EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES
BOARD ROOM, ADMINISTRATION BUILDING
1240 STATE ROAD 930 EAST, NEW HAVEN, INDIANA

ANNUAL BOARD OF FINANCE MEETING
AND REGULAR MEETING
JANUARY 21, 2014

ANNUAL BOARD OF FINANCE MEETING
6:30 p.m.

AGENDA

1. Approval of Minutes – 1/22/13
2. Election of President and Secretary of Board of Finance
4. Summary of Investments for 2013 and Review of Depositories
5. Adjournment

REGULAR MEETING AGENDA
6:35 p.m.

AGENDA

1.0 ROUTINE ITEMS
1.1 Call to Order
1.2 Pledge of Allegiance
1.3 Approval of Agenda
1.4 Recognitions
   - Heritage FFA National Winners
   - EACS District Safety Poster Designers

2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS*

3.0 CONSENT ITEMS
3.1 Human Resources Report
3.2 Financial Reports
3.3 Meetings and Conferences
3.4 Minutes - Regular Meeting – January 7, 2014
4.0 ACTION ITEM
14-0121-4.1 Revision to Board Policies 2006, 4008 and Appendix H (Meet and Confer)

DISCUSSION/ACTION ITEMS
14-0121-4.2 Revised Application and Receipt of Funds for Title III: Language Instruction for Limited English Proficient (LEP) Grant
14-0121-4.3 Resolution Regarding Fundraising Activities
14-0121-4.4 Revision to School Calendar for 2013-14SY

5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEM
5.1 Revised Conflict of Interest

DISCUSSION ITEMS
5.2 Heritage K-12 Project - Change Order #10 – Deletion of Electronic Access Control System From the Contract
5.3 Architect/Engineering Selection for GO Bond Projects
5.4 Contract for Bloxx Internet and Global Proxy Filter

6.0 PUBLIC expressions – NON-AGENDA ITEMS*

7.0 SUPERINTENDENT COMMENTS

8.0 BOARD COMMENTS

9.0 ADJOURNMENT

NEXT BOARD MEETING
FEBRUARY 4, 2014
ADMINISTRATION BUILDING
BOARD ROOM
6:30 PM

*Public expression is limited to 3 minutes per speaker.

DREAM IT. DO IT.
Annual Board of Finance Meeting
EAST ALLEN COUNTY SCHOOLS
SCHOOL BOARD

BOARD OF FINANCE MEETING
JANUARY 22, 2013
6:30 p.m.

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of Finance of East Allen County Schools met at 6:32 p.m. on January 22, 2013, with the following members present:

Neil S. Reynolds, President
Christopher T. Baker, Vice President
Stephen L. Terry, Sr., Secretary
William D. Hartman
Arden L. Hoffman
Terry Jo Lightfoot
Robert L. Nelson, Jr.

President Reynolds called the meeting to order.

Minutes of the January 24, 2012 meeting were approved as presented.

Board President Neil Reynolds and Board Secretary Stephen Terry were unanimously approved by consensus as President and Secretary of the Board of Finance.

The Board of School Trustees performed its annual review of Administrative Investment Guideline 3292 and a review of investments made and depositaries used by the school district. Mr. Hoffman wants to be provided a list of allowable investments.

Mrs. Lightfoot moved that the Resolution to Designate Use of Depositaries for Public Funds be approved. Mr. Hartman seconded it, and the motion was unanimously approved.

There being no other business to come before the Board of Finance, the meeting was adjourned at 6:40 p.m.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

______________________________  ________________________________
Secretary

_________________________________  __________________________
_________________________________  __________________________
To: East Allen County Schools Board of Finance
From: Lois M. Goeglein, Treasurer
Date: January 21, 2014

Per Indiana Code 5-13-7-7 the Board of Finance is to meet annually to review the investment policy for the school corporation. The current policy 3292 is attached for your review. There are no recommended changes.

IC 5-13-7-7 also requires the Treasurer to provide the Board of Finance with a report summarizing investment activity in the prior year. You will find attached to this memo the report for 2013 calendar year. Interest rates continue to be low. CD rates are still very low and I have kept most of our monies now in the IAB Plus Account which is earning better interest that I was getting on CD's. IAB Plus Account is currently at .20% Some monies are still in the state investment pool as well with TrustIN.

Total interest income in 2013 is $28,100.70
Total interest income 2012 was $32,051.61
Total interest income 2011 was $29,377.65

Interest on monies on deposit is receipted to General Fund with the exception of Scholarships and Food Service funds.

Public Funds on deposit and CD’s are covered federally by FDIC. In addition, the state Public Depository Insurance Fund (PDIF) covers monies on deposit at the banks. Repurchase agreements are covered by bank collateralization.

Should you have any questions regarding this information, please feel free to contact me.
Investments - Business

Section 1. General. It is the policy of the East Allen County Schools to invest the funds not immediately needed in securities which will yield the highest interest with the maximum safety. It shall be the responsibility of the Treasurer of East Allen County Schools to administer this policy.

Section 2. Authorized Investments. Indiana statute provides authorization for the following investments:

1. Bills, certificates of indebtedness, notes and bonds of the United States of America;
2. Certificates of deposit;
3. Repurchase agreements;
4. Passbook savings accounts;
5. Negotiable order of withdrawal (NOW) accounts;
6. Money market deposit accounts.

The investments authorized by this policy may be transacted by electronic funds transfer provided an appropriate audit trail is provided in accordance with the standards established by the State Board of Accounts.

Section 3. Certificates of Deposit or Repurchase Agreements. With respect to investments in certificates of deposit or repurchase agreements, the Treasurer shall solicit quotes from at least three (3) depositories. A log of all quotes solicited and received shall be retained as a public record. Investments shall be placed in the depository quoting the highest net interest to the East Allen County Schools. If two or more quoters submit the same highest quote, the investment shall be placed with the quoter that is designated a depository by the East Allen Board of Finance. If more than one of the highest quoters are depositories designated by the Board of Finance, then the Treasurer shall place the investment in one (1) of the depositories.
Summary of Investment Activity
2013
East Allen County Schools

<table>
<thead>
<tr>
<th>FUND</th>
<th>1/1/2013</th>
<th>2013</th>
<th>2013</th>
<th>12/31/2013</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Open CD's</td>
<td>New Investments</td>
<td>Redeemed</td>
<td>Open</td>
</tr>
<tr>
<td>Investment Fund 599 CD's</td>
<td>$0</td>
<td>$3,000,000.00</td>
<td>$3,000,000.00</td>
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<tr>
<td>Food Service Fund CD</td>
<td>$500,000</td>
<td>$1,000,000.00</td>
<td>$1,000,000.00</td>
<td>$500,000.00</td>
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<tr>
<td>Scholarships</td>
<td>$54,080</td>
<td>$0.00</td>
<td>$54,080.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>State Investment Pool Assets</td>
<td>$12,500,000.00</td>
<td>$0.00</td>
<td>$11,500,000.00</td>
<td>$1,000,000.00</td>
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</tbody>
</table>

General Fund Interest received on redeemed CD's
General Fund Interest on Daily Deposits (including TrustIN account)
Total General Fund Interest Received in 2013

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Scholarships Interest on CD's</td>
<td>43.56</td>
</tr>
<tr>
<td>Food Service Fund Interest on CD's</td>
<td>1008.53</td>
</tr>
</tbody>
</table>

** 1/20/98 Board Resolution allowed investments to be made from all monies on deposit rather than by individual funds. Investment Fund 599 was created. Interest on Fund 599 investments are receipted to General Fund.

2013 Investments were purchased at the following Depositories:
TrustIN State Investment Pool
IAB Financial

Miscellaneous Information

Only one CD early in 2013 - interest rate was .25% for 90 days.
CD rates then dropped down again and I got better interest using the Savings Plus account at IAB .20% interest.
TrustIN State Investment Pool was running .08 % monthly interest.
CD's are quoted with six depositaries within E.A.C.S. boundaries + State Investment Pool.

IAB (formerly Grabill Bank) is our main operating bank. Monies on deposit are swept nightly into repurchase agreements to obtain the highest possible interest for our "available cash" not locked into CD's. Current rate .10% IAB Savings Plus Account - this is a limited transactions checking account that accrues interest daily at .20% Monies in the state investment pool are liquid assets. We can withdraw at any time as rates fluctuate - currently .08%

Interest on Deposits are receipted to General Fund with the exception of Scholarships and Food Service Accounts.

EAST ALLEN COUNTY SCHOOLS

RESOLUTION TO DESIGNATE USE OF DEPOSITORIES
FOR PUBLIC FUNDS

WHEREAS, East Allen County Schools maintains monthly balances which exceed $100,000 with state approved depositories; and

WHEREAS, I.C. 5-13-8-9 requires school corporations with balances over $100,000 to Deposit and maintain accounts in at least two public depositories;

NOW THEREFORE BE IT RESOLVED by the Board of Finance that the following depositories located within East Allen County School’s territorial limits will be the designated depositories until such time as this designation is changed by a duly called meeting of the Board of Finance:

IAB FINANCIAL BANK
PNC BANK
WELLS FARGO BANK
1ST SOURCE BANK
TrustIN State Investment Pool

Adopted this 21st day of January 2014

Board Member Signatures:

[Signatures]

Attest:____________________________
Board Secretary
East Allen County Schools

<table>
<thead>
<tr>
<th>Total of all accounts</th>
<th>Current Month (as of 31-DEC-2013)</th>
<th>Previous Month (as of 30-NOV-2013)</th>
<th>Your Fiscal Year To Date (from 01-JUL-2013)</th>
<th>Current Month Previous Year (as of 31-DEC-2012)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning of Month Balance</td>
<td>$2,000,155.80</td>
<td>$3,000,194.16</td>
<td>$5,500,418.12</td>
<td>$6,500,831.70</td>
</tr>
<tr>
<td>Investments</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$6,000,000.00</td>
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<tr>
<td>Payments</td>
<td>$155.80</td>
<td>$1,000,194.16</td>
<td>$3,501,734.46</td>
<td>$831.70</td>
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<tr>
<td>End of Month Balance</td>
<td>$2,000,144.30</td>
<td>$2,000,155.80</td>
<td>$2,000,144.30</td>
<td>$12,501,024.56</td>
</tr>
<tr>
<td>Average Daily Balance</td>
<td>$2,000,079.60</td>
<td>$2,166,778.70</td>
<td>$3,361,590.37</td>
<td>$9,403,739.42</td>
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<tr>
<td>Income Earned</td>
<td>$144.30</td>
<td>$155.80</td>
<td>$1,460.64</td>
<td>$1,024.56</td>
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</table>

**Benchmarks**

<table>
<thead>
<tr>
<th>Benchmark</th>
<th>Current Month (as of 31-DEC-2013)</th>
<th>Previous Month (as of 30-NOV-2013)</th>
<th>Your Portfolio Fiscal Year To Date (as of 31-DEC-2012)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your TrustINdiana Portfolio (Average)</td>
<td>0.08</td>
<td>0.09</td>
<td>0.09 (Average from 01-Jul)</td>
</tr>
<tr>
<td>US Federal Funds Rate (Ticker: FDFD)</td>
<td>0.04000 (31-DEC-2013)</td>
<td>0.08000 (29-NOV-2013)</td>
<td>0.09000 (31-JUL-2013)</td>
</tr>
<tr>
<td>1 Month USD Libor (Ticker: US0001M)</td>
<td>0.16770 (31-DEC-2013)</td>
<td>0.16825 (29-NOV-2013)</td>
<td>0.18673 (31-JUL-2013)</td>
</tr>
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</table>

*Benchmark data is not averaged*
Regular Meeting
Consent Items
ACTION AGENDA

January 21, 2014

Board Agenda Item 3.1

HUMAN RESOURCES REPORT

Background:

The State of Indiana requires the Board of School Trustees to approve employment, increase in employed time, reemployment, reduction in employed time, request for leave of absence, request for retirement, and termination of staff.

Recommendation:

That the Board of School Trustees approves the personnel actions listed on the attached report.

Kenneth H. Folks
Superintendent of Schools

Prepared: Amanda Ricketts
Approved: ____________________________
Budget: Kirby Stahly

Legal: ______________________________
CLASSIFIED NEW HIRES

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clifton, Donna</td>
<td>Food Service – HEHS</td>
<td>1/8/2014</td>
</tr>
<tr>
<td>Franco, JoAnn</td>
<td>Food Service – LEEL</td>
<td>1/7/2014</td>
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<tr>
<td>Hause, Courtney</td>
<td>Paraprofessional – PHJH</td>
<td>1/22/2014</td>
</tr>
<tr>
<td>King, Johnnie</td>
<td>Paraprofessional – SOEL</td>
<td>1/22/2014</td>
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CERTIFIED TERMINATIONS

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<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
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<tbody>
<tr>
<td>Lake, Diane</td>
<td>Teacher – NHMS (42 yrs. w/EACS)</td>
<td>5/22/2014</td>
<td>Retirement*</td>
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CLASSIFIED TERMINATIONS

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boisvert, Jennifer</td>
<td>Bus Driver (9 yrs. w/EACS)</td>
<td>1/15/2014</td>
<td>Resignation</td>
</tr>
<tr>
<td>Franke, Thomas</td>
<td>Bus Driver (30 yrs. w/EACS)</td>
<td>1/31/2014</td>
<td>Retirement</td>
</tr>
<tr>
<td>Harris, Whitney</td>
<td>Custodian – LEHS (5 mo. w/EACS)</td>
<td>1/9/2014</td>
<td>Resignation</td>
</tr>
<tr>
<td>Mitchell, Christina</td>
<td>Cafeteria Monitor – CEEL (1 mo. w/EACS)</td>
<td>1/8/2014</td>
<td>Resignation</td>
</tr>
<tr>
<td>Tin, Theingi</td>
<td>Language Translator (5.5 yrs. w/EACS)</td>
<td>1/17/2014</td>
<td>Resignation</td>
</tr>
</tbody>
</table>

CERTIFIED LEAVES

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
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CLASSIFIED LEAVES

<table>
<thead>
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<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morriarity, Shawn</td>
<td>Custodian – WOHS</td>
<td>1/16/2014 through 2/24/2014</td>
<td>FMLA</td>
</tr>
<tr>
<td>Squier, Cindy</td>
<td>Bus Driver</td>
<td>1/13/2014 through 1/24/2014</td>
<td>Medical Leave extension</td>
</tr>
<tr>
<td>Tin, Theingi</td>
<td>Language Translator- DW</td>
<td>1/15/2014 through 1/17/2014</td>
<td>Unpaid Leave – Revision</td>
</tr>
</tbody>
</table>

*The last day of school year could change due to cancellation of school for inclement weather.*
ACTION AGENDA

January 21, 2014

Board Agenda Item 3.2

CONSOLIDATED REGISTER OF CLAIMS; DISTRIBUTION OF PAYROLL; GIFT AND DONATIONS; AND FINANCIAL STATEMENT

Background:
The State of Indiana requires the Board of School Trustees approve and ratify the payment of all bills and authorize the issuance of checks; distribution of payroll; the acceptance of all gifts and donations; tuition transfers and the financial statement of the Corporation.

Recommendation:
That the Board of School Trustees accepts and/or approves the consolidated register of claims; distribution of payroll, gifts and donations; tuition transfers; and the financial statement.

Kenneth H. Folks
Superintendent of Schools

Prepared: Kirby Stahly
Approved: Kirby Stahly
Budget: Kirby Stahly
Legal:
FINANCIAL SUMMARY REPORT
TUESDAY, JANUARY 21, 2014

PAYROLL CLAIMS
Approval of payroll claims for the payroll period ending December 6, 2013 in the amount of $1,930,235.99; and for the payroll period ending December 20, 2013 in the amount of $1,950,794.45.

ACCOUNTS PAYABLE VOUCHER INFORMATION
Please see the attached information regarding Vendor Claims, Manual Checks, and Electronic Transfers.

Total Amount          $10,586,464.59

DONATIONS, GIFTS, AND EXTRACURRICULAR EXPENDITURES

DONATIONS
New Haven Middle School requests Board approval to accept a donation in the amount of $925.10 from General Mills’ Box Tops for Education Program.

New Haven Middle School requests Board approval to accept a donation of two $250.00 awards (total $500.00), from the Indiana Association of School Principals (IASP). IASP has donated these awards for NHMS teachers, Mr. Eric Reynolds and Mrs. Christine Popplewell, to utilize for service learning projects with students during the 2013/14 school year. New Haven Middle School has selected the service learning program "Kids Against Hunger" to receive these funds.

EXTRACURRICULAR EXPENDITURE
Leo Elementary School requests Board approval to purchase fifteen (15) Stiga STS185 Ping-Pong tables from MC Sports at the discounted cost of $300.00 each for a total cost of $4,500.00 to replace their current end-of-life tables.

CASH TUITION TRANSFERS FOR THE 2013-2014 SCHOOL YEAR

<table>
<thead>
<tr>
<th>Name</th>
<th>Grade</th>
<th>School</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anjolie Parker</td>
<td>6th</td>
<td>Leo Elementary School</td>
<td>New</td>
</tr>
<tr>
<td>Riley Fiedler</td>
<td>10th</td>
<td>Leo Jr./Sr. High School</td>
<td>New</td>
</tr>
<tr>
<td>Abigail VanBuskirk</td>
<td>9th</td>
<td>New Haven High School</td>
<td>New</td>
</tr>
<tr>
<td>Item Number</td>
<td>Date Rec'd</td>
<td>Vendor/Contractor</td>
<td>Appl/Inv #</td>
</tr>
<tr>
<td>-------------</td>
<td>------------</td>
<td>-------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>54</td>
<td>1/13/14</td>
<td>RQAW Corporation</td>
<td>6182489</td>
</tr>
<tr>
<td>55</td>
<td>1/14/14</td>
<td>Fetters Construction</td>
<td>Pay Application #14</td>
</tr>
<tr>
<td>Item Number</td>
<td>Date Rec'd</td>
<td>Vendor/Contractor</td>
<td>Appl/Inv #</td>
</tr>
<tr>
<td>-------------</td>
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<td>------------</td>
</tr>
<tr>
<td>45</td>
<td>1/13/14</td>
<td>ROAW Corporation</td>
<td>6102490</td>
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<tr>
<td>46</td>
<td>1/15/14</td>
<td>W.A. Sheets &amp; Sons, Inc</td>
<td>Pay Application #8</td>
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<tr>
<td>47</td>
<td>1/15/14</td>
<td>JAB [Contractor Retainage]</td>
<td>Pay Application #8</td>
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</table>
# EAST ALLEN COUNTY SCHOOLS
## REPORT OF INCOME AND DISBURSEMENTS—GENERAL FUND
### December 31, 2013

## REVENUE

<table>
<thead>
<tr>
<th></th>
<th>2013 BUDGET</th>
<th>YEAREND ESTIMATED</th>
<th>INCOME YTD</th>
<th>YTD</th>
<th>EXP. YTD</th>
<th>EXP. YTD</th>
<th>EXP. YTD</th>
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<tbody>
<tr>
<td></td>
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<td>FORECAST</td>
<td>INCOME</td>
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<td>INCOME</td>
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<tr>
<td><strong>LOCAL TAX REVENUE</strong></td>
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<tr>
<td>Local Prop. Taxes</td>
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<tr>
<td>License Excise Tax</td>
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<td>$0</td>
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<tr>
<td>Commercial Vehicle Excise Tax</td>
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<td></td>
<td>$0</td>
<td>$0</td>
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<tr>
<td><strong>STATE SUPPORT &amp; GRANTS</strong></td>
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<td></td>
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<td></td>
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<tr>
<td>Tuition Support</td>
<td>$54,018,720</td>
<td>$54,724,360</td>
<td>$54,018,720</td>
<td>$54,724,360</td>
<td>$4,501,560</td>
<td>$4,485,846</td>
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<tr>
<td>Summer School</td>
<td>$125,000</td>
<td>$89,061</td>
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<td>$0</td>
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<tr>
<td>Testing &amp; Remediation &amp; Interns</td>
<td>$95,000</td>
<td>$159,491</td>
<td>$91,000</td>
<td>$159,491</td>
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<td>$0</td>
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<tr>
<td>Congressional Interest</td>
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<td>$50</td>
<td>$125</td>
<td>$0</td>
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<tr>
<td>Full Day Kindergarten</td>
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<td>$1,430,000</td>
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<td>$1,430,000</td>
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<tr>
<td>PL 221 Grant</td>
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<tr>
<td>Other State Revenue</td>
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<td>$0</td>
<td>$0</td>
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<tr>
<td><strong>MISC. REVENUE</strong></td>
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<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Local Tuition</td>
<td>$27,000</td>
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<td>$27,000</td>
<td>$54,506</td>
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<td>Fees</td>
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<td>$186,921</td>
<td>$48,000</td>
<td>$186,921</td>
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<td>$0</td>
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<td>Temporary Loans</td>
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<td>$0</td>
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<tr>
<td>Other Local Revenue</td>
<td>$10,000</td>
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<tr>
<td>Sale of Property, Adjustments &amp; Fund Transfers</td>
<td>$0</td>
<td>$54,704</td>
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<td>$54,704</td>
<td>$0</td>
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<td><strong>SUB-TOTAL</strong></td>
<td>$56,283,720</td>
<td>$55,718,432</td>
<td>$56,243,270</td>
<td>$55,718,432</td>
<td>$6,066,310</td>
<td>$4,607,869</td>
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<tr>
<td><strong>January 1, 2013 Operating Balance</strong></td>
<td>$10,327,490</td>
<td>$10,327,490</td>
<td>$10,327,490</td>
<td>$10,327,490</td>
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<td><strong>TOTAL</strong></td>
<td>$66,611,210</td>
<td>$55,718,432</td>
<td>$56,243,270</td>
<td>$55,718,432</td>
<td>$6,066,310</td>
<td>$4,607,869</td>
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## EXPENDITURES

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<tr>
<th></th>
<th>2013 BUDGET</th>
<th>YEAREND ESTIMATED</th>
<th>INCOME YTD</th>
<th>YTD</th>
<th>EXP. YTD</th>
<th>EXP. YTD</th>
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<td>FORECAST</td>
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<td><strong>SALARIES &amp; WAGES</strong></td>
<td>$40,237,035</td>
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<td>$14,439,046</td>
<td>$14,131,986</td>
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<td>$1,377,827</td>
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<td>Purchased Services</td>
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<td>$1,198,800</td>
<td>$1,142,039</td>
<td>$305,800</td>
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<td>Utilities</td>
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<td>$679,085</td>
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<td>$179,717</td>
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<tr>
<td>Supplies &amp; Materials</td>
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<td>$1,075,292</td>
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<td>$81,217</td>
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<td>Other Objects</td>
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<td>$0</td>
<td></td>
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<td>$0</td>
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<tr>
<td>Transfers</td>
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<td>$(1,689)</td>
<td>$0</td>
<td>$(1,689)</td>
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<td>$0</td>
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<td><strong>SUB-TOTAL</strong></td>
<td>$59,551,733</td>
<td>$55,817,802</td>
<td>$56,857,146</td>
<td>$55,817,802</td>
<td>$5,228,244</td>
<td>$5,397,342</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>$56,857,146</td>
<td>$55,817,802</td>
<td>$5,228,244</td>
<td>$5,397,342</td>
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## YEAREND PROJECTION [SURPLUS OR DEFICIT]

<p>| | | | | | |</p>
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<tr>
<td><strong>(Surplus or Deficit)</strong></td>
<td>($99,371)</td>
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## Operating Balance December 31, 2013

|$10,228,120 | $10,228,120 | $(99,371) | Change in Operating Balance |
## EAST ALLEN COUNTY SCHOOLS
### REPORT OF INCOME AND DISBURSEMENTS - TRANSPORTATION
#### December 31, 2013

### REVENUE

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
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<th></th>
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</thead>
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<tr>
<td><strong>LOCAL TAX REVENUE</strong></td>
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<td>LOCAL PROP. TAXES</td>
<td>$5,773,702</td>
<td>$5,591,974</td>
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<td>FINANCIAL INST. TAX</td>
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<td>$43,095</td>
<td>$32,000</td>
<td>$43,095</td>
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<td>LICENSE EXCISE TAX</td>
<td>$431,634</td>
<td>$464,230</td>
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<td>$464,230</td>
<td>$83,000</td>
<td>$72,687</td>
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<td>COMMERCIAL VEHICLE EXCISE TAX</td>
<td>$69,481</td>
<td>$69,608</td>
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<td>$69,608</td>
<td>$36,000</td>
<td>$34,804</td>
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<td><strong>LOANS</strong></td>
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</tr>
<tr>
<td>TEMPORARY LOANS</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>MISC. REVENUE</strong></td>
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<tr>
<td>CLAIMS FOR LOSSES</td>
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<td>$0</td>
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<td>$0</td>
<td>$0</td>
<td>$0</td>
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<td>REFUND/REIMBURSEMENT</td>
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<td>$38,507</td>
<td>$18,000</td>
<td>$38,507</td>
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<tr>
<td><strong>SUB-TOTAL</strong></td>
<td>$6,305,470</td>
<td>$6,207,413</td>
<td>$6,012,000</td>
<td>$6,207,413</td>
<td>$1,376,500</td>
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**JANUARY 1, 2013 OPERATING BALANCE** $2,219,205

**TOTAL** $8,524,675

### EXPENDITURES

<table>
<thead>
<tr>
<th></th>
<th>2013 BUDGET</th>
<th>YEAREND FORECAST</th>
<th>ESTIMATED EXP. YTD.</th>
<th>EXP. YTD.</th>
<th>ESTIMATED EXP. - Dec.</th>
<th>EXP. - Dec.</th>
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<tbody>
<tr>
<td><strong>SALARIES &amp; WAGES</strong></td>
<td>$3,056,826</td>
<td>$3,142,525</td>
<td>$3,058,950</td>
<td>$3,142,525</td>
<td>$274,350</td>
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<td>EMPLOYEE BENEFITS</td>
<td>$1,866,720</td>
<td>$1,789,284</td>
<td>$1,826,121</td>
<td>$1,789,284</td>
<td>$225,028</td>
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<td>PURCHASED SERVICES</td>
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<td>$264,125</td>
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<td>SUPPLIES &amp; MATERIALS</td>
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<td>$1,300,509</td>
<td>$1,346,800</td>
<td>$1,300,509</td>
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<td>CAPITAL OUTLAY</td>
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<td>$61,010</td>
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<td>LOAN REPAYMENT</td>
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<td><strong>OTHER OBJECTS</strong></td>
<td>$4,500</td>
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<td>$4,500</td>
<td>$2,559</td>
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<td><strong>SUB-TOTAL</strong></td>
<td>$6,568,746</td>
<td>$6,560,011</td>
<td>$6,525,161</td>
<td>$6,560,011</td>
<td>$771,618</td>
<td>$911,189</td>
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**TOTAL** $6,568,746

**YEAREND PROJECTION [SURPLUS OR DEFICIT]** ($352,597)

**OPERATING BALANCE December 31, 2013** $1,866,608

($352,597) Change in Operating Balance
FINANCIAL REPORT

January 21, 2014
Board Meeting

I. CASH FLOW

A. INVESTMENTS - During the month of December 2013

No new CD’s – CD rates still below interest rates at IAB and TrustIN

TRUSTIN State Investment Pool – unlimited days – daily interest
Money is invested at State Trust in Bank Notes, US Securities,
Commercial Paper, Corporate Securities and Money Market Accts.

Invested - no new deposits
Withdrawn - $155.80
Monies in TrustIN State Trust as of December 30, 2013 are $ 2,000,144.30

Monies on Deposit: Interest receipted in 2013 is as follows:

<table>
<thead>
<tr>
<th></th>
<th>December 2013</th>
<th>YEAR-TO-DATE</th>
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</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$5,806.05</td>
<td>$28,100.70</td>
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</tbody>
</table>

II. PETTY CASH

Balance Brought Forward $29.62
Replenished Cash $0
Cash Disbursed $0
Cash Balance $29.62

III. UNEMPLOYMENT

December payment $11,829.75 Year to date thru December is $42,355.99

IV. JP Morgan Chase MasterCard: Corporate Purchasing Card Report
Detail of payments included in monthly vendor payment runs
See attached listing of December card usage payable in January
**EACS FOOD SERVICE**
**ACTIVITY-MONTH OF**
**December 31, 2013**

**ACTIVITY SHEET**

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>11/30/13 BALANCE</th>
<th>December-13 RECEIPTS</th>
<th>12/31/13 DISBRSMT</th>
<th>12/31/13 OPERATING BALANCE</th>
<th>12/31/13 STUDENT ACCOUNT BAL</th>
<th>12/31/13 ADJU BALANCE</th>
<th>OUTSTNDNG REIMB</th>
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<tbody>
<tr>
<td>1 CEDARVILLE ELEMENTARY</td>
<td>$40,799.58</td>
<td>$17,971.37</td>
<td>$18,494.76</td>
<td>$40,276.19</td>
<td>$14,581.45</td>
<td>$54,857.64</td>
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<tr>
<td>2 HERITAGE JR/SR HIGH</td>
<td>$55,234.57</td>
<td>$34,693.63</td>
<td>$31,312.34</td>
<td>$58,615.86</td>
<td>$8,917.12</td>
<td>$67,532.98</td>
<td>$17,810.19</td>
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<tr>
<td>3 NEW HAVEN PRIMARY</td>
<td>$42,440.87</td>
<td>$21,579.97</td>
<td>$17,821.64</td>
<td>$46,199.20</td>
<td>$3,549.34</td>
<td>$49,748.54</td>
<td>$16,105.10</td>
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<tr>
<td>4 HERITAGE ELEMENTARY</td>
<td>$50,800.64</td>
<td>$26,517.78</td>
<td>$23,029.60</td>
<td>$54,288.82</td>
<td>$4,878.49</td>
<td>$59,167.31</td>
<td>$17,124.78</td>
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<tr>
<td>5 LEO ELEMENTARY</td>
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<td>$19,144.98</td>
<td>$17,454.68</td>
<td>$50,795.24</td>
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<tr>
<td>6 LEO JR/SR HIGH</td>
<td>$62,171.34</td>
<td>$50,992.20</td>
<td>$51,625.20</td>
<td>$61,538.34</td>
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<td>7 NEW HAVEN INTERMEDIATE</td>
<td>$56,048.15</td>
<td>$23,222.96</td>
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<td>8 NEW HAVEN MIDDLE</td>
<td>($14,046.38)</td>
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<td>($16,212.65)</td>
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<td>9 NEW HAVEN HIGH</td>
<td>$39,457.53</td>
<td>$43,652.91</td>
<td>$41,797.15</td>
<td>$41,313.29</td>
<td>$8,338.07</td>
<td>$49,651.36</td>
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<td>10 PAUL HARDING JR HIGH</td>
<td>$58,068.57</td>
<td>$26,669.50</td>
<td>$18,076.37</td>
<td>$66,661.70</td>
<td>$2,626.19</td>
<td>$69,287.89</td>
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<td>11 PRINCE CHAPMAN ACDMY</td>
<td>$59,719.51</td>
<td>$32,319.62</td>
<td>$21,409.08</td>
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<td>12 SOUTHWICK ELEM</td>
<td>$58,823.60</td>
<td>$28,185.95</td>
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<td>$1,540.23</td>
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<td>14 WOODLAN PRIMARY</td>
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<td>$4,564.37</td>
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<td>$5,822.12</td>
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<td>15 WOODLAN JR/SR HIGH</td>
<td>$47,038.27</td>
<td>$39,956.68</td>
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<td>16 MISC/EQUIPMENT ACCT.</td>
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</table>

**TOTALS**

|                      | $1,549,719.37 | $407,681.64 | $372,045.82 | $1,585,355.19 | $117,287.81 | $1,702,643.00 | $227,855.26 |

**Balances do not include $500,000.00 CD**
<table>
<thead>
<tr>
<th>FUND NAME</th>
<th>TOTAL</th>
<th>INVESTMENTS</th>
<th>CHECKING</th>
<th>YTD EXPENDED</th>
<th>YTD RECEIPTS</th>
<th>1/1/13 BALANCE</th>
<th>CURRENT BAL.</th>
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<td>WELLS FARGO BANK</td>
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<td>PNC</td>
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<td>iAB-FS</td>
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<td>FIRST SOURCE BANK</td>
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1/17/2014
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ACTION AGENDA

January 21, 2014

Board Agenda Item 3.3

MEETINGS AND CONFERENCES REQUESTS

Background:

Employees of the East Allen County Schools participate in professional development opportunities that correspond to the goals and mission of our district's curricular program. Prior to the expenditures established through Board policy, it is required that the Board of School Trustees approve all requests to attend meetings and conferences.

Recommendation:

That the Board of School Trustees approves the Meetings and Conferences Requests in the attached report.

Kenneth H. Folks
Superintendent of Schools

Prepared: Dawn Bair

Approved: Ken Folks

Budget:

Legal:
### Meetings and Conferences

The following meetings and/or conference requests are information items, which are to be made a part of the Board minutes: January 21, 2014

<table>
<thead>
<tr>
<th>DATE(S)</th>
<th>ATTENDEE(S)</th>
<th># ATTENDING</th>
<th>BLDG.</th>
<th>CONFERENCE TITLE &amp; LOCATION</th>
<th>MAXIMUM REIMBURSEMENT</th>
<th>SUB</th>
<th>COST</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 14, 2014</td>
<td>Lyn Randall</td>
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<td>PCA</td>
<td>LAS Links Coordinator Meeting, PHLC</td>
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<td>$37.50</td>
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<tr>
<td>January 23, 2014</td>
<td>Steve Gurney, Darryl Springer</td>
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<td>$75</td>
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<tr>
<td>January 23, 2014</td>
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<td>Dave Bischoff</td>
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<td>NHHS</td>
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<td>$75</td>
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<td>Marilyn Hissong</td>
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<td>January 29, 2014</td>
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<td>Records Day, NHPS</td>
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<td>$75</td>
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</table>
The following meetings and/or conference requests are information items, which are to be made a part of the Board minutes: January 21, 2014

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<tr>
<th>DATE(S)</th>
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<th>BLDG.</th>
<th>CONFERENCE TITLE &amp; LOCATION</th>
<th>MAXIMUM REIMBURSEMENT</th>
<th>SUB</th>
<th>COST</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
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<th>SUB</th>
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<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
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<td>$0</td>
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<td>Alicia Gatewood</td>
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<td>National Title I Conference, California</td>
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<td>Released time, AM</td>
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<tr>
<td>February 3, 2014</td>
<td>Tina Antrim</td>
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<td>EAU</td>
<td>ACCUPLACER Training-IDOE, Kokomo</td>
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<td>Released time, AM</td>
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<tr>
<td>February 3, 2014</td>
<td>Jennifer Hunter</td>
<td>1</td>
<td>HEHS</td>
<td>ACCUPLACER Training-IDOE, Kokomo</td>
<td>$0</td>
<td>N</td>
<td>$0</td>
<td>Released time, AM</td>
</tr>
</tbody>
</table>
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<th>COST</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
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<tr>
<td>February 3, 2014</td>
<td>Gary Rogers</td>
<td>1</td>
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<td>ACCUPLACER Training-IDOE, Kokomo</td>
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<td>Maureen O’Donaghue</td>
<td>1</td>
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<td>ACCUPLACER Training-IDOE, Kokomo</td>
<td>$0</td>
<td>N</td>
<td>$0</td>
<td>Released time, AM</td>
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<tr>
<td>February 3, 2014</td>
<td>Andy Davis</td>
<td>1</td>
<td>WOHS</td>
<td>ACCUPLACER Training-IDOE, Kokomo</td>
<td>$0</td>
<td>N</td>
<td>$0</td>
<td>Released time, AM</td>
</tr>
<tr>
<td>February 7, 2014</td>
<td>Ken Folks</td>
<td>1</td>
<td>ADMN</td>
<td>ISBA/IAPSS Collective Bargaining Seminar, Indianapolis</td>
<td>$215</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23210-58000-0001, General Fund</td>
</tr>
<tr>
<td>February 7, 2014</td>
<td>Amanda Ricketts</td>
<td>1</td>
<td>ADMN</td>
<td>ISBA Collective Bargaining Seminar, Carmel</td>
<td>$215</td>
<td>N</td>
<td>$0</td>
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<tr>
<td>February 7, 2014</td>
<td>Kirby Stahly</td>
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<td>ISBA Collective Bargaining Seminar, Carmel</td>
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<td>N</td>
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<tr>
<td>February 12, 2014</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>Assoc. of Fundraising Professionals (AFP) of NE IN, Fort Wayne</td>
<td>$19</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General Fund</td>
</tr>
<tr>
<td>February 12-14, 2014</td>
<td>Connie Brown</td>
<td>1</td>
<td>SPSV</td>
<td>ICASE Spring Conference, Indianapolis</td>
<td>$780</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, lodging, meals, mileage, 010-21810-58000-0012, General Fund</td>
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<tr>
<td>February 12-14, 2014</td>
<td>Jessica Thompson</td>
<td>1</td>
<td>SPSV</td>
<td>ICASE Spring Conference, Indianapolis</td>
<td>$930</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, lodging, meals, 527-12230-58000-0012, IDEA Grant 12-13</td>
</tr>
<tr>
<td>February 18-21, 2014</td>
<td>Chad Houser</td>
<td>1</td>
<td>HEHS</td>
<td>CPI Train the Trainer Training, PHLC</td>
<td>$0</td>
<td>N</td>
<td>$0</td>
<td>Released time</td>
</tr>
<tr>
<td>DATE(S)</td>
<td>ATTENDEE(S)</td>
<td># ATTENDING</td>
<td>BLDG.</td>
<td>CONFERENCE TITLE &amp; LOCATION</td>
<td>MAXIMUM REIMBURSEMENT</td>
<td>SUB</td>
<td>COST</td>
<td>BACKUP INFORMATION &amp; ACCOUNT NUMBER</td>
</tr>
<tr>
<td>-------------------</td>
<td>-------------------------------</td>
<td>-------------</td>
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<td>-------------------------------------------------------------------------------------------</td>
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<tr>
<td>February 18-21, 2014</td>
<td>Lindsey Franz</td>
<td>1</td>
<td>SPSV</td>
<td>CPI Train the Trainer Training, PHLC</td>
<td>$2,100</td>
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<td>$0</td>
<td>Released time, registration, 527-21110-58000-0012, IDEA Grant 12-13</td>
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<td>March 20, 2014</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>Assoc. of Fundraising Professionals (AFP) of NE IN, Fort Wayne</td>
<td>$19</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General Fund</td>
</tr>
<tr>
<td>March 24-28, 2014</td>
<td>Mike Phommachanh, Dietrick Thomas</td>
<td>1</td>
<td>TECH</td>
<td>Apple Certified Mac Technician Training, Chicago</td>
<td>$7,740</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, lodging, meals, 010-23220-58000-0011, General Fund</td>
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<tr>
<td>April 8-12, 2014</td>
<td>Lindsey Franz</td>
<td>1</td>
<td>SPSV</td>
<td>CEC Convention &amp; Expo, Pennsylvania</td>
<td>$2,233</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, lodging, airfare, meals, 529-12900-58000-0012, Technical Assistance Grant</td>
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<tr>
<td>April 8-12, 2014</td>
<td>Jenny Snyder</td>
<td>1</td>
<td>SPSV</td>
<td>CEC Convention &amp; Expo, Pennsylvania</td>
<td>$2,054</td>
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<td>$0</td>
<td>Released time, registration, lodging, airfare, meals, 529-12900-58000-0012, Technical Assistance Grant</td>
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<td>April 17, 2014</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>Assoc. of Fundraising Professionals (AFP) of NE IN, Fort Wayne</td>
<td>$19</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General Fund</td>
</tr>
<tr>
<td>April 22-23, 2014</td>
<td>Chad Houser</td>
<td>1</td>
<td>HEHS</td>
<td>Recertification as an Indiana School Safety Specialist, Indianapolis</td>
<td>$163</td>
<td>N</td>
<td>$0</td>
<td>Released time, meals, mileage, 010-25400-58000-0004, General Fund</td>
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<tr>
<td>April 22-23, 2014</td>
<td>Dennis Kern</td>
<td>1</td>
<td>LEHS</td>
<td>Recertification as an Indiana School Safety Specialist, Indianapolis</td>
<td>$88</td>
<td>N</td>
<td>$0</td>
<td>Released time, meals, 010-25400-58000-0004, General Fund</td>
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<td>May 13, 2014</td>
<td>Kevin Jehl</td>
<td>1</td>
<td>EAU</td>
<td>Social Studies Course Resource, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>$75</td>
<td>Released time, 683-22120-31200-0015, Title IIA</td>
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</table>
Meetings and Conferences

The following meetings and/or conference requests are information items, which are to be made a part of the Board minutes: January 21, 2014

<table>
<thead>
<tr>
<th>DATE(S)</th>
<th>ATTENDEE(S)</th>
<th># ATTENDING</th>
<th>BLDG.</th>
<th>CONFERENCE TITLE &amp; LOCATION</th>
<th>MAXIMUM REIMBURSEMENT</th>
<th>SUB</th>
<th>COST</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 15, 2014</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>Assoc. of Fundraising Professionals (AFP) of NE IN, Fort Wayne</td>
<td>$19</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General Fund</td>
</tr>
<tr>
<td>June 19, 2014</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>Assoc. of Fundraising Professionals (AFP) of NE IN, Fort Wayne</td>
<td>$19</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General Fund</td>
</tr>
<tr>
<td>July 22, 2014</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>Assoc. of Fundraising Professionals (AFP) of NE IN, Fort Wayne</td>
<td>$19</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General Fund</td>
</tr>
<tr>
<td>August 21, 2014</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>Assoc. of Fundraising Professionals (AFP) of NE IN, Fort Wayne</td>
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<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General Fund</td>
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<tr>
<td>September 18, 2014</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>Assoc. of Fundraising Professionals (AFP) of NE IN, Fort Wayne</td>
<td>$19</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General Fund</td>
</tr>
<tr>
<td>October 16, 2014</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>Assoc. of Fundraising Professionals (AFP) of NE IN, Fort Wayne</td>
<td>$19</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General Fund</td>
</tr>
<tr>
<td>November 1, 2014</td>
<td>Rose Fritzinger</td>
<td>1</td>
<td>PHLC</td>
<td>Assoc. of Fundraising Professionals (AFP) of NE IN, Fort Wayne</td>
<td>$57</td>
<td>N</td>
<td>$0</td>
<td>Released time, registration, mileage, 010-23220-58000-0014, General Fund</td>
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</table>

**TOTALS** | **78**           |             |       |                             | **$21,124**            |     | **$1,087.50** |
ACTION AGENDA
January 21, 2014

Board Agenda Item 3.4

APPROVAL OF MINUTES
FROM THE REGULAR MEETING ON JANUARY 7, 2014

Background:
Minutes are taken of each Board meeting in accordance with Indiana Code IC 5-14-1.5-4.

Recommendation:
That the Board of School Trustees accepts and approves these minutes as presented.

Kenneth H. Folks
Superintendent of Schools

Prepared: Julie Labie
Approved: Kenneth H. Folks
Budget: 
Legal: 

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on January 7, 2014.

Board members present:
  Neil S. Reynolds, President
  Christopher T. Baker, Vice President
  Stephen L. Terry, Sr., Secretary (arrived at 6:48 p.m.)
  William D. Hartman
  Arden Hoffman
  Terry Jo Lightfoot
  Robert L. Nelson, Jr.

Board members absent:
  None

EACS Administrators and Association Presidents also in attendance:
  Dr. Kenneth H. Folks, Superintendent
  Mrs. Marilyn Hissong, Assistant Superintendent of Curriculum and Instruction
  Dr. Michael B. Shaffer, Asst. Superintendent of School Management & Special Programs
  Mr. Kirby Stahly, Assistant Superintendent for Administrative Services
  Ms. Amanda Ricketts, Director of Human Resources
  Mrs. Tammyra Kelly, Public Relations Liaison
  Mr. Ed Mendoza, Director of Student Services
  Mr. Keith Madsen, Interim Director of Technology
  Mr. Doug Hicks, Principal, East Allen University
  Mrs. Teresa Gremaux, Principal, Paul Harding Junior High School
  Mr. Ronald C. Crosby, President, East Allen Educator’s Association

1.0 ROUTINE ITEMS

1.1 Call to Order

President Neil Reynolds called the meeting to order at 6:30 p.m.

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited.
1.3 Election of Officers

**President**

✓ Neil Reynolds  
Motion: Hartman  Second: Nelson  Vote: Aye: 5-1*  
Chris Baker  
Motion: Hoffman  Second: None

**Vice President**

✓ Chris Baker  
Motion: Nelson  Second: Hartman  Vote: Aye: 4-0-2*  
Stephen Terry  
Motion: Hoffman  Second: None

**Secretary**

✓ Stephen Terry  
Motion: Lightfoot  Second: Hartman  Vote: Aye: 6-0*

Arden Hoffman  
Motion: Hoffman  Second: None

1.4 Approval of Agenda**

The agenda for January 7, 2014 was approved as presented, with the postponement (due to inclement weather) of the recognition of the Heritage High School FFA Chapter until the next Board meeting, and the deletion of Agenda Item 1.9 Appointment of Common Wage Committee Members.

1.5 Recognition

Dr. Folks publicly recognized our schools for their academic performance and improvement as measured by the A-F School letter grades recently announced by the Department of Education. All EACS schools were graded as a C or above. Three (3) schools earned a letter grade of A: (LEEL, CEEL, WOPS); six (6) schools earned a B: (LEHS, WOHS, WOIS, NHIS, PCA, NHPS); and six (6) earned a letter grade of C: (HEHS, NHHS, NHMS, PHJH, HEEL, SOEL). (We appealed Southwick’s grade of C to the IDOE, but our appeal. We continue to work to convince the IDOE that SOEL should be a B since it is a feeder school to PCA.

Seven (7) EACS schools improved their grade from a year ago. These schools include NHIS (C-B), NHMS (D-C), NHPS (C-B), PHJH (D-C), PCA (C-B), WOHS (C-B), and WOPS (B-A). We believe we have an 8th school that improved, SOEL (C-B), but we still need to convince the IDOE of that!

Dr. Folks further added, “The performance and improvement of our schools would not have been possible without a team effort from everyone including students, parents, teachers, support staff, administrators, and the School Board. Congratulations to everyone who contributed to the success of our schools.”

*Stephen Terry not yet present for vote.
1.6 Review Board Code of Conduct – Appendix J

The Board’s Code of Conduct was reviewed and discussed. There was Board consensus for Mr. Hoffman’s suggestion to add the District’s new motto of “Dream It. Do It” to the Code of Conduct. Board consensus is that all members would sign the Code of Conduct.

Approved by General Consensus of the Board - Aye: 6-0*

1.7 Committee Assignments

East Allen Educational Foundation – Chris Baker
East Allen Wellness Advisory Committee – Terry Lightfoot, Bob Nelson
Fort Wayne Museum of Art Board – Bill Hartman
Common Wage Hearing Representation – Neil Reynolds (and Director of Facilities Doug Roemer)
Transportation Appeal Committee – Arden Hoffman

1.8 Appointment of Treasurer and Deputy Treasurer

Motion: That Lois Goeglein be reappointed as Treasurer and Geri Freiburger be reappointed as Deputy Treasurer.

Motion: Baker Second: Lightfoot Vote: Aye: 6-0*

1.10 Delegation of Authority in the Absence of the Superintendent

In accordance with Board Policy 3005, the Board shall be notified annually of the Superintendent's designees and “...the Superintendent shall designate at least two Administrators to be familiar with Board and Superintendent issues, management styles, and Board policies.”

In the absence of the Superintendent, Mr. Kirby Stahly, Assistant Superintendent of Administrative Services; Dr. Michael Shaffer, Assistant Superintendent of School Management and Special Programs; and Mrs. Marilyn Hissong, Assistant Superintendent of Curriculum and Instruction are delegated authority to act in his place.

Motion: Lightfoot Second: Nelson Vote: Aye: 6-0*

1.11 Schedule of Board Meetings for 2014-15SY

Motion: That the Schedule of Board Meetings for 2014-15SY be approved as presented.

Motion: Baker Second: Lightfoot Vote: Aye: 7-0

2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS

<table>
<thead>
<tr>
<th>Speaker</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lael Barkman (Sunrise Chapel)</td>
<td>Purchase of Harlan Elementary School</td>
</tr>
</tbody>
</table>

*Stephen Terry not yet present for vote.
3.0 CONSENT ITEMS

Superintendent Folks requested the Board's approval for the Consent Items as presented as follows:

3.1 Human Resources Report and Addendum
3.2 Financial Reports
3.3 Meetings and Conferences
3.4 Minutes – Executive Session - December 5, 2013
3.5 Minutes – Regular Meeting - December 10, 2013

Motion: That Consent Items 3.1 through 3.5 be approved as presented.

Discussion: Regarding the minutes of December 10th Mr. Baker stated that the canceled War Room visit was at New Haven High School, not the Middle School. The minutes will be revised to reflect the change.

Motion: Terry Second: Baker

Vote:
3.1 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 7-0)
3.2 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 7-0)
3.3 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 7-0)
3.4 - Aye: Baker, Hartman, Lightfoot, Nelson, Reynolds, Terry No: Hoffman (Motion carried 6-1)
3.5 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 7-0)

4.0 ACTION ITEMS

Superintendent Folks requested the Board's approval for the Action Items as presented as follows:

14-0107-4.1 Application and Receipt of Funds for 21st Century Community Learning Center Partnership
14-0107-4.2 Expense Reduction Analysis (ERA) Agreement
14-0107-4.3 Priority Engineering Consultant Agreement
14-0107-4.4 Heritage K-12 Project - Change Order #9 – Tapered Roof Modification
14-0107-4.5 Woodlan K-12 Project - Change Order #3 – Unsuitable Soil in New Parking Lot

Motion: That the Board of School Trustees approve Action Items 4.1 through 4.5 as presented.

Motion: Baker Second: Lightfoot

Discussion: No discussion.
DISCUSSION/ACTION ITEMS

14-0107-4.6 General Obligation (GO) Bond Projects (Security Cameras)

Mr. Stahly and Mr. Jeff Studebaker, EACS' School Safety Manager, provided additional information for the Board as Mr. Baker had asked at the last meeting that additional security cameras at schools be added to the list of projects.

Motion: That the Board of School Trustees approves Discussion/Action Item 14-0107-4.6 as presented.

Motion: Baker Second: Lightfoot

Vote: 4.6 - Aye: Baker, Hartman, Lightfoot, Nelson, Reynolds, Terry No: Hoffman (Motion carried 6-1)

14-0107-4.7 Contract with IEP Therapy

Dr. Folks and Mr. Stahly presented information to the Board and answered questions. Board consensus is that the mileage reimbursement rate be renegotiated to mirror what EACS employees are paid. If we are not able to renegotiate the mileage this time on this contract we can still go through with the contract as is. However, from now on, all contracts with any vendor asking for mileage reimbursement must mirror the mileage rate that EACS employees are paid.

Also, there is Board consensus that from here on out, for applicable contracts, there will be quotes gotten from several other comparable vendors as well for the Board to review.

Motion: That the Board of School Trustees approves Discussion/Action Item 14-0107-4.7 as presented.

Motion: Lightfoot Second: Reynolds

Both Mrs. Lightfoot and Mr. Reynolds withdrew their respective motion and second of the motion, then Mrs. Lightfoot made a new motion.

Motion: That the Board of School Trustees approves Discussion/Action Item 14-0107-4.7 as presented, notwithstanding trying to renegotiate the mileage reimbursement rate to 33.3 cents per mile.

Motion: Lightfoot Second: Reynolds

Discussion: No further discussion.

Vote: 4.7 - Aye: Baker, Hartman, Lightfoot, Reynolds, Terry No: Hoffman, Nelson (Motion carried 5-2)
5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEMS

5.1 4th Quarter Allocations/Grant Awards

This information is given to the Board on a quarterly basis.

5.2 Secondary Course Catalog Revisions

This information is given to the Board on an annual basis. Mrs. Hissong, Mr. Doug Hicks, Principal of East Allen University, and Mr. Greg Geise, EACS Vocational Coordinator presented new courses that are being added to the Secondary Course Catalog for next school year.

5.3 2014 Edward Byrne Memorial Justice Assistance Grant – Not Recommended for Funding

Dr. Folks relayed that EACS was not chosen to receive this Grant.

5.4 District Climate Survey

There is Board consensus to conduct this voluntary survey for EACS students’ parents. Mr. Hoffman is adamantly opposed to this survey being conducted at this time.

DISCUSSION ITEMS

5.5 Resolution Regarding Fundraiser Activities

Mr. Stahly provided information for the Board and answered their questions. Mr. Baker and Mr. Hoffman want more “teeth” added to the last paragraph, i.e. these organizations need to bring their school administrators into the loop; meetings should be held with minutes kept of these meetings, etc. These groups need to have more transparency with their school administrators and the public. Mr. Stahly will rework this proposed resolution and bring it back to the Board for Discussion/Action at the next meeting.

5.6 Revision to Board Policies 2006, 4008 and Appendix H (Meet and Confer)

Ms. Ricketts provided information for the Board.

5.7 Sale of Harlan Elementary School

Mr. Stahly provided information for the Board and answered their questions. After brief discussion, Mr. Hartman asked if there was a reason to wait until the next meeting to vote on this. Hearing none, Mr. Baker made a motion.

Motion: That the Board of School Trustees approve the sale of the Harlan Elementary School to Sunrise Chapel Mennonite Church.

Motion: Baker Second: All

Vote
5.7 - Aye: Baker, Hartman, Hoffman, Lightfoot, Nelson, Reynolds, Terry (Motion carried 7-0)
6.0  **PUBLIC EXPRESSIONS – NON-AGENDA ITEMS**

None

7.0  **SUPERINTENDENT COMMENTS**

Due to the inclement weather we have already canceled school for tomorrow. We are applying for a waiver for Tuesday for sure – Monday was a scheduled non-student attendance/teacher work day. Due to the cancelations, grade card deadlines for teachers are being pushed back.

Dr. Folks congratulated the Board officers and said he looks forward to continuing to work with them.

8.0  **BOARD COMMENTS**

<table>
<thead>
<tr>
<th>Name</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arden Hoffman</td>
<td>Thank you to all for sympathies extended to him at his father’s passing.</td>
</tr>
<tr>
<td>Chris Baker</td>
<td>Seeking out more than one quote for contracted service providers.</td>
</tr>
</tbody>
</table>

9.0  **ADJOURNMENT**

There being no further business to discuss, Mr. Baker moved to adjourn the meeting. Mr. Nelson seconded the motion and it was unanimously approved. The meeting ended at 8:18 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next meeting of the Board of School Trustees is scheduled for Tuesday, January 21, 2014 at 6:30 p.m. This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on January 21, 2014.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

________________________________________  ____________________________
President                                   Secretary
Action
Items
ACTION AGENDA
January 21, 2014

Board Agenda Item 14-0121-4.1

REVISION TO BOARD POLICIES 2006, 4008 and APPENDIX H
(MEET AND CONFER)

Background:
EACS Administration recommended changes to Board Policies 2006, 4008, and Appendix H in November 2014 as a result of suggestions made in the non-economic meetings in October 2013. Employee groups suggested that we hold only one set of Meet and Confer meetings each year to address both economic and non-economic issues rather than hold two separate meetings for each topic. The Administration agreed and recommended this change to the Board in November 2013. The revisions to Board Policy 2006, 4008, and Appendix H reflex one Meet and Confer meeting each year.

Recommendation:
That the Board of School Trustees approve the revisions to Board Policy 2006, 4008, and Appendix H.

Kenneth H. Folks
Superintendent of Schools

Prepared: Amanda Ricketts

Approved: 

Budget: 

Legal: 

POLICY TYPE: GOVERNANCE PROCESS

POLICY TITLE: BOARD RESPONSIBILITIES - "MEET AND CONFER" PROCESS

The Board shall be guided by the following responsibilities/limitations in implementing the Board’s "meet and confer" resolution adopted August 16, 2005:

1. Board members may monitor the progress of the "meet and confer" process by review of all proposals, agendas, minutes, or reports prepared and submitted in connection with the "meet and confer" process.

2. Board members may monitor compliance with the "meet and confer" timetable (see Appendix H) established by the Board on September 20, 2005, or as amended thereafter, through communication with the Superintendent—and—General Counsel.

3. Board members may attend "meet and confer" sessions as passive spectators in a manner consistent with the Indiana open meetings laws.

4. Board members shall conduct at least one (1) work session during the open period for "meet and confer" sessions to hear the comments, concerns, and proposals of any employees, employee groups, or employee representative in the event that at least twenty-five percent (25%) of the employees in a particular unit inform the Board, in writing, that an impasse exists with respect to one (1) or more issues subject to the "meet and confer" process.

5. Board members shall exercise the final authority to accept, modify or reject any recommendations received as a result of the Board’s "meet and confer" policy.

6. Board members shall exercise the final authority to resolve all issues over which impasse has been declared.

Policy Adopted 03/29/07 Amended ___
7. Board members shall exercise final authority to annually render a final decision on all matters within the scope of the Board's "meet and confer" policy after the expiration of the time when sessions under the policy are required even if a party fails to request "meet and confer" sessions, fails to submit recommendations for Board consideration, or refuses to participate in the "meet and confer" process.
POLICY TYPE: EXECUTIVE EXPECTATIONS

POLICY TITLE: MEET AND CONFER SUPERINTENDENT RESPONSIBILITIES/EXPECTATIONS

The Superintendent shall:

1. Implement the "meet and confer" process as outlined in the Board's resolution dated August 16, 2005.

2. Ensure substantial compliance with the "meet and confer" timeline adopted by the Board on September 20, 2005 (see Appendix H).

3. Timely report to the Board on the progress of the "meet and confer" process.

4. Make available adequate facilities to conduct "meet and confer" sessions.

5. Ensure compliance of the inclusive process for "meet and confer" within the broadest boundaries of understanding.

Policy Adopted 03/20/07 Amended _____
APPENDIX H

"MEET AND CONFER" TIMELINE

1. May 1 — May 15: Management proposal on economic and non-economic issues posted on EACS website and distributed to unit members and designated representatives.

2. May 15 — June 1: Open period for "meet and confer" meetings on economic and non-economic issues.

3. July 20: Written report to the Board on economic items of agreement and disagreement. (Report to be posted on EACS website and distributed to unit members and designated representatives.)

4. July 25: Final date for written comment from unit employees and designated representatives to the Board on economic and non-economic items of disagreement.

5. August 1: Earliest date for Board ratification or rejection of economic and non-economic items of agreement and resolution of economic items of disagreement.

6. August 15: Last date for Board ratification or rejection of items of agreement and resolution of items of disagreement.

7. Sept. 15: Management proposal on non-economic issues posted on EACS website and distributed to unit members and designated representatives.


9. Oct. 25: Written report to the Board on non-economic items of agreement and disagreement. (Report to be posted on EACS website and distributed to unit members and designated representatives.)

10. Nov. 5: Final date for written comment from unit employees and designated representatives to the Board on non-economic items of disagreement.

11. Nov. 15: Earliest date for Board ratification or rejection of non-economic items of agreement and resolution of non-economic items of disagreement.

12. Nov. 30: Last date for Board ratification or rejection of items of agreement and resolution of items of disagreement.

Note: Dates could be modified slightly each year based on coordinating the "meet and confer" schedule with the Board meeting schedule. If policies need to be adopted mid-year, a similar schedule can be developed using similar amounts of time between each step.

Revised 11/18/08, 03/20/07,
Discussion/
Action
Items
ACTION AGENDA

January 21, 2014

Board Agenda Item 14-0121-4.2

REVISED - APPROVE APPLICATION AND RECEIPT OF FUNDS FOR TITLE III:
LANGUAGE INSTRUCTION FOR LIMITED ENGLISH PROFICIENT (LEP) GRANT

Background:

East Allen County Schools is eligible to request and receive $108,688.16 (an increase of $4,088.42 from the $104,599.74 allocation originally approved by the I-DOE) through Title III: Language Instruction for Limited English Proficient (LEP) students "to help ensure that LEP children attain English proficiency and develop high levels of academic attainment." When the application to utilize the additional $4,088.42 is approved by the I-DOE. EACS will utilize the funds in a manner consistent with the intent of the funds.

Recommendation:

That the Board of School Trustees approves the application and receipt of Title III: Language Instruction for Limited English Proficient (LEP) grant funds.

Kenneth H. Folks
Superintendent of Schools

Prepared: Rose E. Fritzinger
Approved: Dr. Michael Shaffer
Budget: 
Legal: 

REvised Abstract for Title III: SY2013/2014
Language Instruction for Limited English Proficient (LEP)
from the Indiana Department of Education (I-DOE)

This Abstract has been prepared for the East Allen County (EACS) Board of School Trustees to review and approve East Allen County Schools representatives to request and receive the additional $4,088.42 in funding, if approved, through the Title III: Language Instruction for Limited English Proficient (LEP) grant from the Indiana Department of Education.

In August, 2013, the EACS School Board of School Trustees approved the Abstract (08/06/2013) and Action Item (08/20/2013) for SY13/14 Title III funds.

Background: These funds began as a new allocation from the State of Indiana’s Department of Education during the 2002/2003 school year and funds are based upon the number of LEP students in school districts throughout Indiana. School districts with at least 70 LEP students as of the SY12/13 count date were eligible to request and receive Title III funds for SY13/14 on an estimated basis of $140.97/LEP student (a decrease from $142.80 last year).

Update: Districts were informed on January 8, 2014 that the estimated per LEP student amount would increase by $5.51. That amount changes EACS SY13/14 Title III allocation from $104,599.74 to $108,688.16. This amount is still a decrease from the $111,384 EACS received for SY2012/2013 Title III funding.

The purpose of Title III funds is to focus on and may be used for:

- Developing and implementing new language instruction educational program and academic content instruction programs for such children and youth, including programs of early childhood education, elementary education school programs, and secondary school programs.
- Carrying out highly focused, innovative, locally developed activities to expand or enhance existing language instruction educational programs and academic content instruction program for such children and youth.
- Implementing, within an individual school, school-wide programs for restructuring, reforming, and upgrading all relevant programs, activities, and operations relating to language instruction educational programs and academic content instruction for such children.
- Implementing, within the entire jurisdiction of a local educational agency, agency-wide programs for restructuring, reforming, and upgrading all relevant programs, activities, and operations relating to language instruction educational programs and academic content instruction for such children.

Through Title III funds, East Allen County Schools will seek to

- Increase the English proficiency of LEP children by providing high-quality language instruction educational programs that are based on scientifically-based research demonstrating the effectiveness of the programs in increasing English proficiency and student academic achievement in the core academic subjects.
- Support the Families Learning Together program in partnership with the Literacy Alliance.
- Maintain the school-based bilingual support staff (salary and benefits, when necessary) to aid in supplemental instruction.
- Provide high-quality professional development to classroom teachers (including those outside the setting of language instruction educational programs), principals, administrators, and other school personnel.

EACS will utilize Title III funds to meet the purpose / focus area(s) described above. The Title III applications for this revised amount (increase of $4,088.42 over the estimated amount originally provided) are due on or before January 31, 2014. Upon approval to the revised allocation amount, these funds must be expended as requested for the intended and appropriate Title III purpose(s)/focus areas ONLY. Title III funding may not supplant other funding. Title III may only be used to supplement assistance for LEP students which the district would not otherwise provide.
RESOLUTION REGARDING FUNDRAISING ACTIVITIES

Background:

The Indiana State Board of Accounts has given the directive that school districts should have a resolution and guideline for schools and community groups to follow in the raising of funds and their use. The resolution to be approved defines the requirements of any group that desires to raise funds to support East Allen County Schools.

Recommendation:

That the Board of School Trustees approves the Fundraising Resolution.

Kenneth H. Folks
Superintendent of Schools

Prepared: Lois Goeglein
Approved: Kirby Stahly
Budget: ________________________________
Legal: ________________________________
EAST ALLEN COUNTY SCHOOLS
RESOLUTION REGARDING FUNDRAISER ACTIVITIES

WHEREAS the School Board recognizes that fundraiser activities can produce revenues which are useful to augment programs and services to students and staff, and;

WHEREAS it is the directive of the State Board of Accounts that the Governing Body define the procedure for approval of and internal controls for fundraisers in the school buildings

THEREFORE BE IT RESOLVED that the procedures for Fundraiser Activities on East Allen County School’s property are as follows:

Fundraiser activities conducted at the schools, including those run by outside groups such as PTA, PTO or Booster Clubs, will be requested through and requires prior approval of the Building Principal. A Fundraiser Approval Form will be prepared by the sponsor, provided to Principal for approval and an approved copy given to the building bookkeeper.

Fundraiser activity conducted is not to exceed 30 days per calendar year, per group. This 30 day rule does not apply to school book store items sold for the purpose of classroom instruction or to the school yearbooks sold as a student activity or class project.

Fundraiser activities are not to conflict with wellness initiatives, Drug Free Policy or other policies maintained by East Allen County Schools. Foods sold as fundraisers should not be consumed during school day.

Fundraising activities for donation to charitable cause or memorial is allowable with the following restriction: It should be clearly stated to donors the intent of the use of these monies and to whom they will be given. All donations would be receipted into school accounting records as a donation and then remitted over to charity/entity designated in check form. No cash is to be transferred directly to the charitable recipients.

Revenues from fundraisers will be maintained by and for the group conducting the fundraiser. Fundraising done by students is considered part of extra-curricular programs at the school and the revenues of such will be maintained through the school extra-curricular accounts. The monies raised will used for the expressed intent/project noted in the fundraiser approval form.

Intended use of fundraiser monies for instructional materials or equipment should be stated to patrons at the onset of the fundraiser activities. Such use should be voted on and approved by a majority of student body of the school. A record of the vote is to be kept on file at the school. Expenditures will also require School Board approval if the intended purchase will be over $300 for non-consumable items.

Fundraising done by a PTO or Booster Club, or any other adult conducted fundraising is not considered a program of the school itself. Those funds will be maintained outside of the school accounting programs and are maintained by the outside group conducting the fundraising. It is required that a school staff member, designated by the Principal, be included in the organization of any outside entity running an approved fundraiser for the school. The outside organization is required to provide Financial Statements, Agendas and Minutes to the Principal.

Adopted this 21st day of January 2014.

Board of School Trustees – East Allen County Schools
ACTION AGENDA

January 21, 2014

Board Agenda Item 14-0121-4.4

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REVISION TO SCHOOL CALENDAR FOR 2013-14SY

Background:

Due to inclement weather the week of January 6, 2014 we missed four student days of instruction. We applied for a waiver from the IDOE for 1/7 and 1/8. If the waivers are granted, we will need to make up 1/9 and 1/10. One of those days will be made up by using our built in snow day - Presidents' Day, 2/17/14. The Superintendent proposes that we make up the other day by making our scheduled system wide In-service day a student attendance day on 2/11/14. The EAEA agrees with this proposal. The rationale for this is that it allows us an additional instructional day prior to ISTEP testing. Any days we add on to the end of the year would come after all testing is complete and would not impact student performance on state-wide assessments for 2013-14.

Recommendation:

That the Board of School Trustees approves the proposed revision to the school calendar for the 2013-14SY by making our scheduled system wide In-service day a student attendance day on February 11, 2014.

Kenneth H. Folks
Superintendent of Schools

Prepared: Dr. Kenneth H. Folks
Approved: Dr. Kenneth H. Folks
Budget: _______________________________________
Legal: _______________________________________

Information Items
EAST ALLEN COUNTY SCHOOLS
INDIANA DISCLOSURE OF
CONFLICT OF INTEREST
(IC 35-44-1-3)

Date: January 10, 2014

Name of disclosing public servant: Stephen L. Terry, Sr.

Address: 7629 Verona Drive, Fort Wayne, IN 46816

Office or position held: Secretary, Board of School Trustees

The undersigned disclosing public servant does hereby disclose the following conflict of interest as required by IC 35-44-1-3:

1. Contract, purchase or other action of East Allen County Schools in which disclosing public servant has a conflict of interest (describe contract purchase or other action):

   I have accepted a full-time position at TUJA and which makes me an employee of the Leona Group.

2. The undersigned disclosing public servant has a financial interest in such contract, purchase, or other action described as follows (indicate amount):

3. Final action by East Allen County Schools will be taken on such contract, purchase, or other action by the Board of School Trustees, on or about the 16th day of July, 2013.

The undersigned public servant does hereby affirm under penalty of perjury that the statements and facts obtained in this Disclosure of Conflict of Interest are true.

[Signature]

Disclosing Public Servant

This Disclosure shall be filed with the Board of Trustees of East Allen County Schools prior to final action by East Allen County Schools on the contract, purchase, or another action of the city.
Discussion
Items
ACTION AGENDA

February 4, 2014

Board Agenda Item 5.2

---

HERITAGE K-12 PROJECT - CHANGE ORDER #10
DELETION OF ELECTRONIC ACCESS CONTROL SYSTEM FROM THE CONTRACT

Background:
This change order for the Heritage K-12 Project is to delete the specified electronic access control system that is part of the contract with Fetters Construction. This change order will reduce the contract value with Fetters by $15,987. EACS will have a separate agreement with ESCO Communications to provide and install the desired electronic access control system at a cost of $8,857.04. The net effect is a cost reduction of $7,129.96.

---

Recommendation:
That the Board of School Trustees approves this change order for the Heritage K-12 Project.

---

Kenneth H. Folks
Superintendent of Schools

<table>
<thead>
<tr>
<th>Prepared:</th>
<th>Doug Roemer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved:</td>
<td>Kirby Stahly</td>
</tr>
<tr>
<td>Budget:</td>
<td>Construction - Contingency</td>
</tr>
<tr>
<td></td>
<td>Currently estimated at $340,161</td>
</tr>
<tr>
<td>Legal:</td>
<td></td>
</tr>
</tbody>
</table>
Change Order

PROJECT (Name and address): Heritage K-12 Facility
DATE: December 2, 2013
OWNER: ✗
ARCHITECT: ✗
ARCHITECT'S PROJECT NUMBER: 212-051.1
CONTRACTOR: ✗
CONTRACT DATE: 
FIELD: ☐
CONTRACT FOR: General Construction
OTHER: ☐

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1. Delete the Electronic Access Control System from the contract.

Deduct: $15,987.00

The original Contract Sum was $10,034,860.00
The net change by previously authorized Change Orders $221,529.00
The Contract Sum prior to this Change Order was $10,256,389.00
The Contract Sum will be decreased by this Change Order in the amount of $15,987.00
The new Contract Sum including this Change Order will be $10,240,402.00

The Contract Time will be increased by 0 calendar days (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is July 11, 2014.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT (Firm name) ROAW Corporation
10401 N. Meridian Street, Suite 401 Indianapolis, Indiana 46290

CONTRACTOR (Firm name) Fetters Construction, Inc.
5417 County Road 427 Auburn, Indiana 46706

OWNER (Firm name) East Allen County Schools
1240 State Road 930 East 
New Haven, Indiana 46774

TORIANE

BY (Signature) BY (Signature)
(Typed name) (Typed name)

DATE DATE
December 2, 2013

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User Notes:
ACTION AGENDA

February 4, 2014

Board Agenda Item 5.3

ARCHITECT/ENGINEERING SELECTION FOR GO BOND PROJECTS

Background:

East Allen County Schools needs to select Architectural/Engineering firms for specific projects contained within the GO Bond. Public work projects in the State of Indiana which cost more than one hundred thousand dollars ($100,000) can only occur with plans and specifications that have been approved by an architect or engineer. The specific projects that will require A&E Services are roofing, boiler, elevators, fire alarm, and asphalt. Requests for Proposals for A&E Services were sent to five (5) different firms and the proposals are due back to EACS by COB on January 17th. A review/evaluation/analysis of the submitted proposals and a recommendation will be provided at the January 21st meeting with anticipated approval at the February 4th meeting.

Recommendation:

That the Board of School Trustees approves the A&E firms recommended at the February 4th meeting.

Kenneth H. Folks
Superintendent of Schools

Prepared: Kirby Stahly
Approved: Kirby Stahly
Budget: 
Legal: 

ACTION AGENDA
February 4, 2014

Board Agenda Item 5.4

________________________________________________________

CONTRACT FOR BLOXX INTERNET AND GLOBAL PROXY FILTER

Background:
East Allen County Schools needs to upgrade our Internet and Global Proxy Filter because the Lightspeed Rocket is not performing adequately. The Bloxx Impresa 5W has been installed and the Technology Department is completing a 30-day free trial. Upon completion of the free trial, if the Bloxx Impresa 5W works to our specifications, then EACS will, with your approval, enter into a contract with Bloxx to provide our Internet and Global Proxy Filtering needs. (Please see attached contract, 30-day trial documentation, and explanation chart.)

Recommendation:
That the Board of School Trustees approves the quote for the Bloxx Impresa 5W.

________________________________________________________
Kenneth H. Folks
Superintendent of Schools

Prepared: Keith Madsen

Approved: Marilyn Hissong

Budget: ______________________________

_______________________________

Legal: _______________________________
East Allen County Schools Proposal

Current Situation
East Allen County Schools is currently providing web filtering to all students and faculty through an existing Lightspeed solution. This product was implemented a few years ago the district is looking for a more effective web content filtering an reporting solution. Any new solution will need to be capable of filtering 12,500 devices and integrate with eDirectory.

It is felt that web filtering would be more effective if the following were delivered:

- Real-time web filtering.
- Rock solid authentication.
- Effective HTTPS filtering.
- Faster, more granular reporting.
- Proper anonymous proxy blocking.

Objectives
The objective is to select a solution which provides the highest level of security for students and staff while decreasing IT strain. It is preferred that this solution be completely turnkey without the requirement of any additional hardware or software. Another objective would be to include cost effective maintenance and support which can be implemented into the organization’s budget for future years, assuring that the highest level of filtering is maintained.

Benefits
Bloxx has continually proven to be a leader in this highly competitive market based around some unique core strengths which include:

- Bloxx’s patented Tru-View Technology real-time filtering engine.
- Unsurpassed anonymous proxy defense.
- Zero minute protection on newly created web sites.
- Industry leading reporting.
- IM, P2P, and file type blocking

Approach
According to our experience and previous discussions with East Allen County Schools, BLooxx will supply 2 Impresa 5W Web Filtering appliances. This solution will provide all filtering needs for the County’s users with the ability to grow to 14,000 devices and support a connection speed up to 2 Gigs. BLooxx will also provide onsite installation for this implementation and all administrators will be trained on the proper use of the BLooxx solution.

Costs
Please see the attached quote on the following page.
**BLoxx Quote: Impresa 5W Web Filtering Appliances (Qty. 2)**

<table>
<thead>
<tr>
<th>Qty</th>
<th>Product Code</th>
<th>Description</th>
<th>List Price</th>
<th>Edu Cost</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>TVTImp5W</td>
<td>Imp5W Web Filtering Appliance incl. installation and 24hr replacement</td>
<td>$17,499.00</td>
<td>$13,999.00</td>
<td>$13,999.00</td>
</tr>
<tr>
<td>2</td>
<td>Svcpk-Imp5W</td>
<td>3yr Service pack incl. maint., support, and all updates</td>
<td>$74,995.00</td>
<td>$58,999.00</td>
<td>$58,999.00</td>
</tr>
</tbody>
</table>

**Lightspeed Discount**
($24,499.00)

**Shipping**
$240.00

**Quote #: LBS-12.19.13_EASTALLEN**

**Sub Total**
$48,239.00

**Tax**

**Total**
$48,239.00

**Optional 1yr Service Pack: $24,499.00 + Hardware**

The above quoted items include the following:

- (Qty. 2) BLoxx Impresa 5W Web Filtering Appliances
- Onsite Installation
- Administrator Training
- Gateway Malware Protection
- Remote Filtering Client
- YouTube for Schools Integration
- 3yrs of Support and Maintenance
- 3yrs of Firmware and Database Updates
- 24hr. Advanced Replacement on all Hardware

***Upon completion of a satisfactory SOR, EACS will provide a case study for BLoxx Inc. and be a reference for BLoxx Inc. in the future***

Please note, prices do not include any state or local taxes.

**For the Client:**

Signed: 
Name: Keith Madsen
Date: Dec. 30, 2013

**For BLoxx Inc:**

Signed:
Name:
Date:
Bloxx Sale or Return Application

Introduction
There are times when you want to buy a product but just need that little bit more reassurance. A "Sale or Return" (SOR) from Bloxx enables you to have the appropriate solution installed within your organization's network for up to 30 days, in order to experience full functionality within your own environment while retaining the right to return the goods if not satisfied. Please complete the form below and fax to us on 817 924 2700.

Note: The requester is the organization requesting the equipment and Bloxx is the Owner of the equipment.

The Requester hereby requests Bloxx to provide and install the products requested on this form. Once installed, you will have 30 days to ensure that the Bloxx product has met all of your requirements. A completed Bloxx installation sign-off form will designate when the installation has been completed which will be the start date of the SOR.

Your Information

I would like to SOR □ Web Filter □ □ Email Filter □ □ Media Filter □
(Circle the product or products you want to SOR)

Organization Name: East Allen County Schools  Position/Title: Interim Director of Technology
Contact Name: Keith Madison
Phone: 260-446-0100  Cell: Ben Byers 260-450-2867
Email Address: bjours@eacs.k12.in.us
Address: 1000 Prospect Ave., New Haven, IN 46774

If the SOR is satisfactory, we expect to opt for the following options:

Appliance with 1 year database & software updates, hardware cover □
Appliance with 3 year database & software updates, hardware cover □

Your Purchase Order Number: 1234
Your Bloxx Quotation Number: LB-121913 EASTALLEN for $48,239.00

SOR Success Criteria
Please list the main success criteria for the SOR,

This Bloxx web filter product must filter up to 5,000 iPads, and work seamlessly with our Filewave MDM.

This Bloxx web filter must allow EACS technicians to configure the filter to necessary standards and provide detailed reporting.

LU000161
© 2011 Bloxx Inc. 440 Arsenal Street, Watertown, Massachusetts, 02472, USA
Tel: 617 924 1500  Fax: 617 924 2700  e. info@bloxx.com

12/30/2013
Costs
It is noted that equipment will be invoiced by Bloxx at the commencement of the agreed SOR period. If the Requester chooses to return the unit, written notice must be received by Bloxx by 5 pm EST not later than the last day of the SOR period. Adhering to these terms will eliminate any equipment charges due to Bloxx. After the 30 day SOR period has expired, Bloxx will be due all funds associated with the equipment installed. Bloxx expects goods to be returned within 3 business days following expiration of the SOR period. If the unit is not returned within this period Bloxx reserves the right to receive full payment for the goods.

No charge will be made for equipment returned in its original condition. Charges may be made for items which are damaged or missing.

Installation
I note that I require to complete a Pre-Installation Checklist at least three days prior to the scheduled installation date.

I will complete the Pre-Installation Checklist and return it to Bloxx

I will phone you to complete the Pre-Installation Checklist

Installation Date Requested: 1/14/14... 1/21/14... (Requires confirmation from Bloxx)

Installation Address
Same as previously noted x

Address: .................................................................

1000 Prospect Ave. ..............................................State: IN

New Haven

Other Terms
Bloxx is confident that you will find the SOR to be successful and choose to implement the Bloxx product as the preferred solution. In the event that The Requester prefers to return the goods:

1. The Goods shall be returnable by the Requester to Bloxx at the Requesters cost, in original packaging.
2. Title in The Goods will remain vested in Bloxx until all sums due have been paid in full.
3. The Requester shall not, while The Goods belong to Bloxx dispose or permit the disposal of The Goods.
4. The Goods are at the entire risk of the Requester from time of the Delivery.
5. The Requester shall be responsible for and shall indemnify Bloxx in respect of any damage.
6. All prices exclude tax.

Signature

Name (Block Capitals)

Position

For and behalf of

The Requester

Bloxx Inc.
<table>
<thead>
<tr>
<th>Comparison of School Internet/Global Proxy Filters</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LightSpeed (Rocket)</strong></td>
</tr>
<tr>
<td><strong>How many iPads can it handle?</strong></td>
</tr>
<tr>
<td>We were told 8,000 devices</td>
</tr>
<tr>
<td><strong>What is the cost?</strong></td>
</tr>
<tr>
<td>21 month cost: $47,400, paid through February 20, 2015</td>
</tr>
<tr>
<td><strong>Will it handle iOS 7 apps pushed?</strong></td>
</tr>
<tr>
<td>NO</td>
</tr>
<tr>
<td><strong>Cost per month</strong></td>
</tr>
<tr>
<td>$2,257</td>
</tr>
<tr>
<td><strong>How effective is the filter?</strong></td>
</tr>
<tr>
<td>Filtering method based on predefined keyword recognition, and then either allows or denies search</td>
</tr>
<tr>
<td><strong>Bloxx (Impresa 5W)</strong></td>
</tr>
<tr>
<td><strong>How many iPads can it handle?</strong></td>
</tr>
<tr>
<td>14,000 devices</td>
</tr>
<tr>
<td><strong>What is the cost?</strong></td>
</tr>
<tr>
<td>$48,239 covers the next 3 years</td>
</tr>
<tr>
<td><strong>Will it handle iOS 7 apps pushed?</strong></td>
</tr>
<tr>
<td>Currently testing whether this is true during a free 30-day trial</td>
</tr>
<tr>
<td><strong>Cost per month</strong></td>
</tr>
<tr>
<td>$1,340</td>
</tr>
<tr>
<td><strong>How effective is the filter?</strong></td>
</tr>
<tr>
<td>Patented smart engine reads the pages and makes a decision, meaning Bloxx will catch everything in first attempt</td>
</tr>
</tbody>
</table>