Reynolds  (Motion carried 5-0)

**5.0 INFORMATION/DISCUSSION ITEMS**

**INFORMATION ITEMS**

**5.1 Annual Report - School Safety**

Mr. Baker would support a G.O. Bond for more security cameras in our school buildings and/or redesigning some school entrances. Dr. Folks stated that the lack of funding for these projects is why they have not been done to date.

**5.2 Digital Copiers/Printer Service Contract RFP**

**5.3 Beverage Contract Services RFP**

**5.4 ACCUPLACER and CoreLink (Presentation)**

Mrs Hissong and Mr. Kurt Dager, Corporation Test Coordinator, presented information to the Board regarding these state mandated tests which will begin this school year. They answered the Board members’ questions.

**5.5 District Climate Survey Results (Presentation)**

Dr. Folks and Mrs. Hissong presented the findings of the recent unscientific district climate survey. In total 454 surveys were completed. Results have been disaggregated and specific comments about specific schools have been shared with school administrators to take action with their staff if necessary. It appears that 75% of respondents are satisfied with the district. Board discussion followed. Mr. Nelson asked that the individual schools receive the results of the multiple choice questions depicted in the pie charts. Dr. Folks will send the raw data to each principal and copy the Board. Mr. Nelson also wondered how we could get more parents to take the survey. Mrs. Hissong suggested that having the survey available at Parent Teacher Conferences could be a way to get more participation. Overall the Board was pleased with the feedback. This same survey will be run again next year so that answers can be compared against this year’s baseline.
5.6 Application and Receipt of Funds for Monsanto Grant: America’s Farmers Grow Rural Education

Mrs. Fritzinger provided information for the Board. Mr. Reynolds asked several questions.

5.7 Purchase of Economics and Personal Finance Online Curriculum Package from Compass Learning

Mr. Madsen provided information for the Board.

5.8 Heritage K-12 Project – Change Order - #13 – Additional Bracing in Roof Repair of Existing Structure

Mr. Stahly provided information for the Board.

5.9 Heritage K-12 Project – Change Order - #14 – Connection to and Extension of Existing Storm and Sanitary Lines

Mr. Stahly provided information for the Board.

5.10 Heritage K-12 Project – Change Order - #15 – Installation of 3” and 4” Domestic Water isolation Valves

Mr. Stahly provided information for the Board.

5.11 Heritage K-12 Project – Change Order - #16 – CMU Pilaster Build Out at Structural Columns in Gymnasium

Mr. Stahly provided information for the Board.

5.12 Heritage K-12 Project – Change Order - #17 – Court Striping, Drinking Fountain Fountain, Backboard Circuits/Controllers

Mr. Stahly provided information for the Board.

None.

6.0 PUBLIC EXPRESSIONS – NON-AGENDA ITEMS

None.

7.0 SUPERINTENDENT COMMENTS

The New Haven Chamber State of the City Address is Monday, March 10 at 5:30 p.m.. Please let Dr. Folks know if you would like to attend.

We are on Day #2 of the extended day make-up schedule. So far Dr. Folks has heard nothing but positive comments about it.

Dr. Folks added that tonight’s meeting was enjoyable and he liked the atmosphere of it.
8.0 BOARD COMMENTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Topic</th>
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<tbody>
<tr>
<td>Terry Jo Lightfoot</td>
<td>What is the status of the memorabilia committees for the schools that will be closing at the end of this school year? Mr. Stahly acknowledged that a committee is in place.</td>
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<tr>
<td>Bob Nelson</td>
<td>Thank you to Hoagland for hospitality at last week’s Hoagland Legislative event; Congratulations and good luck to the Leo Hockey team as they play for the State Championship on March 8; Encouraged members of the Transportation Committee to attend the March 11th Executive Session.</td>
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<tr>
<td>Chris Baker</td>
<td>Attended NHPS game night – it was well attended and it was nice to see all the people who wished Principal Knoblauch well as she leaves for her new position; If you have any suggested topics of discussion for the Board Retreat, please submit them to Mr. Reynolds for the Board officers to review; There is an Executive Session on 3/11 to discuss Transportation. This will be a topic of discussion at the Board Retreat as well.</td>
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<tr>
<td>Neil Reynolds</td>
<td>The Board Retreat is set for April 11 (1:00 p.m.) through April 12 (noon). Friday will be spent on the Superintendent’s evaluation. Board members received the form via e-mail and should come to the Retreat prepared to discuss it.</td>
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</tbody>
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9.0 ADJOURNMENT

There being no further business to discuss, Mr. Baker moved to adjourn the meeting. Mr. Nelson seconded the motion, and it was unanimously approved. The meeting ended at approximately 8:00 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at [www.eacs.k12.in.us](http://www.eacs.k12.in.us).

The next meeting of the Board of School Trustees is scheduled for Tuesday, March 18, 2014 at 6:30 p.m. This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on March 18, 2014.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

_________________________________    ____________________
President                                Secretary