AGENDA

I. EXECUTIVE SESSION – 5:30 p.m.

II. CALL TO ORDER

III. ROLL CALL

IV. PLEDGE OF ALLEGIANCE

V. BOARD BUSINESS
   1. Appointment of Treasurer and Deputy Treasurer

VI. ADOPTION OF AGENDA

VII. RECOGNITIONS

VIII. PUBLIC EXPRESSIONS: AGENDA ITEMS

IX. APPROVAL OF MINUTES - January 21, 2013 Executive Session
    January 21, 2013 Special Board Meeting
    January 22, 2013 Regular Meeting

X. INFORMATION ITEMS
   1. Review of Annual Report For:
      - Maintenance & Facilities
      - Special Education Programs 2011-12SY
      - 4th Quarter Allocations/Grant Awards
   2. Schedule of Board Meetings for 2013-14SY

XI. SUPERINTENDENT COMMUNICATIONS
   1. Overview of Operations – Student Services/School Safety
XII. ACTION AGENDA

13-0205-01 Approval of Human Resources Report
13-0205-02 Approval of Financial Reports
13-0205-03 Approval of Meetings and Conferences Requests
13-0205-04 Approve Application and Receipt of Funds for Restorative Justice Through Juvenile Accountability Block (JABG) Grant
13-0205-05 Approve Contract with Sondra Mergenthal

XIII. NEW BUSINESS

XIV. ITEMS FROM CLOSED SESSION

XV. PUBLIC EXPRESSIONS: NON-AGENDA ITEMS

XVI. BOARD DISCUSSION

XVII. ADJOURNMENT

Our mission is to inspire in all students a passion for learning while developing knowledge, skills and character necessary to become responsible contributors to the local and global society.
EXECUTIVE SESSION MINUTES/MEMORANDA

The Board of School Trustees of East Allen County Schools does hereby certify that it held an Executive Session meeting on January 21, 2013, at 525 1/2 Broadway, New Haven, IN, and that it discussed no subject matter in such executive session other than the subject matter specified in the notice of such meeting, said subject matter being that checked below:

1. Discussion of strategy with respect to:
   A. Collective bargaining. (I.C. 5-14-1.5-6.1(b)(2)(A))
   B. Initiation of litigation or litigation which is either pending or has been threatened specifically in writing. (I.C. 5-14-1.5-6.1(b)(2)(B))
   C. Implementation of security systems. (I.C. 5-14-1.5-6.1(b)(2)(C))
   D. Purchase or lease of real property up to the time a contract, option to purchase, or lease is executed by the parties. (I.C. 5-14-1.5-6.1(b)(2)(D))

2. To receive information about and interview prospective employees. (I.C. 5-14-1.5-6.1(b)(5))

3. With respect to an individual over whom the governing body has jurisdiction:
   A. To receive information concerning the individual’s alleged misconduct. (I.C. 5-14-1.5-6.1(b)(6)(A))
   B. To discuss, prior to any determination, that individual’s status as an employee, student, or independent contractor who is a physician or bus driver. (I.C. 5-14-1.5-6.1(b)(6)(B))

4. For discussion of records classified as confidential by state or federal statute. (I.C. 5-14-1.5-6.1(b)(7))

5. To discuss before a placement decision an individual student’s abilities, past performance, behavior, and needs. (I.C. 5-14-1.5-6.1(b)(8))

6. To discuss a job performance evaluation of individual employees (but not discussion of salary, compensation, or benefits of employees during a budget process). (I.C. 5-14-1.5-6.1(b)(9))

7. To train school board members with an outside consultant about the performance of their role as public officials. (I.C. 5-14-1.5-6.1(b)(11))

8. To consider the appointment of a public official, to:
   A. Develop a list of prospective appointees. (I.C. 5-14-1.5-6.1(b)(10)(A))
   B. Consider applications. (I.C. 5-14-1.5-6.1(b)(10)(B))
   C. Make one (1) initial exclusion of prospective appointees from further consideration. (I.C. 5-14-1.5-6.1(b)(10)(C))

9. For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems. (I.C. 5-14-1.5-6.1(b)(3))

10. Appeal of student expulsion in Case No. ____ (I.C. 5-14-1.5-6.1(1), (6), (7), & (8))

11. For the purpose of discussing strategy regarding school consolidation. (I.C. 5-14-1-5-6.1(b)(2)(E)).


BOARD OF SCHOOL TRUSTEES OF EAST ALLEN COUNTY SCHOOLS, ALLEN COUNTY, INDIANA.

BY: ____________________________  BY: ____________________________

President  Secretary
EAST ALLEN COUNTY SCHOOLS
SCHOOL BOARD
MINUTES OF SPECIAL MEETING
JANUARY 21, 2013

At a Special Board meeting, held at 525-1/2 Broadway Street, New Haven, IN, the Board of School Trustees of East Allen County Schools, met at approximately 7:00 p.m. on January 21, 2013, with the following members present:

Neil S. Reynolds, President
Christopher T. Baker, Vice President
Stephen L. Terry, Sr., Secretary
William D. Hartman
Arden L. Hoffman
Terry Jo Lightfoot
Robert L. Nelson, Jr.

EACS Administrators in attendance – Mr. Chris Hissong, Executive Director of School Management, and Mr. Kirby Stahly, Assistant Superintendent for Administrative Services.

President Neil Reynolds called the meeting to order at 7:16 p.m.

BOARD DISCUSSION

Board Compact

After input from everyone it was determined that the current Board Compact should be reviewed and revised. There is consensus to change the name of the document as well. Mrs. Lightfoot and Mr. Nelson will meet to revise the Compact in the near future so that revisions can be brought to the February 5th Board meeting for further discussion. Suggestions and comments should be emailed to either Mrs. Lightfoot or Mr. Nelson.

Hearing of Visitors

As of tomorrow’s Board meeting, the Board has reinstituted the practice of including two times during board meetings to hear from the public – the first time being for agenda items; the second for non-agenda items.

After discussion, and by consensus it was determined that “Hearing of Visitors” will be changed to “Public Expressions”.

It was also determined that the Board President will field public questions and comments, and it will be at his discretion as to how much discussion should take place. It is the Board’s intention that dialogue be kept to a minimum. When necessary, the Board President will direct questions or convey action to other Board members or the Superintendent or other administrators.
Board Agendas

Mr. Nelson asked how a Board member would get an item of interest for discussion placed on the Agenda. The Agenda is determined by the Board President along with the Superintendent. If a member is interested in hearing about a certain subject or is interested in presenting to the Board, established protocol is to contact the Board President with their ideas and a determination will be made as to the inclusion of this on an upcoming Agenda.

Work Sessions vs. Regular Meetings

Mr. Terry would like to have the Board hold one work session a month and one regular meeting a month. Mr. Hoffman pointed out that Board Policy 2001 states that this is how the monthly meetings are to be set up. If this practice would be reinstated Mr. Hartman suggests staying seated at the dais so as to not have ones back to the audience.

Board Minutes

Mr. Hoffman wants to see more detailed minutes. Discussion followed. President Reynolds stated that this could be brought up at tomorrow night’s meeting during Board Discussion.

General Boardsmanship

Many Board members have questions/ideas/suggestions that they would like discussed. Mrs. Lightfoot suggested that if a Board member has certain ideas, they may want to touch base with Dr. Green first as she could determine 1) if the idea is even doable in our district (fiscally and/or legally), and 2) if she has staff that could do the legwork for the idea.

An Executive Session and a Special Board Meeting was set for Tuesday, January 29 at the Administration Building. The Executive Session will begin at 5:30 p.m., with the public Special Board meeting beginning at 7:00 p.m. (It was noted that Mr. Terry may be late for the meetings.) Mr. Terry suggested that the Board set three main priorities for the year. It was determined that prior to the January 29th Special Board meeting that each Board member is to email President Reynolds with three long term and three short term priorities.

Request for Information Log

Mr. Hoffman has developed a Request for Information Log (RFI). He elaborated on how he would like to see the Board use this tool. Much discussion followed and it was verbalized that at the present this is very much a work in progress, and if instituted as presented, Mr. Hoffman would need to be the “custodian” of the log.

At this point in time, if anyone emails the Superintendent or another Administrator requesting information, please hit “Reply All” so that all Board members are copied on the information.
Other

-Read emails on a frequent, regular basis.
-Mr. Baker would like to discuss bell times at an upcoming meeting and our Alternative School makeup, etc.
-Mr. Hoffman has prepared a presentation for the Board (virtual classrooms).
-Mr. Hoffman would like to see corporal punishment reinstated in the classrooms.
-Mr. Reynolds stated that the Board needs to meet with Brand Innovation Group in the near future. Also, he would like to discuss some administrators’ contracts be extended from 1 to 2 years. This should take place in Executive Session sometime in February or March.
-An Executive Session regarding legal matters will be scheduled for February 5th at 5:30 p.m.
-Mr. Baker suggested that all votes be recorded by a show of hands. Board consensus was to adopt this practice. Mr. Reynolds added that all “Abstained” votes should be with a reason cited for the abstention.
-Mr. Nelson would like to have the audience members who attended tonight’s meeting be thanked.

There being no further business, the meeting was adjourned at approximately 9:46 p.m.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on February 5, 2013.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

________________________________________
Secretary

________________________________________  ______________________________________
________________________________________  ______________________________________
________________________________________  ______________________________________
CALL TO ORDER
President Neil Reynolds called the meeting to order at 6:32 p.m.

ROLL CALL

Board
Neil S. Reynolds, President
Christopher T. Baker, Vice President
Stephen L. Terry, Sr., Secretary
William D. Hartman
Arden L. Hoffman
Terry Jo Lightfoot (Left at 7:31*)
Robert L. Nelson, Jr.

Staff
Dr. Karyle Green, Superintendent
Mr. Chris Hissong, Executive Director of School Management
Mr. Kirby Stahly, Assistant Superintendent for Administrative Services
Mr. William Diehl, Director of Accountability
Mrs. Tammy Kelly, Public Relations Liaison
Mrs. Connie Brown, Interim Director of Special Services
Mrs. Lois Goeglein, Manager of Financial Services
Mr. Doug Hicks, Principal, East Allen University
Mr. Ronald C. Crosby, President, East Allen Educator’s Association
Mrs. Terri Lortie, President, EACS Custodial Association
Ms. Karen Smith, President, EACS Transportation Association

ADOPTION OF AGENDA

The agenda for October 2, 2012 was adopted as presented.

RECOGNITIONS

Name
Jim Winters, Tammy Kelly, Kirby Stahly
Doug Hicks, Bonnie Bonelli, Victoria Garcia, Latajsha Tolbert, Skip Balkenbusch

Topic
Metro Youth Sports
EAU Job Shadow Participants

HEARING OF VISITORS: AGENDA ITEMS

None.
APPROVAL OF MINUTES – The December 18, 2012 Special Board Meeting minutes were approved as presented. The January 8, 2013 Regular Meeting minutes were approved as amended with the following changes: Mr. Baker asked that an asterisk be changed, and that the timetable for reviewing the Board Compact be changed from “indefinitely” to after the “Board Retreat”.

INFORMATION ITEMS

21st Century Community Learning Centers

SUPERINTENDENT COMMUNICATIONS

Overview of Operations - Food Service Department - Presentation given by Mrs. Lois Googlein, Manager of Financial Services and Mrs. Carol Smith, Corporation Food Service Manager.

ACTION AGENDA

CONSENT MOTION:

13-0122-01 Approval of Human Resources Report
13-0122-02 Approval of Financial Reports
13-0122-03 Approval of Meetings and Conferences Requests

Mr. Hoffman requests that a column be added to this report showing the total dollar amount of the proposed conference. There was general consensus for this so Mr. Stahly will draft a revised report to be reviewed by the Board at the February 5th Board meeting.

13-0122-04 Approve AWS Foundation Grant

Motion: That the Board of School Trustees approve items one through four as presented.

Motion: Hartman Second: Nelson

Motion: That item 13-0122-03 be removed for a separate vote.


Original Motion: That the Board of School Trustees approve items one through four as presented.

Vote: Aye: 4-2* Against: Hoffman, Nelson

NEW BUSINESS

- Restorative Justice through Juvenile Accountability Block (JABG) Grant
- Sondra Mergenthal Contract
ITEMS FROM CLOSED SESSION

Amendment to Superintendent Green’s contract – stating that her evaluation will be conducted by August 1, 2013 instead of by January 31, 2013.

Motion: That the Board of School Trustees approve this Amendment to the Superintendent’s contract as presented.

Motion: Baker Second: Hartman Vote: Aye: 6-0*

HEARING OF VISITORS: NON-AGENDA ITEMS

Speaker
Marvin Hoot

Subject
Son will be featured on WANE TV tomorrow night

BOARD DISCUSSION

Speaker
All
Chris Baker
Arden Hoffman
Bob Nelson

Subject(s)
Reporting of Meetings and Conferences‡; How detailed minutes should or should not be.
Struggles with necessity of some of the conferences listed; Suggested the Board meet with BIG as an entire Board rather than in small groups; Questioned internal document used by Transportation Department – didn’t want it to be attributed to a Board request.
Wants more detailed minutes - showed examples; Wants format of Agenda changed; Asked about Technology presentations. Terry Jo and he are meeting on Feb. 1st to review the Board Compact. Board is to email any ideas to him prior to that date.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:53 p.m.

MINUTES

These minutes were taken by Mrs. Julie Labie.

NEXT MEETING

An Executive Session and Special Board Meeting will be held January 29. The next regular meeting of the Board of School Trustees is scheduled for Tuesday, February 5, 2013 at 6:30 p.m. at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on February 5, 2013.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

________________________________________
Secretary
Information Items
Facilities Report:

East Allen County Schools was formally organized in 1964 and is comprised of the eastern half of Allen County, which is composed of eleven (11) townships. The school district encompasses approximately 344 square miles, which is the tenth (10th) largest in the State of Indiana. The East Allen County Schools' buildings and grounds staff have to currently maintain twenty-one buildings, which currently covers more than 456 acres and 2,219,953 square feet of building space. East Allen County Schools' buildings are comprised of one (1) PK-2 elementary schools; two (2) K-3 elementary schools; one (1) K-6 elementary school; one (1) 3-5 elementary school; one (1) 3-6 elementary school; two (2) 4-6 elementary schools; one (1) 6-8 middle school; one (1) 7-8 junior high with 9th grade high school; three (3) Jr./Sr. High Schools; one (1) high school; one (1) multi-use building (Park Hill); one (1) administration building; and one (1) maintenance/transportation center. The insured value of the buildings owned by East Allen County Schools is greater than $330,504,652. East Allen County Schools operates the following buildings:

<table>
<thead>
<tr>
<th>School</th>
<th>Grades</th>
<th>Original Construction</th>
<th>Square Footage</th>
<th>Acreage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cedarville Elementary</td>
<td>K-3</td>
<td>1997</td>
<td>84,695</td>
<td>22.3</td>
</tr>
<tr>
<td>Heritage Elementary</td>
<td>K-6</td>
<td>1927</td>
<td>61,882</td>
<td>13.0</td>
</tr>
<tr>
<td>Highland Terrace Elementary</td>
<td>PK-2</td>
<td>1967</td>
<td>64,164</td>
<td>15.0</td>
</tr>
<tr>
<td>Leo Elementary</td>
<td>4-6</td>
<td>1932</td>
<td>70,097</td>
<td>5.6</td>
</tr>
<tr>
<td>Meadowbrook Elementary</td>
<td>3-5</td>
<td>1961</td>
<td>72,250</td>
<td>14.0</td>
</tr>
<tr>
<td>Prince Chapman Academy</td>
<td>3-6</td>
<td>2002</td>
<td>142,130</td>
<td>20.0</td>
</tr>
<tr>
<td>Southwick Elementary</td>
<td>PK-2</td>
<td>1966</td>
<td>68,725</td>
<td>13.0</td>
</tr>
<tr>
<td>Woodlan Primary School</td>
<td>K-3</td>
<td>1973</td>
<td>54,360</td>
<td>12.7</td>
</tr>
<tr>
<td>Woodlan Intermediate School</td>
<td>4-6</td>
<td>housed in Woodlan Jr./Sr. High</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Park Hill Learning Center</td>
<td>Preschool</td>
<td>1947</td>
<td>71,530</td>
<td>5.4</td>
</tr>
<tr>
<td>New Haven Middle School</td>
<td>6-8</td>
<td>1954</td>
<td>134,041</td>
<td>6.6</td>
</tr>
<tr>
<td>Paul Harding Junior High</td>
<td>7-8</td>
<td>1973</td>
<td>247,335</td>
<td>96.0</td>
</tr>
<tr>
<td>East Allen University</td>
<td>9</td>
<td>housed in Paul Harding</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heritage Jr./Sr. High</td>
<td>7-12</td>
<td>1968</td>
<td>149,000</td>
<td>60.0</td>
</tr>
<tr>
<td>Leo Jr./Sr. High</td>
<td>7-12</td>
<td>1953</td>
<td>222,342</td>
<td>43.4</td>
</tr>
<tr>
<td>New Haven High</td>
<td>9-12</td>
<td>1977</td>
<td>203,743</td>
<td>36.3</td>
</tr>
<tr>
<td>Woodlan Jr./Sr. High</td>
<td>7-12</td>
<td>1958</td>
<td>245,000</td>
<td>67.0</td>
</tr>
<tr>
<td>Transportation/Maintenance</td>
<td>n/a</td>
<td>1985</td>
<td>45,472</td>
<td>4.8</td>
</tr>
<tr>
<td>Administrative Building</td>
<td>n/a</td>
<td>1960</td>
<td>8,320</td>
<td>1.7</td>
</tr>
<tr>
<td>Leo Property</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>80.0</td>
</tr>
<tr>
<td>Village Elementary</td>
<td>Alt. Ed.</td>
<td>1953</td>
<td>74,431</td>
<td>16.0</td>
</tr>
<tr>
<td>New Haven Elementary</td>
<td>Storage-Admin</td>
<td>1964</td>
<td>58,816</td>
<td>5.1</td>
</tr>
<tr>
<td>Harlan Elementary</td>
<td>Prep to Sell</td>
<td>1955</td>
<td>78,421</td>
<td>17.9</td>
</tr>
<tr>
<td>Monroeville Elementary</td>
<td>Transfer to Diocese of Fort Wayne-South Bend</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Facilities Report (continued):

There are seventy-eight (78) employees who support the educational process by keeping East Allen County School buildings clean and well maintained. The staff consists of: a Director; a Facilities Coordinator; Twelve (12) Maintenance Staff members whose duties cover the areas of HVAC, Electrical, Plumbing, Carpentry, Buildings & Grounds; and Six-four (64) Custodial Staff members who are assigned to the buildings.

A walk through review is performed yearly at all facilities to determine any needed structural repairs/changes as well as roof work, parking lot or sidewalk repairs, and other exterior work. Building principals provide input on specific concerns or requests for upgrades and appropriate improvements are then scheduled through the Capital Projects Plan. The following projects occurred in calendar year 2012:

Cedarville Elementary
- Roof Replacement – thru wall flashings
- Asphalt Work – front drive repair

Harlan Elementary
- Diesel Fuel Tank - Removal

Highland Terrace Elementary:
- Classroom addition (2); remodel classroom (2); expand rear parking lot and drive

Heritage Elementary:
- Installation of two modular classrooms

Southwick Elementary:
- Roof Replacement - Gym
- Asphalt Work - Playground

New Haven Middle School
- Interior Renovation – Time Out Room

Heritage Jr./Sr. High:
- ADA – Ramp & Door
- Roof Replacement – Shop Area

Leo Jr./Sr. High:
- Asphalt Work – Back Drive

Woodlan Jr./Sr. High:
- ADA – Door

Service Center:
- Asphalt Work – Front Lot/Drive & Bus Garage Area
- Underground Fuel Lines - Replacement
Overview
This is an overview of special education in EACS: funding, number of students identified as having a disability, staffing, district compliance with special education regulations, and training/supports provided to teachers by the department.

Funding
These are the state and federal funding sources specifically provided to support the provision of special education:

1. IDEA, Part B (611) Grant: This is a federal grant provided to Indiana, which is divided among all school districts in Indiana for provision of special education for children ages 3 - 21.
2. IDEA, Part B (619) Grant: This is a federal grant provided to Indiana and divided among all school districts to specifically support special education services provided to EACS children with disabilities ages 3 - 5.
3. Additional Pupil Count (APC): This is a state grant determined based upon a count of students ages 3 - 21 with disabilities in each school district per disability.

All federal and state grant monies are provided for districts to create special education programs and supports. EACS allocates these funds based on the individualized educational needs of students. Dollars generated do not follow specific students, but go toward funding the costs of special education and related services necessary to meet the needs of EACS students with disabilities as determined by their IEPs.

NOTE: At the time IDEA was first drafted into law in the mid-70's, it included the requirement that 100% of special education costs would be provided by the law. However, less than half of special education costs have ever been funded by this grant.

Part B (611)
EACS experienced a decrease in Part B (611) funding of $15,962 for 2012-13. Since 2010-11, we have experienced a steady reduction in these funds, with a total decrease of just over 2%. Following is a three-year comparison of Part B (611) funding:

<table>
<thead>
<tr>
<th>Year</th>
<th>Part B (611) Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010-11</td>
<td>$2,204,450</td>
</tr>
<tr>
<td>2011-12</td>
<td>$2,174,516</td>
</tr>
<tr>
<td>2012-13</td>
<td>$2,158,450</td>
</tr>
</tbody>
</table>

Additional Pupil Count (APC)
EACS experienced an overall increase in disabilities funded by the APC conducted December 1, 2012. Disability areas which saw increases were Multiply Handicapped, Deaf/Hard of Hearing, Emotionally Disabled, Moderately Mentally Disabled, Developmental Delay (ages 3-5), Autism, and Other Health Impaired. Each of these disabilities typically requires more intensive academic and behavioral services and supports. Decreases were seen in the categories of Orthopedic Impairments, Specific Learning Disabilities, and Mild/Severe Cognitive Disorders. Following is a five-year comparison of total educational disabilities from the State Funding Report:

<table>
<thead>
<tr>
<th>Year Funded</th>
<th>Disabilities Funded</th>
<th>Student Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009-10</td>
<td>1268</td>
<td>1167</td>
</tr>
<tr>
<td>2010-11</td>
<td>1309</td>
<td>1095</td>
</tr>
<tr>
<td>2011-12</td>
<td>1312</td>
<td>1133</td>
</tr>
<tr>
<td>2012-13</td>
<td>1451</td>
<td>1153</td>
</tr>
<tr>
<td>2013-14</td>
<td>1452</td>
<td>1157</td>
</tr>
</tbody>
</table>
The purpose of the APC (now submitted through the DOE-SE Report) is to generate additional state dollars to fund educational services for students with disabilities in the school year following the count. (Example: Funds generated by the 12-1-12 APC is for special education costs incurred during the 2013-14 SY.) EACS will receive a $51,345 increase in APC funding for the 2013-14 school year based on the types of disabilities reported. A four-year comparison of this revenue is as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Disabilities Funded</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010-11</td>
<td>$3,101,841</td>
</tr>
<tr>
<td>2011-12</td>
<td>$3,240,060</td>
</tr>
<tr>
<td>2012-13</td>
<td>$3,200,229</td>
</tr>
<tr>
<td>2013-14</td>
<td>$3,251,574</td>
</tr>
</tbody>
</table>

Non-Public Schools and Special Education
Part B (611) has a requirement that each school district must expend a proportionate share of the total grant on the provision of special education services to students with disabilities who choose to attend non-public schools within our district boundaries. EACS experienced an increase of $47,977.67 in the proportionate share requirement for 2012-13, with a 67% increase since 2010-11. Following is a three-year comparison of these funds:

<table>
<thead>
<tr>
<th>Year</th>
<th>Proportionate Share $$</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010-11</td>
<td>$110,222.50</td>
</tr>
<tr>
<td>2011-12</td>
<td>$136,267.11</td>
</tr>
<tr>
<td>2012-13</td>
<td>$184,244.78</td>
</tr>
</tbody>
</table>

Beginning January 1, 2012, all Indiana schools are required to expend all APC dollars generated by students with disabilities attending non-public schools upon the special education services required by those students. For 2013, the total dollars EACS is required to expend from state special education funds is $254,760. This is an increase of $50,503 over 2012. Following is a two-year comparison of the impact of this new requirement:

<table>
<thead>
<tr>
<th>Year</th>
<th>Non-Public APC $$</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012</td>
<td>$204,257</td>
</tr>
<tr>
<td>2013</td>
<td>$254,760</td>
</tr>
</tbody>
</table>

IDOE Compliance Notifications
East Allen County Schools was notified this school year that it does have “Significant Disproportionality” in suspensions/expulsions of students with disabilities in racial/ethnic groups (Indicator 4B). This is because the number of African-American students who were placed in In-School Suspension more than 10 days in SY 11-12 exceeded state minimums. Since 2007-08, IDOE has monitored states for Disproportionality; EACS has experienced findings of “Significant Disproportionality” for the disproportionate number of African-American students with disabilities who were placed on out of school suspension or were expelled every year of this monitoring period except the 2010-11 SY. Due to this finding of “Significant Disproportionality” in SY 2011-12 EACS is required to spend 15% of SY 2012-2013 Part B (611) funds – a total of $335,011 – on students who have not been identified as having disabilities.

Additionally, a finding of “Disproportionate Over-Representation” of African-Americans students in the category of Cognitive Disability (Indicator 10) continues to be found. Interventions are in place to reduce the number of African-American students who are inappropriately identified in this category, such as targeted academic interventions provided in the general education setting as well as functional behavior assessment and targeted behavior intervention planning. In addition, EACS is implementing procedures
for systematic file review and reevaluation of African-American students who are identified as having been inappropriately identified as having a Cognitive Disability.

Legal Issues
There were no Special Education Due Process Hearings filed against EACS in 2011-2012, nor first semester of 2012-13. Of the two Hearings filed in 2010-11, one resulted in a ruling ordering EACS to provide educational compensation to the student despite the fact that EACS prevailed on all of the issues. EACS has appealed the IHO’s order to the United States District Court, Northern District of Indiana, Fort Wayne Division, and is still awaiting the Court’s decision.

Staff
EACS currently employs 140.4 staff to provide mandated services to students with disabilities. This is a decrease of .2 staff members from the previous year and a total decrease of 20.5 staff members over the previous two years. Current teachers include mild disabilities (28), severe disabilities (12), emotional disabilities/self-contained (3), job coach (1), itinerant (3.8), speech pathologists (10), early childhood (4), and program supervisors (3). Other support staff includes adaptive physical education (1), school psychologists (3), administrators (2), sign language interpreters (2.5), paraprofessionals (62.5), and secretarial support (3). Academic support staff includes occupational therapist (1), occupational therapy assistant (1), physical therapist (.6), physical therapy assistant (1), and mental health counselor (1).

Professional Development
All special education teachers attend regular sessions of our New Teacher Training program for special education support. Topical presentations on special education issues, covering topics such as, IEP Review, Goal Writing, and Autism were developed in 2011-12 and offered to staff in 2012-13. As of February, 2013, approximately 118 EACS staff members have voluntarily attended special education professional development activities beyond contract hours.

Long-Range Plans
• The Special Education Department is currently on track to meet all timelines for improvement in special education services on the EACS Strategic Plan document.
• Planning is underway for the implementation of a program for students ages 18-22 with intense educational needs for the 2013-14 SY.
• Planning is underway for program evaluation for students with autism.

Academic and Behavioral updates for Academic Year 2012-2013
• EACS Autism Team facilitated the initiation of an Autism Parent Group that meets regularly to support parents and families of children with autism.
• Mind Play reading intervention program has been expanded to all special education locations in the district with program data indicating that students are making significant growth in their reading levels.
• Ascend Math intervention program was piloted in all secondary schools with program data indicating that students are making significant growth in their math levels.
• Teachers are being trained to use all available data to write meaningful IEP goals for students.
• Forms, training, and processes for Functional Behavior Assessments/Behavior Intervention Plans are being supported throughout the district to address behavioral concerns of students.
• Special Services is partnering with Student Services in developing systems and strategies for the purpose of elimination of significant disproportionality for suspensions/expulsions of African-American students.
## Allocation / Grant Awards for East Allen County Schools

**Rose E. Fritzinger, M.A., CFRE**

**EACS Director of Development and EACS Foundation Executive Director**

**Fourth Quarter: 10/01/2012 – 12/31/2012**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description of Allocation/Grant</th>
<th>Approved Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/26/12</td>
<td><strong>Title III SY12/13 application (I-DOE).</strong> To support our ELL students.</td>
<td>$111,384.00</td>
</tr>
<tr>
<td>12/13/12</td>
<td><strong>Full-Day Kindergarten Grant (IN-DOE).</strong> This award will be calculated when our students have been enrolled and is based upon a projection of the number of Full-Day Kindergarten students for SY12/13 at a rate of $2,400/student x 600 students (estimated).</td>
<td>$1,440,000.00 (estimated)</td>
</tr>
<tr>
<td>12/21/12</td>
<td><strong>Title II A FFY2012 application (I-DOE).</strong> To support professional development activities in East Allen County Schools as well as our participating, in-district, non-public schools.</td>
<td>$290,771.00</td>
</tr>
</tbody>
</table>

**Total Allocations Approved:** $1,842,155.00

### Grants

<table>
<thead>
<tr>
<th>Date</th>
<th>Description of Allocation/Grant</th>
<th>Approved Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/15/12</td>
<td><strong>Early Literacy Intervention Grant (I-DOE).</strong> The five eligible (K-2 serving) EACS schools applied for $10,000/school for intervention support and received it in nearly $10,000 amounts each. Awardees are: Cedarville, Heritage Elementary, Highland Terrace, Southwick, and Woodlan Primary.</td>
<td>$49,462.00</td>
</tr>
<tr>
<td>12/14/12</td>
<td><strong>Summer eLearning Conference Grants (I-DOE).</strong> EACS applied for the opportunity to showcase our iPad roll-out to district administrators, teachers and staff from across Indiana. The application was declined.</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Total Grants Approved:** $49,462.00

**Total Allocations and Grants Approved this Quarter:** $1,891,617.00
EACs meetings of the Board of School Trustees are generally scheduled on the 1st and 3rd Tuesday of each month. The first meetings of August, September, October, November, January, February, March, May and June are designated Work Sessions. Only one meeting is held during the months of April, July and December. Changes are made to the schedule of meetings as necessary. Meetings specifically established for budget presentations are denoted by +.

NOTE: EACs board meetings may occasionally be moved to another location to accommodate an anticipated larger audience.
Action Items
ACTION AGENDA

February 5, 2013

Board Agenda Item 13-0205-01

APPROVAL OF HUMAN RESOURCES REPORT

Background:
The State of Indiana requires the Board of School Trustees to approve employment, increase in employed time, reemployment, reduction in employed time, request for leave of absence, request for retirement, and termination of staff.

Recommendation:
That the Board of School Trustees approves the personnel actions listed on the attached report.

Karyle M. Green
Superintendent of Schools

Prepared: Peggy Rohrbacher
Approved: Peggy Rohrbacher
Budget: Kirby Stahly
Legal:
CERTIFIED NEW HIRES

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conroy, Paul</td>
<td>Teacher-NHHS</td>
<td>1/15/2013</td>
</tr>
<tr>
<td>Jones, Gregory</td>
<td>Teacher-NHHS</td>
<td>1/7/2013</td>
</tr>
</tbody>
</table>

CERTIFIED TERMINATIONS

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hey, Judith</td>
<td>Teacher-LEHS</td>
<td>May 24, 2013*</td>
<td>Retirement</td>
</tr>
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</table>

CLASSIFIED TERMINATIONS

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miesle, Ruth</td>
<td>Paraprofessional-WOHS</td>
<td>May 24, 2013*</td>
<td>Retirement</td>
</tr>
</tbody>
</table>

* If inclement weather make-up days are added, retirement date will be the last day of student attendance.
ACTION AGENDA

February 5, 2013

Board Agenda Item 13-0205-02

APPROVE CONSOLIDATED REGISTER OF CLAIMS; DISTRIBUTION OF PAYROLL; GIFT AND DONATIONS; AND FINANCIAL STATEMENT

Background:

The State of Indiana requires the Board of School Trustees approve and ratify the payment of all bills and authorize the issuance of checks; distribution of payroll; the acceptance of all gifts and donations; tuition transfers and the financial statement of the Corporation.

Recommendation:

That the Board of School Trustees accepts and/or approves the consolidated register of claims; distribution of payroll, gifts and donations; tuition transfers; and the financial statement.

Karyle M. Green
Superintendent of Schools

Prepared: Kirby Stahly
Approved: Kirby Stahly
Budget: Kirby Stahly
Legal:
ACCOUNTS PAYABLE VOUCHER INFORMATION

Vendor Claims 274838-274983

Total Amount $214,905.94

DONATIONS, GIFTS, AND EXTRACURRICULAR EXPENDITURES

Southwick Elementary School requests Board approval to accept a donation in the amount of $255.00, from Mrs. Natalie Drummond. As specified, these funds will be used to purchase sensory team pullovers.
<table>
<thead>
<tr>
<th>Item Number</th>
<th>Date Rec'd</th>
<th>Vendor/Contractor</th>
<th>Appl/Inv #</th>
<th>Invoice Amount</th>
<th>Date of Board Approval</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>13</td>
<td>1/30/13</td>
<td>W.A. Sheets &amp; Sons, Inc</td>
<td>Pay Application #1</td>
<td>145,918.80</td>
<td>Feb. 5, 2013</td>
<td>Pay Application #1 - General Conditions &amp; Performance Bond</td>
</tr>
<tr>
<td>14</td>
<td>1/30/13</td>
<td>IAB [Contractor Retainage]</td>
<td>Pay Application #1</td>
<td>16,213.20</td>
<td>Feb. 5, 2013</td>
<td>Contractor - Retainage / Escrow Account</td>
</tr>
</tbody>
</table>
ACTION AGENDA
February 5, 2013

Board Agenda Item 13-0205-03

APPROVAL OF MEETINGS AND CONFERENCES REQUESTS

Background:
Employees of the East Allen County Schools participate in professional development opportunities that correspond to the goals and mission of our district’s curricular program. Prior to the expenditures established through Board policy, it is required that the Board of School Trustees approve all requests to attend meetings and conferences.

Recommendation:
That the Board of School Trustees approves the Meetings and Conferences Requests in the attached report.

Karyle M. Green
Superintendent of Schools

Prepared: Dawn Bair
Approved: Karyle Green
Budget:
Legal:
# Meetings and Conferences

The following meetings and/or conference requests are information items, which are to be made a part of the Board minutes:

**February 5, 2013**

<table>
<thead>
<tr>
<th>Date(s)</th>
<th>Attendee(s)</th>
<th>Building</th>
<th>Conference Title/Location</th>
<th>Est. Amount</th>
<th>Backup Information/Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 28, 2013</td>
<td>Irma Moeller, Theingi Tin</td>
<td>PCA</td>
<td>Health Meeting, Fort Wayne</td>
<td>$4</td>
<td>Released time, AM, mileage, 010-25400-58000-0004</td>
</tr>
<tr>
<td>February 2013</td>
<td>Rose Fritzinger</td>
<td>INSTR</td>
<td>Assoc. of Fundraising Professionals NE Indiana Chapter, Fort Wayne</td>
<td>$62</td>
<td>Released time, registration, mileage, 010-23220-58000-0014</td>
</tr>
<tr>
<td>February 7, 2013</td>
<td>Kirby Stahly</td>
<td>ADMN</td>
<td>American Fidelity-Healthcare Reform, Bluffton</td>
<td>$46</td>
<td>Released time, PM, mileage, 010-25110-58000-0007</td>
</tr>
<tr>
<td>February 13, 2013</td>
<td>Ryan Clark</td>
<td>LEHS</td>
<td>AP Literature Online Workshop, Online</td>
<td>$70</td>
<td>Released time, registration, 311-12110-319-0014</td>
</tr>
<tr>
<td>February 20, 2013</td>
<td>Brad Bakle</td>
<td>CEEL</td>
<td>Indiana State University Career Fair, Terre Haute</td>
<td>$243</td>
<td>Released time, mileage, 010-23210-580-001</td>
</tr>
<tr>
<td>February 20 - 22, 2013</td>
<td>Connie Brown, Lindsey Franz, Jennifer Snyder, Jessica Thompson</td>
<td>SPSV</td>
<td>ICASE Spring Professional Conference, Indianapolis</td>
<td>$698</td>
<td>Released time, registration, lodging, meals, 010-21810-580-012</td>
</tr>
<tr>
<td>February 28, 2013</td>
<td>Rose Fritzinger</td>
<td>INSTR</td>
<td>ICSM Meeting, Indianapolis</td>
<td>$172</td>
<td>Released time, mileage, parking,</td>
</tr>
<tr>
<td>March 4 – 8, 2013</td>
<td>Ben Byers</td>
<td>TECH</td>
<td>VMware vSphere 5.0 with ESXi &amp; vCenter, Fort Wayne</td>
<td>$3375</td>
<td>Released time, registration, 035-25870-74800-0011</td>
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<tr>
<td>March 11 – 12, 2013</td>
<td>Mary Young</td>
<td>PHLC</td>
<td>EC Conference, Indianapolis</td>
<td>$472</td>
<td>Released time, registration, lodging, meals, mileage, 010-12810-580-012</td>
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<tr>
<td>March 21, 2013</td>
<td>Rose Fritzinger</td>
<td>INSTR</td>
<td>Assoc. of Fundraising Professionals NE Indiana Chapter, Fort Wayne</td>
<td>$62</td>
<td>Released time, registration, mileage, 010-23220-58000-0014</td>
</tr>
<tr>
<td>April 25, 2013</td>
<td>Rose Fritzinger</td>
<td>INSTR</td>
<td>Assoc. of Fundraising Professionals NE Indiana Chapter, Fort Wayne</td>
<td>$62</td>
<td>Released time, registration, mileage, 010-23220-58000-0014</td>
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<tr>
<td>May 16, 2013</td>
<td>Rose Fritzinger</td>
<td>INSTR</td>
<td>Assoc. of Fundraising Professionals NE Indiana Chapter, Fort Wayne</td>
<td>$62</td>
<td>Released time, registration, mileage, 010-23220-58000-0014</td>
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<tr>
<td>June 20, 2013</td>
<td>Rose Fritzinger</td>
<td>INSTR</td>
<td>Assoc. of Fundraising Professionals NE Indiana Chapter, Fort Wayne</td>
<td>$62</td>
<td>Released time, registration, mileage, 010-23220-58000-0014</td>
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<tr>
<td>July 2013</td>
<td>Rose Fritzinger</td>
<td>INSTR</td>
<td>Assoc. of Fundraising Professionals NE Indiana Chapter, Fort Wayne</td>
<td>$62</td>
<td>Released time, registration, mileage, 010-23220-58000-0014</td>
</tr>
<tr>
<td>Date</td>
<td>Name</td>
<td>Role</td>
<td>Event Description</td>
<td>Price</td>
<td>Ticket Information</td>
</tr>
<tr>
<td>--------------------</td>
<td>-----------------</td>
<td>------</td>
<td>----------------------------------------------------------------------------------</td>
<td>-------</td>
<td>---------------------------------------------------------</td>
</tr>
<tr>
<td>August 15, 2013</td>
<td>Rose Fritzinger</td>
<td>INSTR</td>
<td>Assoc. of Fundraising Professionals NE Indiana Chapter, Fort Wayne</td>
<td>$62</td>
<td>Released time, registration, mileage, 010-23220-58000-0014</td>
</tr>
<tr>
<td>September 2013</td>
<td>Rose Fritzinger</td>
<td>INSTR</td>
<td>Assoc. of Fundraising Professionals NE Indiana Chapter, Fort Wayne</td>
<td>$62</td>
<td>Released time, registration, mileage, 010-23220-58000-0014</td>
</tr>
<tr>
<td>October 17, 2013</td>
<td>Rose Fritzinger</td>
<td>INSTR</td>
<td>Assoc. of Fundraising Professionals NE Indiana Chapter, Fort Wayne</td>
<td>$62</td>
<td>Released time, registration, mileage, 010-23220-58000-0014</td>
</tr>
<tr>
<td>November 2013</td>
<td>Rose Fritzinger</td>
<td>INSTR</td>
<td>Assoc. of Fundraising Professionals NE Indiana Chapter, Fort Wayne</td>
<td>$62</td>
<td>Released time, registration, mileage, 010-23220-58000-0014</td>
</tr>
</tbody>
</table>
ACTION AGENDA

February 5, 2013

Board Agenda Item 13-0205-04

APPROVE APPLICATION AND RECEIPT OF FUNDS
FOR JUVENILE ACCOUNTABILITY BLOCK GRANT (JABG)

Background:

Juvenile Accountability Block Grant (JABG) is a grant available in two (2) forms: an allocation to eligible Indiana counties (based upon their violent crime data and current operating criminal justice expenditures data) and as a competition. There are six (6) purpose areas and EACS has selected Restorative Justice. EACS (implementing agency) has collaborated with Allen Superior Court representatives (fiscal) to submit an allocation request. And, EACS has submitted a request through the competition portion as the fiscal agent and implementing agency. The support received, if any, will be used to support the EACS Restorative Manager position.

Recommendation:

That the Board of School Trustees approves the application and receipt funds for the Juvenile Accountability Block Grant applications.

Karyle M. Green
Superintendent of Schools

Prepared: Rose Fritzinger/Ed Mendoza

Approved: Michael Shaffer

Budget: ______________________________

Legal: ______________________________
Abstract
Indiana Criminal Justice Institute
(funded through the Office of Juvenile Justice and Delinquency Prevention: OJJDP)
Requesting Support for Restorative Justice through Juvenile Accountability Block (JABG)

The Juvenile Accountability Block Grant (JABG) is a grant that is available in two (2) forms: one as an allocation to eligible counties throughout Indiana (based upon their violent crime data and current operating criminal justice expenditures data) and one as a grant competition to eligible entities. The purpose of the JABGprogram is to “Reduce juvenile offending through accountability-based programs focused on juvenile offenders and the juvenile justice system.” There are six (6) purpose areas and EACS has selected Restorative Justice as the critical purpose area on which to focus program requests.

Beginning in January of 2012, East Allen County Schools’ representatives received approval from appropriate Allen Superior Court representatives for EACS to be the beneficiary of the entire Allen County allocation ($33,078). Additionally, EACS requested JABG funds through that competition and received an Award of $20,000. These funds provide the salary for the EACS Restorative Justice Manager position for SY12/13.

This year, EACS has been notified that funds are again available on an allocation and competitive basis as was the case with the awards we received for use in SY12/13. EACS’ representatives will work with Allen County representatives to complete the application required for that allocation to be requested and received. Allen Superior Court will serve as the legal applicant and EACS will serve as the implementing agency. The Allen County JABG allocation application will support the EACS Restorative Justice program through the Manager position.

Additionally, EACS’ representatives will also complete a separate JABG application under the competitive portion of this grant to request funds for this same purpose. In the EACS application, the request will be for funds to continue the EACS Restorative Practices Manager position for SY13/14.

East Allen County Schools respectfully requests approval to work in partnership with Allen Superior Court representatives to request and receive, if approved, the above-described support for EACS Restorative Justice programming from the Indiana Criminal Justice Institute in the form of JABG funding. Allen County will serve as the legal applicant (fiscal recipient) of the JABG allocation ($25,899) and EACS will serve as the legal and implementing agency for the competitive portion of this JABG funding wherein we will request $20,000. All JABG funds, if approved, will support one (1) EACS Restorative Practices Manager for the SY13/14.
ACTION AGENDA

February 5, 2013

Board Agenda Item 13-0205-05

APPROVE CONTRACT WITH SONDRA MERGENTHAL

Background:
Sondra Mergenthal served as a consultant during the SY2011/12 on the High Ability (HA) program in accordance with the grant submitted to the Indiana Department of Education. Mrs. Mergenthal provided program management, guidance on appropriate use of HA funds and Socratic Seminar Training. The grant for SY2012/13 calls for continued training in effective use the Socratic Seminar strategies to increase engagement and achievement for additional teachers and administrators.

Recommendation:
It is recommended that the Board of School Trustees approve the contract with Sondra Mergenthal for continued training in Socratic Seminar strategies.

Karyle M. Green
Superintendent of Schools

Prepared: Rose Fritzinger
Approved: Michael Shaffer
Budget: 311-12110-31200-0014
Legal:
AGREEMENT

This Agreement is entered into this 14 day of January, 2013, by and between the East Allen County Schools and

Name: Sondra Mergenthal
Address: 
Social Security: 

In consideration of the mutual covenants contained herein, the parties agree as follows:

1. Sondra Mergenthal will perform certain services for and on behalf of the East Allen County Schools. These services are described as providing Socratic Seminars through the district and will be performed on the following dates: January - June 2013 7 training days ($400.00 per day) and 6 classroom visits ($200.00 per visit).

2. In return for the services described above, the East Allen County Schools agrees to pay the person performing the services as follows: not to exceed $4,600.00 (see above). This rate is not subject to any other contract between the two parties.

3. The agreement outlining the services to be provided must be attached to this document and include all reimbursable expenses.

4. Persons performing services pursuant to this Agreement understand that they are considered independent contractors and not employees of the East Allen County Schools, and that they are not covered by insurance of any nature or entitled to benefits of any nature other than the payment described in Paragraph 2 above.

5. If any persons performing services pursuant to this Agreement are employed in any other capacity by the East Allen County Schools, services outlined above will be performed at times other than during their regularly scheduled working hours.

6. Persons performing services pursuant to this Agreement will submit all claim forms and other documents as deemed necessary by East Allen County Schools for payment of the claim.

7. The undersigned official of the East Allen County Schools certifies that there is an unobligated balance in each of the necessary appropriations which is sufficient to pay for the above services.


"To exercise any other power and make any expenditure in carrying out its general powers and purposes provided in sec. 201 (P. 28-1709) or in carrying out the powers delineated in this sec. 202 which is reasonable from a business or educational standpoint in carrying out school purposes of the school corporation, including but not limited to the acquisition of property or the employment or contracting for services, even though such power or expenditure shall not be specifically set out herein; ..."

EAST ALLEN COUNTY SCHOOLS

Date of Signature

Chief Financial Officer

Superintendent

Account Number: 311 - 12110 - 312 - 014

EACs Employee Administering This Agreement:

PERSON OR FIRM PROVIDING SERVICES

Date of Signature January 15, 2013

Signature

Title