POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: CONFIDENTIALITY OF RECORDS

In a technologically advancing age, it is becoming ever more important to protect the confidentiality of information of the student and the employee. It is understood that the parent has the right to protect all information pertaining to the family.

Therefore, the Superintendent shall:

1. Create and maintain to the highest degree safeguards for information concerning and identifying EACS students and employees from being accessed by unauthorized inquiries.

2. Right to Inspect Certain Instructional Materials.

   In addition to any other rights with respect to the inspection of instructional materials, the parent or guardian of a child enrolled in a school within East Allen County Schools which receives funds from the United States Department of Education either directly or indirectly, shall be entitled to inspect those instructional materials which will be used in connection with any survey, analysis, or evaluation as part of any school program or curriculum.

   Any complaints arising under this policy may be submitted in accordance with the policy for parental (public) complaints.


   The parent or guardian of a child enrolled in a school within East Allen County Schools shall be entitled to inspect any instructional materials which will be used in connection with a survey, a personal analysis, or an evaluation which is not a direct part of the academic instruction. Instructional materials include teachers’ manuals, student texts, films, other video materials, or tapes.

   Any complaints arising under this policy may be submitted in accordance with the policy for parental (public) complaints.
POLICY TITLE: CONFIDENTIALITY OF RECORDS

Student Submission to Required Surveys, Analysis or Evaluation of School Programs.

No student shall be required without prior written consent of the student’s parent or guardian, as part of any school program or curriculum which receives funds from the United States Department of Education, to submit to a survey, analysis, or evaluation which reveals information concerning:

A. Political affiliations or beliefs of the student or the student’s parent;

B. Mental or psychological problems of the student or the student’s family;

C. Sex behavior or attitudes;

D. Illegal, anti-social, self-incriminating or demeaning behavior;

E. Critical appraisals of other individuals with whom respondents have close family relationships;

F. Legally recognized privileged relationships, such as those of lawyers, physicians, or ministers;

G. Religious practices, affiliations or beliefs of the student or the student’s parents; or

H. Income other than that required by law to determine eligibility for participation in a program.

2. Not provide identifiable survey information to non-EACS entities, except:

A. As required by law;

B. As required by administrative regulations; or,

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C. Necessary for the day-to-day operation of the corporation.

Legal Reference:
20 U.S.C. 1232h(a)
20 U.S.C. 1232h(b)