At a meeting held in at New Haven High School, 1300 Green Road, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on February 18, 2014.

Board members present:
Neil S. Reynolds, President
Christopher T. Baker, Vice President
Stephen L. Terry, Sr., Secretary
William D. Hartman
Terry Jo Lightfoot
Robert L. Nelson, Jr

Board members absent:
Arden Hoffman

EACS Administrators and Association Presidents also in attendance:
Dr. Kenneth H. Folks, Superintendent
Mrs. Marilyn Hissong, Assistant Superintendent of Curriculum and Instruction
Dr. Michael B. Shaffer, Asst. Superintendent of School Management & Special Programs
Mr. Kirby Stahly, Assistant Superintendent for Administrative Services
Mrs. Connie Brown, Director of Special Services
Ms. Amanda Ricketts, Director of Human Resources
Mrs. Tammyra Kelly, Public Relations Liaison
Mrs. Rose Fritziu, Director of Development
Mr. Ed Mendoza, Director of Student Services
Mr. Keith Madsen, Interim Director of Technology
Mrs. Lois Goeglein, Manager of Financial Services
Mrs. Natalie Drummond, Principal, Southwick Elementary School
Ms. Thelma Green, Principal, Prince Chapman Academy
Mrs. Teresa Gremaux, Principal, Paul Harding Junior High School
Mr. Jeff Kline, Principal, EACS Alternative School
Mr. Greg Mohler, Principal, New Haven High School
Mr. Keith Edmonds, Assistant Principal, New Haven High School
Ms. Patty Meadows, Assistant Principal, New Haven Middle School
Mrs. Cheri Gilbert, Athletic Director, Heritage Jr./Sr. High School
Mr. Ronald C. Crosby, President, East Allen Educator’s Association
Mrs. Terri Lortie, President, EACS Custodial Association
Ms. Janet McEvoy, President, EACS Transportation Association

1.0 ROUTINE ITEMS

1.1 Call to Order
President Neil Reynolds called the meeting to order at 6:30 p.m.
1.2 **Pledge of Allegiance**

The Pledge of Allegiance was recited.

1.3 **Approval of Agenda**

The agenda for February 18, 2014 was approved as presented, with addendums to 3.2 Meetings and Conferences, and the addition of 14-0218-4.9 – Plan for Make-Up Days.

1.4 **Recognition**

New Haven High School junior Breanna Doughman was recognized. Although wheelchair bound, Breanna became an honorary cheerleader last year. Breanna, who is usually seen with purple and gold Bulldogs spirit gear on her wheelchair at practice and around the school, has been surprising the girls with moves of her own - she has been standing up and taking assisted steps during practice and at school.

2.0 **PUBLIC EXPRESSIONS – AGENDA ITEMS**

<table>
<thead>
<tr>
<th>Name</th>
<th>Topic</th>
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<tbody>
<tr>
<td>Ron Crosby (EACS teacher and President of EAEA)</td>
<td>EAEA supports proposed make-up plan, ALICE protocol, and likes working with new Superintendent Dr. Folks.</td>
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</tbody>
</table>

**SPECIAL PRESENTATION**

Mr. Jeff Studebaker, EACS’ Safety Manager, along with Ms. Amy Skeens-Benton (Assistant Principal at Carmel High School), and Sergeant Phil Hobson (School Resource Officer at Carmel High School) presented the ALICE safety protocol. ALICE is an acronym that represents an alternative way of responding to a crisis situation. Instead of relying on a typical static lockdown procedure, people are encouraged to make decisions based on the specific crisis at hand. The five potential action steps in the ALICE concept are:

- **Alert** – Inform people that a crisis situation exists
- **Lockdown** – Lock doors and hide according to established procedures
- **Inform** – Give brief, specific, periodic updates about the crisis situation
- **Counter** – In an encounter with a perpetrator distract, delay or defend if necessary
- **Evacuate** – Get out of “harms way”.

They fielded questions from the audience at the end of the presentation.

Although this protocol won’t be formally adopted until the March 4th meeting, with formal training not to begin until April, Dr. Folks will have it communicated immediately to principals and staff that the ALICE protocol is the recommended course of action to be taken by our staff in the event of a lockdown.
3.0 CONSENT ITEMS

Superintendent Folks requested the Board’s approval for the Consent Items as presented as follows:

3.1 Human Resources Report
3.2 Financial Reports
3.3 Meetings and Conferences and Addendum
3.4 Minutes – Regular Meeting – February 4, 2014

Motion: That Consent Items 3.1 through 3.4 be approved as presented.

Discussion: None.

Motion: Baker Second: Terry

Vote: 3.1 through 3.4 - Aye: Baker, Hartman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 6-0)

4.0 ACTION ITEMS

Superintendent Folks requested the Board’s approval for the Action Items as presented as follows:

14-0218-4.1 Application and Receipt of Funds for Secured School Safety Grant
14-0218-4.2 Heritage K-12 Project - Change Order #11 – Provide Additional Structural Steel to Support Brick Ledge Canopy
14-0218-4.3 Heritage K-12 Project - Change Order #12 – Delete Combination Locker Locks and Modify Six (6) Lockers to ADA Standards.
14-0218-4.4 Woodlan K-12 Project - Change Order #4 – Provide Three (3) Additional Horizontal Bars and Handrail System
14-0218-4.5 Woodlan K-12 Project - Change Order #5 – Modify Special Education Classroom
14-0218-4.6 Woodlan K-12 Project - Change Order #6 – Delete One (1) Wall Hydrant and Furnish/Install Pipe Enclosures

Motion: That the Board of School Trustees approves Action Items 14-0218-4.1 through 14-0218-4.6 as presented.

Discussion: None.

Motion: Hartman Second: Lightfoot

Vote: 4.1 through 4.6 - Aye: Baker, Hartman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 6-0)
DISCUSSION/ACTION ITEMS

14-0218-4.7 Employee Handbook

Motion: That the Board of School Trustees approves Action Item 14-0218-4.7 as presented.

Discussion: None.

Motion: Baker  Second: Lightfoot

Vote:
4.7 - Aye: Baker, Hartman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 6-0)

14-0218-4.8 Contract for New Haven Primary School Interim Principal

Motion: That the Board of School Trustees approves Action Item 14-0218-4.8 as presented.

Discussion: No discussion. Comments made.

Motion: Terry  Second: Nelson

Vote:
4.8 - Aye: Baker, Hartman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 6-0)

14-0218-4.9 Plan for Make-up Days

Motion: That the Board of School Trustees approves Action Item 14-0218-4.9 as presented.

Discussion: Mr. Nelson stated he would like 3-hour delays considered from this point forward. If the March plan goes smoothly several Board members would like to see the plan used again in April or May to possibly gain back one more day so that school doesn’t end on graduation day.

Motion: Terry  Second: Lightfoot

Vote:
4.9 - Aye: Baker, Hartman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 6-0)

5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEMS

5.1 Annual Facilities Report

This information is given to the Board on an annual basis.

5.2 Annual Review of Special Education Programs 2012-13SY Report

This information is given to the Board on an annual basis.
DISCUSSION ITEMS

5.3 Proposed New Board Policy 1008 – Safe Environment

Dr. Folks provided information for the Board.

5.4 Ricoh Contract

Mrs. Goeglein provided information for the Board.

5.5 Update on Contract for Bloxx Internet and Global Proxy Filter

Mr. Madsen updated the Board on how our current internet vendor, Lightspeed, has worked diligently to fix the issues we are experiencing. Therefore, it is Mr. Madsen’s recommendation that we stay with Lightspeed and not pursue a contract with Bloxx Internet at this point in time.

6.0 PUBLIC EXPRESSIONS – NON-AGENDA ITEMS

None.

7.0 SUPERINTENDENT COMMENTS

Dr. Folks thanked the presenters for sharing the information and the Board for embracing the ALICE protocol.

Tomorrow Dr. Folks will be in Indianapolis all day with other Superintendents who are also members of the Upper Wabash Valley School Study Council for its Legislator Day. Senator Kruse and Representative will be guests as well as many other legislators from the region, including Governor Mike Pence and State School Superintendent Glenda Ritz.

8.0 BOARD COMMENTS

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Bob Nelson</td>
<td>Thanked EAEA for working with Administration on make-up plan.</td>
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<tr>
<td>Chris Baker</td>
<td>Appreciated recognition of Breanna Doughman</td>
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<td>Congratulations to: LEHS Wrestling Team – Sectional Champs;</td>
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<td></td>
<td>NHHS Boy’s Varsity Basketball Team – NHC Conference Champs;</td>
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<tr>
<td></td>
<td>and NHHS Boy’s Bowling Team – Sectional Champs.</td>
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<tr>
<td>Bill Hartman</td>
<td>Media has done a great job advertising ALICE protocol; the Fort Wayne Museum of Art sends a special thanks for the number of entrants in their recent art contest.</td>
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<tr>
<td>Terry Jo Lightfoot</td>
<td>Thank you to Dr. Folks for all his communication to parents.</td>
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9.0 ADJOURNMENT

There being no further business to discuss, Mr. Nelson moved to adjourn the meeting. The motion was seconded, and it was unanimously approved. The meeting ended at approximately 8:15 p.m.
Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next meeting of the Board of School Trustees is scheduled for Tuesday, March 4, 2014 at 6:30 p.m. This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on March 4, 2014.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

____________________________   ____________________ ________
President       Secretary