EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES
BOARD ROOM, ADMINISTRATION BUILDING
1240 STATE ROAD 930 EAST, NEW HAVEN, INDIANA

REGULAR MEETING
FEBRUARY 3, 2015
6:30 p.m.

AGENDA

1.0 ROUTINE ITEMS
1.1 Call to Order
1.2 Pledge of Allegiance
1.3 Approval of Agenda
1.4 Recognitions
   -Nana's Creations
   -Voices of Unity Choir Soloist

2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS*

3.0 CONSENT ITEMS
3.1 Human Resources Report
3.2 Financial Reports
3.3 Meetings and Conferences
3.4 Minutes – Regular Meeting – January 20, 2015
3.5 Minutes – Special Work Session – January 26, 2015
3.6 Minutes – Executive Session – January 27, 2015

4.0 ACTION ITEMS
15-0203-4.1 Amendment to EACS’ Health and Welfare Plan - Spousal Carve Out
15-0203-4.2 Contract with ASCD for Virginia Rojas Professional Development Workshop
15-0203-4.3 Request for Use of Infrastructure Improvement Funding

5.0 INFORMATION ITEMS/PRESENTATIONS/DISCUSSION ITEMS

PRESENTATIONS
5.1 Cenergistic Presentation
5.2 Secondary Course Catalog Revisions

DISCUSSION ITEMS
5.3 Provide Kindergarten Countdown Program in Partnership With United Way of Allen County
5.4 School Calendars for 2015-16SY and 2016-17SY
5.5 2016 Budget Schedule
6.0 PUBLIC EXPRESSIONS – NON-AGENDA ITEMS*

7.0 SUPERINTENDENT COMMENTS

8.0 BOARD COMMENTS

9.0 ADJOURNMENT

NEXT BOARD MEETING
FEBRUARY 17, 2015
ADMINISTRATION BUILDING
BOARD ROOM
6:30 PM

*Public expression is limited to 3 minutes per speaker.

DREAM IT. DO IT.
Consent Items
ACTION AGENDA

February 3, 2015

Board Agenda Item 3.1

HUMAN RESOURCES REPORT

Background:

The State of Indiana requires the Board of School Trustees to approve employment, increase in employed time, reemployment, reduction in employed time, request for leave of absence, request for retirement, and termination of staff.

Recommendation:

That the Board of School Trustees approves the personnel actions listed on the attached report.

Kenneth H. Folks
Superintendent of Schools

Prepared: Amanda Ricketts
Approved: ____________________________
Budget: Kirby Stahly
Legal: ____________________________
## Board Report
**February 3, 2015**

### CERTIFIED NEW HIRES
<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Royer, Mistie</td>
<td>Teacher-PHJH</td>
<td>01/28/2015</td>
</tr>
</tbody>
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### CERTIFIED RESIGNATIONS
<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yamano, Barbara</td>
<td>Teacher-LEHS</td>
<td>05/22/2015*</td>
<td>Retirement (23 yrs. w/EACS)</td>
</tr>
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</table>

### CLASSIFIED RESIGNATIONS
<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>David, Steven</td>
<td>Maintenance-HVAC</td>
<td>08/31/2015</td>
<td>Retirement (34 yrs. w/EACS)</td>
</tr>
<tr>
<td>Hill, Nicole</td>
<td>Food Service-NHIS</td>
<td>01/23/2015</td>
<td>Resignation (4 mos. w/EACS)</td>
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</tbody>
</table>

### CERTIFIED LEAVES
<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Riecken, Diane</td>
<td>Teacher-LEEL</td>
<td>1/23/15-3/11/15</td>
<td>FMLA</td>
</tr>
<tr>
<td>Warden, Erin</td>
<td>Teacher-SOEL</td>
<td>2/3/15-2/27/15</td>
<td>FMLA</td>
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### CLASSIFIED LEAVES
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<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clements, Barbara</td>
<td>Secretary-NHHS</td>
<td>2/9/15-2/10/15</td>
<td>Unpaid</td>
</tr>
<tr>
<td>Gingerich, Lynette</td>
<td>Paraprofessional-WOEL</td>
<td>4/9/15-4/10/15</td>
<td>Unpaid</td>
</tr>
<tr>
<td>Gingerich, Mary Lou</td>
<td>Food Service-LEHS</td>
<td>4/8/15-4/10/15</td>
<td>Unpaid</td>
</tr>
<tr>
<td>Good, Cheryl</td>
<td>Bus Driver</td>
<td>1/23/15-3/31/15</td>
<td>Medical Leave</td>
</tr>
<tr>
<td>Koroncevicus, Abby</td>
<td>Nurse-HEHS</td>
<td>1/23/15 p.m.-2/20/15</td>
<td>FMLA</td>
</tr>
<tr>
<td>Oo, So Min</td>
<td>Bilingual Support-PHJH</td>
<td>1/13/15-1/15/15</td>
<td>Unpaid</td>
</tr>
<tr>
<td>Wiebke, Shari</td>
<td>Secretary-LEEL</td>
<td>3/16/15-3/17/15</td>
<td>Unpaid</td>
</tr>
</tbody>
</table>

*The last day of school year could change due to cancellation of school for inclement weather.*
CONSOLIDATED REGISTER OF CLAIMS; DISTRIBUTION OF PAYROLL; GIFT AND DONATIONS; AND FINANCIAL STATEMENT

Background:

The State of Indiana requires the Board of School Trustees approve and ratify the payment of all bills and authorize the issuance of checks; distribution of payroll; the acceptance of all gifts and donations; tuition transfers and the financial statement of the Corporation.

Recommendation:

That the Board of School Trustees accepts and/or approves the consolidated register of claims; distribution of payroll, gifts and donations; tuition transfers; and the financial statement.

Kenneth H. Folks
Superintendent of Schools

Prepared: Kirby Stahly
Approved: Kirby Stahly
Budget: Kirby Stahly
Legal:
FINANCIAL SUMMARY REPORT
REGULAR BOARD MEETING
TUESDAY, FEBRUARY 3, 2015

ACCOUNTS PAYABLE VOUCHER INFORMATION

Vendor Claims 285388-285502

Total Amount $168,232.53

CASH TUITION TRANSFERS FOR THE 2014-2015 SCHOOL YEAR

Mary Muthusamy 8th grade Leo Jr./Sr. High School New
<table>
<thead>
<tr>
<th>Item Number</th>
<th>Date Rec'd</th>
<th>Vendor/Contractor</th>
<th>Appl/Inv #</th>
<th>Invoice Amount</th>
<th>Date of Board Approval</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>115</td>
<td>1/15/15</td>
<td>Lake City Bank [Fetter Construction]</td>
<td>Pay Application #25</td>
<td>n/a</td>
<td>Feb. 3, 2015</td>
<td>Release of Escrow/Retainage [Surety Signoff Received]</td>
</tr>
<tr>
<td>Item Number</td>
<td>Date Rec'd</td>
<td>Vendor/Contractor</td>
<td>Appl/Inv #</td>
<td>Invoice Amount</td>
<td>Date of Board Approval</td>
<td>Description</td>
</tr>
<tr>
<td>-------------</td>
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<td>----------------</td>
<td>-------------------------</td>
<td>------------------------------</td>
</tr>
<tr>
<td>108</td>
<td>1/21/15</td>
<td>Hambrock Electric</td>
<td>H14228</td>
<td>780.00</td>
<td>Feb. 3, 2015</td>
<td>Set Light Pole at New Entrance Drive</td>
</tr>
</tbody>
</table>
MEETINGS AND CONFERENCES REQUESTS

Background:

Employees of the East Allen County Schools participate in professional development opportunities that correspond to the goals and mission of our district’s curricular program. Prior to the expenditures established through Board policy, it is required that the Board of School Trustees approve all requests to attend meetings and conferences.

Recommendation:

That the Board of School Trustees approves the Meetings and Conferences Requests in the attached report.

Prepared: Dawn Bair
Approved: Ken Folks
Budget: __________________________
Legal: __________________________

Kenneth H. Folks
Superintendent of Schools
The following meetings and conference requests are information items, which are to be made a part of the Board minutes: February 3, 2015

<table>
<thead>
<tr>
<th>DATE(S)</th>
<th>ATTENDEE(S)</th>
<th># ATTENDING</th>
<th>BLDG.</th>
<th>CONFERENCE TITLE &amp; LOCATION</th>
<th>MAXIMUM REIMBURSEMENT</th>
<th>SUB</th>
<th>COST</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 15-16, 2014</td>
<td>Christine Brames</td>
<td>1</td>
<td>NHPS/WOES</td>
<td>High Ability State Conference, Indianapolis</td>
<td>$686</td>
<td>N</td>
<td>$0</td>
<td>Released time, resubmitting (previously approved on 11/18/14), registration, lodging, meals, 314-12110-58000-0013, High Ability 14-15</td>
</tr>
<tr>
<td>January 23, 2015</td>
<td>Dean Lehrman</td>
<td>1</td>
<td>HEHS</td>
<td>IHBCA State Clinic, Indianapolis</td>
<td>$155</td>
<td>Y</td>
<td>$80</td>
<td>Released time, registration, Paid by Extra-Curricular Athletic Account</td>
</tr>
<tr>
<td>January 26, 2015</td>
<td>Jarod Leasure</td>
<td>1</td>
<td>PCA</td>
<td>K-6 Social Studies Adoption, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>$80</td>
<td>Released time, 010-22110-13000-0004, General fund</td>
</tr>
<tr>
<td>January 27, 2015</td>
<td>Beth Bultemeier</td>
<td>1</td>
<td>NHIS</td>
<td>Testing day, NHIS</td>
<td>$0</td>
<td>Y</td>
<td>$80</td>
<td>Released time, 010-11100-13000-0054, General fund</td>
</tr>
<tr>
<td>January 28, 2015</td>
<td>Steve Screeton</td>
<td>1</td>
<td>NHIS</td>
<td>Testing day, NHIS</td>
<td>$0</td>
<td>Y</td>
<td>$80</td>
<td>Released time, 010-11100-13000-0054, General fund</td>
</tr>
<tr>
<td>February 3, 2015</td>
<td>Margaret Smith</td>
<td>1</td>
<td>NHIS</td>
<td>Testing day, NHIS</td>
<td>$0</td>
<td>Y</td>
<td>$40</td>
<td>Released time, AM, 010-11100-13000-0054, General fund</td>
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<tr>
<td>February 4, 2015</td>
<td>Sharon Smith</td>
<td>1</td>
<td>WOES</td>
<td>Records day, WOES</td>
<td>$0</td>
<td>Y</td>
<td>$80</td>
<td>Released time, 010-11100-13000-0059, General fund</td>
</tr>
<tr>
<td>February 6, 2015</td>
<td>Brenna Kruse</td>
<td>1</td>
<td>HEHS</td>
<td>IEP day, HEES</td>
<td>$0</td>
<td>Y</td>
<td>$80</td>
<td>Released time, 010-21810-13000-0012, General fund</td>
</tr>
<tr>
<td>February 6, 2015</td>
<td>Jessica Beeching, Paula Myers</td>
<td>2</td>
<td>PCA</td>
<td>SPED work day, PCA</td>
<td>$0</td>
<td>Y</td>
<td>$80</td>
<td>Released time, PM 010-21810-13000-0012, General fund</td>
</tr>
<tr>
<td>February 9, 2015</td>
<td>Kim Kumfer</td>
<td>1</td>
<td>HEEL</td>
<td>IEP day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>$40</td>
<td>Released time, AM, 010-21810-13000-0012, General fund</td>
</tr>
<tr>
<td>February 9, 2015</td>
<td>Rachel Fuelling</td>
<td>1</td>
<td>HEEL</td>
<td>IEP day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>$40</td>
<td>Released time, PM, 010-21810-13000-0012, General fund</td>
</tr>
<tr>
<td>February 11, 2015</td>
<td>Kirby Stahly</td>
<td>1</td>
<td>ADMN</td>
<td>Technology Issues, Plainfield</td>
<td>$220</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-25110-58000-0007, General fund</td>
</tr>
</tbody>
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Meetings and Conferences

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<th>SUB</th>
<th>COST</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 11, 2015</td>
<td>Chris Bennett, Thomas Dawson, Lauren Duckett, Christina Hayes, Lora Hoffman, Greg Jones, Lindsey Ravis, Terri Wallace, Rebecca Zwepink</td>
<td>9</td>
<td>NHHS</td>
<td>Acuity Training, NHHS</td>
<td>$0</td>
<td>Y</td>
<td>$360</td>
<td>Released time, AM, 680-22120-31200-0015, Title II A</td>
</tr>
<tr>
<td>February 11, 2015</td>
<td>Paul Conroy, Matt Derby, Troy Fansler, Sandra Gruber, Troy Guenin, Deborah Medsker, Andrea Shipley, Nate Snyder</td>
<td>8</td>
<td>NHHS</td>
<td>Acuity Training, NHHS</td>
<td>$0</td>
<td>Y</td>
<td>$320</td>
<td>Released time, PM, 680-22120-31200-0015, Title II A</td>
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<tr>
<td>February 11, 2015</td>
<td>Keith Madsen</td>
<td>1</td>
<td>TECH</td>
<td>IASBO/COSN Technology Seminar, Plainfield</td>
<td>$120</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, 035-25860-74800-0011, Capital projects</td>
</tr>
<tr>
<td>February 12, 2015</td>
<td>Nichole Decker</td>
<td>1</td>
<td>EAU</td>
<td>College &amp; Career Ready Assessments: Preparing for ENG 10 ECA, Huntington</td>
<td>$90</td>
<td>Y</td>
<td>$80</td>
<td>Released time, registration, 680-22120-31200-0015, Title II A</td>
</tr>
<tr>
<td>February 12, 2015</td>
<td>Jennifer Lengacher</td>
<td>1</td>
<td>HEHS</td>
<td>College &amp; Career Ready Assessments: Preparing for ENG 10 ECA, Huntington</td>
<td>$90</td>
<td>Y</td>
<td>$80</td>
<td>Released time, registration, 680-22120-31200-0015, Title II A</td>
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<tr>
<td>DATE(S)</td>
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<td>SUB</td>
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<td>BACKUP INFORMATION &amp; ACCOUNT NUMBER</td>
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<tr>
<td>February 17, 2015</td>
<td>Chad Houser</td>
<td>1</td>
<td>HEHS</td>
<td>Creekside Evidenced Based Practices, Carmel</td>
<td>$0</td>
<td>N</td>
<td>$0</td>
<td>Released time</td>
</tr>
<tr>
<td>February 17, 2015</td>
<td>Kim Kumfer</td>
<td>1</td>
<td>HEHS</td>
<td>Creekside Evidenced Based Practices, Carmel</td>
<td>$0</td>
<td>Y</td>
<td>$80</td>
<td>Released time, 010-21810-13000-0012, General fund</td>
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<tr>
<td>February 17, 2015</td>
<td>Jenny Snyder</td>
<td>1</td>
<td>SPSV</td>
<td>Creekside Evidenced Based Practices, Carmel</td>
<td>$0</td>
<td>N</td>
<td>$0</td>
<td>Released time</td>
</tr>
<tr>
<td>February 18, 2015</td>
<td>Brenna Kruse</td>
<td>1</td>
<td>HEHS</td>
<td>IEP day, HEHS</td>
<td>$0</td>
<td>Y</td>
<td>$80</td>
<td>Released time, 010-21810-13000-0012, General fund</td>
</tr>
<tr>
<td>February 19, 2015</td>
<td>Jason Grandlienard</td>
<td>1</td>
<td>EAAS</td>
<td>College &amp; Career Ready Mindset-The Intrinsic Motivation Factor, Decatur</td>
<td>$0</td>
<td>N</td>
<td>$0</td>
<td>Released time</td>
</tr>
<tr>
<td>February 19, 2015</td>
<td>Jeff Kline</td>
<td>1</td>
<td>EAAS</td>
<td>Schwab Grant Meeting, Decatur</td>
<td>$22</td>
<td>N</td>
<td>$0</td>
<td>Released time, mileage, 010-25400-58000-0004, General fund</td>
</tr>
<tr>
<td>February 19, 2015</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>College and Career Readiness Workshop/Schwab Grant SY 14-15, Decatur</td>
<td>$14</td>
<td>N</td>
<td>$0</td>
<td>Released time, mileage, 010-23220-58000-0014, General fund</td>
</tr>
<tr>
<td>February 23, 2015</td>
<td>Tina Antrim</td>
<td>1</td>
<td>EAU</td>
<td>High Ability Training, PHLC</td>
<td>$0</td>
<td>N</td>
<td>$0</td>
<td>Released time, AM</td>
</tr>
<tr>
<td>February 23, 2015</td>
<td>Norm Meintel</td>
<td>1</td>
<td>HEHS</td>
<td>High Ability Training, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>$40</td>
<td>Released time, AM, 314-12110-13000-0013, High Ability 14-15</td>
</tr>
</tbody>
</table>
## Meetings and Conferences

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<th>SUB</th>
<th>COST</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 3, 2015</td>
<td>Maureen O'Donoghue</td>
<td>1</td>
<td>NHHS</td>
<td>High Ability Training, PHLC</td>
<td>$0</td>
<td>N</td>
<td>$0</td>
<td>Released time, AM</td>
</tr>
<tr>
<td>February 3, 2015</td>
<td>Michelle Rodgers</td>
<td>1</td>
<td>NHMS</td>
<td>High Ability Training, PHLC</td>
<td>$0</td>
<td>N</td>
<td>$0</td>
<td>Released time, AM</td>
</tr>
<tr>
<td>February 3, 2015</td>
<td>Kelee Grinager</td>
<td>1</td>
<td>NHMS</td>
<td>High Ability Training, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>$40</td>
<td>Released time, AM, 314-12110-13000-0013, High Ability 14-15</td>
</tr>
<tr>
<td>February 3, 2015</td>
<td>Teresa Gremaux</td>
<td>1</td>
<td>PHJH</td>
<td>High Ability Training, PHLC</td>
<td>$0</td>
<td>N</td>
<td>$0</td>
<td>Released time, AM</td>
</tr>
<tr>
<td>February 3, 2015</td>
<td>David Broerman</td>
<td>1</td>
<td>PHJH</td>
<td>High Ability Training, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>$40</td>
<td>Released time, AM, 314-12110-13000-0013, High Ability 14-15</td>
</tr>
<tr>
<td>February 3, 2015</td>
<td>Lori Fendel, Bradley McAlexander</td>
<td>2</td>
<td>WOHS</td>
<td>High Ability Training, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>$80</td>
<td>Released time, AM, 314-12110-13000-0013, High Ability 14-15</td>
</tr>
<tr>
<td>February 3, 2015</td>
<td>JoAnn Hively</td>
<td>1</td>
<td>CEEL</td>
<td>High Ability Training, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>$40</td>
<td>Released time, PM, 314-12110-13000-0013, High Ability 14-15</td>
</tr>
<tr>
<td>February 3, 2015</td>
<td>Jennifer Elrod, Susan Jones</td>
<td>2</td>
<td>HEEL</td>
<td>High Ability Training, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>$80</td>
<td>Released time, PM, 314-12110-13000-0013, High Ability 14-15</td>
</tr>
<tr>
<td>February 3, 2015</td>
<td>Matthew Smith</td>
<td>1</td>
<td>HEHS</td>
<td>XL Math Pilot, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>$40</td>
<td>Released time, PM, 010-25400-13000-0004, General fund</td>
</tr>
<tr>
<td>February 3, 2015</td>
<td>Christine Brames</td>
<td>1</td>
<td>NHPS/WOES</td>
<td>High Ability Training, PHLC</td>
<td>$0</td>
<td>N</td>
<td>$0</td>
<td>Released time, PM</td>
</tr>
<tr>
<td>February 3, 2015</td>
<td>Vikki Bobay</td>
<td>1</td>
<td>PCA</td>
<td>High Ability Training, PHLC</td>
<td>$0</td>
<td>N</td>
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<td>February 3, 2015</td>
<td>Cheri Cornmesser</td>
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<td>$0</td>
<td>Y</td>
<td>$40</td>
<td>Released time, PM, 314-12110-13000-0013, High Ability 14-15</td>
</tr>
</tbody>
</table>
Meetings and Conferences
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<th>SUB</th>
<th>COST</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
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<td>February 23, 2015</td>
<td>Allison Baker</td>
<td>1</td>
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<td>Lynne Briegel, Anna Davis, Jared Kunberger</td>
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<td>Derek Bethay</td>
<td>1</td>
<td>EAU</td>
<td>Social Studies Digital Textbook Adoption, PHLC</td>
<td>$0</td>
<td>Y</td>
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<td>Released time, 010-22110-13000-0004, General fund</td>
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<td>Jennifer Hunter</td>
<td>1</td>
<td>HEHS</td>
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<td>$0</td>
<td>N</td>
<td>$0</td>
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<td>Steve Walter</td>
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<td>Larry Stemmler</td>
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<td>1</td>
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<td>Shanon Nunley</td>
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<td>$80</td>
<td>Released time, 010-22110-13000-0004, General fund</td>
</tr>
</tbody>
</table>
### Meetings and Conferences

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<table>
<thead>
<tr>
<th>Date</th>
<th>Attendee(s)</th>
<th># Attending</th>
<th>Bldg.</th>
<th>Conference Title &amp; Location</th>
<th>Maximum Reimbursement</th>
<th>Sub</th>
<th>Cost</th>
<th>Backup Information &amp; Account Number</th>
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<tbody>
<tr>
<td>February 25, 2015</td>
<td>Nichole Decker</td>
<td>1</td>
<td>EAU</td>
<td>Language Art Digital Textbook Adoption, PHLC</td>
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<td>$80</td>
<td>Released time, 010-22110-13000-0004, General fund</td>
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<td>February 25-27, 2015</td>
<td>Gail Alexander</td>
<td>1</td>
<td>HEHS</td>
<td>IN Assn. for College Admission Counseling, Indianapolis</td>
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<td>Y</td>
<td>$320</td>
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<td>Allison Johnson</td>
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<td>HEHS</td>
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<td>Y</td>
<td>$80</td>
<td>Released time, 010-22110-13000-0004, General fund</td>
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<tr>
<td>February 25, 2015</td>
<td>Terri Wallace</td>
<td>1</td>
<td>NHHS</td>
<td>Language Art Digital Textbook Adoption, PHLC</td>
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<td>February 25, 2015</td>
<td>Hillary Braden</td>
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<td>Released time, 010-22110-13000-0004, General fund</td>
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<td>February 25, 2015</td>
<td>Jeff Lewis</td>
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<td>PHJH</td>
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<td>$80</td>
<td>Released time, 010-22110-13000-0004, General fund</td>
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<td>February 25, 2015</td>
<td>Jackie Miller</td>
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<tr>
<td>February 26, 2015</td>
<td>Cathy Pautz</td>
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<td>EAU</td>
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<td>February 26, 2015</td>
<td>Lindsey Showers</td>
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<td>HEHS</td>
<td>Math Digital Textbook Adoption, PHLC</td>
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<td>Y</td>
<td>$80</td>
<td>Released time, 010-22110-13000-0004, General fund</td>
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<tr>
<td>February 26, 2015</td>
<td>Troy Guenin</td>
<td>1</td>
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<td>Math Digital Textbook Adoption, PHLC</td>
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<td>Y</td>
<td>$80</td>
<td>Released time, 010-22110-13000-0004, General fund</td>
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<tr>
<td>February 26, 2015</td>
<td>Shanna Glenn</td>
<td>1</td>
<td>PHJH</td>
<td>Math Digital Textbook Adoption, PHLC</td>
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<td>$80</td>
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<td>February 26, 2015</td>
<td>Bradley McAlexander</td>
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<td>Y</td>
<td>$80</td>
<td>Released time, 010-22110-13000-0004, General fund</td>
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<th>SUB</th>
<th>COST</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
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<tbody>
<tr>
<td>March 3, 2015</td>
<td>Kelsey Macke</td>
<td>1</td>
<td>HEEL</td>
<td>Waterford testing, HEEL</td>
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<td>$80</td>
<td>Released time, 680-22120-31200-0015, Title II A</td>
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<td>March 3, 2015</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>Indiana College Success Mentoring Program with PD Workshops, Fort Wayne</td>
<td>$60</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General fund</td>
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<td>March 13, 2015</td>
<td>Lindsey Lortie</td>
<td>1</td>
<td>SPSV</td>
<td>Quarterly Meeting: Supporting School &amp; ABA Provider Collaboration, Fishers</td>
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<td>$0</td>
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<td>March 19, 2015</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>AFP Luncheon meeting with PD, Fort Wayne</td>
<td>$30</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General fund</td>
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<tr>
<td>April 13, 2015</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>INAPEF Regional Meeting, Mishawaka</td>
<td>$0</td>
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<td>$0</td>
<td>Released time</td>
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<td>April 14, 2015</td>
<td>Sharon Smith</td>
<td>1</td>
<td>WOES</td>
<td>Records day, WOES</td>
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<td>April 15, 2015</td>
<td>Chris Bennett, Thomas Dawson, Lauren Duckett, Christina Hayes, Lora Hoffman, Greg Jones, Lindsey Ravis, Terri Wallace, Rebecca Zwepink</td>
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<td>Acuity Training, NHHS</td>
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<td>Y</td>
<td>$360</td>
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<tr>
<td>DATE(S)</td>
<td>ATTENDEE(S)</td>
<td># ATTENDING</td>
<td>BLDG.</td>
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<td>SUB</td>
<td>COST</td>
<td>BACKUP INFORMATION &amp; ACCOUNT NUMBER</td>
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<tr>
<td>April 15, 2015</td>
<td>Paul Conroy, Matt Derby, Troy Fansler, Sandra Gruber, Troy Guenin, Deborah Medsker, Andrea Shipley, Nate Snyder</td>
<td>8</td>
<td>NHHS</td>
<td>Acuity Training, NHHS</td>
<td>$0</td>
<td>Y</td>
<td>$320</td>
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<td>April 16, 2015</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>AFP Luncheon meeting with PD, Fort Wayne</td>
<td>$30</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General fund</td>
</tr>
<tr>
<td>April 16-17, 2015</td>
<td>Kristine Waffle</td>
<td>1</td>
<td>SPSV</td>
<td>Focus Treatment, Use of Kinesio Tape when treating the young child with neuromotor dysfunction, Fort Wayne</td>
<td>$100</td>
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<td>Released time, registration, 528-12230-58000-0012</td>
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<tr>
<td>May 12, 2015</td>
<td>Ken Folks</td>
<td>1</td>
<td>ADMN</td>
<td>IAPSS District II Spring meeting, Kendallville</td>
<td>$22</td>
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<td>Released time, mileage, 010-23210-58000-0001, General fund</td>
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<tr>
<td>May 13, 2015</td>
<td>Chris Bennett, Thomas Dawson, Lauren Duckett, Christina Hayes, Lora Hoffman, Greg Jones, Lindsey Ravis, Terri Wallace, Rebecca Zwepink</td>
<td>9</td>
<td>NHHS</td>
<td>Acuity Training, NHHS</td>
<td>$0</td>
<td>Y</td>
<td>$360</td>
<td>Released time, AM, 680-22120-31200-0015, Title II A</td>
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<th>COST</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
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<tr>
<td>May 13, 2015</td>
<td>Paul Conroy, Matt Derby, Troy Fansler, Sandra Gruber, Troy Guenin, Deborah Medsker, Andrea Shipley, Nate Snyder</td>
<td>8</td>
<td>NHHS</td>
<td>Acuity Training, NHHS</td>
<td>$0</td>
<td>Y</td>
<td>$320</td>
<td>Released time, PM, 680-22120-31200-0015, Title II A</td>
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<td>May 21, 2015</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>AFP Luncheon meeting with PD, Fort Wayne</td>
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<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General fund</td>
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<td>June 18, 2015</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>AFP Luncheon meeting with PD, Fort Wayne</td>
<td>$30</td>
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<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General fund</td>
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<tr>
<td>August 20, 2015</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>AFP Luncheon meeting with PD, Fort Wayne</td>
<td>$30</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General fund</td>
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<td>September 16-17, 2015</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>INAPEF Annual Meeting &amp; Conference, Indianapolis</td>
<td>$415</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, lodging, meals, mileage, parking, 010-23220-58000-0014, General fund</td>
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<td>October 16, 2015</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>AFP Luncheon meeting with PD, Fort Wayne</td>
<td>$30</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General fund</td>
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<tr>
<td>November 12, 2015</td>
<td>Rose Fritzinger</td>
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<td>PHLC</td>
<td>AFP Luncheon meeting with PD, Fort Wayne</td>
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<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General fund</td>
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<td><strong>TOTALS</strong></td>
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<td><strong>$3,006</strong></td>
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<td><strong>$5,582</strong></td>
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ACTION AGENDA

February 3, 2015

Board Agenda Item 3.4

APPROVAL OF MINUTES
FROM THE REGULAR MEETING ON JANUARY 20, 2015

Background:
Minutes are taken of each Board meeting in accordance with Indiana Code IC 5-14-1.5-4.

Recommendation:
That the Board of School Trustees accepts and approves these minutes as presented.

Kenneth H. Folks
Superintendent of Schools

Prepared: Julie Labie

Approved: Kenneth H. Folks

Budget: 

Legal: 
At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:38 p.m. on January 20, 2015.

Board members present:
- Christopher T. Baker, President
- Robert L. Nelson, Jr., Vice President
- Terry Jo Lightfoot, Secretary
- Leland L. Etzler
- Timothy E. Hines
- Arden L. Hoffman
- Paulette Nellems

Board members absent:
- None

EACS Administrators and Association Presidents also in attendance:
- Dr. Kenneth H. Folks, Superintendent
- Mrs. Marilyn Hissong, Assistant Superintendent of Curriculum and Instruction
- Dr. Michael B. Shaffer, Asst. Superintendent of School Management & Special Programs
- Mr. Kirby Stahly, Assistant Superintendent for Administrative Services
- Ms. Amanda Ricketts, Director of Human Resources
- Mrs. Tamyra Kelly, Public Relations Liaison
- Mrs. Rose Fritzer, Director of Development
- Mrs. Lois Goeglein, Manager of Financial Services
- Mrs. Teresa Knoblauch, Director of Title III
- Mr. Keith Madsen, Director of Technology
- Mr. Ed Mendoza, Director of Student Services
- Ms. Thelma Green, Principal, Prince Chapman Academy
- Dr. Teresa Gremaux, Principal, Paul Harding Junior High School
- Mrs. Terri Lortie, President, EACS Custodial Association
- Ms. Janet McEvoy, President, EACS Transportation Association

1.0 ROUTINE ITEMS

1.1 Call to Order

President Chris Baker called the meeting to order at 6:38 p.m.

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited.
1.3 Approval of Agenda

The agenda for January 20, 2015 was approved as presented, with the deletion of 1.4 Recognitions, and addendums to Consent Items 3.1 Human Resources Report and 3.2 Financial Reports.

1.4 Recognitions

None.

2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS

None.

3.0 CONSENT ITEMS

Superintendent Folks requested the Board’s approval for the Consent Items as presented as follows:

3.1 Human Resources Report
3.2 Financial Reports
3.3 Meetings and Conferences
3.4 Minutes - Regular Meeting – January 6, 2015
3.5 Minutes – Executive Session – January 13, 2015

Motion: That Consent Items 3.1 through 3.5 be approved as presented.

Motion: Hines Second: Nellemes

Discussion: None.

Vote:
3.1 - Aye: Baker, Etzler, Hines, Lightfoot, Nellemes, Nelson; Against: Hoffman (Motion carried 6-1)
3.2 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellemes, Nelson (Motion carried 7-0)
3.3 - Aye: Baker, Etzler, Hines, Lightfoot, Nellemes, Nelson; Against: Hoffman (Motion carried 6-1)
3.4 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellemes, Nelson (Motion carried 7-0)
3.5 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellemes, Nelson (Motion carried 7-0)

4.0 ACTION ITEMS

Superintendent Folks requested the Board’s approval for the Action Items as presented as follows:

15-0120-4.1 Contract with Jennifer England for Conducting Evaluations

15-0120-4.2 Contract with Patricia Davenport Consulting, LLC

President Baker stated that these items had been previously discussed at the last board meeting. Since no additional information was brought forth by the Superintendent Mr. Baker called for the vote.
Vote:
4.1- Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nelson; Abstained: Nellems (Motion carried 6-0-1)
4.2- Aye: Baker, Etzler, Hines, Lightfoot, Nelson; Against: Hoffman; Abstained: Nellems (Motion carried 5-1-1)

5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEMS

5.1 2014 Year End Financial Report

This information is given to the Board on an annual basis. Mr. Stahly answered Mr. Hoffman’s questions.

DISCUSSION ITEMS

5.2 Amendment to EACS' Health and Welfare Plan - Spousal Carve-Out

Mr. Stahly provided information for the Board and answered their questions.

5.3 Contract with ASCD for Virginia Rojas Professional Development Workshop

Dr. Shaffer and PCA Principal Thelma Green provided information for the Board and answered their questions.

5.4 Request for Use of Infrastructure Improvement Funding

Mr. Madsen provided information for the Board and answered their questions. Mr. Hines asked if it would help to take action on this item this evening due to the February 4th deadline. Dr. Folks stated it is not necessary, and waiting for approval until the next board meeting would give the Board more time to get any follow up questions answered between now and the next board meeting.

6.0 PUBLIC EXPRESSIONS – NON-AGENDA ITEMS

<table>
<thead>
<tr>
<th>Name</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monica Griffin and Mrs. Russell</td>
<td>Seeking an expulsion appeal</td>
</tr>
<tr>
<td>Pastor Gonzalezee Martin</td>
<td>Inquiring about the upcoming Special Work Sessions</td>
</tr>
</tbody>
</table>

7.0 SUPERINTENDENT COMMENTS

Dr. Folks publically thanked Mr. Mike Clendenen, Superintendent of New Haven Adams Township Parks and Recreation, for providing two Jury pool passes to our New Haven area schools as incentives.

Reminder of EACS/ABC High School Construction Prep Academy Open House tomorrow, January 21 at the ABC facility, from 9:00 a.m. to noon.
Thank you to Mrs. Julie Labie for the new nameplate system that she installed and thank you to Mr. Baker for the suggestion.

8.0 BOARD COMMENTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arden Hoffman</td>
<td>Expulsion appeal protocol; has questions to be added to the iPad survey; Comments about upcoming meetings; Area Superintendents' collective stance on state funding.</td>
</tr>
<tr>
<td>Chris Baker</td>
<td>Reminders: Board members should contact Dr. Folks prior to visiting a building as a courtesy; get a name badge from the Maintenance Dept.; Special Work Sessions on 1/26 (transportation) and 2/2 (building utilization) and Executive Session on 1/27.</td>
</tr>
</tbody>
</table>

9.0 ADJOURNMENT

There being no further business to discuss, Mrs. Lightfoot moved to adjourn the meeting. Mr. Nelson seconded it, and the motion passed 5-2 with Mrs. Nellems and Mr. Hoffman dissenting. The meeting ended at 7:55 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

Special Work Sessions of the Board will be held on Monday, January 26, 2015 at 3:00 p.m. (transportation) and Monday, February 2, 2015 at 3:00 p.m. (building utilization). The next regular meeting of the Board of School Trustees is scheduled for Tuesday, February 3, 2015 at 6:30 p.m. These meetings will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on February 3, 2015.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

______________________________  ______________________________
President                      Secretary
ACTION AGENDA

February 3, 2015

Board Agenda Item 3.5

APPROVAL OF MINUTES
FROM THE SPECIAL WORK SESSION ON JANUARY 26, 2015

Background:

Minutes are taken of each Board meeting in accordance with Indiana Code IC 5-14-1.5-4.

Recommendation:

That the Board of School Trustees accepts and approves these minutes.

Prepared: Julie Labie

Approved: Kenneth H. Folks

Budget: 

Legal: 

Kenneth H. Folks
Superintendent of Schools
At a Special Work Session held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 3:00 p.m. on January 26, 2015.

Board members present:
  Christopher T. Baker, President
  Robert L. Nelson, Jr., Vice President
  Terry Jo Lightfoot, Secretary
  Leland L. Etzler
  Timothy E. Hines
  Arden L. Hoffman (arrived at 3:08 p.m.)
  Paulette Nelles (left at 8:23 p.m.)

Board members absent:
  None

EACS Administrators and Association Presidents also in attendance:
  Dr. Kenneth H. Folks, Superintendent
  Mr. Kirby Stahly, Assistant Superintendent of Administrative Services
  Mr. Melvin Falkner, Director of Transportation
  Mr. Roger Miller, Manager of Transportation
  Ms. Janet McEvoy, President, EACS Transportation Association

1.0 ROUTINE ITEMS

1.1 Call to Order

President Chris Baker called the meeting to order at 3:07 p.m.

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.3 Approval of Agenda

The agenda for January 26, 2015 was approved as presented.

2.0 DISCUSSION ITEM - TRANSPORTATION

2.1 Review Transportation Audit Report

Mr. Chris Andrews, of Transportation Advisory Services (TAS), joined the first part of the meeting via SKYPE. He reviewed the Transportation Audit Report which his firm
conducted. He answered the Board members’ questions. After disconnecting, Mr. Stahly reviewed Administration’s response to TAS’s recommendations.

The Transportation Department uses a set of metrics to determine their department’s success in different areas. The Board would like a copy of these metrics. They would also like to see a data wall tracking these measures and were informed that one has already been started.

Mr. Stahly, Mr. Falkner, and Mr. Miller presented information to the Board regarding the following Discussion Items:

2.2 Financial History
2.3 District Attendance Boundaries
2.4 District Routes & Tiers
2.5 District Choice Busing & ACLA
2.6 Redistricting Discussion
2.7 Private/Parochial Busing
2.8 Other Items of Discussion

At this point in the meeting, Mrs. Nellems had to leave the meeting.

The Board made several recommendations which will be brought to the February 17th Board meeting for formal action. These recommendations are as follows:

1) Discontinue the practice of bussing students to ACLA effective with the 2015-16SY. (Consensus 6-0)

2) That the rule of thumb would be that no student would ride the bus longer than 1 hour 10 minutes or board the bus prior to 6:10 a.m. on any school route and use some reverse routing. (Consensus 6-0)

3) Discontinue all inter-district Choice school transfer bussing, including Harding attendance area grades 9-12 students. (Consensus 6-0)

4) Transport only private school students on travelled roads during routes, per state statute, effective with the 2015-16SY. (Consensus 4-2, with Hines and Hoffman dissenting)

Other things for Dr. Folks and his staff to follow up on:

1) Dr. Folks will address principals regarding the enforcement of discontinuing the practice of holding students on busses in the mornings.

2) That the rate of pay for substitute bus drivers will be calculated at an hourly rate versus a daily rate.

3) Look into transporting students using less expensive modes other than using yellow buses and bus drivers (i.e. activity buses/ mini vans/coaches).

4) Review activity bus use at schools.
5) Compile figures for reconfiguring Harding attendance area into two areas versus five areas.

6) Compile figures regarding contracted transportation services.

7) Explore finding common drop off places for elementary students when parents are not home, and assessing a charge for this.

8) Action plan for following up on specifics/areas of concerns on Transportation Survey.

4.0 BOARD COMMENTS

All board members weighed in on the discussion and gave their final thoughts on tonight’s meeting.

5.0 ADJOURNMENT

There being no further business to discuss, Mr. Etzler moved to adjourn the meeting. Mr. Nelson seconded it, and it was unanimously approved. The meeting ended at 9:34 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next Special Work Session of the Board will be held on Monday, February 2, 2015 at 3:00 p.m. (building utilization). The next regular meeting of the Board of School Trustees is scheduled for Tuesday, February 3, 2015 at 6:30 p.m. These meetings will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on February 3, 2015.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

________________________________________  ______________________________________
President                                                   Secretary
ACTION AGENDA

February 3, 2015

Board Agenda Item 3.6

APPROVAL OF MINUTES
FROM THE EXECUTIVE SESSION ON JANUARY 27, 2015

Background:

Minutes are taken of each Board meeting in accordance with Indiana Code IC 5-14-1.5-4.

Recommendation:

That the Board of School Trustees accepts and approves these minutes.

Kenneth H. Folks
Superintendent of Schools

Prepared: Julie Labie

Approved: Kenneth H. Folks

Budget: 

Legal: 

EXECUTIVE SESSION MINUTES/MEMORANDA

The Board of School Trustees of East Allen County Schools does hereby certify that it held an Executive Session meeting on January 27, 2015, at 6:30 p.m., at the EACS Administration Building, located at 1240 State Road 930 East, New Haven, IN, and that it discussed no subject matter in such executive session other than the subject matter specified in the notice of such meeting, said subject matter being that checked below:

1. Discussion of strategy with respect to:
   ( ) A. Collective bargaining. (I.C. 5-14-1.5-6.1(b)(2)(A))
   ( ) B. Initiation of litigation or litigation which is either pending or has been threatened specifically in writing. (I.C. 5-14-1.5-6.1(b)(2)(B))
   ( ) C. Implementation of security systems. (I.C. 5-14-1.5-6.1(b)(2)(C))
   ( ) D. Purchase or lease of real property up to the time a contract, option to purchase, or lease is executed by the parties. (I.C. 5-14-1.5-6.1(b)(2)(D))

2. ( ) To receive information about and interview prospective employees. (I.C. 5-14-1.5-6.1(b)(5))

3. With respect to an individual over whom the governing body has jurisdiction:
   ( ) A. To receive information concerning the individual’s alleged misconduct. (I.C. 5-14-1.5-6.1(b)(6)(A))
   ( ) B. To discuss, prior to any determination, that individual’s status as an employee, student, or independent contractor who is a physician or bus driver. (I.C. 5-14-1.5-6.1(b)(6)(B))

4. ( ) For discussion of records classified as confidential by state or federal statute. (I.C. 5-14-1.5-6.1(b)(7))

5. ( ) To discuss before a placement decision an individual student’s abilities, past performance, behavior, and needs. (I.C. 5-14-1.5-6.1(b)(8))

6. ( ) To discuss a job performance evaluation of individual employees (but not discussion of salary, compensation, or benefits of employees during a budget process). (I.C. 5-14-1.5-6.1(b)(9))

7. (X) To train school board members with an outside consultant about the performance of their role as public officials. (I.C. 5-14-1.5-6.1(b)(11))

8. To consider the appointment of a public official, to:
   ( ) A. Develop a list of prospective appointees. (I.C. 5-14-1.5-6.1(b)(10)(A))
   ( ) B. Consider applications. (I.C. 5-14-1.5-6.1(b)(10)(B))
   ( ) C. Make one (1) initial exclusion of prospective appointees from further consideration. (I.C. 5-14-1.5-6.1(b)(10)(C))

9. ( ) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems. (I.C. 5-14-1.5-6.1(b)(3))

10. ( ) Appeal of student expulsion in Case No. ____. (I.C. 5-14-1.5-6.1(1), (6), (7), & (8))

11. ( ) For the purpose of discussing strategy regarding school consolidation. (I.C. 5-14-1.5-6.1(b)(2)(E)).


Board Members Absent: None

BOARD OF SCHOOL TRUSTEES OF EAST ALLEN COUNTY SCHOOLS, ALLEN COUNTY, INDIANA.

BY:_________________________ BY:_________________________
President Secretary
Action Items
AMENDMENT TO EAST ALLEN COUNTY SCHOOLS' HEALTH AND WELFARE PLAN - SPOUSAL CARVE-OUT

Background:

East Allen County Schools has a Health and Welfare Plan which defines the group health insurance benefits for covered participants. Contained within the current Plan is Spousal Carve-Out language which is only applicable to employees hired after August 1, 2010. East Allen County Schools desires for Spousal Carve-Out to be applicable to all employees regardless of hire date. This change would become effective with the new Plan Year on September 1, 2015. EACS has labor agreements that must be collectively bargained with the respective employee group in order to make this benefit change.

Recommendation:

That the Board of School Trustees approves the resolution to amend the EACS Health and Welfare Plan so that Spousal Carve-Out is applicable to all employees regardless of hire date.

Kenneth H. Folks
Superintendent of Schools

Prepared: Kirby W. Stahly
Approved: ________________________________
Budget: ________________________________
Legal: ________________________________
WHEREAS, East Allen County Schools has a HEALTH AND WELFARE PLAN (hereinafter called the PLAN) which defines the benefits that shall be paid to or on behalf of a Covered Person during the continuance of this PLAN in the event they incur Eligible Expenses which are defined within the PLAN.

WHEREAS, the PLAN currently has SPOUSAL CARVE-OUT language that is applicable to all employees hired after August 1, 2010. The PLAN states “If an employee has a spouse working elsewhere who is eligible for group health benefits at their place of employment, he/she must take the group health insurance at their place of employment, unless their cost for the single plan is greater than two (2) times the employee’s cost for the single plan at East Allen County Schools. If the spouse takes their employer’s group health insurance, the spouse may enroll in East Allen County School’s Group Health Insurance Plan, but the plan will pay only on a secondary basis.”

WHEREAS, East Allen County Schools desires that the SPOUSAL CARVE-OUT language be applicable to all employees regardless of hire date.

THEREFORE BE IT RESOLVED that the Board of School Trustees approves to amend the PLAN effective on September 1, 2015 so that SPOUSAL CARVE-OUT is applicable to all employees regardless of hire date. For employee groups who collectively bargain with East Allen County Schools, this amendment must be bargained before becoming effective.

Approved this 3rd day of February 2015.
ACTION AGENDA

February 3, 2015

Board Agenda Item 15-0203-4.2

CONTRACT WITH ASCD
FOR VIRGINIA ROJAS PROFESSIONAL DEVELOPMENT WORKSHOP

Background:
Virginia Rojas is author of the book "Strategies for Success with English Language Learners." She is a former EL student, classroom teacher, New Jersey State Department of Education central office director, and an Associate Professor at the College of New Jersey. She is recognized for her leadership and commitment to the development of second language proficiency among school populations. She has most recently worked to create strategies to help EL students with college and career readiness which is the focus of the new state standards. The workshop will be held at Prince Chapman Academy on September 9-10, 2015, and will focus on instructional strategies that teachers can implement in their classroom to help support the learning of ALL students.

Recommendation:
That the Board of School Trustees approves the contract with ASCD for a professional development workshop with Virginia Rojas in the amount of $9,500.

[Signature]
Kenneth H. Folks
Superintendent of Schools

Prepared: Mike Shaffer
Approved: Mike Shaffer
Budget: 414-22120-31200-0064
Legal: ____________
ADDENDUM: CONTRACT SERVICE SUMMARY
Prince Chapman Academy - EAST ALLEN COUNTY SCHOOLS

ASCD Contract Number: CSn00001507
Topic: ESL/Bilingual
Model: Workshop and Coaching/Mentoring
ASCD Contact: Patricia Okenica; (800) 933-2723 x5476; pokenica@ascd.org

CLIENT INFORMATION

Street Address: TBD
City, State, and Zip: FT. WAYNE, IN 48616

Contact Name and Title: Thelma Green, Principal, Prince Chapman Academy
Email: tgreen@eacs.k12.in.us
Phone: (260) 446-0270

ON-SITE STAFF DEVELOPMENT TRAINING SCHEDULE

<table>
<thead>
<tr>
<th>Date(s)</th>
<th>Consultant</th>
<th>Consultant Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 9-10, 2015</td>
<td>Virginia Rojas</td>
<td>(732) 940-1584 <a href="mailto:vrojas@aol.com">vrojas@aol.com</a></td>
</tr>
</tbody>
</table>

Shipping Details: Prince Chapman Academy - EAST ALLEN COUNTY SCHOOL
ATTN: Thelma Green
TBD
FT. WAYNE, IN 48616

Expected Date of Arrival:

| PRIOR TO September 9, 2015 - pending receipt of valid purchase order. |
| Promotional items available while supplies last. |

1703 North Beauregard Street Alexandria, VA 22311-1714 USA 1-703-578-9600 1-800-933-ASCD FAX 1-703-575-5400 http://www.ascd.org
## ADDENDUM: CONTRACT SERVICE SUMMARY
Prince Chapman Academy - EAST ALLEN COUNTY SCHOOLS

### PAYMENT SUMMARY

<table>
<thead>
<tr>
<th>Title</th>
<th>Stock No.</th>
<th>Product Type</th>
<th>Qty</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Learning Services</td>
<td>APLS01</td>
<td>APLS</td>
<td>1 initial PD day @ $5,500.00/day</td>
<td>$5,500.00</td>
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<tr>
<td>Professional Learning Services</td>
<td>APLS02</td>
<td>APLS</td>
<td>1 consecutive PD day @ $4,000.00/day</td>
<td>$4,000.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>Total Contract:</strong> $9,500.00</td>
</tr>
</tbody>
</table>

### CONTRACT FULFILLMENT:
A purchase order in the amount of the contract is due by Upon Receipt to fulfill the contracted service. FAX purchase order and signed contract to Teidra DeLacouray’s attention at 703.575.5401.

Should your district require ASCD to complete any contracts or supporting documents to fulfill this request, please send them to Teidra DeLacouray as soon as possible at:

ASCD
1703 North Beuregard Street
Alexandria, VA 22311

1703 North Beuregard Street Alexandria, VA 22311-1714 USA 1-703-575-9600 1-800-333-ASCD FAX 1-703-575-5400 http://www.ascd.org
PROFESSIONAL DEVELOPMENT CONTRACT

This is an agreement between ASCD and the Prince Chapman Academy - EAST ALLEN COUNTY SCHOOLS ("ASCD Client"). ASCD will schedule staff development by expert consultant, Virginia Rojas on the topic of ESL/Bilingual. This Service will take place September 9-10, 2015. See Addendum: Contract Service Summary for consultant and product order details.

Two weeks prior to the program, the Consultant will send you one copy of the workshop materials. The ASCD Client is responsible for duplicating the materials received from the Consultant for each participant. Books and workbooks ordered directly from ASCD are subject to the return policy below.

Payment and Invoicing: The Prince Chapman Academy - EAST ALLEN COUNTY SCHOOLS will pay ASCD $9,500.00 for the Services of the Consultant and ASCD resources. Service will not be delivered without a purchase order in the amount of the contract total accompanying the signed contract. ASCD will invoice the school district no more than 30 days after completion of each visit. Payment is due 30 days after invoice date.

Return Policy: ASCD will only accept items that are in resalable condition and shipping for returned items in resalable condition will be at the expense of the customer. To initiate an item return or exchange, please follow the instruction below:

- Please return the materials, along with a copy of the original invoice and packing slip or ASCD order number to:
  
  Attn: ASCD Return Department
  8779 Greenwood Place, Suite A
  Savage, MD 20763

- Credits will be applied to the original invoices. ASCD Clients should not deduct return credits when calculating payments. All invoices must still be paid in full by their due date.
- Credit memos are generated when returns are processed. Credits will be reflected on the next monthly statement.

Please note that items that are shop-worn, damaged, or defaced are NOT considered resalable and will not be accepted for credit or a refund. In addition, ASCD will NOT accept returns of e-books, magazines, downloadable PDF products, or gift cards.
Cancellation: This contract may be cancelled up to 30 days in advance of the meeting, and must be communicated in writing. Any cancellations after 30 days will result in a cancellation fee of $1,000.00 per block of Service dates cancelled ("Cancellation Fee"). In addition to the Cancellation Fee, the school district will be billed for any travel expenses incurred by the Consultant, including but not limited to non-refundable tickets and/or any other travel related cancellation fees. Upon receiving a cancellation notice, ASCD will provide the ASCD Client a memorandum of cancellation via mail or email.

Signature of Agreement

__________________________  ______________________

Susan W. Race, Ed. D.  Date

Susan W. Race, Ed. D.
Sr. Director, Field Services & Institutes

Mail or fax signed contract and purchase order by Upon Receipt to:
Heather Cook or Teidra DeLacoudray
ASCD
1703 North Beauregard Street • Alexandria, VA 22311
FAX: 703.575.5401

1703 North Beauregard Street, Alexandria, VA 22311 USA 1-703-578-9600 1-800-933-ASCD FAX 1-703-575-5401 http://www.ascd.org
REQUEST FOR USE OF INFRASTRUCTURE IMPROVEMENT FUNDING

Background:
East Allen County Schools' Technology Department is requesting the use of funds within the department budget to upgrade the district's infrastructure during the 2015-2016 school year. The Technology Department needs to upgrade to an enterprise-level Nexus 5K Router, which routes Internet traffic between our network and the Internet. Additionally, the technology department needs to upgrade 30 Catalyst 2960 network switches, which connect computers, phones, and wireless devices to our Network and the Internet. These 30 switches will replace 30 existing switches that are end-of-life and end-of-support throughout our district. These upgrades will be funded within the Technology Department budget, but can only be made if Category 2 eRate funding is approved, which will not be determined until September of 2015. This request is being made in January due to a Feb. 4 deadline for 470 forms, which is the request-for-quote process via eRate. Please refer to the next page, titled "EACS Network Upgrades via eRate" for further explanation and costs.

Recommendation:
That the East Allen County School Board of School Trustees approves this infrastructure improvement funding request, to be acted upon if Category 2 funding is approved.

Kenneth H. Folks
Superintendent of Schools

Prepared: Keith Madsen
Approved: Marilyn Hissong
Budget: 
Legal: 

15-0203-4.3
<table>
<thead>
<tr>
<th>Item</th>
<th>Purpose</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nexus 5K Router</td>
<td>Routes Internet traffic between our Network and the Internet</td>
<td>$58,674.50</td>
</tr>
<tr>
<td>30 Network Switches (Catalyst 2960)</td>
<td>Connects the computers, phones, and wireless devices to our Network and the Internet. Replaces 30 end-of-life/end-of-support switches that are end-of-life and end-of-support</td>
<td>$92,317.50</td>
</tr>
<tr>
<td>Total Cost</td>
<td></td>
<td>$150,992.00</td>
</tr>
</tbody>
</table>
Presentations
A Presentation for
East Allen County Schools
Cenergistic Overview

Established in 1986 — We are the energy conservation pioneers.

More than $3.5 billion in energy savings — with a client average of 26%.

1,350 clients in 48 states

Six consecutive Years - ENERGY STAR Partner of the Year

65% of K-12 ENERGY STAR Top Performers are our clients.

Our programs are in over 22,000 buildings nationwide.

#1 provider for organizational behavior based conservation programs.
Top Indiana Clients

Total State Savings: $222,585,846

30+ Clients
(see list on next page)

<table>
<thead>
<tr>
<th>CLIENT</th>
<th>PERFORMANCE MONTHS</th>
<th>AMOUNT SAVED</th>
<th>PERCENT SAVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>DeKalb Co Central United Sch Dist</td>
<td>123 months</td>
<td>$7,871,999</td>
<td>45%</td>
</tr>
<tr>
<td>Noblesville Schools</td>
<td>72 months</td>
<td>$6,901,994</td>
<td>41%</td>
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<tr>
<td>New Castle Community School Corporation</td>
<td>45 months</td>
<td>$2,995,504</td>
<td>40%</td>
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<tr>
<td>Tippecanoe School Corporation</td>
<td>210 months</td>
<td>$24,057,323</td>
<td>40%</td>
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<tr>
<td>Franklin Township Comm School Corp</td>
<td>168 months</td>
<td>$15,946,631</td>
<td>39%</td>
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<tr>
<td>Munster, School Town of</td>
<td>131 months</td>
<td>$6,423,074</td>
<td>38%</td>
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<tr>
<td>Kokomo-Center Schools</td>
<td>49 months</td>
<td>$4,951,214</td>
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<tr>
<td>Northwest Allen County Schools</td>
<td>57 months</td>
<td>$4,215,198</td>
<td>34%</td>
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<tr>
<td>East Noble School Corporation</td>
<td>47 months</td>
<td>$1,231,456</td>
<td>30%</td>
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<tr>
<td>Elkhart Community Schools</td>
<td>56 months</td>
<td>$4,941,272</td>
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<tr>
<td>Greater Clark County School Corp</td>
<td>111 months</td>
<td>$6,435,348</td>
<td>26%</td>
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<td>Lafayette School Corporation</td>
<td>10 months</td>
<td>$675,941</td>
<td>26%</td>
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<tr>
<td>Hammond, School City of</td>
<td>180 months</td>
<td>$16,840,006</td>
<td>25%</td>
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<tr>
<td>Middlebury Community Schools</td>
<td>124 months</td>
<td>$3,366,862</td>
<td>25%</td>
</tr>
</tbody>
</table>

Top clients determined by a number of factors. Percentages reflect each program’s overall average performance. Savings dollars represent program-to-date results.
Indiana Clients

Clients include: (in order of commencement)

Carmel Clay Schools
Perry Township, M.S.D. of
Tippecanoe School Corporation
Southwest Allen County Schools
Pike Township, M.S.D. of
Hammond, School City of
Franklin Township Comm School Corporation
Decatur Township, Metro SD of
Center Grove Comm School Corporation
Clark-Pleasant Comm School Corporation
Munster, School Town of
Franklin Community School Corporation
DeKalb Co Central United School Dist

Middlebury Community Schools
Tri-Creek School Corporation
Greater Clark County School Corporation
Southern Hancock Schools
Penn-Harris-Madison School Corporation
Noblesville Schools
Decatur County Comm Schools
Goshen Community Schools
Benton Community School Corporation
Huntington Co Comm School Corporation
Northwest Allen County Schools
Elkhart Community Schools
Concord Community Schools

Wa-Nee Community Schools
Monroe County Community School Corporation
Kokomo-Center Township Schools
East Noble School Corporation
Merrillville Community School Corporation
Zionsville Community Schools
New Castle Community School Corporation
Westfield Washington Schools
Rush County Schools
Lafayette School Corp
School City of East Chicago
<table>
<thead>
<tr>
<th>Client</th>
<th>Client</th>
<th>Client</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Mr. Stephen Fisher</strong>&lt;br&gt;Superintendent&lt;br&gt;&lt;b&gt;New Castle Community School Corporation&lt;/b&gt;&lt;br&gt;New Castle, Indiana&lt;br&gt;765.521.7201&lt;br&gt;Enrollment: 3,900&lt;br&gt;Sq. Footage: 941,067&lt;br&gt;Start Date: 1/1/2011</td>
<td><strong>Dr. Nick Wahl</strong>&lt;br&gt;Superintendent&lt;br&gt;&lt;b&gt;Carmel Clay Schools&lt;/b&gt;&lt;br&gt;Carmel, Indiana&lt;br&gt;317.844.9961&lt;br&gt;Enrollment: 9,000&lt;br&gt;Sq. Footage: 2,945,086&lt;br&gt;Start Date: 7/1/1995</td>
<td><strong>Mr. Chris Himsel</strong>&lt;br&gt;Superintendent&lt;br&gt;&lt;b&gt;Northwest Allen County Schools&lt;/b&gt;&lt;br&gt;Fort Wayne, Indiana&lt;br&gt;260.637.3155&lt;br&gt;Enrollment: 6,300&lt;br&gt;Sq. Footage: 1,599,596&lt;br&gt;Start Date: 11/1/2009</td>
</tr>
<tr>
<td><strong>Mr. Jeff Bragg</strong>&lt;br&gt;Director of Operations&lt;br&gt;&lt;b&gt;Noblesville Schools&lt;/b&gt;&lt;br&gt;Noblesville, Indiana&lt;br&gt;317.773.3171&lt;br&gt;Enrollment: 8,114&lt;br&gt;Sq. Footage: 2,087,926&lt;br&gt;Start Date: 8/1/2008</td>
<td><strong>Mr. Timothy Thrasher</strong>&lt;br&gt;Director of Business Operations&lt;br&gt;&lt;b&gt;Monroe County Community School Corporation&lt;/b&gt;&lt;br&gt;Bloomington, Indiana&lt;br&gt;812.330.7700 x51012&lt;br&gt;Enrollment: 11,025&lt;br&gt;Sq. Footage: 2,272,824&lt;br&gt;Start Date: 4/1/2010</td>
<td><strong>Dr. Sherry Grate</strong>&lt;br&gt;Superintendent&lt;br&gt;&lt;b&gt;DeKalb County Central United School District&lt;/b&gt;&lt;br&gt;Waterloo, Indiana&lt;br&gt;260.920.1011 x1054&lt;br&gt;Enrollment: 4,000&lt;br&gt;Sq. Footage: 812,043&lt;br&gt;Start Date: 6/1/2004</td>
</tr>
</tbody>
</table>
Northwest Allen County Schools, IN

Number of Students: 6,300
Program Start: 11/1/2009
Total reported savings: $4,215,198
Average reported savings: 34%
Baseline KBTU use per square foot (EUI): 75.47
Last Performance Year KBTU use per square foot (EUI): 52.06

Northwest Allen County Schools partnered with Cenergistic in 2009 to combat rising energy and utility costs. Not only has the district been able to reduce their energy usage by more than 30%; they are also one of only 13 school districts in the state to be recognized as an ENERGY STAR Leader.

But their biggest savings comes from the thing they did not have to cut. Because of the energy program Northwest Allen was able to maintain several educational programs and the staff that go along with them.
Our Approach in Creating Your Solution

- **Issues/Challenges**: Identify and understand your key challenges.
- **Customized Solution**: Customize a solution to address your critical challenges. No two programs are the same.
- **History/Expertise**: Leverage our company’s 28 years of experience with similar clients and challenges.
Cenergistic Solution

An interlinked program of tools, training and analysis that transforms energy use and resets perceptions of how energy is consumed.
Advanced Simulation Tool (ASt)

Mansfield ISD Planned Operational Data
- Operational calendar
- Daily schedule
- Utility rates
- Analytics options

Performing Arts Center Design
- 141,500 Sqr Ft new facility
- Design specification
- Construction plans
- Construction schedule

ASt Simulated Energy Models
- ASt simulation completed prior to occupancy by a Cenergistic Licensed Professional Engineer
- Allowed the building to be included in the program as soon as they achieved occupancy
- Simulated value was within 2% of the historical first years electrical consumption
- Model was used to identify and correct operational issues that were left from the construction
- Energy specialist was critical to buildings efficient operation due to the diversity of use of this facility
Visual Inventory Tool (VIt)

- Collected and stored over 130 data points for this AHU
- Uses ASHRAE engineering weather data from location
- Processed 26 quality checks and 3 load calculations
- Report reviewed / completed by a licensed engineer
- Identified the following:
  - 2 (50%) critical performance tests failed
  - 3 operational quality checks failed
  - Corrective action is being taken to correct issues
- Process is being repeated for all mechanical systems
- Positive impact on comfort and energy efficiency
Remote MS Verification (REV)

Cenergistic Center of Excellence
Remote Energy Management Verification (REV)
- Remote technical assistance
- Licensed professional engineers conduct the sessions
- Engineer experienced in school design
- Experts in all kinds of energy management systems
- Training sessions for maintenance and specialists
- Energy guidelines compliance testing sessions
- Comfort complaint technical support resource

Fairfax County Schools
- Six REV sessions in August of 2014
- Completed our phase one implementation
- Reconfigured occupancy schedules to optimize what runs based on their occupancy profile
- Resolved numerous comfort issues
- Conducted maintenance training sessions on advanced EMS features of the clients system
- Conducted energy specialist support sessions
- Complex problems are transitioned to on-site licensed professional engineers
Classroom Comfort Engineering Assessment

- Historically uncomfortable school (years)
- Building required extended runtime and non standard set points
- Staff using box fans and space heaters to stay comfortable

- Projected savings opportunity = $35,136 annually

Classroom Comfort Engineering Assessment Findings

- Installation issue was causing the problem
- Maintenance had been treating the symptoms instead of the cause
- Cenergistic / maintenance to jointly recommission the building
- Written / formal recommissioning plan
  - Room by room system testing with corrective actions
  - Verified with flow and pressure measurement tools
- Maintenance training is included as part of the process
Benefits Go Beyond Savings

- Our program adds professional development and engineering resources to your maintenance/operations, financial and administrative staff.

- By reducing the time your staff must spend on troubleshooting equipment and comfort issues, our program enables your staff members to focus on their most important priorities.

- The comfort of your faculty, staff and students is a top priority — continually assessed, maintained and often improved.

- Creates a positive culture of conservation, strengthening leadership in sustainability.
Your Solution at a Glance

**Financial Summary**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projected QuickStart and first-year net savings:</td>
<td>$389,350</td>
</tr>
<tr>
<td>10-year return on annual investment:</td>
<td>377%</td>
</tr>
<tr>
<td>Net 10-year savings:</td>
<td>$5,869,899</td>
</tr>
</tbody>
</table>

**Fee Structure & Guarantee**

- **QuickStart**: No fee payable for first six months.
- **Savings are guaranteed** to exceed all investment in the program.
- **No new budgeted funds required**.
- **Cenergistic shares 50% of gross savings on a monthly basis while funding all costs** of program implementation.

**Other Benefits**

- **Enhanced comfort** — for staff, faculty and students.
- **Culture of conservation** that transforms behavior and habits — in your facilities and at home for years to come.
- **Optimized infrastructure** — with consulting resources for Maintenance & Operations staff.
- **Good stewardship** of environmental resources — positions your organization as an energy conservation leader in your community.
## The Bottom Line: 10 Years = $5,869,899 Net Savings

<table>
<thead>
<tr>
<th></th>
<th>CONTRACT PERIOD</th>
<th>POST-CONTRACT PERIOD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>QuickStart&lt;sup&gt;2&lt;/sup&gt;</td>
<td>YEAR 1</td>
</tr>
<tr>
<td>1 Gross Savings</td>
<td>$132,000</td>
<td>$528,000</td>
</tr>
<tr>
<td>2 1 Energy Specialist(s)&lt;sup&gt;1&lt;/sup&gt;</td>
<td>Provided by Cenergistic</td>
<td>Provided by Cenergistic</td>
</tr>
<tr>
<td>3 Energy Accounting Software</td>
<td>0</td>
<td>6,650</td>
</tr>
<tr>
<td>4 Cenergistic Energy Management Program&lt;sup&gt;3&lt;/sup&gt;</td>
<td>0</td>
<td>50%</td>
</tr>
<tr>
<td>5 Total Projected Investment</td>
<td>0</td>
<td>270,650</td>
</tr>
<tr>
<td>7 Return on Annual Investment</td>
<td>N/A</td>
<td>95%</td>
</tr>
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</table>

1. Energy Specialist(s) (ES) employed and provided by Cenergistic during the term of the contract. ES compensation for post-contract period (Years 6 and following) will be jointly determined by client and Cenergistic in Year 5.
2. Assumes 6-month QuickStart period with Energy Specialist(s) hired and active by the end of the 2nd month. Cenergistic does not share in savings during QuickStart.
3. Cenergistic receives no minimum fee and shares in actual gross savings for Years 1 through 5.
4. Net savings to client assumes gross savings projections for years 1-5 are realized; actual net savings will vary based on the level of gross savings achieved.
Our Guarantee

- With QuickStart period — you start saving right away.
- We provide additional capacity and expertise without you having to add headcount.
- No new equipment to buy.
## Results: How Cenergistic has Delivered Value to Our Clients

<table>
<thead>
<tr>
<th>Organization</th>
<th>Savings</th>
<th>Tangible Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Northwest Allen County, Indiana</td>
<td>$4,215,198</td>
<td>“The biggest thing we’ve been able to do is maintain educational programs and the staffing that goes along.” — NACS Business Manager</td>
</tr>
<tr>
<td></td>
<td>34% 57 months</td>
<td></td>
</tr>
<tr>
<td>Monroe County School Corporation, Indiana</td>
<td>$5,596,723</td>
<td>Savings help students in classroom, are budgeted into general fund.</td>
</tr>
<tr>
<td></td>
<td>37% 43 months</td>
<td></td>
</tr>
<tr>
<td>Lafayette School Corporation, Indiana</td>
<td>$675,941</td>
<td>Used $100,000 of savings to reduce student book fees for parents.</td>
</tr>
<tr>
<td></td>
<td>26% 10 months</td>
<td></td>
</tr>
</tbody>
</table>
Appendix
Typical Implementation Timeline

Note: Timing will vary for each client implementation.
San Bernardino Schools to be Honored for Energy Efficiency

By Jon Scroggins, The Sun

Among U.S. school districts, the San Bernardino City Unified School District has become a national leader in energy efficiency, according to the U.S. Environmental Protection Agency. The school district has 63 schools that have earned the EPA’s ENERGY STAR certification.

Ten of those schools will be recognized at 5:30 p.m. Tuesday during a Board of Education meeting.

SBCUSD is the only school district in the nation to earn the EPA’s Executive Member status in the agency’s ENERGY STAR Certification.

The district in the top 10% of organizations that have certified 50 or more buildings in 2014. Officials say, “we’re proud to be leading the way to protecting our natural resources while also saving financial resources that can directly benefit our students,” said Superintendent Dale Murden, in a statement.

“It is part of our commitment to work collaboratively to produce exemplary outcomes for our community,” Murden said.

The elementary schools to be honored are Ramona-Alexandro,

Kendall, Normark, Northland, Parkside and Riley. The middle schools are Golden Valley, Rodriguez, Prep Academy, Serena, and Shadrack Hills.

On average, ENERGY STAR certified buildings use 35 percent less energy and are responsible for 35 percent fewer greenhouse gas emissions than comparable buildings.

The district hired energy conservation company Cenergistic in 2012 to help it reduce energy consumption through employee education, lighting strategies and shutting down air-conditioning during off-peak hours, among other efforts.

Since hiring Cenergistic, the district has saved more than $5 million in electricity costs. The EPAS new ENERGY STAR Campaign, Certification Nation, celebrates the 15th anniversary of the first ENERGY STAR certification of a commercial building.

Valencia Energy Savings Mounts to More than $1 Million

By Linda Shieh, Toronto

Thinking green may save the planet, but it also saves money. And thanks to an innovative energy conservation program, officials at Valencia College have saved more than $1.9 million in energy bills in less than two years.

Starting in May 2011, Valencia has partnered with Cenergistic, a conservation company that uses data to help companies track and reduce their consumption of electricity, natural gas, fuel oil and water.

“Passing the $1 million mark is a significant milestone,” said Dr. William S. Pepper, chancellor and founder of Cenergistic. “Valencia College has achieved this level of success by consistently implementing the behavioral approach to energy conservation and maintaining productive efforts at all levels of the organization. The leadership, along with other administration and staff members, is to be commended for clearly fulfilling their commitment to being good stewards of their finances and the environment in the Orlando area.”

Pete Rice, Valencia’s operations manager for energy education, said he had the effort to change habits among Valencia Faculty and staff to reduce energy consumption — and has worked closely with a Cenergistic team to monitor the college’s energy use.

One of her strategies for reducing energy use has been to encourage campus departments to change the location of their computers, so that on weekends and evenings, some sections of buildings are not in use — and the air-conditioning can be turned off.

“Cenergistic helps our department,” says Rice, who started the job in July 2011. “There is a lot of money that can be saved.”
Clients in the News

Virginia, Creating a Culture of Conservation Enthusiasts | June 21, 2013

Loudoun schools flipping the switches for summer energy savings

By Susan Sekariga

The door of light flicked out underneath a closed door on the other side of the school, empty classrooms at College Park Montessori School in Ashburn — a light to a closure.

John, Lord located near the Closet Extra lights on in the nearby gym. Click, click, click.

“That’s it. Save energy,” he said, with pride.

Barbara, the energy officer Loudoun’s public school system. “It doesn’t allow us to save [energy] $15,000 a year.”

Many D.C. area schools now have an energy officer, making the biggest of “green” school districts and, in many U.S. Department of Education green schools organizing a program. In Loudoun, changing the culture to reduce energy.

Loudoun was one of the first counties in the nation to take on the challenge and start taking over the management of its school energy.

As the energy officer, the role is to:

- Conduct energy audits on each school;
- Develop energy management plans;
- Implement energy conservation strategies;
- Monitor energy usage;
- Conduct trainings and workshops on energy conservation.

The energy officer works closely with the school administrators, teachers, and staff to implement energy conservation measures and to track the savings.

Energy Program Has Saved KCKPS A Few Million Dollars

By going more green in its energy policy, the Kansas City, Kan., Public Schools District is saving a little more.

Education, Inc. for 2017-2018. The district's energy program saved $1.2 million, a 10 percent decrease from the previous year. The district also received a $300,000 grant from the Kansas City, Kan., Electric Power Board to help pay for the program.

The district's energy program includes:

- Conducting energy audits on all district buildings;
- Implementing energy-efficient lighting and equipment;
- Installing energy-efficient appliances and HVAC systems;
- Conducting employee training on energy conservation.

The district's energy program has resulted in:

- A 10 percent decrease in energy consumption;
- A 10 percent decrease in energy costs;
- A $1.2 million savings in energy costs.

The district's energy program is expected to continue to save money in the future.

Cenergistic

Presentation for East Allen County Schools | February 3, 2015
## NEW EACS COURSES for 2015-16

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<tr>
<th>Course Name</th>
<th>IDOE #</th>
<th>CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cultural Diversity DC</td>
<td>1574</td>
<td>1 HS, 3 College (sem)</td>
</tr>
<tr>
<td>VU Business Internship DC</td>
<td>5974</td>
<td>1 HS, 3 College (sem)</td>
</tr>
<tr>
<td>Pers Fin Management DC</td>
<td>4540</td>
<td>1 HS, 3 College (sem)</td>
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<tr>
<td>Principles of Marketing DC</td>
<td>5914</td>
<td>1 HS, 3 College (sem)</td>
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<tr>
<td>First Aid DC</td>
<td>5210</td>
<td>1 HS, 2 College (sem)</td>
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<tr>
<td>Human Biology DC</td>
<td>3026</td>
<td>2 HS, 4 College (year)</td>
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<tr>
<td>Principles of Sociology</td>
<td>1534</td>
<td>1 HS, 3 College (sem)</td>
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<tr>
<td>Social Problems</td>
<td>1574</td>
<td>1 HS, 3 College (sem)</td>
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<tr>
<td>Careers</td>
<td>3088</td>
<td>1 HS, 2 College (sem)</td>
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<tr>
<td>Study Skills</td>
<td>3089</td>
<td>1 HS, 3 College (sem)</td>
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<tr>
<td>Art Appreciation DC</td>
<td>4260</td>
<td>1 HS, 3 College (summer)</td>
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<tr>
<td>Professional Business Image DC</td>
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</tr>
<tr>
<td>Advanced Web Design DC</td>
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<td>1 HS, 3 College (summer)</td>
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<tr>
<td>Introduction to Criminology DC</td>
<td>1574</td>
<td>1 HS, 3 College (summer)</td>
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<tr>
<td>Drawing</td>
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<td>1</td>
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<tr>
<td>Print Making</td>
<td>4066</td>
<td>1</td>
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<tr>
<td>Painting</td>
<td>4064</td>
<td>1</td>
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<tr>
<td>Ceramics</td>
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<tr>
<td>Advanced Accounting</td>
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<td>Trigonometry</td>
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<tr>
<td>Applied Music - General Music w/High School Setting</td>
<td>4200</td>
<td>1</td>
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<td>NEW Vocational # - Same as BU4786 Persnl Financl Responsiblity</td>
<td>4540</td>
<td>1</td>
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<td>NEW Vocational # - Same as BU4800-01-02 Bus Law &amp; Ethics</td>
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<td>NEW Vocational # - Same as BU4736 Princpls/Business Mngmnt</td>
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<td>NEW Vocational # - Same as BU4840-41-42 Info Comm &amp; Tech</td>
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<td>NEW Vocational # - Same as BU4826 Digital Citizenship</td>
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<td>NEW Vocational # - Same as BU4513-14 /Business Math</td>
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<td>NEW Vocational # - Same as BU4600-01-02-06 Computer Prog</td>
<td>4534</td>
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Discussion Items
PROVIDE KINDERGARTEN COUNTDOWN PROGRAM
IN PARTNERSHIP WITH UNITED WAY OF ALLEN COUNTY

Background:
The United Way of Allen County is providing East Allen County Schools with an opportunity to continue “Kindergarten Countdown”. The Kindergarten Countdown program will provide up to 40 students (total) entering Kindergarten in the Fall of 2015 to have an extended-learning opportunity with a certified teacher and an aide/support staff. The population targeted for 2015 Kindergarten Countdown will be incoming-Southwick students who are preparing to enter Kindergarten and have little or no prior pre-school experience.

Recommendation:
That the Board of School Trustees approves East Allen County Schools' administrators to work with United Way representatives to continue this program for Southwick Elementary students to benefit in the Fall of 2015.

Kenneth H. Folks
Superintendent of Schools

Prepared: Rose Fritzinger
Approved: Michael Shaffer
Budget: 
Legal: 
~ ABSTRACT for Kindergarten Countdown, in Partnership with the United Way ~

The United Way of Allen County is providing East Allen County Schools with an opportunity to continue “Kindergarten Countdown”. The Kindergarten Countdown program will provide up to two classrooms of 20 students (40 children total) entering Kindergarten in the fall of 2015 to have an extended-learning opportunity with a certified teacher and an aide/support staff this summer. Kindergarten Countdown helps prepare children and their families for the transition to school. The population for Kindergarten Countdown will continue to be incoming Southwick students who are preparing to enter Kindergarten with little or no prior pre-school experience, and will be provided with:

- **Duration:** The program will be held for four weeks: July 6, 2015 – July 31, 2015. Kindergarten Countdown will be a morning program meeting five days per week throughout the four weeks. Students will be dismissed daily following lunch.

- **Participants:** The students at Southwick Elementary School who are preparing to enter Kindergarten and who have had little or no prior pre-school experience will be the population targeted to benefit from this continued Kindergarten Countdown program.

- **Student costs:** This program will be provided FREE of charge to incoming-Southwick Kindergarten students.

- **Transportation:** Student transportation to/from the program will be provided by Community Transportation Network. Costs for transportation will be provided by United Way.

- **Curriculum:** This program will follow the East Allen County Schools Pre-Kindergarten curriculum.

- **Supplies:** All learning supplies for this program will be provided to participants at no cost by United Way.

- **Understanding of the Parties:** A Memorandum of Understanding (MOU) clearly outlines the responsibilities and expectations of this program and will be executed upon approval of this program continuation by the EACS School Board.

- **Food:** Participating students will receive breakfast and lunch daily (provided by EACS food services).

East Allen County Schools’ representatives respectfully request approval to work with United Way representatives to utilize Southwick Elementary School for two (2) classrooms of students for the 2015 Kindergarten Countdown program to benefit up to 40 entering-Kindergarten students from the Southwick attendance area.
SCHOOL CALENDARS FOR 2015-2016SY and 2016-17SY

Background:

East Allen County Schools administration and the East Allen Educators Association reviewed the calendars for the next two school years. The 2015-16SY has been revised to reflect the addition of a Fall Break in October, the changing of Spring Break to align with neighboring school districts as has been our past practice, and the addition of no school on the Friday prior to Spring Break.

Recommendation:

That the Board of School Trustees approves the school calendars for 2015-2016SY (revised) and 2016-17SY.

Kenneth H. Folks
Superintendent of Schools

Prepared: __________________________

Approved: Dr. Kenneth H. Folks

Budget: __________________________

Legal: ___________________________
Grading Periods

All buildings are on nine-week grading periods.

- **August 11 - October 12 (43 days)**
- **October 13 - December 18 (45 days)**
- **January 5 - March 11 (47 days)**
- **March 14 - May 25 (45 days)**

Student Days: 180 days
Teacher Days: 185 days

*NOTE: Presidents’ Day will be used as a make-up day if there are school cancellations prior to that date. If needed, additional days will be added beginning May 26, 2016.*
Grading Periods
All buildings are on nine-week grading periods.

August 9 - October 10 (43 days)
October 11 - December 20 (47 days)
January 5 - March 10 (45 days)
March 13 - May 24 (45 days)

Student Days: 180 days
Teacher Days: 185 days

*NOTE: Presidents’ Day will be used as a make-up day if there are school cancellations prior to that date. If needed, additional days will be added beginning May 25, 2016.
ACTION AGENDA

February 17, 2015

Board Agenda Item 5.5

2016 BUDGET SCHEDULE

Background:
A schedule has been developed for the Board of School Trustees to consider for the development and approval of the 2016 Budget. The schedule lists the primary dates for budget review and approval.

Recommendation:
That the Board of School Trustees authorizes East Allen County Schools to utilize the 2016 Budget Schedule for when budget reviews and approval occurs.

Kenneth H. Folks
Superintendent of Schools

Prepared: Kirby Stahly
Approved: Kirby Stahly
Budget: 2016 Budget Schedule
Legal: IC 6-1-17
April 20, 2015      CPF Budget Request Forms sent to Building Principals

May 8, 2015        Completed CPF Request Forms due to the Business Office

May 11 – June 12, 2015        Director of Maintenance and Asst. Supt of Admin Svcs visit each building to review CPF Requests and address any other concerns

June ??, 2015       Department of Education School Budget Workshop for 2016

July 7, 2015        Internal Review of CPF Plan and Bus Replacement Plan

July 14, 2015       School Board Budget Information to review Capital Projects Plan and School Bus Replacement Plan

August 3, 2015      Review of 2016 Budget by the Superintendent

August 18, 2015     School Board Budget Work Session to review all Budget Funds (i.e. General, Debt Service, Pension Debt, Capital Projects, Transportation, Bus Replacement, Art Institute and Budget Summaries. Permission will also be sought at this Meeting to advertise the 2016 Budget in accordance with DLGF requirements.

August ??, 2015     Department of Local Government Finance [DLGF] Budget Workshop for Allen County

August 28, 2015     Advertise Form No. 3, Capital Projects Plan and Bus Replacement Plan in accordance with DLGF requirements. Date of 1st publication of the 2016 Budget. Form No. 3 includes: top-level summary of the seven funds; comparison of taxes collected and to be collected; estimate of funds to be raised; and capital projects 3-year plan. (The last date for the first publication is 10 days before the date fixed for the public hearing.)

September 1, 2015   Last day to submit proposed budget, tax levy, and tax rate to Allen County Auditor for non-binding review.

September 4, 2015   If required, 2nd Advertisement of Form No. 3, Capital Projects Plan and Bus Replacement Plan.

September 15, 2015  Public Hearing on the 2016 Budget. A review of the 2016 Budget that has been provided to the Board and available for members of the public. (This date can be no later than 10 days prior to the adopting date and must be at least ten days after the first publication.)
East Allen County Schools
2016 Budget Schedule

October 20, 2015  School Board Adoption of the 2016 Budget and Adoption of the Capital Projects Plan and Bus Replacement Plan. This adoption includes all of the funds that require Board approval.

October 22, 2015  Submit East Allen’s Annual Budget (all of the state forms), Capital Projects Fund, and Bus Replacement Plan via Gateway to the Department of Local Government Finance and Allen County Auditor’s Office. Request Certificate of No Objection Petitions to CPF from County Auditor.

October 23, 2015  Advertise CPF Adoption in accordance with DLGF requirements. (Do within two weeks of budget adoption).

December 2015  Department of Local Government Finance Allen County Budget Hearing in required.

February 2016  Department of Local Government Finance Certification of 2016 Budget

Important State Calendar Dates (per current Indiana Code):
- Last date to submit proposed budgets, rates, and levies to County Fiscal Body for non-binding review: September 1st [IC 6-1.1-17-3.5]
- Last date for first publication: September 13th [IC 6-1.1-17-3]
- Last date for second publication: September 20th [IC 6-1.1-17-3]
- Last date for Public Hearing: October 22nd [IC 6-1.1-17-5]
- Last date to adopt CPF Plan & Bus Replacement Plan: November 1st [IC 20-46-6-8.1 & IC 20-46-5-6.1]
- Last date for adoption of Budgets: November 1st [IC 6-1.1-17-5(a)]