EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES MEETING

Administration Building
1240 State Road 930 East
New Haven, IN 46774
May 7, 2013 - 6:30 p.m.

WORK SESSION AGENDA

I. EXECUTIVE SESSION – TBD

II. CALL TO ORDER

III. ROLL CALL

IV. PLEDGE OF ALLEGIANCE

V. ADOPTION OF AGENDA

VI. RECOGNITIONS

1. 2013 Teacher of the Year Recipients

VII. APPROVAL OF MINUTES – February 25, 2013 Executive Session
    April 9, 2013 Executive Session
    April 9, 2013 Special Board Meeting
    April 16, 2013 Executive Session
    April 16, 2013 Regular Meeting
    April 23, 2013 Special Board Meeting

VIII. BOARD BUSINESS

1. Tabled Item from April 23, 2013 Board Meeting
2. Superintendent Separation Update
3. iPads – Possible Purchase Opportunity for 12th Graders
4. Review of Administrative Guidelines 4136, 4140.26 and 4140.26a

IX. INFORMATION ITEM

1. Update on Construction Projects

X. SUPERINTENDENT COMMUNICATIONS

1. Alternative School and Student Discipline
XI. ACTION AGENDA

13-0507-01 Approval of Human Resources Report
13-0507-02 Approval of Financial Reports
13-0507-03 Approval of Meetings and Conferences
13-0507-04 Approve Purchase of RDS Extra Curricular Financial Software
13-0507-05 Approve Woodlan K-12 Project Change Order

XII. NEW BUSINESS

1. Highland Terrace/Meadowbrook – Separate Busing
2. Warranty Agreement with Daimler Trucks North America LLC
3. Permission to Advertise the New Haven High School Softball Field Project
4. Resolution to Transfer Parcel of Land to the Harlan Community Assn. (Harlan Park)

XIII. BOARD DISCUSSION

XIV. ADJOURNMENT

Our mission is to inspire in all students
a passion for learning while developing knowledge, skills and character necessary
to become responsible contributors to the local and global society.
EXECUTIVE SESSION MINUTES/MEMORANDA

The Board of School Trustees of East Allen County Schools does hereby certify that it held an Executive Session meeting on February 25, 2013, at 5:30 p.m., at the EACS Administration Building, located at 1240 State Road 930 East, New Haven, IN, and that it discussed no subject matter in such executive session other than the subject matter specified in the notice of such meeting, said subject matter being that checked below:

1. Discussion of strategy with respect to:
   ( ) A. Collective bargaining. (I.C. 5-14-1.5-6.1(b)(2)(A))
   (X) B. Initiation of litigation or litigation which is either pending or has been threatened specifically in writing. (I.C. 5-14-1.5-6.1(b)(2)(B))
   ( ) C. Implementation of security systems. (I.C. 5-14-1.5-6.1(b)(2)(C))
   ( ) D. Purchase or lease of real property up to the time a contract, option to purchase, or lease is executed by the parties. (I.C. 5-14-1.5-6.1(b)(2)(D))

2. ( ) To receive information about and interview prospective employees. (I.C. 5-14-1.5-6.1(b)(5))

3. With respect to an individual over whom the governing body has jurisdiction:
   ( ) A. To receive information concerning the individual's alleged misconduct. (I.C. 5-14-1.5-6.1(b)(6)(A))
   (X) B. To discuss, prior to any determination, that individual's status as an employee, student, or independent contractor who is a physician or bus driver. (I.C. 5-14-1.5-6.1(b)(5)(B))

4. ( ) For discussion of records classified as confidential by state or federal statute. (I.C. 5-14-1.5-6.1(b)(7))

5. ( ) To discuss before a placement decision an individual student's abilities, past performance, behavior, and needs. (I.C. 5-14-1.5-6.1(b)(8))

6. (X) To discuss a job performance evaluation of individual employees (but not discussion of salary, compensation, or benefits of employees during a budget process). (I.C. 5-14-1.5-6.1(b)(9))

7. (X) To train school board members with an outside consultant about the performance of their role as public officials. (I.C. 5-14-1.5-6.1(b)(11))

8. To consider the appointment of a public official, to:
   ( ) A. Develop a list of prospective appointees. (I.C. 5-14-1.5-6.1(b)(10)(A))
   ( ) B. Consider applications. (I.C. 5-14-1.5-6.1(b)(10)(B))
   ( ) C. Make one (1) initial exclusion of prospective appointees from further consideration. (I.C. 5-14-1.5-6.1(b)(10)(C))

9. ( ) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems. (I.C. 5-14-1.5-6.1(b)(3))

10. ( ) Appeal of student expulsion in Case No. ____. (I.C. 5-14-1.5-6.1(1), (6), (7), & (8))

11. ( ) For the purpose of discussing strategy regarding school consolidation. (I.C. 5-14-1-5-6.1(b)(2)(E))


BOARD OF SCHOOL TRUSTEES OF EAST ALLEN COUNTY SCHOOLS, ALLEN COUNTY, INDIANA.

BY: ________________________________ BY: ________________________________
President Secretory
EXECUTIVE SESSION MINUTES/MEMORANDA

The Board of School Trustees of East Allen County Schools does hereby certify that it held an Executive Session meeting on April 9, 2013, at 5:30 p.m., at the EACS Administration Building, located at 1240 State Road 930 East, New Haven, IN, and that it discussed no subject matter in such executive session other than the subject matter specified in the notice of such meeting, said subject matter being that checked below:

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   ( ) D. Purchase or lease of real property up to the time a contract, option to purchase, or lease is executed by the parties. (I.C. 5-14-1.5-6.1(b)(2)(D))

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4. ( ) For discussion of records classified as confidential by state or federal statute. (I.C. 5-14-1.5-6.1(b)(7))

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9. ( ) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems. (I.C. 5-14-1.5-6.1(b)(3))

10. ( ) Appeal of student expulsion in Case No. ____. (I.C. 5-14-1.5-6.1(1), (6), (7), & (8))

11. ( ) For the purpose of discussing strategy regarding school consolidation. (I.C. 5-14-1-5-6.1(b)(2)(E)).


BOARD OF SCHOOL TRUSTEES OF EAST ALLEN COUNTY SCHOOLS, ALLEN COUNTY, INDIANA.

BY: ____________________________  BY: ____________________________
President                                  Secretary
EAST ALLEN COUNTY SCHOOLS
SPECIAL MEETING OF THE
BOARD OF SCHOOL TRUSTEES
MINUTES
April 9, 2013 – 7:00 p.m.
Administration Building – Board Room
1240 State Road 930 East
New Haven, IN 46774

CALL TO ORDER
President Neil Reynolds called the meeting to order at 6:30 p.m.

ROLL CALL

Board
Neil S. Reynolds, President
Christopher T. Baker, Vice President
Stephen L. Terry, Sr., Secretary
William D. Hartman
Arden L. Hoffman
Terry Jo Lightfoot
Robert L. Nelson, Jr.

Staff
Mr. Kirby Stahly, Asst. Supt. for Admin. Services
Mr. Chris Hissong, Exec. Dir. of School Management
Dr. Michael B. Shaffer, Asst. Supt. of Instruction
Mr. William Diehl, Director of Accountability
Mrs. Marilyn Hissong, Director of Curriculum
Mrs. Tamyra Kelly, Public Relations Liaison
Mrs. Connie Brown, Interim Dir. of Special Services
Mr. Doug Roemer, Director of Facilities
Mrs. Rose Fritzinger, Director of Development
Mrs. Katie Jackson, Dir. of Targeted Academic Supt.
Mr. Ed Mendoza, Principal on Special Assignment

Dr. Neal Brown III, Principal, Leo Jr./Sr. High
Mrs. Natalie Drummond, Principal, Southwick Elem.
Mrs. Alicia Gatewood, Principal, Meadowbrook Elem.
Ms. Thelma Green, Principal, Prince Chapman Academy
Mrs. Teresa Gremaux, Principal, Paul Harding Jr. High
Mr. Doug Hicks, Principal, East Allen University
Mr. Ron Kammeyer, Principal, Woodlan Jr./Sr. High
Mr. Jeff Kline, Principal, EACS Alternative
Mrs. Teresa Knoblauch, Principal, Highland Terrace El.
Mr. Bob Rohrbacher, Principal, Heritage Jr./Sr. High
Mr. Ronald C. Crosby, President, EAEA
Mrs. Terri Lortie, President, EACS Custodial Assn.

Once the meeting was called to order Mr. Baker moved that the agenda be changed to include an update of the Superintendent’s Search. Mrs. Lightfoot seconded the motion and it was unanimously approved.

BOARD DISCUSSION

1) Timothy L. Johnson Academy - The Board met tonight regarding the possibility of becoming the authorizer for Timothy L. Johnson Academy. President Reynolds read the following statement:

“After much consideration and with valuable input from our constituents, the East Allen School Board has decided not to sponsor the Timothy L. Johnson Academy at this time. We believe that the focus of the district’s resources must remain on developing and improving our current school system. We are committed to every student in the East Allen County School District and promise to pursue the best in education to those students. We thank the Academy for approaching us and we wish them the very best”.
Following the reading of the statement President Reynolds stated that in light of this the discussion would revolve around what is best for the students of EACS, and how do we proceed with the Adams Township/Harding attendance area.

Mr. Terry shared an overview of his history with the district and the Harding attendance area, emphasizing that the students in the Harding area must not be forgotten, believing that EACS owes it to the Harding community to continue to work hard towards solutions that will bring transformational change to that area.

Next Mr. Hoffman harangued Mr. Reynolds about not knowing that this statement being read was going to take place. Mr. Reynolds informed Mr. Hoffman that he had sent out an email to all Board members about what was taking place tonight.

Mr. Hoffman asked Mr. Terry if another sponsor had been found (the answer is no). He also asked if all other sponsorship opportunities had been exhausted (the answer is no). Mr. Hoffman believes it would be a win win if EACS sponsored the TLJ Academy and stated that if no sponsorship could be found that TLJ should re-approach EACS.

The other Board members weighed in with their opinions at this time:

Mrs. Lightfoot
- Work on the soft skills of all staff members.
- What do we do with all of our buildings, especially the Adams Township buildings – we can’t afford to keep all of them open without a bond issue or referendum.
- At one time all of Adams Township was viewed as a whole.
- Made suggestions of different configurations for the schools in Adams Township.

Mr. Nelson
- Reiterated his desire to have a discussion on setting goals for the Board/district at the April 16 Board meeting.
- Need to work on getting buy-in. Five separate attendance areas but “We Are East Allen County Schools”.
- Has ideas on how Adams Township could be reconfigured.

Mr. Terry
- Whatever reconfiguring is done needs to include the Harding area.
- Mantra of the past has been “5 High Schools / 1 Campus”.
- All communities are unique and solutions should not be one-size-fits-all.
- Made suggestions of different configurations for the schools in Adams Township.

Mr. Hartman
- Strongly believes in school choice.
- We have partnered with TLJ by providing space for them to house their school.
- We are a school board for all East Allen students.
- We currently have 4 high schools representing 12 communities.
- Made suggestions of different configurations for the schools in Adams Township.
Mr. Hoffman
- Would like to present his student focused education in a cloud idea/program.
- Made suggestions of different configurations for the schools in Adams Township.
- TLJ’s scores are higher than one of our EACS elementary schools.

Mr. Baker
- Regarding the sponsorship of TLJ, he thought long and hard about this while deliberating over input received from staff and constituents, and does not believe it is best for EACS to do this.
- Certain things should have been addressed years ago in the Harding area but weren’t; is committed to improving things at all EACS schools.
- Made suggestions of different configurations for the schools in Adams Township.
- Don’t misinterpret one’s culture with discipline and respect.

Mr. Reynolds
- In reference to a comment Mr. Hoffman made about The Leona Group, Mr. Reynolds stated that it would be problematic for EACS to take on the responsibilities that The Leona Group currently provides to TLJ.

2) Superintendent Search Update –
- Superintendent candidate resumes and applications are due by April 30.
- The online survey concludes this Friday, April 12. Mr. Terry and Mr. Hoffman will compile the results from this survey and have it to the Board by this Tuesday, April 16.
- The input from the staff and community meetings which took place in March have been compiled, summarized, and emailed to Board members.
- From the list of survey and input results a list of top criteria will be developed as to qualities and attributes wanted in the next Superintendent.
- The University Team will collect and sort all resumes based on the criteria given, but the Board wants to see all resumes once the Team has sorted through them.
- After discussion, Board consensus is that if there is someone a Board member knows of that they would like to see apply for the job, one individual Board member should approach that person versus having several go. Board members should email each other with potential candidates names so they can be contacted soon due to the looming deadline.
- EACS’ top three candidates will not be named publically for the sake of anonymity for the applicants.
- An Executive Session needs to be scheduled to discuss a compensation package for the new Superintendent.

PUBLIC EXPRESSIONS:

Speaker
Nancy Jenkins

Subject(s)
Former EACS teacher, and long-time Harding area resident, knows we have fantastic schools in the Harding area but people don’t want to attend them. The State needs to change how they rate schools. Not fair to anyone when students who barely know English must take these tests.
Ron Crosby

EACS parent, teacher, EAEA President – Please involve teachers, administrators, and staff in the implementation of the Board’s goals, and in the Superintendent search process.

Lloyd Wallace

Thanks for considering sponsoring TLJ. Parents need to get more involved in their children’s lives in order for them to succeed.

There being no further business, the meeting was adjourned at approximately 8:58 p.m.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on May 7, 2013.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

________________________________________
Secretary

________________________________________

________________________________________

________________________________________

________________________________________
EXECUTIVE SESSION MINUTES/MEMORANDA

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9. ( ) For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems. (I.C. 5-14-1.5-6.1(b)(3))

10. ( ) Appeal of student expulsion in Case No. _____. (I.C. 5-14-1.5-6.1(1), (6), (7), & (8))

11. ( ) For the purpose of discussing strategy regarding school consolidation. (I.C. 5-14-1-5-6.1(b)(2)(E))


BOARD OF SCHOOL TRUSTEES OF EAST ALLEN COUNTY SCHOOLS, ALLEN COUNTY, INDIANA.

BY: ____________________________  BY: ____________________________

President  Secretary
CALL TO ORDER

President Neil Reynolds called the meeting to order at 6:30 p.m.

ROLL CALL

Board
Neil S. Reynolds, President
Christopher T. Baker, Vice President
Stephen L. Terry, Sr., Secretary
Arden L. Hoffman
Terry Jo Lightfoot
Robert L. Nelson, Jr.

Staff
Mr. Kirby Stahly, Asst. Supt. for Admin. Services
Mr. Chris Hissong, Exec. Dir. of School Management
Dr. Michael B. Shaffer, Asst. Supt. of Instruction
Mr. William Diehl, Director of Accountability
Mrs. Marilyn Hissong, Director of Curriculum
Ms. Amanda Ricketts, Director of Human Resources
Mrs. Tammyra Kelly, Public Relations Liaison
Mrs. Connie Brown, Interim Dir. of Special Services
Mr. Melvin Falkner, Director of Transportation
Mr. Doug Roemer, Director of Facilities
Mrs. Rose Fritzinger, Director of Development
Mrs. Lois Goeglein, Manager of Financial Services
Mr. Ed Mendoza, Principal on Special Assignment
Mrs. Jill Brady, Principal, Leo Elementary
Dr. Neal Brown III, Principal, Leo Jr./Sr. High
Mrs. Karen Charters, Principal, Heritage Elementary

Mr. G. Michael Chen, Principal, WOPS/WOIS
Mrs. Natalie Drummond, Principal, Southwick Elem.
Mrs. Alicia Gatewood, Principal, Meadowbrook Elem.
Ms. Thelma Green, Principal, Prince Chapman Academy
Mrs. Teresa Gremaux, Principal, Paul Harding Jr. High
Mr. Doug Hicks, Principal, East Allen University
Mr. Ron Kammeyer, Principal, Woodlan Jr./Sr. High
Mr. Jeff Kline, Principal, EACS Alternative
Mr. Greg Mohler, Principal, New Haven High
Mr. Doug Pickett, Principal, New Haven Middle
Mr. Bob Rohrbacher, Principal, Heritage Jr./Sr. High
Ms. Becky Christensen, Admin. Intern, WOPS/ WOIS
Mrs. Terri Lortie, President, EACS Custodial Assn.
Ms. Karen Smith, President, EACS Transportation Assn.

ADOPTION OF AGENDA

The agenda for April 16, 2013 was adopted as presented with the following changes – added to Information Items – Update on the Woodlan and Heritage K-12 Projects, and a Superintendent Search Update. Setting of Goals will be moved from Board Discussion to under Superintendent Communications. Mr. Nelson asked that the Action Items be voted on separately.

RECOGNITIONS

None.
PUBLIC EXPRESSIONS: AGENDA ITEMS

None.

APPROVAL OF MINUTES

Motion: That the Board of School Trustees approve the minutes of the March 19, 2013 regular Board meeting.

Motion: Baker Second: Lightfoot

**Discussion:** Mr. Hoffman asked that changes be submitted be made to the March 19, 2013 minutes, pointing out that nothing was even mentioned about the 930 & Green Road intersection. Other board members weighed in on the discussion. Several suggested that the easiest way to handle this is to amend the motion. The protocol for minutes was reiterated – Members will email any suggested corrections to Mr. Reynolds by that Friday. Officers will determine what revisions will be made to the minutes.

Amended Motion: That the Board of School Trustees approve the minutes of the March 19, 2013 regular board meeting to include Mr. Hoffman’s proposed changes.

Motion: Hoffman Second: Terry Vote: Aye: 4-2 Against: Lightfoot, Reynolds

INFORMATION ITEMS

1) The following annual reports were reviewed and discussed:

**Graduation Rates**

Mr. Baker and Mr. Hoffman expressed that they would like to see more specific data listed on the report.

**School Safety**

No comments.

**Allocations/Grant Awards for EACS – First Quarter 2013**

Mr. Nelson, Mr. Baker, and Mr. Hoffman weighed in on the $140,000 that was refunded to the IDOE, and a $70,000 grant which was not applied for. They all want more accountability from the staff. Mr. Reynolds stated he was made aware of the $140,000 misappropriation on February 28, 2013.

2) **Update on Woodlan and Heritage K-12 Projects**

The Board would like Mr. Stahly to update them on the status of these projects at every meeting. Both projects are currently running behind, but are on track to be completed and ready for the 2014-15SY. At Woodlan, there are major updates in the kitchen equipment. The old Print Shop equipment is being sold. Pending any weather delays, work in the kitchen will begin on Monday, June 1st and outside work will ramp up. At Heritage, the footers have been formed, steel has been ordered. There have been some changes to the Science area.
3) **Superintendent Search Update**

Mr. Terry and Mr. Hoffman were given the information off of the EACS website online survey. Mr. Ron Crosby, President of the EAEA, was able to help with the process as well. They will continue to work at compiling the information. Next step will be to use the DARS system which will lend objectivity to the choosing of candidates. Mrs. Lightfoot suggested that a meeting(s) should be set soon to review this information, and Mr. Baker added that a compensation packet needs to be put together as well prior to April 30th when applications are due.

**SUPERINTENDENT COMMUNICATIONS**

1) **Setting of Goals**

Mr. Baker reported that the Board officers had recently met and after reviewing what all Board members had submitted, a list of “Top 3” priorities was established for the Board for the year.

**Motion:** That the Board of School Trustees approve these “Top 3” priorities for the Board – 1) Budget, 2) Alternative School (including School Discipline/School Choice), and 3) Transportation.

Motion: Baker Second: Nelson

**Discussion:** Mrs. Lightfoot believes that the Adams Township issues need to be addressed first before a budget can be set along with looking at the community within a community concept, or at the very least, know where the Board is headed before a decision can be made as to what buildings to or not to invest money in. Mr. Baker stated that the Board would work as subcommittees on each of these priorities.

Vote: Aye: 6-0

**Discussion:** Mr. Baker and Mr. Terry will work on the Alternative School (including School Discipline/ School Choice); Mr. Nelson will work on Transportation (which includes bell times, activity busses, etc.); and Mr. Hoffman will work on the Budget.

2) **Overview of Operations – Technology Department**

Mr. Bill Diehl, Director of Accountability, gave an overview of the Technology Department, along with help from Shelley Jenkins, Keith Madsen, Marilyn Hissong, Kurt Dager, Michael Starewich, Diane Gibson (parent), and teachers: Tonya Donahue, Hillary Braden, Carolyn Tuseca, Troy Guenin, and Liz Kowatch. Board discussion followed. Mr. Diehl answered the Board’s questions. Additional questions will be submitted to Mr. Diehl to follow up on as consensus was to end discussion due to the lateness of the hour.

**ACTION AGENDA**

**CONSENT MOTION:**

13-0416-01 Approval of Human Resources Report

**Motion:** That the Board of School Trustees approve item one as presented.

Motion: Baker Second: Nelson Vote: Aye: 6-0
Discussion: Mr. Nelson noted that many of the employees who are retiring have given 30+ years to the district. He thanked them for their service and this was echoed by all Board members. Mr. Baker questioned the number of FMLA requests.

13-0416-02 Approval of Financial Reports

Motion: That the Board of School Trustees approve item two as presented.

Discussion: Mr. Baker thanked Monsanto for their donations to Heritage and Woodlan Jr./Sr. High Schools. He would like more information on the $43,000 legal service bill (as would Mr. Terry) and the NHHS girl’s softball field contract.

Motion: Terry Second: Baker Vote: Aye: 6-0

13-0416-03 Approval of Meetings and Conferences Requests

Motion: That the Board of School Trustees approve item three as presented.

Motion: Baker Second: Lightfoot

Discussion: Mr. Hoffman was upset that on the form a “zero” had not been inserted in the column showing that there were no dollars being reimbursed, even though there were no expenses and the column had been left blank. Mr. Nelson also agreed. Mrs. Lightfoot stated that she doesn’t feel like Mr. Stahly needs to be micromanaged as he is a professional and that the district has a set budget for meetings and conferences and as a district cannot legally go over the amount that was budgeted.

Vote: Aye: 2-4 (motion failed)
Aye: Lightfoot, Reynolds

Discussion: To drive home the point that the Board will get what they ask for Mr. Baker, Mr. Hoffman, Mr. Nelson, and Mr. Terry voted against approving the meeting and conference requests. At this point Mrs. Lightfoot implored them to reconsider what they are doing – in essence penalizing employees because a zero was not inserted in a column.

Motion: That the Board of School Trustees reconsider approving item three as presented.

Motion: Lightfoot Second: Reynolds*

*According to Robert’s Rules of Order, only the prevailing side can make a motion to reconsider so the motion was withdrawn.

Discussion: Mr. Nelson stated that if he can be guaranteed that there are no expenses for the columns that were left blank, and that if in the future a “zero” would be put in the column, he would change his vote. He was assured by Mr. Stahly of both.

Motion: That the Board of School Trustees reconsider approving item three as presented.

Motion: Terry Second: Reynolds
**Discussion:** Mr. Hoffman asked why there are requests from clear back in February on this request.

**Vote:** Aye: 5-1
Against: Hoffman

13-0416-04 Approval of Amended School Year Calendars for 2013-14, 2014-15, 2015-16

**Motion:** That the Board of School Trustees approve item four as presented.

Motion: Nelson Second: Terry

**Discussion:** Regarding future calendars, Mrs. Lightfoot would like to have board discussion related to having the school calendar look a bit different than we currently have to allow for more remediation and enrichment times. Mr. Hoffman asked who all had input on this calendar.

**Vote:** Aye: 6-0

13-0416-05 Approval of Textbook Adoption Recommendation for K-6 Reading

**Motion:** That the Board of School Trustees approve item five as presented.

**Discussion:** None.

Motion: Lightfoot Second: Nelson Vote: Aye: 6-0

13-0416-06 Approval of Application and Receipt of Funds for Imagining and Creating eLearning Grant Competition

**Motion:** That the Board of School Trustees approve item six as presented.

Motion: Terry Second: Lightfoot

**Discussion:** Mr. Hoffman asked if any Board members had read the contract to see if it "tied our hands". Mr. Baker stated he had read through the contract and it did not but he would like to see how the funds will be allocated.

**Motion:** That the Board of School Trustees approve item six as presented.

Motion: Terry Second: Lightfoot Vote: Aye: 5-1
Against: Hoffman

13-0416-07 Approval of Application and Receipt of Funds for America’s Farmers Grow Rural Education Grant

**Motion:** That the Board of School Trustees approve item seven as presented.

Motion: Terry Second: Nelson Vote: Aye: 6-0

**Discussion:** None.

5
Approval of Application and Participation in the Indiana Department of Education’s SY13/14 Diagnostic Assessment Tools Program

Motion: That the Board of School Trustees approve item eight as presented.

Motion: Lightfoot Second: Nelson

Discussion: Mr. Hoffman asked what’s in this for EACS? Mr. Diehl explained that this covers many of the test banks and testing that the district uses.

Vote: Aye: 5-1
Against: Hoffman

NEW BUSINESS
-RDS Extra Curricular Financial Software

PUBLIC EXPRESSIONS: NON-AGENDA ITEMS

<table>
<thead>
<tr>
<th>Speaker</th>
<th>Subject(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandy Liechty</td>
<td>An EACS teacher – Praised Mrs. Hissong for the Curriculum and the 3/19 Inservice, Mr. Diehl &amp; Technology Dept. for the iPads and tech support. Thanked Tech Dept. for their presentation; chastised the old board members.</td>
</tr>
<tr>
<td>Doug Geller</td>
<td></td>
</tr>
</tbody>
</table>

BOARD DISCUSSION

<table>
<thead>
<tr>
<th>Speaker</th>
<th>Subject(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Baker</td>
<td>-Would like to see Barnes and Thornburg retained as legal counsel for the Board and they can aid in the details of the Superintendent search as well (contract, etc.). Motion: That the Board of School Trustees retain Barnes and Thornburg as legal counsel for the Board.</td>
</tr>
</tbody>
</table>

Motion: Baker Second: Hoffman Vote: Aye: 4-0-2**
Abstained: Lightfoot, Nelson

**Mr. Nelson recused himself from the vote as his wife is employed by Barnes and Thornburg.

-Wants to send a clear message to the staff that he is tired of asking for things and being ignored.
-His visits to buildings are just to find out how things are done, not to be involved in day-to-day operations of the school or the district.

Bob Nelson

-Focus on Health event will be held at NHHS this Saturday, April 20 from 8-12 noon.
-Read a prepared statement on behalf of Mr. Baker, Mr. Hoffman and himself stating that the findings of Dr. Yost’s report will be examined and a review of the district, including key staff and the Board will be done, including why morale is so low.
Terry Jo Lightfoot

-Congratulations to the students and staff involved in the recent Science Fair!

Common Core Curriculum – Should we be proactive in getting the word out about it?

-The School Board should not be involved in the day to day minutia of the district. Regarding Dr. Yost’s report, the Board should first take a look at themselves.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:55 p.m.

MINUTES

These minutes were taken by Mrs. Julie Labie.

NEXT MEETING

The next special meeting to discuss the Superintendent Search is April 23, 2013. The next regular meeting of the Board of School Trustees is scheduled for Tuesday, May 7, 2013 at 6:30 p.m. at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on May 7, 2013.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

________________________________________
Secretary

________________________________________
________________________________________
________________________________________
CALL TO ORDER
President Neil Reynolds called the meeting to order at 6:30 p.m.

ROLL CALL

Board
Neil S. Reynolds, President
Christopher T. Baker, Vice President
Stephen L. Terry, Sr., Secretary
William D. Hartman
Arden L. Hoffman
Terry Jo Lightfoot
Robert L. Nelson, Jr.

Staff
Mr. Kirby Stahly, Asst. Supt. for Admin. Services
Mr. Chris Hissong, Exec. Dir. of School Management
Dr. Michael B. Shaffer, Asst. Supt. of Instruction
Mr. William Diehl, Director of Accountability
Mrs. Marilyn Hissong, Director of Curriculum
Ms. Amanda Ricketts, Director of Human Resources
Mrs. Tamyra Kelly, Public Relations Liaison
Mrs. Connie Brown, Interim Dir. of Special Services

Dr. Neal Brown III, Principal, Leo Jr./Sr. High
Mrs. Alicia Gatewood, Principal, Meadowbrook Elem.
Ms. Thelma Green, Principal, Prince Chapman Academy
Mrs. Teresa Gremaux, Principal, Paul Harding Jr. High
Mrs. Teresa Knoblauch, Principal, Highland Terrace
Mr. Keith Edmonds, Asst. Principal, New Haven High
Mrs. Terri Lortie, President, EACS Custodial Assn.

ADOPTION OF AGENDA

The agenda for April 23, 2013 was adopted as presented with the following changes – add Recognitions. Mr. Hoffman requested that the Superintendent Search discussion move to an open format so that audience members may participate.

RECOGNITIONS

<table>
<thead>
<tr>
<th>Name</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Hartman</td>
<td>Thanked and recognized Chris Baker, Arden Hoffman &amp; Bob Nelson for their commitment to examining the findings contained in the Yost report; thanked and recognized the Central Office Team.</td>
</tr>
</tbody>
</table>
BOARD DISCUSSION

A) Superintendent Search

1. Survey Results – Establish DARS Process and Develop Criteria

Mr. Terry and Mr. Hoffman, along with the help of Mr. Ron Crosby, have collected, compiled and sorted 167 responses from 10 different sources into three categories – “Strengths”, “Challenges”, and “Essentials”. They have identified 30 themes, and listed the Top 10 most important attributes from the data collected: Trustworthy, Honest, Healer, Fair/Caring, Community, Good Listener, Diversity, Leadership, Forward Thinker, and Respect Identity/Staff.

Board discussion followed.

2. Role of the University Search Team

President Reynolds initiated conversation as to what role the Board wanted the University Search Team to play in the Superintendent search process. After discussion by all, Mr. Baker made the following motion:

3. Process to Review Resumes/Set Interviews

Motion: That the Board of School Trustees would use the University Search Team only to collect, categorize, and deliver the resumes – each with a cover sheet with background information of the candidate attached to each resume, and to answer the Board’s questions regarding the search process.

Motion: Baker Second: Hoffman Vote: Aye: 7-0

Discussion: Mrs. Lightfoot would like the Team to share with the Board how other districts handle their Superintendent Searches, and how they ran their interviews. Mr. Reynolds relayed that the Board will meet in Executive Session on May 14, 2013.

Motion: That the Board of School Trustees would meet in Executive Session on May 14, 2013, with the University Search Team arriving 10:00 a.m., and Board members will set aside the rest of the day for screening the resumes, etc.

Motion: Lightfoot Second: Terry Vote: Aye: 7-0

4. Establish Interview Process

Discussion: Mr. Nelson would like to see three groups interview the candidates — 1) Staff, 2) Community Members, and 3) the Board. Mr. Reynolds and others asked about anonymity and confidentiality for the candidates. Mr. Hartman said the University Search Team and/or legal counsel could probably offer tips on how to do this. Mr. Terry suggested that the staff and community could help come up with interview questions. Mr. Baker and Mr. Hoffman feel strongly that staff and the community needs to be involved in the process.

Motion: That the Board of School Trustees will include staff and community members, in addition to the Board, on the interview process for Superintendent.

Motion: Nelson Second: Hoffman Vote: Aye: 7-0
5. Contract/Compensation Committee

After further discussion it was Board consensus that the Board Officers will meet with Attorney Tuck Hopkins to develop a draft compensation package and contract. They will also ask for advice on how to make up the interview groupings, sample questions, etc.

B) Principal Postings

1. Process to Move Forward

Mr. Reynolds did instruct Mr. Stahly to move ahead with the principal postings. An inside person has requested a transfer back to a building (LEEL)

Motion: That the Board of School Trustees would appoint a certain staff member as Leo Elementary School’s principal, and move forward with the process for hiring a principal for Heritage Jr./Sr. High School.

Motion: Terry Second: Hartman Vote: Aye: 7-0

Discussion: Mr. Nelson is okay with the internal staff member being appointed to fill the Leo Elementary School principal position, but believes that the new Superintendent should fill the Heritage High School principalship. Mr. Reynolds and Mr. Terry believe that since a new Superintendent will not take office until July 1, the pool of candidates will dwindle, and therefore the process needs to continue now. Mr. Hoffman believes that the filling of the HEHS position should be held off so that the Superintendent can have the greatest amount of flexibility in revamping his Cabinet. Mr. Hartman pointed out that the new HEHS principal will be contracted to EACS and not necessarily to HEHS.

Amended Motion: That the Board of School Trustees would under two separate votes to approve the appointment of a certain staff member as Leo Elementary School’s principal, and to move forward with the process for hiring a principal for Heritage Jr./Sr. High School.

Motion: Baker Second: Nelson Vote: Aye: 7-0

Motion: That the Board of School Trustees would appoint Mr. William Diehl as principal of Leo Elementary School.

Motion: Baker Second: Nelson Vote: Aye: 7-0

Mrs. Lightfoot and Mr. Reynolds were adamant that this appointment was an exception and that this is not to set a precedent for having the Board hire people other than the Superintendent. Mr. Baker thanked Mr. Diehl for his work as a Cabinet member. Mr. Hartman thanked him as well and stated that he hoped people would not see this as an end to the iPads. Mr. Hoffman offered that he hoped his recent writings hadn’t contributed to this and apologized if they had.

Motion: That the Board of School Trustees move forward with the process for hiring a principal for Heritage Jr./Sr. High School.

Motion: Hartman Second: Terry Vote: Aye: 6-1 Against: Hoffman
2. Establish Interview Committees

After Board discussion, Mr. Stahly assured the Board that the interview committee will be set up as outlined in Board policy.

C) Director of Special Education

1. Request to Post for This Position

Motion: That the Board of School Trustees move forward with the process of hiring a Director of Special Services.

Motion: Lightfoot Second: Hartman

Discussion: Board discussion centered around if now is the time to post for this non-Cabinet position or not. In academia, now is the time to post for this position; if we wait to post until after the new Superintendent is on board, the window has pretty much closed on finding qualified applicants. Mr. Terry, Mr. Hoffman, Mr. Baker, and Mr. Nelson want to wait until the new Superintendent is seated; Mr. Hartman and Mrs. Lightfoot want to proceed now. It was decided that the Board Officers will meet with the Cabinet tomorrow morning to listen to compelling arguments regarding posting for this position now versus later.

Motion: That the Board of School Trustees would table the motion to move forward with the process of hiring a Director of Special Services until the Board Officers have met with the Cabinet.


Meeting set for tomorrow, Wednesday, April 24 at 9:00 a.m. for the Board Officers to meet with the Cabinet.

PUBLIC EXPRESSIONS

Speaker
Doug Geller

Subject(s)
Suggested that the Board have the University Search Team assign a point ratio to each Superintendent applicant to help narrow the pool; reminded the Board that they ultimately are the ones who will be hiring the next Superintendent.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:28 p.m.

MINUTES

These minutes were taken by Mrs. Julie Labie.
NEXT MEETING

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, May 7, 2013 at 6:30 p.m. at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on May 7, 2013.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

__________________________
Secretary

__________________________

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__________________________
Board Business
Conference and Workshop Attendance

Section 1. **General.** The Board may provide released time without loss of pay to an employee for the purpose of attending a conference or workshop in the area of the primary assignment.

Section 2. **Reimbursement.** The Board may provide reimbursement for travel and lodging if an employee is accompanying students as part of an approved educational program, i.e. vocational agriculture.

Section 3. **Released Time.** The Board may provide released time without loss of pay and mileage to any qualified employee asked to serve on an accreditation/education team for the North Central Association, State Department of Education, etc.

All requests for said meetings must be submitted to and approved by the building principal and Superintendent prior to the date of attendance.

All requests will be submitted to the Board at each regular meeting for review and will be made a matter of record of said meeting.

A substitute will be provided for the regular employee when deemed necessary.
Reimbursement for School Corporation Related Travel/Mileage

Section 1. General. School personnel may be reimbursed for actual miles traveled in conducting the business of East Allen County Schools. This reimbursement includes travel between East Allen facilities, local travel for district related business, and travel for committee work assigned by the Superintendent. The mileage reimbursement rate shall be the same as the IRS rate and shall be adjusted as the IRS rate changes. Per Administrative Guideline 4140.26a, reimbursements for conferences, seminars, and workshops must be approved via the Leave Request Process and submitted on an Accounts Payable Voucher.

If travel is required of a staff member in order to fulfill job assignments in more than one location during the day, the staff member will be reimbursed for travel. Payment is to be requested at least on a quarterly basis on Claim Form 101. Reimbursement mileage shall not include travel to and from the employee's home and place of employment.

Section 2. Filing of Mileage Claim Form. Mileage Claim Form 101 is designed to serve as a claim for mileage and must be presented to the EACS business office for reimbursement. The odometer reading columns on this form are to be used only when distance between points cannot be determined by fixed mileage. After the claim has been completely processed and a check issued, it is to be filed numerically with the other claims for the same period.
Reimbursement of Pre-approved Expenses Related to Educational or Work-Related Conferences

Section 1. Approval Criteria.

1. Conference leave may be granted only if the workshop, seminar, or conference is of an academic nature or otherwise related to the requesting employee’s job assignment.

2. Conference registration or expense reimbursement will not be accepted without a copy of the approved Request to Attend Meeting/Conference form.

3. All conference leave requests are subject to approval in public session by the Board of School Trustees.

Section 2. Location. Attendance at an educational or work-related conference will be reimbursed under this Guideline if the conference takes place outside the continental United States, only if the request has been approved by the Superintendent and submitted to the Board under a separate heading entitled “Attendance at Workshop/Conference Outside the Continental United States.”

Section 3. Travel.

1. Travel within a distance of 250 miles should be made by automobile and employees using a personal vehicle for such travel shall be reimbursed at the IRS rate in effect at the time of travel. School corporation vehicles can be used as authorized by Administrative Guideline 3544.

2. For distances in excess of 250 miles, air travel is acceptable (coach fare only). If personal vehicles are used for travel to conferences, mileage is reimbursable at the IRS rate in effect at the time of travel, but reimbursement must not exceed round trip coach airfare from Fort Wayne International Airport. It is suggested that travel plans be made timely enough to take advantage of super saver airline rates.

3. Parking at the air terminal and personal mileage (to and from the terminal) are reimbursed at the long term parking rates only and current approved rate per mile.

4. If the employee elects to fly from a different location other than the Fort Wayne International Airport, EACS will reimburse for transportation (airfare, mileage, and long-term parking) for no more than the cost of flying out of Fort Wayne (airfare, mileage, and long-term parking).
Employees are expected to purchase trip insurance for the prepaid or advanced airfare (in case of emergencies, i.e. illness, death in the family, etc.). If trips are cancelled, it is the employee's responsibility to reimburse EACS the insurance proceeds for prepaid expenses.

5. Effective January 1, 2003, any prepaid expenses not recoverable will not be assessed to the employee if they could not take the trip because of the employee's illness or illness or death in the immediate family, if substantiated by a doctor's slip or death certificate.

6. Taxi fare to/from airport and hotel are reimbursable.

7. Automobile rental will be considered on individual basis with approval by Principal or Central Office. Automobile rental will be reimbursed at a midsize rate, or lower. Valet Parking is reimbursable.

Section 4. Meals.

1. Employees' maximum reimbursement for meal expenditures during a multi-day conference shall not exceed an amount of $44.00 per day of the conference. Meals for a one-day conference/seminar will not be reimbursed. Expenses are reimbursable only when receipts are included with the appropriate Accounts Payable voucher form.

   A. The recommended receipt by the State Board of Accounts is an itemized meal receipt showing actual food items purchased.

   B. Gratuities will be reimbursed at a maximum rate of 15%.

   C. EACS will not reimburse meals for persons other than EACS employees.

   D. If more than one employee is included on a meal receipt, individual names must be listed on the receipt and not duplicated by the employees.

2. Alcoholic drinks are not reimbursable.

Section 5. Registration Fees. Conference registration fees should be either paid directly by the school corporation (by purchase order where accepted) or reimbursed to employees (after the conference is held and with submission of proof of payment by the employee).
Section 6. **Lodging.**

1. Reasonable lodging expenditures during conference and travel dates are reimbursable only when receipts are included with the appropriate voucher form (these expenditures include all taxes applicable to hotel charges). If more than one employee is included on a hotel receipt, those employees must be listed and not duplicated by employees.

2. Hotel charges will be paid at single room rates unless employees attending the same conference share rooms.

3. Any other hotel charges not listed above are not reimbursable (i.e. movies, entertainment, etc.).

4. Reimbursement of internet access fees will be allowed within reason.

5. Reimbursement of any items listed above is contingent upon pre-approval for such being given by the employee's Supervisor and the School Board as noted on the employee's Conference Request Form.
Action Items
ACTION AGENDA

May 7, 2013

Board Agenda Item 13-0507-01

APPROVAL OF HUMAN RESOURCES REPORT

Background:
The State of Indiana requires the Board of School Trustees to approve employment, increase in employed time, reemployment, reduction in employed time, request for leave of absence, request for retirement, and termination of staff.

Recommendation:
That the Board of School Trustees approves the personnel actions listed on the attached report.

Prepared:  Karen Best
Approved:
Budget:  Kirby Stahly
Legal:
**CERTIFIED TERMINATIONS**

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balzer, Ashtin</td>
<td>Teacher-WOHS (1 yr with EACS)</td>
<td>5/31/2013*</td>
<td>Resignation</td>
</tr>
<tr>
<td>Cartwright, Louise</td>
<td>Teacher-NHHS (33 yrs with EACS)</td>
<td>5/31/2013*</td>
<td>Retirement</td>
</tr>
<tr>
<td>Cunningham, Benjamin</td>
<td>Psychologist (3 yrs with EACS)</td>
<td>5/31/2013*</td>
<td>Resignation</td>
</tr>
<tr>
<td>LaMaster, Donna</td>
<td>Teacher-LEEL (23 yrs with EACS)</td>
<td>5/31/2013*</td>
<td>Retirement</td>
</tr>
<tr>
<td>Lee, Heather</td>
<td>Teacher-PCA (1 yr with EACS)</td>
<td>5/31/2013*</td>
<td>Resignation</td>
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<tr>
<td>Mommer, Michael</td>
<td>Teacher-NHHS (17 yrs with EACS)</td>
<td>5/31/2013*</td>
<td>Retirement</td>
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<tr>
<td>Motycka, Mary</td>
<td>Teacher-LEHS/WOHS (19 yrs with EACS)</td>
<td>5/31/2013*</td>
<td>Retirement</td>
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</tbody>
</table>

**CLASSIFIED TERMINATIONS**

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meyers, Dennis</td>
<td>Bus Driver (1 yr with EACS)</td>
<td>8/14/2012</td>
<td>Resignation</td>
</tr>
<tr>
<td>Roemer, Caryn</td>
<td>Secretary-PCA (17 yrs with EACS)</td>
<td>5/31/2013*</td>
<td>Retirement</td>
</tr>
<tr>
<td>Thompson, Beverly</td>
<td>Paraprofessional-non-public (18 yrs with EACS)</td>
<td>5/31/2013*</td>
<td>Retirement</td>
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</table>

**CERTIFIED LEAVES**

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Norris, Hope</td>
<td>Teacher-MEEL</td>
<td>4/23/13-5/31/13*</td>
<td>FMLA</td>
</tr>
<tr>
<td>Crozier, Shelley</td>
<td>Teacher – MEEL</td>
<td>5/1/13-5/31/13*</td>
<td>FMLA</td>
</tr>
</tbody>
</table>

**CERTIFIED LEAVE CORRECTION**

<table>
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<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
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<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zent, Cynthia</td>
<td>Teacher-CEEL</td>
<td>5/3/13-9/30/13*</td>
<td>FMLA (Rescinded)</td>
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**CLASSIFIED LEAVES**

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<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
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</thead>
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<tr>
<td>Sell, Sandra</td>
<td>Bus Driver</td>
<td>5/15/13 p.m.- 5/31/13*</td>
<td>Medical</td>
</tr>
</tbody>
</table>

* If inclement weather make-up days are added, retirement date will be the last day of student attendance.
ACTION AGENDA

May 7, 2013

Board Agenda Item 13-0507-02

APPROVE CONSOLIDATED REGISTER OF CLAIMS; DISTRIBUTION OF PAYROLL; GIFT AND DONATIONS; AND FINANCIAL STATEMENT

Background:
The State of Indiana requires the Board of School Trustees approve and ratify the payment of all bills and authorize the issuance of checks; distribution of payroll; the acceptance of all gifts and donations; tuition transfers and the financial statement of the Corporation.

Recommendation:
That the Board of School Trustees accepts and/or approves the consolidated register of claims; distribution of payroll, gifts and donations; tuition transfers; and the financial statement.

Prepared: Kirby Stahly

Approved: Kirby Stahly

Budget: Kirby Stahly

Legal: _____________________________
FINANCIAL SUMMARY REPORT
REGULAR BOARD MEETING
TUESDAY, MAY 7, 2013

ACCOUNTS PAYABLE VOUCHER INFORMATION

Vendor Claims 275959-276162

Total Amount $377,049.23

DONATIONS, GIFTS, AND EXTRACURRICULAR EXPENDITURES

DONATIONS

Woodlan Primary School requests Board approval to accept a donation in the amount of $300.00, from the Harlan Lions Club. These funds will be used by WOPS teachers to add to their classroom libraries.

Woodlan Jr./Sr. High School requests Board approval to accept a donation in the amount of $2,250.00, from the Woodlan Wrestling Booster Club. As specified, this donation will be put towards the payment of summer team camp fees (hosted by Wabash College). The cost of the team camp is approximately $150/camper with 15 individuals attending (equaling $2,250.00).
ACTION AGENDA

May 7, 2013

Board Agenda Item 13-0507-03

APPROVAL OF MEETINGS AND CONFERENCES REQUESTS

Background:

Employees of the East Allen County Schools participate in professional development opportunities that correspond to the goals and mission of our district’s curricular program. Prior to the expenditures established through Board policy, it is required that the Board of School Trustees approve all requests to attend meetings and conferences.

Recommendation:

That the Board of School Trustees approves the Meetings and Conferences Requests in the attached report.

Prepared: Dawn Bair

Approved:

Budget:

Legal:
**Meetings and Conferences**

The following meetings and/or conference requests are information items, which are to be made a part of the Board minutes: May 7, 2013

<table>
<thead>
<tr>
<th>DATE(S)</th>
<th>ATTENDEE(S)</th>
<th>BUILDING</th>
<th>CONFERENCE TITLE &amp; LOCATION</th>
<th>MAXIMUM REIMBURSEMENT</th>
<th>SUB</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 18, 2013</td>
<td>Kevin Jehl</td>
<td>EAU</td>
<td>iTunes University, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>April 18, 2013</td>
<td>Melissa Hudson</td>
<td>HEEL</td>
<td>Record's Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, PM, 010-1100-13000-0052, General Fund</td>
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<tr>
<td>April 18, 2013</td>
<td>Mindy Lake, Kelly Ohms</td>
<td>NHMS</td>
<td>IEP Work Day, NHMS</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-21810-13000-0012, General Fund</td>
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<tr>
<td>April 22, 2013</td>
<td>Cara Gerber</td>
<td>HEEL</td>
<td>IEP Work Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, AM, 010-12810-13000-0012, General Fund</td>
</tr>
<tr>
<td>April 22, 2013</td>
<td>Adam Snyder</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
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<td>Y</td>
<td>Released time, 010-11100-13000-0052, General Fund</td>
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<tr>
<td>April 22, 2013</td>
<td>Mindy Lake, Kelly Ohms</td>
<td>NHMS</td>
<td>IEP Work Day, NHMS</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-21810-13000-0012, General Fund</td>
</tr>
<tr>
<td>April 23, 2013</td>
<td>Charee Bennett</td>
<td>EAU</td>
<td>iTunes U Course, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, date change, previously approved on 4/16/2013, 687-22120-31200-0015, Title II A 12-13 Fund</td>
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<tr>
<td>April 23, 2013</td>
<td>Cara Gerber, Jackie LaSuer</td>
<td>HEEL</td>
<td>Sensory Room Training, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, AM, 010-21810-13000-0012, General Fund</td>
</tr>
<tr>
<td>April 23, 2013</td>
<td>Cheryl Ashton, Dave Boyce, Ryan Clark, Jillian DePew, Melissa Fiedler, Jessica Hancock, Kelly Mahoney, Holly McKenna, Fred Rothert, Shannon Sauder, Raisa Schnelker, Barb Yamano</td>
<td>LEHS</td>
<td>Bundle Feedback and Critical Thinking/Compass Odyssey, LEHS</td>
<td>$0</td>
<td>Y</td>
<td>Released time, AM, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>April 23, 2013</td>
<td>Ron Crosby, Kirsten Crowe, Meagan Hartleroad, Judy Hey, Paul Newberg, Ashlee Robbins, Carrie Shappell, Kevin Tubbs, Tim Witte</td>
<td>LEHS</td>
<td>Bundle Feedback and Camtasia, LEHS</td>
<td>$0</td>
<td>Y</td>
<td>Released time, PM, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>April 23, 2013</td>
<td>Matthew Derby, Todd Hockemeyer, Carolyn Tuesca</td>
<td>NHHS</td>
<td>iTunes U Course, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>April 24, 2013</td>
<td>Jeff Kline</td>
<td>EAAS</td>
<td>Teacher Candidate Interview Day, Danville</td>
<td>$200</td>
<td>N</td>
<td>Released time, 010-24900-58000-0008, General Fund</td>
</tr>
<tr>
<td>April 25, 2013</td>
<td>Kevin Jehl</td>
<td>EAU</td>
<td>iTunes U Course, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
</tbody>
</table>
# Meetings and Conferences

The following meetings and/or conference requests are information items, which are to be made a part of the Board minutes: May 7, 2013

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<thead>
<tr>
<th>DATE(S)</th>
<th>ATTENDEE(S)</th>
<th>BUILDING</th>
<th>CONFERENCE TITLE &amp; LOCATION</th>
<th>MAXIMUM REIMBURSEMENT</th>
<th>SUB</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 25, 2013</td>
<td>Beth Baumert, Allyson Bradtmiller, Sara Gerig, Patricia Hodges</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-11100-13000-0052, General Fund</td>
</tr>
<tr>
<td>April 25, 2013</td>
<td>Courtney Adams, Michelle Marden, Chris Roop</td>
<td>SOEL</td>
<td>Waterford Training, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 193-11100-11000-0057, Early Intervention Grant</td>
</tr>
<tr>
<td>April 25, 2013</td>
<td>Amanda Ricketts, Courtney Adams, Allison Baker, Donna Brite, Sara Gerig,</td>
<td>SOEL</td>
<td>Records Day, SOEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-11100-13000-0057, General Fund</td>
</tr>
<tr>
<td>April 26, 2013</td>
<td>Amanda Ricketts, Courtney Adams, Allison Baker, Donna Brite, Sara Gerig,</td>
<td>ADMIN</td>
<td>Butler University College of Education Fair, Indianapolis</td>
<td>$145</td>
<td>N</td>
<td>Released time, mileage, 010-23230-58000-0006, General Fund</td>
</tr>
<tr>
<td>April 26, 2013</td>
<td>Amanda Ricketts, Courtney Adams, Allison Baker, Donna Brite, Sara Gerig,</td>
<td>SOEL</td>
<td>High Ability Extension Activities, SOEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 311-12110-11100-0014, High Ability Grant 12-13</td>
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<tr>
<td>April 29, 2013</td>
<td>Cassandra Steinbrunner</td>
<td>SOEL</td>
<td>Records Day/IEP Day, SOEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-21810-13000-0012, General Fund</td>
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<tr>
<td>April 30, 2013</td>
<td>Karen Best</td>
<td>ADMN</td>
<td>Sub Meeting-Region 8, Columbia City</td>
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<tr>
<td>April 30, 2013</td>
<td>Charlee Bennett, Matthew Derby, Todd Hockemeyer, Carolyn Tresca</td>
<td>EAU</td>
<td>iTunes U Course, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>April 30, 2013</td>
<td>Christine Newman-Aumiller, Lynne Briegel, Rachel Remenschneider, Benita</td>
<td>NIHHS</td>
<td>iTunes U Course, PHLC</td>
<td>$0</td>
<td>Y</td>
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<td>May 1, 2013</td>
<td>Amanda Glenn</td>
<td>SOEL</td>
<td>Records Day, SOEL</td>
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<td>Y</td>
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<tr>
<td>May 2, 2013</td>
<td>Allyson Bradtmiller, Michelle Marden, Cassandra Steinbrunner</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
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<td>Y</td>
<td>Released time, PM, 527-21110-13000-0012, IDEA Grant 12-13</td>
</tr>
<tr>
<td>May 2, 2013</td>
<td>Jazmine Johnson, Cari Toffelmire, Kara Venderley</td>
<td>SOEL</td>
<td>Records Day, SOEL</td>
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<td>Y</td>
<td>Released time, 010-11100-13000-0057, General Fund</td>
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<td>May 3, 2013</td>
<td>Allison Slusher</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
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<td>Y</td>
<td>Released time, 010-11100-13000-0052, General Fund</td>
</tr>
</tbody>
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## Meetings and Conferences

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<th>DATE(S)</th>
<th>ATTENDEE(S)</th>
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<th>MAXIMUM REIMBURSEMENT</th>
<th>SUB</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
</tr>
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<tbody>
<tr>
<td>May 6, 2013</td>
<td>Tina Asher</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
<td>$0</td>
<td>Y</td>
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<tr>
<td>May 6, 2013</td>
<td>Machelle Fuelling</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
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<td>Y</td>
<td>Released time, PM, 010-11100-13000-0052, General Fund</td>
</tr>
<tr>
<td>May 6, 2013</td>
<td>Donna Brite, Cherish Rochford, Brian Yager</td>
<td>SOEL</td>
<td>Records Day, SOEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-11100-13000-0057, General Fund</td>
</tr>
<tr>
<td>May 7, 2013</td>
<td>Karen Hart, Emily Hissong, Allyson Bradtmiller, Anna Davis, Patricia Hodges, Rebecca Meekin, Amanda Walsh</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-11100-13000-0057, General Fund</td>
</tr>
<tr>
<td>May 7, 2013</td>
<td>Melvin Falkner</td>
<td>TRNSP</td>
<td>Keeping Homeless Children Connected to School, Decatur</td>
<td>$25</td>
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<td>Released time, registration, 041-27010-58000-0030, Transportation Fund</td>
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<tr>
<td>May 8, 2013</td>
<td>Linda Fultz</td>
<td>HEEL</td>
<td>IREAD K Testing, HEEL</td>
<td>$0</td>
<td>Y</td>
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<tr>
<td>May 8, 2013</td>
<td>Emily Hissong</td>
<td>HEEL</td>
<td>IREAD 2 Testing, HEEL</td>
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<td>Y</td>
<td>Released time, 193-11100-11000-0052, Early Intervention Grant</td>
</tr>
<tr>
<td>May 8, 2013</td>
<td>Melissa Hudson</td>
<td>HEEL</td>
<td>IREAD 1st Testing, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 193-11100-11000-0052, Early Intervention Grant</td>
</tr>
<tr>
<td>May 8, 2013</td>
<td>Sara Gereig</td>
<td>SOEL</td>
<td>Records Day, SOEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-11100-13000-0057, General Fund</td>
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<tr>
<td>May 9, 2013</td>
<td>Sarah Wagner</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, AM, 010-11100-13000-0052, General Fund</td>
</tr>
<tr>
<td>May 9, 2013</td>
<td>Ben Shappell</td>
<td>LEHS</td>
<td>Eli Lilly Teacher Day, Indianapolis</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-25400-13000-0071, General Fund</td>
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<tr>
<td>May 9, 2013</td>
<td>Allison Felger, Jennifer Lengacher, Deb Rupp</td>
<td>NHMS</td>
<td>8-Step Process Check, PHLC</td>
<td>$0</td>
<td>N</td>
<td>Released time, AM</td>
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<tr>
<td>May 9, 2013</td>
<td>Kelee Grinager, Kim Reed Heisler, Darryl Springer, Michelle Stine, Robert Watson, Danielle Newman, Joe Venderley, Charles Washington</td>
<td>NHMS</td>
<td>8-Step Process Check, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, AM, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>May 9, 2013</td>
<td>Joseph Washington</td>
<td>PHJH</td>
<td>8-Step Process Check, PHLC</td>
<td>$0</td>
<td>N</td>
<td>Released time, AM</td>
</tr>
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<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
</tr>
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<tbody>
<tr>
<td>May 9, 2013</td>
<td>Chris Bennett, Deb Gavette, Amber Hildreth, Felicia Johnson, Abby Rauch, Audrey Wright</td>
<td>PHJH</td>
<td>8-Step Process Check, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, AM, 687-22120-31200-0015, Title II A 12-13 Fund</td>
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<tr>
<td>May 9, 2013</td>
<td>Ron Kammeyer, Nicole Singer Tonya Burns-Cohrs, Andy Davis, Jeff Eager, Lori Fendel, Anthony Girod, Brad McAlester, Jackie Miller, Sean Miller, Sue Schaeffer, Robert Slattery</td>
<td>WOHS</td>
<td>8-Step Process Check, PHLC</td>
<td>$0</td>
<td>N</td>
<td>Released time, AM</td>
</tr>
<tr>
<td>May 9, 2013</td>
<td>Adam Martin, Michel Mellady, Deb Poliom Beth Baumert, Jennifer Elrod, Andy Mellang, Chris Schelm, Sarah Wagner</td>
<td>WOHS</td>
<td>8-Step Process Check, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, AM, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>May 9, 2013</td>
<td>Mandy Baker, Alicia Gatewood, Joan Weber Jennifer Brown, Missy Czaja, Brent Davis, Sonya Hamilton, Teresa Hookman, Amy Richman, Kim Yoh</td>
<td>MEEL</td>
<td>8-Step Process Check, PHLC</td>
<td>$0</td>
<td>N</td>
<td>Released time, PM</td>
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<tr>
<td>May 9, 2013</td>
<td>Alicia Fitch, Thelma Green, Ina Guenin, Megan Somers, Lela Warren Holly Laurent, Michelle Marchand, Anne Marie Neuman, Heather Sorg, Natalie Wells</td>
<td>MEEL</td>
<td>8-Step Process Check, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, AM, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>May 9, 2013</td>
<td>Mandy Lichty Allison Baker, Jazmine Johnson, Cindy Leh, Rachel Remenschneider, Benita Robinson, Chris Roop, Lisa Unger, Amanda Walsh</td>
<td>SOEL</td>
<td>8-Step Process Check, PHLC</td>
<td>$0</td>
<td>N</td>
<td>Released time, PM</td>
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<tr>
<td>May 9, 2013</td>
<td></td>
<td>SOEL</td>
<td>8-Step Process Check, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, PM, 687-22120-31200-0015, Title II A 12-13 Fund</td>
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</tr>
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<tbody>
<tr>
<td>May 9, 2013</td>
<td>Nicole Sauder, Kelly Snyder, Kimberley Strautman</td>
<td>WOPS</td>
<td>8-Step Process Check, PHLC</td>
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<td>Released time, PM, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>May 9, 2013</td>
<td>Rich Cook, Staci Salzbrenner, Sharon Smith</td>
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<td>8-Step Process Check, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, PM, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>May 9, 2013</td>
<td>Michael Chen, Rebecca Christenson</td>
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<td>$0</td>
<td>N</td>
<td>Released time, PM, 687-22120-31200-0015, Title II A 12-13 Fund</td>
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<tr>
<td>May 9, 2013</td>
<td>Matthew Stebing</td>
<td>WOPS/WOIS</td>
<td>8-Step Process Check, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>May 9, 2013</td>
<td>Kevin Jehl</td>
<td>EAU</td>
<td>iTunes U Course, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 193-11100-11000-0052, Early Intervention Grant</td>
</tr>
<tr>
<td>May 9, 2013</td>
<td>Linda Fultz</td>
<td>HEEL</td>
<td>IREAD K Testing, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 193-11100-11000-0052, Early Intervention Grant</td>
</tr>
<tr>
<td>May 9, 2013</td>
<td>Emily Hissong</td>
<td>HEEL</td>
<td>IREAD 2 Testing, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 193-11100-11000-0052, Early Intervention Grant</td>
</tr>
<tr>
<td>May 9, 2013</td>
<td>Melissa Hudson</td>
<td>HEEL</td>
<td>IREAD 1st Testing, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 193-11100-11000-0052, Early Intervention Grant</td>
</tr>
<tr>
<td>May 9, 2013</td>
<td>Kristine Waffle</td>
<td>SPSV</td>
<td>Building Ambulation Interventions, Fort Wayne</td>
<td>$100</td>
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<td>Released time, registration, 526-12230-58000-0012, IDEA Grant 11-12</td>
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<td>May 10, 2013</td>
<td>Amanda Glenn, Karen Hart, Allison Slusher</td>
<td>HEEL</td>
<td>IREAD 2 Testing, HEEL</td>
<td>$0</td>
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<td>Released time, 193-11100-11000-0052, Early Intervention Grant</td>
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<tr>
<td>May 10, 2013</td>
<td>Katie Jackson</td>
<td>INSTR</td>
<td>EL Leadership Training, Indianapolis</td>
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<td>Lindsey Franz, Jennifer Snyder, Amanda Glenn, Karen Hart, Allison Slusher</td>
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<td>Leadership Conference, Fort Wayne</td>
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<td>May 13, 2013</td>
<td>Amanda Glenn, Karen Hart, Allison Slusher</td>
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<td>Released time, 193-11100-11000-0052, Early Intervention Grant</td>
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<td>May 13, 2013</td>
<td>Josh Dommer</td>
<td>LEHS</td>
<td>Social Studies Workshop, Decatur</td>
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<td>Y</td>
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<td>May 13, 2013</td>
<td>Rebecca Meekin, Carl Toffelmire</td>
<td>SOEL</td>
<td>IREAD Testing, SOEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 193-11100-11000-0057, Early Intervention Grant</td>
</tr>
<tr>
<td>May 14, 2013</td>
<td>Charee Bennett</td>
<td>EAU</td>
<td>iTunes U Course, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, date change, previously approved on 4/16/2013, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>May 14, 2013</td>
<td>Tina Asher, Michelle Castle, Jennifer Elrod</td>
<td>HEEL</td>
<td>IREAD 2 Testing, HEEL</td>
<td>$0</td>
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<td>Released time, 193-11100-11000-0058, Early Intervention Grant</td>
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<tr>
<td>May 14, 2013</td>
<td>Matthew Derby, Todd Hockemeyer, Carolyn Tuesca</td>
<td>NHHS</td>
<td>iTunes U Course, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 687-22120-31200-0015, Title II A 12-13 Fund</td>
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<tr>
<td>May 14, 2013</td>
<td>Courtney Adams, Lynne Briigel, Sara Gerig, Patricia Hodges</td>
<td>SOEL</td>
<td>IREAD Testing, SOEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 193-11100-11000-0057, Early Intervention Grant</td>
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<tr>
<td>May 15, 2013</td>
<td>Chris Hissong</td>
<td>ADMN</td>
<td>LVIS - License Verification Information System Training, Decatur</td>
<td>$40</td>
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<td>Released time, mileage, 010-24900-58000-0008, General Fund</td>
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<td>May 15, 2013</td>
<td>Allyson Bradtmiller, Anna Davis, Rachel Remenschneider, Lisa Unger</td>
<td>SOEL</td>
<td>IREAD Testing, SOEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 193-11100-11000-0057, Early Intervention Grant</td>
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<tr>
<td>May 16, 2013</td>
<td>Kevin Jehl</td>
<td>EAU</td>
<td>iTunes U Course, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>May 16, 2013</td>
<td>Machelle Fuelling, Tina Asher, Michelle Castle, Jennifer Elrod</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-11100-13000-0052, General Fund</td>
</tr>
<tr>
<td>May 16, 2013</td>
<td>Audrey Wright</td>
<td>PHJH</td>
<td>Balanced Lit Training, PHJH</td>
<td>$0</td>
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<td>Released time, 193-11100-11000-0058, Early Intervention Grant</td>
</tr>
<tr>
<td>May 16, 2013</td>
<td>Danielle Newman, Chris Bennett, Kim Huffman, Jeff Lewis, Mark Pranger, Abby Rauch, Logan Sunday, Amber Wilson</td>
<td>PHJH</td>
<td>Balanced Lit Training, PHJH</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 412-22120-11000-0071, General Fund</td>
</tr>
<tr>
<td>May 16, 2013</td>
<td>Donna Brite, Cherish Rochford, Amanda Walsh, Brian Yager</td>
<td>SOEL</td>
<td>IREAD Testing, SOEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 193-11100-11000-0057, Early Intervention Grant</td>
</tr>
<tr>
<td>May 16, 2013</td>
<td>Jeff Studebaker</td>
<td>STSV</td>
<td>In-Service on Inter Generational Mentoring, Fort Wayne</td>
<td>$0</td>
<td>N</td>
<td>Released time, AM</td>
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<tr>
<td>May 20, 2013</td>
<td>Adam Snyder</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-11100-13000-0052, General Fund</td>
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</table>
# Meetings and Conferences

The following meetings and/or conference requests are information items, which are to be made a part of the Board minutes: May 7, 2013

<table>
<thead>
<tr>
<th>DATE(S)</th>
<th>ATTENDEE(S)</th>
<th>BUILDING</th>
<th>CONFERENCE TITLE &amp; LOCATION</th>
<th>MAXIMUM REIMBURSEMENT</th>
<th>SUB</th>
<th>BACKUP INFORMATION &amp; ACCOUNT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 20, 2013</td>
<td>Jazmine Johnson, Michelle Marden, Kara Venderley</td>
<td>SOEL</td>
<td>IREAD Testing, SOEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 193-11100-11000-0057, Early Intervention Grant</td>
</tr>
<tr>
<td></td>
<td>Charee Bennett</td>
<td>EAU</td>
<td>iTunes U Course, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, date change, previously approved on 4/16/2013, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>May 21, 2013</td>
<td>Matt Bucher, Susi Jones, Andrew Mellang</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-11100-13000-0052, General Fund</td>
</tr>
<tr>
<td>May 21, 2013</td>
<td>Matthew Derby, Todd Hockemeyer, Carolyn Tuesta</td>
<td>NIHS</td>
<td>iTunes U Course, PHLC</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 687-22120-31200-0015, Title II A 12-13 Fund</td>
</tr>
<tr>
<td>May 21, 2013</td>
<td>Danielle Newman</td>
<td>PHJH</td>
<td>Balanced Math Training, PHJH</td>
<td>$0</td>
<td>N</td>
<td>Released time, PM</td>
</tr>
<tr>
<td>May 21, 2013</td>
<td>John Flutze, Deb Gavette, Jon Nichols, Liz Yager</td>
<td>PHJH</td>
<td>Balanced Math Training, PHJH, Discussion on mental health service continuation for at-risk children/students, Fort Wayne</td>
<td>$0</td>
<td>Y</td>
<td>Released time, PM, 412-22120-11000-0073, Title 12-13 Fund</td>
</tr>
<tr>
<td>May 21, 2013</td>
<td>Jeff Studebaker</td>
<td>STSV</td>
<td></td>
<td>$15</td>
<td>N</td>
<td>Released time, mileage, 010-12710-58000-0013, General Fund</td>
</tr>
<tr>
<td>May 22, 2013</td>
<td>Chris Schelm</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-11100-13000-0052, General Fund</td>
</tr>
<tr>
<td>May 22, 2013</td>
<td>Allyson Bradtmiller, Donna Brite, Michelle Marden, Cassandra Steinbrunner</td>
<td>SOEL</td>
<td>5 Point Scale Training, SOEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 527-21110-13000-0012, IDEA Grant 12-13</td>
</tr>
<tr>
<td>May 23, 2013</td>
<td>Jennifer Elrod, Malissa Keane</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 010-11100-13000-0052, General Fund</td>
</tr>
<tr>
<td>May 23, 2013</td>
<td>Michelle Castle</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, AM, 010-11100-13000-0052, General Fund</td>
</tr>
<tr>
<td>May 23, 2013</td>
<td>Linda Fultz</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, PM, 010-11100-13000-0052, General Fund</td>
</tr>
<tr>
<td>May 23, 2013</td>
<td>Deb Gavette, Amber Hildreth, Felicia Johnson, Abby Rauch, Audrey Wright</td>
<td>PHJH</td>
<td>S.I.T., PHJH</td>
<td>$0</td>
<td>Y</td>
<td>Released time, 412-22120-11000-0073, Title 12-13 Fund</td>
</tr>
<tr>
<td>May 28, 2013</td>
<td>Matt Bucher, Melissa Hudson</td>
<td>HEEL</td>
<td>Records Day, HEEL</td>
<td>$0</td>
<td>Y</td>
<td>Released time, registration, airfare, lodging, cab, parking, etc., 395-4-22120-58000-0011, E Learning Grant</td>
</tr>
</tbody>
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## Meetings and Conferences

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</thead>
<tbody>
<tr>
<td>June 17 - 28, 2013</td>
<td>Stuart Stephan</td>
<td>LEHS</td>
<td>PLTW Training - Computer Integrated, Ohio</td>
<td>$1,297</td>
<td>N</td>
<td>Released time, registration, lodging, mileage, 010-11590-58000-0071, General Fund</td>
</tr>
<tr>
<td>June 19 - 21, 2013</td>
<td>Kimberly Gallmeyer</td>
<td>TRNSP</td>
<td>STAI Conference, French Lick</td>
<td>$853</td>
<td>N</td>
<td>Released time, registration, lodging, 041-27100-58000-0030, Transportation Fund</td>
</tr>
<tr>
<td>June 24 - 27, 2013</td>
<td>Angela Snyder</td>
<td>LEHS</td>
<td>AP Biology Summer Institute, Muncie</td>
<td>$1,092</td>
<td>N</td>
<td>Released time, registration, meals, mileage, 311-12110-31900-0014, 311-12110-58000-0014, High Ability Grant 12-13</td>
</tr>
</tbody>
</table>
ACTION AGENDA

May 7, 2013

Board Agenda Item 13-0507-04

APPROVAL TO PURCHASE RDS EXTRA CURRICULAR FINANCIAL SOFTWARE

Background:

This RDS AS400 Extra Curricular software would replace our existing extra curricular software for our school bookkeepers. This RDS software would be integrated with our district level financial software and also integrated among our schools rather than a stand alone software that is unique to each school. This allows better Central Office support to our school bookkeepers, more reporting functions, automated daily backups and easier updates and maintenance of the product.

Recommendation:

The the Board of School Trustees approves the purchase of the AS400 Extra Curricular software package for the EACS school bookkeepers. Total cost of software, 1st year support, initial licensing, training, forms set up is $27,220.

Prepared: Lois Goeglein

Approved: Kirby Stahly

Budget: CPF 035-47000-73000-0007

Legal:
Regional Data Services (RDS)
AS 400 Extra-Curricular Software Proposal

Extra Curricular Software is the financial software used at each of the school sites for checks, receipts, and all accounts reporting yearly.

**Technology Dept Advantages to changing to RDS AS400 product:**

- Our current software (EPES) is a stand-alone product. School bookkeepers must remember to back up their files nightly at their sites. It requires Tech Dept to do extra work each June/July to close out the current year files, roll the balances forward for each school, install the new registration file and load updates – each on individual school basis.
  - The new RDS AS400 software will be integrated with district software. All schools programs can be managed from Tech Dept district level as one unit rather than 14.
  - Nightly backups can be done in one automated step.
  - Yearly balances will roll forward automatically to begin each new year.
  - Software updates can be done in one automated step across all schools.
  - One less stand-alone software to support, and maintain.

**Financial Department Advantages:**

- Each schools records are unique of themselves currently and not integrated among the schools or with Central Office financial files. There is no consistency and I cannot view from district level.

Changing to the RDS AS400 software product allows:

- Integration of data among schools and Central Office for reporting purposes.
- Provides consistency of accounts used and practices among all the school bookkeepers.
- Allows Central Office to be a support for the bookkeepers when issues/errors/questions arise.
  - I will be able to see their files in live time and work with them over the phone on issues.
  - Allows me to do internal audits at random as I can view the schools data live.
  - Allows me to pull all school data together to generate 1099M tax forms yearly vs the manual process of each school printing a list which is hand enter into a spreadsheet to determine the 1099M recipients among all schools each year.

Current EPES software does not provide for entering Purchase Orders. They type a word document which is then not accounted for anywhere in their financial software data.

- RDS AS400 software will allow them to input Purchase Orders in the financial software. This then gives not only the cash balance per account, but also the accrued balance including open orders. Greater accuracy is achieved and less chance of over expending.

RDS software provides more reporting options and search options over current EPES software. This will help in facilitating the State Board of Accounts Biannual audits.

We have had a relationship with RDS since the late 1970’s. They have been dependable, and have always provided great software support. I am confident they would do a great job with our schools for the Extra Curricular software product as well.

I appreciate your consideration of my request for the change to the Regional Data Services AS400 Extra Curricular Accounting software. If approved, I would want to roll this out for the 2013-14 school years beginning in August. Training would take place in June/July.
• **Overview**

The RDS Extra-Curricular Accounting package is designed to meet the daily business needs for bookkeepers and administrators in the state of Indiana. The software conforms to the Indiana State Board of Accounts' auditing and reporting requirements, and integrates with the RDS Financial Software for district 1099 Reporting. Central administrators can directly access bookkeepers' records at each location, while individual bookkeepers are restricted to their own building's records.

• **Software Requirements**

  - IBM Client Access software including ODBC for DB2/400

• **Hardware Requirements**

The following hardware is a recommendation only for the Regional Data Software Proposal. Final hardware configuration should be based on the customer's specific operating environment. This equipment is not available from Regional Data Services, Inc.

  - IBM iSeries *(Already owned by East Allen Community Schools)*

• **Customer Support**

All support questions will be routed through a centralized support person at East Allen County Schools.

• **RDS Responsibilities** *(included but not limited to)*

  - General Responsibilities
    1. Install the software and ensure that it is in working condition.
    2. Address any mission-critical issues with RDS applications within 3 business hours.
    3. Address non-mission-critical issues with RDS applications within 3 business days.
    4. Inform the customer of any available software updates, and work with the customer to schedule a mutually agreed-upon time to install an update when applicable.
    5. Provide documentation for RDS software in the form of online help or user guides.
    6. Provide Project Manager(s) Name and title.
**Customer Responsibilities** *(included but not limited to)*

- General Responsibilities
  1. Install all non-RDS software needed to run selected RDS Modules.
  2. Any changes to hardware or software that affects RDS Modules will not be the responsibility of RDS to fix. If RDS needs to assist in these matters this could be a billable item based on the complexity of the changes.
  3. Ensure that nightly database backups are configured, and that backups are stored on a device separate from the live data. Backups should be taken off site periodically and they should be verified and tested.
  4. Report any software errors to RDS in a clear and timely fashion.
  5. Ensure that RDS has remote access to the iSeries.
  6. Provide Project Manager Name and title.
  7. Provide Trainer name and title *(if applicable)*.
  10. Test updates when delivered to make sure they are working to the customer’s satisfaction.
  11. Notify end users of any updates that will affect them.
  12. Have staff that are currently proficient or will become proficient in the use of the iSeries, Windows, SQL software, hardware, and associated peripherals (e.g., printers).
  13. Define and manage the administrative controls within the RDS products.

**Other Services**

- Design Acom forms and signatures for Check, Receipts, Purchase Orders, etc...
- RDS can provide assistance with network, hardware, and software configuration for a consulting fee.
**Software Quote**

<table>
<thead>
<tr>
<th>Software</th>
<th>License Fees</th>
<th>Annual Support</th>
<th>Estimated Training Days</th>
<th>Training Cost Breakdown</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extra Curricular Accounting Software (District Wide License)</td>
<td></td>
<td></td>
<td>5</td>
<td>$3,325</td>
</tr>
<tr>
<td>Final license fees (<em>Due on Delivery of Software</em>)</td>
<td>$21,995</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual support, begins 90 days after Delivery of Software</td>
<td></td>
<td>$3,959</td>
<td></td>
<td></td>
</tr>
<tr>
<td>One time Acorn set up fee for Purchase, Orders, Checks and Receipts</td>
<td>$1,900</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 7-hour days of training @ $95 per hour plus travel and expenses. (<em>Will be billed monthly</em>)</td>
<td></td>
<td></td>
<td></td>
<td>$3,325</td>
</tr>
<tr>
<td>Total cost *</td>
<td>$27,220</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Proposal Offer**

This Proposal is presented on 03/28/2013 by:

Andy Kapitan
Andy Kapitan, Account Executive
Regional Data Services, Inc.
1260 Arrowhead Court
Crown Point, IN 46307

This Proposal is accepted by:

__________________________    _______________________
Name                          Date

__________________________
Title

*This offer is valid for 90 days.*
WOODLAN K-12 PROJECT CHANGE ORDER

Background:
The Woodlan K-12 Project continues to have unsuitable soil conditions due to moisture content in the main parking lot and building pad areas. This change order consists of removing up to 18" of soil as necessary for performance of the work, haul the same off-site, proof-roll the impacted areas of the site, install #53 stone to grade and proceed with installation of building pad and parking lot. The CO supersedes the previously-issue CCD for the parking lot area and this CO also incorporates all modifications to the Contract arising out of revisions to site plans.

Recommendation:
That the Board of School Trustees approves the Change Order recommended by RQAW. The amount of the Change Order is $95,000.
New Business
HIGHLAND TERRACE/MEADOWBROOK - Separate Busing

Background:
It is recommended that the bus routes for Highland Terrace and Meadowbrook Elementary Schools be separated (no longer utilize shuttles between the two schools). This change was requested by the administration at each school and is supported by the transportation department. A survey was conducted of Highland Terrace and Meadowbrook parents to determine their preference. 846 letters were sent out to parents and 220 were returned (26%). 56.8% of the responses were in favor of the change with 42.3% not in favor and .9% that did not have a preference.

Recommendation:
That the Board of School Trustees approves this change in how transportation is provided to Highland Terrace and Meadowbrook students.
This Agreement is between the following parties:

CUSTOMER, which is EAST ALLEN COUNTY SCHOOLS

DEALER, which is KERLIN BUS SALES & LEASING

COMPANY, which is Daimler Trucks North America LLC and its divisions and subsidiaries including Freightliner Trucks, Sterling Truck Corporation, Western Star Trucks, Inc, Freightliner Custom Chassis Corporation, Thomas Built Buses, Inc. and others which may be designated from time to time by Daimler Trucks North America LLC.

This agreement is in effect from 5/7/2013 for a period of three (3) years expiring 5/6/2016.

RECITALS:

1. Due to special circumstances, Dealer requests that Customer be allowed to perform certain warranty repairs on products manufactured by Company which customer owns or leases in the U.S. or Canada.

2. Provided that Customer agrees to perform warranty service in a manner prescribed by Company and provided that Dealer agrees to process warranty claims for such service, Company is willing to forego its usual warranty policy which requires that owners of new Company products receive warranty service only at and by authorized Company dealers.

3. This Agreement effects changes in usual operating procedure with regard to new product warranty, service and repairs prescribed and required by Company.

NOW, THEREFORE, in consideration of the above premises, and the mutual covenants contained herein, the parties agree as follows:
1. CUSTOMER AGREES:

1.01 To have and maintain a repair and service facility, located in the U.S. or Canada, that is approved by Dealer and Company and to submit claims under this Agreement only for work performed at such facility.

1.02 To provide Dealer within thirty (30) days of date of repair, all repair orders and other documentation required to file for warranty reimbursement. Information required shall include, but is not limited to, the following:

A) Product Identification Number (e.g. 2FUPYSIB1GY283923)
B) Product "In Service" Date
C) Actual Distance on the Product at the Time of Repair
D) Date Of Repair
E) Part Number, Part Costs and Supporting Invoices
F) Labor Hours and Supporting Documentation
G) Primary Failed Part Number
H) Body Serial Number (if applicable)
I) Any part related to a warranty repair must be retained for 30 days from the credit memo date or until notification of disposition is received via the Parts Tracking Report; if a claim number appears on the Scrap Parts report, all parts associated with that claim may be scrapped immediately. Parts may be scrapped after 30 days from the date claim is paid unless Part(s) Return is requested via the Failed Parts to Ship Recap Report. Part appears on the Hold Parts Report. (Hold for 30 days from the date of the report)

1.03 Customer will use authorized Company Dealers for major component repairs. Customer will use authorized Allison repair location for Allison transmissions, and for engines Customer must use authorized engine manufacturer repair shop.

1.04 To allow Dealer to enter Customer's facilities during normal business hours, with advance notice, for the purpose of periodic inspection of the facility.

1.05 Customer hereby releases Company and Dealer from any and all liability arising out of or otherwise connected with the performance of warranty repairs by Customer, as well as any failure to perform warranty repairs. Furthermore, Customer indemnifies and agrees to hold Company and Dealer harmless from and against any and all suits, claims, costs, actions, damages and liability, including reasonable attorneys' fees, arising out of or connected with Customer's performance of warranty repairs under this Agreement, or the failure to perform warranty repairs.

1.06 To comply with all warranty related service letters and procedural bulletins issued through Dealer by Company.

1.07 When practical, to purchase all parts for Customer Performed Warranty Repairs from Dealer. In a warranty repair, as with all repairs or services performed on a Company product, only material which meet the same high quality standards of Company original equipment are to be used, and MUST be purchased from an authorized Company Dealer. In the event non-genuine material is used, that item, and any progressive damage caused by that item, will not be warranted by Company.

1.08 Companies may perform warranty repairs under this Agreement only on products which meet the following requirements:

A) The products must be owned and warranty registered in Customer's name
B) Customer must perform warranty repairs on the products at Customer's own maintenance facilities
C) If Customer is a leasing company, customer-performed repairs are permitted only on full-service lease products, not on products on finance lease or under contract maintenance agreement
1.09 To maintain required Company service literature for approved service facilities.

1.10 That reimbursements of warranty repairs will be based on times indicated in the applicable Company Time Guide. Repairs not covered in the Time Guides will be paid at actual time, providing the request is fair, reasonable, and consistent with industry practices. NOTE: Customers performing non-SRT (Standard Repair Time) repairs must be able to support the labor requested with time tickets.

1.11 Customer will not sublet any repair on company manufactured products to non-authorized facility.

1.12 Customer will notify Dealer upon the termination of employment of any employee of Customer who was previously authorized to perform recall-related work.

2. DEALER AGREES:

2.1 To remain the primary contact with Customer for resolution of questions or problems arising from this Agreement.

2.2 For each Customer repair and service facility which will be performing warranty repairs under this Agreement, the Dealer will:

2.2.1 Inspect and approve in accordance with the criteria set forth by Company (see Attachment A).

2.2.2 Complete and submit Attachment A to the Company’s Warranty Department.

2.3 To submit warranty claims on behalf of Customer in accordance with the applicable Company Warranty Manual.

2.4 To provide Customer with training and service necessary to process repair orders in accordance with applicable Company Warranty Manual procedure.

2.5 To reimburse Customer at a rate mutually agreed upon by Dealer and Customer, within thirty days following receipt of payment from Company, for repairs, which Company has paid Dealer.

2.6 To complete all forms, to maintain files and documentation required by Company to support Customer warranty claims and to make available to Company such files and documentation as Company may request.

2.7 To coordinate set up of Customer with on-line access to service, technical, warranty and campaign information (or to provide printable electronic copies) in order to process repair orders in accordance with applicable Company Warranty Manual procedure.

2.8 Prior to performing recall-related work, Dealer shall train Customer with respect to each specific recall campaign applicable to Customer products. Customer and its employees may perform the recall-related work only after receiving this training and after Dealer and Company authorize Customer to perform the work on a specific recall. Recall work may only be performed by Customer’s employees that have been trained and authorized by Dealer. Claims for recall work performed by Customer’s employees that have not been trained and authorized by Dealer will be denied by Company.

3. COMPANY AGREES:
3.1 To review, process and pay Dealer for those warranty claims submitted and approved in accordance with the provisions of this Agreement, Company’s Standard New Product Warranty, Extended Coverage and consistent with the applicable Company Policies and Procedures at the rate designated in the Company Warranty Manual.

3.2 To make warranty payments to Dealer, who will in due course pay Customer. Reimbursement for parts will be consistent with the current parts reimbursement rate, as detailed in the applicable Company Warranty Manual.

3.3 To assist Dealer with inspection of Customer’s service facility and assessment of Customer’s repair capabilities.

3.4 To provide Customer with on-line access to information Company deems necessary to process repair orders in accordance with applicable Company Warranty Manual procedure.

3.5 To allow Customer to perform Recall Campaigns on certain products that are owned by Customer. Company reserves the right to withdraw from Customer the authorization to perform any Recall Campaign or repair that Company feels Customer is not qualified or able to perform.

3.6 Company shall inspect and approve, if warranted, the facilities at which Customer desires to perform recall-related work. Company’s inspection will be performed pursuant to Thomas Bus, Inc. Repair and Claim Submission Application Fleet Service Facility Evaluation. Customer may perform recall-related work only at facilities approved by Company pursuant to this paragraph.

4. **WARRANTY AND LIABILITY:**

Company’s warranty for Customer’s products is the Limited Warranty and Warranty Disclaimer set forth in Company’s applicable Owner’s Warranty Information Book, WHICH WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES WHETHER WRITTEN, ORAL OR IMPLIED INCLUDING, BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSE. Company’s or Dealer’s liability to Customer on any claim of any kind, including negligence, for any loss or damage arising out of, connected with or resulting from this Agreement or the performance or breach thereof, or from the manufacture, sale, delivery service, repair or use of any product manufactured by Company, shall not exceed the price allocable to the product or part thereof which gives rise to the claim. In no event shall Company or Dealer be liable for special or consequential damages.

5. **MISCELLANEOUS:**

5.1 **DURATION/TERRMINATION:** This Agreement shall begin as of the Effective Date above; however, either party may terminate this Agreement, for any reason, at any time after the Effective Date upon thirty days prior written notice to the other party.

5.2 No change, modification, extension, renewal, discharge, abandonment or waiver of this Agreement of any of its provisions, nor any representation, promise or condition relating to this Agreement shall be effective unless made in writing, signed by both parties, and approved by Company.

5.3 This Agreement covers only products manufactured by Company and owned or leased by Customer (or to a leasing company for lease to Customer) which were originally sold to Customer by an authorized Company dealer and which operate in the U.S. or Canada.

5.4 Nothing in this Agreement shall be deemed to modify Company’s Limited Warranty or to preclude Customer from having any or all warranty services on one or more of Customer’s products performed by an authorized Company dealer.

CUSTOMER INITIALS:_________
5.5 Scans converted into "PDF" files or photocopies of the original fully executed Agreement shall be
deemed adequate substitute and admissible for all purposes in any legal proceedings related to the
Agreement.

5.6 COMPLIANCE: In connection with the activities of the Parties related to this Agreement, Dealer and
Customer are obligated to desist from all practices which may lead to penal liability due to fraud or
embezzlement, insolvency crimes, crimes in violation of competition, guaranteeing advantages, bribery,
acceptance of bribes or other corruption crimes on the part of persons employed by Customer, Dealer or
other third parties. In the event of violation of the above, Company has the right to immediately withdraw
from or terminate all legal transactions existing with the violating Party and the right to cancel all
negotiations. The above notwithstanding, Customer and Dealer are obligated to adhere to all laws and
regulations applicable to both themselves and their commercial relationship with Company.*

CUSTOMER:

By: ______________________
(Signature of Corporate Officer)

________________________
(Printed Name)

________________________
>Title)

________________________
(Date)

SPONSORING DEALER:

By: ______________________
(Signature of Corporate Officer)

Clifford J. Zehr
(Printed Name)

President

________________________
>Title)

________________________
(Date)

COMPANY:

DAIMLER TRUCKS NORTH AMERICA LLC,
WARRANTY OPERATIONS DEPARTMENT
THOMAS BUILT BUS

BY: ______________________
Warranty Operations Manager

________________________
(Date)

DEALER-SPONSORED CUSTOMER
DAIMLER TRUCKS NORTH AMERICA, LLC
CPWA REPAIR SHOP EVALUATION TBB
- Attachment A

East Allen County

1352 Green Rd.

New Haven, IN 46774

(Customer Name) (Complete Street Address) (City, State/Province, Zip/Postal Code)

1. Are the Company buses to be serviced domiciled in the area of this shop? Yes

2. Number of customer-owned Company buses under warranty to be serviced by this shop? 70

3. Is the shop equipment: Adequate? x Accessible? x Maintained? x

4. Please describe the mechanic's training program?: KBS trainings

5. Overall condition of the shop? Acceptable

6. Is the shop's preventive maintenance system adequate? Yes

   Attach sample of this P.M. Program.

7. Is any other direct OEM warranties being handled by this shop? Yes

8. Recommendation:

   x Facility not recommended for certification.
   x Facility recommended for certification as reviewed.
   x Facility recommended for certification with the following conditions

Evaluation Completed By:

Name: Chris Zolman, Title: Warranty Mgr, Date: ____________

Dealer: Berlin Bus Sales, Dealer Location: Silver Lake, IN

For Company Use Only:

( ) Approved  ( ) Disapproved  BY DSM: ________________________________

Note: Customer will use authorized Company Dealers for Major component repairs. Customer will use authorized Allison repair location for Allison transmissions, and for engines Customer must use authorized engine manufacturer repair shop

Page 6
3/28/13

CUSTOMER INITIALS_________
BOARD OF SCHOOL TRUSTEES  
EAST ALLEN COUNTY SCHOOLS

WHEREAS, the Board of School Trustees of East Allen County Schools (the "School Board"), the governing body of East Allen County Schools (the "School Corporation") is the owner of certain real property located in Allen County, Indiana, as more particularly described in Exhibit A to this resolution (the "Park Parcel"); and

WHEREAS the former Harlan Elementary School is located adjacent to the Park Parcel and is currently vacant and no longer being used as a school; and

WHEREAS, the School Board has determined, as required by IC 20-26-7-1(a)(1), that the Park Parcel is no longer needed for school purposes; and

WHEREAS, IC 20-26-7-1(a)(1) permits the School Board to dispose of the Park Parcel in accordance with IC 36-1-11; and

WHEREAS, IC 36-1-11-5.5 permits the School Board to transfer the Park Parcel to a not-for-profit corporation created for educational or recreational purposes for no compensation; and

WHEREAS, the Harlan Community Association Incorporated, an Indiana not-for-profit corporation created for educational or recreational purposes, desires to take ownership of the Park Parcel.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SCHOOL TRUSTEES OF EAST ALLEN COUNTY SCHOOLS:

1. The Board finds that the Park Parcel is no longer needed for school purposes pursuant to IC 20-26-7-1(a)(1).

2. The Board finds that the Harlan Community Association Incorporated is an Indiana not-for-profit corporation created for educational or recreational purposes.

3. Pursuant to IC 36-1-11-5.5, the School Board hereby authorizes and approves the transfer of the Park Parcel to Harlan Community Association for a sum of zero dollars ($0.00).

4. The Board hereby authorizes and directs the President and Secretary of the School Board, the Superintendent or Interim Superintendent of the School Corporation, and the administrative staff of the School Corporation to take whatever action deemed necessary or appropriate, including the execution of a deed or other instrument transferring the Park Parcel, in order to implement this Resolution.

5. This Resolution shall be effective upon adoption.
ADOPTED by the Board of School Trustees of East Allen County Schools this __

day of ___________, 2013.

By: ____________________________

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ATTEST:

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Secretary
A part of that 18.09 acres conveyed to Springfield School Township by deed recorded in Deed Record 505, page 554, in the Office of the Recorder of said County together with a part of that 0.396 acre tract contained in Document No. 85000067 being a part of the West Half of the Southwest Quarter of Section 28, Township 32 North, Range 14 East, Allen County, State of Indiana, being more particularly described as follows:

To arrive at the point of beginning, commence at the Northeast corner of the West one-half of the Southwest Quarter of said Section 28; thence North 69 degrees 50 minutes West (Leon J. Smith bearing and Basis of Bearings, July 16, 1954) a distance of 654.9 feet (655 and 653.4 feet Rec.) to the centerline of the Spencerville Road; thence South 14 degrees 20 minutes West, a distance of 494.31 feet to a metal nail set at the aforementioned point of beginning; thence continuing South 14 degrees 20 minutes West along said centerline, a distance of 172.29 feet to a metal nail found at a West corner of the 18.09 acres aforesaid; thence North 71 degrees 24 minutes 16 seconds East (North 71 degrees 15 minutes East deed) along a boundary of said 18.09 acres, a distance of 58.15 feet (57.8 feet deed) to #4 iron rebar found in the channel of an open ditch known as the Reichelderfer Ditch, said point being the Westerly corner of that 0.396 acre tract identified as Parcel 9 in Document No. 85000057 and the Westerly corner of that EXCEPTION to that 0.397 acre tract in Document No. 77-01047; thence South 31 degrees 26 minutes 29 seconds East (Southeasternly deed) along the Southwesterly line of said 0.396 acres and the centerline of said channel, a distance of 205.86 feet (205 feet more or less deed) to a 5/8 inch rebar found with Firm 0025 cap (Hofer and Davis, Inc.) on the West boundary of the 18.09 acres aforesaid and a North corner of that 0.70 acre EXCEPTION identified as Parcel 10 in Document No. 85000057 and the North corner of that 0.70 acre tract in Document No. 690082325; thence South 11 degrees 22 minutes 37 seconds East along the Easterly line of said 0.70 acres (Southeasternly deed) and the centerline of said channel, a distance of 140.00 feet to a 5/8 inch rebar found with Firm 0025 cap (Hofer and Davis, Inc.); thence Southerly along said centerline and the Easterly line of said 0.70 acres on a non-tangent curve to the right with a radius of 550.0 feet a distance of 261.64 feet (260 feet deed) the chord of which bears South 9 degrees 42 minutes 19 seconds West, a distance of 250.18 feet to a 5/8 inch rebar found with Firm 0025 cap (Hofer and Davis, Inc.) at the Southeasternly corner of said 0.70 acres as situated on the South line of the 18.09 acres aforesaid; thence North 75 degrees 00 minutes 08 seconds East (North 75 degrees 20 minutes East deed) along the Southerly line of said 18.09 acres, a distance of 653.31 feet to a pipe found at the Southeast corner of the 18.09 acres aforesaid; thence South 75 degrees 11 minutes 07 seconds West, a distance of 413.76 feet to a 5/8 inch rebar set with Firm 0025 cap (Hofer and Davis, Inc.); thence North 22 degrees 22 minutes 28 seconds East, a distance of 273.00 feet to a 5/8 inch rebar set with Firm 0025 cap (Hofer and Davis, Inc.); thence North 71 degrees 21 minutes 40 seconds West, a distance of 284.19 feet to a 5/8 inch rebar set with Firm 0025 cap (Hofer and Davis, Inc.); thence North 29 degrees 41 minutes 11 seconds West, a distance of 241.03 feet to a 5/8 inch rebar set with Firm 0025 cap (Hofer and Davis, Inc.); thence North 57 degrees 45 minutes 11 seconds East, a distance of 238.31 feet to a 5/8 inch rebar set with Firm 0025 cap (Hofer and Davis, Inc.); thence North 33 degrees 03 minutes 15 seconds West, a distance of 69.00 feet to a 5/8 inch rebar set with Firm 0025 cap (Hofer and Davis, Inc.); thence North 73 degrees 53 minutes 46 seconds West, a distance of 79.15 feet to the point of beginning, containing 3.027 acres, more or less, of land.

SUBJECT to a local right-of-way for an open ditch known as the Reichelderfer Ditch, 75 feet from the top of the bank in accordance with Article 6, Section 601, of the Indiana Drainage Code of 1965.

SUBJECT to easements for existing utilities which may or may not lie within the described tract.

TOGETHER WITH an easement for ingress and egress being more particularly described as follows.

To arrive at the point of beginning, commence at the Northeast corner of the West one-half of the Southwest Quarter of said Section 28; thence North 59 degrees 50 minutes West (Leon J. Smith bearing and Basis of Bearings, July 16, 1954) a distance of 654.9 feet (655 and 653.4 feet Rec.) to the centerline of the Spencerville Road; thence South 14 degrees 20 minutes West, a distance of 494.31 feet to a metal nail set at the aforementioned point of beginning; thence South 73 degrees 03 minutes 46 seconds East along a Northerly line of said 3.027 acres, a distance of 79.15 feet; thence South 33 degrees 03 minutes 15 seconds East along a Northerly line of said 3.027 acres, a distance of 69.00 feet; thence North 57 degrees 42 minutes 11 seconds East, a distance of 34.00 feet; thence North 33 degrees 03 minutes 15 seconds West, a distance of 62.11 feet; thence North 73 degrees 53 minutes 46 seconds West, a distance of 92.86 feet to the centerline of the Spencerville Road; thence South 14 degrees 20 minutes West, a distance of 34.02 to the point of beginning, containing 0.126 acres, more or less, of land.